



OFFICE OF INSPECTOR GENERAL
DEPARTMENT OF DEFENSE
4800 MARK CENTER DRIVE
ALEXANDRIA, VIRGINIA 22350-1500

March 2, 2026

MEMORANDUM FOR UNDER SECRETARY OF DEFENSE FOR ACQUISITION AND
SUSTAINMENT
COMMANDERS OF THE COMBATANT COMMANDS
DEFENSE AGENCY AND DOD FIELD ACTIVITY DIRECTORS
AUDITOR GENERAL, DEPARTMENT OF THE ARMY
AUDITOR GENERAL, DEPARTMENT OF THE NAVY
AUDITOR GENERAL, DEPARTMENT OF THE AIR FORCE

SUBJECT: Audit of the DoD's Processes for Developing Contract Requirements Packages to Achieve Cost Efficiencies (Project No. D2026-D000AX-0064.000)

The purpose of this memorandum is to notify you that we are initiating the subject audit. This audit will support a request from the Department for assistance with efforts related to Executive Order 14222, "Implementing the President's Department of Government Efficiency' Cost Efficiency Initiative." The objective of this audit is to assess the effectiveness of the DoD's processes for developing contract requirements packages for information technology, management, and advisory services contracts to achieve cost efficiencies. We may revise the objective as the audit proceeds, and we will also consider suggestions from management for additional or revised objectives.

We request that you designate two points of contact for this audit within **5 days** of this memorandum. One point of contact should be a Government employee—a GS-15, pay band equivalent, or military equivalent—who is knowledgeable of the requirements established under the Under Secretary of Defense for Acquisition and Sustainment memorandum, "Implementation of Department of Government Efficiency Cost Efficiency Initiative," June 23, 2025. The second point of contact should be a member of the Senior Executive Service or a General/Flag Officer who is familiar with the subject area and could serve as a point of engagement with DoD Office of Inspector General senior leaders, if necessary. Send each contact's name, title, grade/pay band, phone number, and email address to [REDACTED].

The Inspector General Act of 1978, 5 U.S.C. §§ 401-424, as amended, authorizes us to have access to personnel and materials as we determine necessary to perform our oversight in a timely manner. You can obtain information about the DoD Office of Inspector General from DoD Directive 5106.01, "Inspector General of the Department of Defense (IG DoD)," April 20, 2012, as amended, and DoD Instruction 7050.03, "DoD Office of Inspector General Access to Records and Information," November 13, 2024. Our website is www.dodig.mil.

If you have any questions, please contact me at [REDACTED]



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Acquisition, Contracting, and Sustainment