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United States Army Europe and Africa
Wiesbaden, Germany

Army in Europe and Africa
Regulation 215-8*

Headquarters
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Instruction 34-301*

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Morale, Welfare, and Recreation

Professional U.S. Scouting Organization Operations at Military Installations in Europe

*This publication supersedes AEA Regulation 215-8/CNE-C6F Instruction 5760.2B/
USAFE Instruction 34-301, 9 December 2005; and provides an administrative revision of the
25 January 2025 edition.

For the Director:

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Summary. This publication—

- Prescribes policy and defines responsibilities for conducting Scouting programs in the USEUCOM area of responsibility (AOR).
- Implements and supplements DODI 1015.09 and AR 210–22.

Summary of Change. This is an administrative revision to comply with the requirements in Office of the Assistant Secretary, Manpower and Reserve Affairs, SAMR-ZA memorandum (Implementing Guidance for Executive Order Defending Women), 3 February 2025. This is a complete revision. Major changes include the following:

- Updates the responsibilities for the European Scout Committee (ESC) and adds responsibilities for the Director, IMCOM-E; the IMCOM-G9; and the Armed Services ([para 4](#)).
- Establishes an ESC working group ([para 4b\(4\)](#)).
- Changes provisions on the ESC Chair to align with mission command changes ([para 7b](#)).
- Updates provisions on the Scout organization nonappropriated fund (NAF) financial support process and fund determination methodology that aligns with the Army's executive agent NAF fund management system ([para 9](#)).
- Provides Scout agencies with a formal process to request funds and determine respective support ([para 9c](#)).
- Makes administrative changes throughout (for example, phone numbers, email addresses, office symbols).

Applicability. This publication applies to personnel stationed at U.S. Forces installations in the USEUCOM AOR who are involved in Scouting programs.

Records Management. Records created as a result of processes prescribed by this publication must be—

- Identified, maintained, and disposed of by Army in Europe and Africa units according to AR 25-400-2. Record titles and descriptions are provided in the Army Records Information Management System at <https://www.arims.army.mil>.
- Identified, maintained, and disposed of by CNREURAFCENT organizations according to Navy records management policy.
- Maintained by USAFE-AFAFRICA units in accordance with AFI 33-322 and disposed of in accordance with the Air Force Records Disposition Schedule in the Air Force Records Information Management System at <https://www.my.af.mil/gcss-af61a/afrims/afrims/rims.cfm>.

Proponency. The proponent of this publication is the Strategic Programs Division, Office of the Assistant Deputy G9, HQ IMCOM-E (mil 544-9177). Users may send comments and suggested improvements to the policy in this publication to usarmy.sembach.id-europe.mbx.imcom-e-g9-admin@army.mil.

Distribution. This publication is available on the Army in Europe and Africa Publications (AEAPUBS) website at <https://armyetaas.sharepoint-mil.us/sites/aeapubs>.

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A. References

Glossary

1. PURPOSE

This publication—

- a. Prescribes policy, procedures, and responsibilities for implementing DODI 1015.09 in the USEUCOM area of responsibility (AOR).
- b. Explains the sponsored Scouting programs of the United States of America Girl Scouts Overseas–North Atlantic (USAGSO-NA) and the Transatlantic Council, Boy Scouts of America (TAC-BSA); and the responsibilities of USAGSO-NA and TAC-BSA to meet the Scouting needs of personnel in the USEUCOM AOR.
- c. Defines the functions, responsibilities, and structure of the European Scouting Committee (ESC). The ESC will protect DOD interests concerning Scouting in Europe.
- d. Explains the support and services that installation commanders may provide to Scouting councils and organizations.

2. REFERENCES

[Appendix A](#) lists references.

3. EXPLANATION OF ABBREVIATIONS AND TERMS

The [glossary](#) defines abbreviations and terms.

4. RESPONSIBILITIES

a. Director, IMCOM-E. The Commanding General, United States Installation Management Command, has delegated to the Director, IMCOM-E, the authority to act as the DOD and Army POC for funding Boy and Girl Scout overseas programs in order to direct the organization and operation of USAGSO-NA and the TAC-BSA in the USEUCOM AOR. The Director, IMCOM-E, will—

(1) Represent USAREUR-AF in all dealings concerning the operation of Scouting programs at USEUCOM installations.

(2) Determine appropriate levels of support and issue guidance to implement DODI 1015.09 in USAREUR-AF in cooperation with Scouting organizations.

(3) Provide input for and work with Scouting organizations to establish the extent and scope of annual Scouting programs in support of command personnel and their Families.

(4) Ensure that the cost of support provided to overseas Scouting organizations is shared by each military Service in proportion to benefits derived by their members.

(a) In this policy, “members” is defined as those boy and girl Scouts (not including adult leaders) registered with USAGSO-NA and TAC-BSA during respective budget periods. This number will be the basis for determining appropriate proration of the upcoming year’s nonappropriated fund (NAF) contribution from the Services.

