



**PER DIEM, TRAVEL, AND TRANSPORTATION  
ALLOWANCE COMMITTEE**  
4800 MARK CENTER DRIVE, SUITE 05E22  
ALEXANDRIA, VA 22350-9000

April 28, 2026

MEMORANDUM FOR: CIVILIAN ADVISORY PANEL

SUBJECT: CTD FOR CAP 33-26(I), "New DD Form 1610 and DD Form 1614, dated Apr 2026"

1. Purpose: A new version of the DD Form 1610, "Request and Authorization for TDY Travel of DoD Personnel" and DD Form 1614, "Request and Authorization for DoD Civilian Permanent Duty or Temporary Change of Station Travel" have been published.

2. [DD Form 1610](#) and [DD Form 1614](#) can be found on the [DoW Forms Management Program webpage](#).

3. Action Officer: Ashley Aguilar (ashley.aguilar5.civ@mail.mil).

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Christopher M. Woods  
Chief, Policy Branch

Attachment:

DD Form 1610  
DD Form 1614

cc:

Civilian Board of Contract Appeals  
Defense Travel Management Office  
General Services Administration