

Topic

Updates & Overview **SB Participation & Subcontracting Plan**

**Office of Small
Business Programs**
Fort Worth District
U.S. Army Corps of Engineers

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Small Business Participation Factor & Subcontracting Plan

General Updates & Overview:

- **New Standard Language:** Updated Small Business (SB) Participation and Subcontracting Plan language due to regulation changes. Posted on website under Frequently Asked Questions.
- **Submission Requirement:** Subcontracting Plans *no longer required* to be submitted simultaneously *with* the SB Participation Factor (unless specifically requested by Contracting Officer). Apparent awardee will submit.
- **Negotiability:** Contracting Officers have more flexibility to negotiate subcontracting plans.

Guidance for Large Business (LB):

- **Follow Format:** Address every requirement sequentially as presented in solicitation.
- **Demonstrate Strategy:** Clearly outline plan to find SB subcontractors and fulfill RFP goals.
- **Address Shortfalls:** If unable to meet a goal, provide clear justification and the “Why?” in detail.
 - **Note:** Commitments, of any kind, with SB subcontractors are encouraged, but **NOT** required. They only become enforceable if the offeror receives contract award.
- **Calculate Correctly:** All percentages and dollar amounts are based on *proposed* Total Contract Value (TCV). (TCV = base + all options) Do NOT use planned subcontracting total.

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Guidance for Small Business (SB) Primes:

- **Factor Required, Plan Exempt:** ALL offerors must submit a SB Participation Factor, but Small Business do not have to submit a Subcontracting Plan.
- **Show Your Work:** Demonstrate ability to fulfill goals and find capable subcontractors.
- **Self-Performance Rules:** Self-performed work counts toward your specific SBA Certifications (e.g., WOSB, HUBZone, etc.) to meet goal(s).
- **Cross-Category Goals:** SB Primes must propose a SB Participation Factor for any socio-economic categories they cannot self-fulfill through their own certifications.
- **Joint Ventures:** Strictly adhere to the required percentage of work performance outlined in the RFO.

Fort Worth District (SWF) U.S. Army Corps of Engineers (USACE)



SWF OSBP *Website*

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Opportunity Forecast



Updated after the 4th of every month.

View **Opportunity Forecast**, **FAQ** (*Frequently Asked Questions*) and **Events**
Request Capability Briefing (SB 1st priority / LB must include SB)