(b) In determining the number of “members” attributable to each Service, USAGSO-NA and TAC-BSA will count those registered Boy and Girl Scouts on a military installation. All registered Scouts at that installation will be attributed to the host military Service’s “member total” used for determining proportional support. For example, all Boy and Girl Scouts registered at USAG Stuttgart—regardless of Service affiliation of the sponsor—will be counted as Army members for determining proportional support. Likewise, all Boy and Girl Scouts registered at Ramstein Air Base would be considered Air Force members, regardless of the Service affiliation of the sponsor.

(5) Chair the ESC and oversee Scouting programs and activities to ensure accountability of appropriated funds (APF) and NAF assets used in support of qualified Scouting organizations. NAF support may not be used to subsidize the cost of Scouting programs for non-DOD children.

b. Assistant Chief of Staff (ACOS), G9, HQ IMCOM-E. The ACOS G9 will be the liaison officer for USAGSO-NA and TAC-BSA and will—

(1) Coordinate the appointment of ESC voting members ([para 7b\(2\)](#)) with the appropriate Army, Navy, and Air Force offices.

(2) Administer Scouting programs and policies.

(3) Monitor USAGSO-NA and TAC-BSA programs and activities and advise and assist commands and installation commanders, Scout executives, and executive board members on command policies and other matters of interest to the Boy and Girl Scout organizations.

(4) Lead the ESC Working Group. The ESC Working Group consists of representatives from each Service and Scouting agency.

c. USAREUR-AF.

(1) The Chief of Staff (COS), HQ USAREUR-AF, or a designated alternate will participate as an ESC voting member.

(2) The Deputy Chief of Staff, G1, HQ USAREUR-AF, or a designated alternate will participate as an ESC Working Group member.

d. USNAVEUR-AF.

(1) The Executive Director for Installation Management or a designated alternate will participate as an ESC voting member.

(2) The N9 or a designated alternate will participate as an ESC Working Group member.

e. USAFE-AFAFRICA.

(1) The COS, HQ USAFE-AFAFRICA, or a designated alternate will participate as an ESC voting member.

(2) The Executive Advisor for Services, Air Force Services Activity (AFSVC), HQ USAFE-AFAFRICA, or a designated alternate will participate as an ESC Working Group member.

f. ESC. The ESC will—

(1) Represent the interests of DOD and the Executive Agent ([para 4a](#)) for Scouting issues in the USEUCOM AOR.

(2) Review and evaluate the operations of USAGSO-NA and TAC-BSA equally and without bias.

(3) Avoid actual and perceived conflicts of interest. The ESC will not initiate actions on behalf of USAGSO-NA or TAC-BSA to ensure either organization's success as a private organization (PO).

(4) Provide command oversight to verify that USAGSO-NA and TAC-BSA comply with this publication and applicable policy referenced in [appendix A](#).

(5) Review the following:

(a) Annual Scouting program budgets.

(b) Scouting program expenditures and Service contributions.

(c) Planned annual Scouting programs. The ESC will inform USAGSO-NA and TAC-BSA of the Scouting requirements of DOD personnel and their Family members in Europe.

(6) Monitor and evaluate the level of Scouting services provided by USAGSO-NA and TAC-BSA.

(7) Ensure that each of the Services proportionally shares the cost of Scouting support provided. The proportions will be based on membership.

(8) Ensure that required reports and written agreements between the Services and USAGSO-NA or TAC-BSA are submitted with supporting documents to the Services.

(9) Review and be the approval authority for changes to existing and supplemental agreements. ESC representatives will ensure that the support and assistance provided do not exceed the limits of applicable rules and regulations.

(10) Resolve issues between USAREUR-AF, USAFE-AFRICA, and USNAVEUR-AF and their respective sponsored Scouting council or organization.

(11) Attend USAGSO-NA and TAC-BSA organizational meetings when invited. ESC representatives will attend these meetings only as observers. ESC representatives have no authority to commit USEUCOM components to a particular course of action during these meetings. The ESC will use remote means of communication (email, telephone, and VTC) to oversee all matters related to Scouting.

g. USAGSO-NA and TAC-BSA. USAGSO-NA and TAC-BSA will—

(1) Operate as Federally chartered POs according to DODI 1000.15 and DODI 1015.09. As with any PO, their internal organization and policy are subject to audit, inquiry, and other examination as required by applicable regulations.

(2) Ensure that programs are administered effectively, efficiently, and according to laws and regulations governing POs.

(3) Account for property and assets under their control. This responsibility applies to property and assets belonging to members, organizations, and the Government.

(4) Not prejudice or discredit DOD components or any other Federal Government agency.

(5) Not permit unlawful discrimination in their membership based on color, handicap, national origin, race, or religion.

(6) Not unlawfully discriminate by selecting leaders based on age or sex.

(7) Not participate in the ESC Working Group.

