



**OFFICE OF INSPECTOR GENERAL**  
**DEPARTMENT OF DEFENSE**  
4800 MARK CENTER DRIVE  
ALEXANDRIA, VIRGINIA 22350-1500

September 22, 2025

MEMORANDUM FOR UNDER SECRETARY OF DEFENSE FOR ACQUISITION AND  
SUSTAINMENT  
AUDITOR GENERAL, DEPARTMENT OF THE ARMY  
AUDITOR GENERAL, DEPARTMENT OF THE NAVY  
AUDITOR GENERAL, DEPARTMENT OF THE AIR FORCE

SUBJECT: Audit of Prototype Other Transactions and the Use of Follow-On Production  
(Project No. D2025-D000AX-0157.000)

The purpose of this memorandum is to notify you that we are initiating the subject audit. The objective of this audit is to determine whether the DoD has effective processes to move prototype other transactions (a type of procurement) into follow-on production. We may revise the objective as the audit proceeds, and we will also consider suggestions from management for additional or revised objectives. We plan to perform this audit in accordance with the Government Accountability Office's generally accepted government auditing standards.

We will perform the audit at the Office of the Under Secretary of Defense for Acquisition and Sustainment and the Military Services. We may identify additional locations during the audit.

We request that you designate two points of contact for this audit within **5 days** of this memorandum. One point of contact should be a Government employee—a GS-15, pay band equivalent, or military equivalent—who is knowledgeable on other transaction agreement prototypes. The second point of contact should be a member of the Senior Executive Service or a General/Flag Officer who is also familiar with other transaction agreement prototypes and could serve as a point of engagement with DoD Office of Inspector General senior leaders, if necessary. Send each contact's name, title, grade/pay band, phone number, and email address to [REDACTED].

The Inspector General Act of 1978, 5 U.S.C. §§ 401-424, as amended, authorizes us to have access to personnel and materials as we determine necessary to perform our oversight in a timely manner. You can obtain information about the DoD Office of Inspector General from DoD Directive 5106.01, "Inspector General of the Department of Defense (IG DoD)," April 20, 2012, as amended, and DoD Instruction 7050.03, "DoD Office of Inspector General Access to Records and Information," November 13, 2024. Our website is [www.dodig.mil](http://www.dodig.mil).

If you have any questions, please contact [REDACTED]

A handwritten signature in black ink, appearing to read "Carmen J. Malone". The signature is fluid and cursive, with the first name being the most prominent.

Carmen J. Malone  
Assistant Inspector General for Audit  
Acquisition, Contracting, and Sustainment