5. LIABILITY

a. Because there is no direct, vested interest of the Federal Government or any of its instrumentalities in the assets of POs, each PO is responsible for protecting its organization and council assets (for example, fire insurance). USAGSO-NA and TAC-BSA must have adequate insurance to protect against public liability, property damage claims, and other legal actions that may arise from Scouting councils and organizations or from members acting on behalf of their councils or organizations.

b. DOD, its instrumentalities, and its Service components will not assume liability for the debts of either USAGSO-NA or TAC-BSA.

6. CONFLICTS OF INTEREST

Neither military personnel nor civilian employees (APF or NAF) will manage or control USAGSO-NA or TAC-BSA as part of their official duties. Any activity or person supporting Scouting councils or organizations, other than as defined in this publication, will do so in an individual, private capacity during off-duty hours.

7. EUROPEAN SCOUTING COMMITTEE ORGANIZATION

As a single oversight group, the ESC represents DOD interests in matters related to Scouting programs in Europe.

a. Relationship with Scout Programs. The ESC will operate independently of USAGSO-NA and TAC-BSA. ESC members—

(1) Will not be members of or serve in an executive capacity for USAGSO-NA or TAC-BSA.

(2) May participate in installation-level Scouting programs in a private, volunteer capacity.

b. Composition.

(1) **Chair.** The Director, IMCOM-E, or a representative will chair the ESC.

(2) **Voting Members.**

(a) The USAREUR-AF representative will represent all personnel stationed on Army installations within USEUCOM.

(b) The USNAVEUR-AF representative will represent all personnel stationed on Navy installations within USEUCOM.

(c) The USAFE-AFAFRICA representative will represent all personnel stationed on Air Force installations within USEUCOM.

(3) **Non-Voting Members.** The ESC will appoint a joint support staff as non-voting member when needed. This staff may include representatives from each Service's personnel; morale, welfare, and recreation (MWR); resource management; judge advocate; host nation activities; and engineer staffs.

c. Voting. When special votes are conducted away from ESC meetings, the chair who called for the vote will cast only tie-breaking votes when necessary.

8. SCOUTING SERVICES

The USAGSO-NA and the TAC-BSA will—

a. Develop, guide, and maintain Scouting programs throughout the established area of service.

b. Subscribe to the purpose, adhere to the policy, and be guided by the standards of the USAGSO-NA or the TAC-BSA, as applicable.

c. At a minimum, develop, maintain, and provide the following to local and regional Scouting councils and organizations:

(1) Effective program guidelines for administering local and regional Scouting programs.

(2) Centralized and installation-level training for adult and youth volunteer leaders.

(3) Materials, training aids, literature, and consultation on subjects, such as—

(a) Administration.

(b) Financial management.

(c) Fundraising.

(d) Personnel administration (including the appointment, recruitment, training, and recognition of adult volunteers and youth leaders).

(e) Product sales.

(f) Program management.

(g) Public relations.

(4) Insurance and liability coverage for adults and youths serving in sponsored programs.

(5) Office personnel to help volunteer leaders, handle registration, and maintain records.

(6) Scouting events to support local and regional organization programs (for example, summer camps, day camps, camporees).

(7) Grants for DOD-sponsored youths and adults to participate in sponsored Scouting activities. This service ensures that no one is denied Scouting participation because of economic circumstances.

d. Establish and maintain relationships with installation-level MWR departments to promote Scouting activities and make efficient use of existing youth services resources.

e. Establish staffing levels commensurate with the number of Scouts being served; ensure that personnel costs paid by IMCOM-E are for services provided to Scouting operations in Europe.

9. FINANCIAL SUPPORT

a. APFs may be used for overseas Scouting organizations.

(1) The following may be provided on a non-reimbursable basis using APFs:

(a) Communications (including local telephone and Government email services).

(b) Office space for the professional staff, a place where regular meetings of local Scout troops or units may be conducted, and space for recreational activities.

(c) Transportation of personnel (including household goods and baggage) of qualified Scouting organizations to and from overseas assignments and while providing Scouting support to DOD personnel and their Families. Transportation of supplies of qualified Scouting organizations necessary to provide this support may also be provided.

(d) Utilities.

(e) Warehousing ([para 10](#)).

(2) APFs will not be used to fund or reimburse TDY costs of Scouting personnel for any purpose.

b. NAFs may be used for overseas Scouting organizations to do the following:

(1) Reimburse qualified Scouting organizations for salaries and benefits of their professional Scouting employees for periods during which these employees perform services overseas in direct support of DOD personnel and their Families.

(2) Reimburse ESC member travel to and from official Scout meetings.

NOTE: The total amount of NAF support for the Scouting program will not exceed 70 percent of the total cost of the Scouting program.

c. As Executive Agent, the Director, IMCOM-E will administer the NAF budget, payments, and reimbursements related to the Scouts.

(1) The USAGSO-NA and TAC-BSA will submit their annual budgets, membership reports (subpara f), income statements, and balance sheets to the IMCOM-E G9 by 1 May each year to support the annual budget build. Annual budgets will include the following:

(a) Detailed income and expenses broken out to support the NAF funding request. Expenses will include salaries and benefits and travel costs to attend overseas Scouting committee meetings broken out separately from other travel costs.

(b) The number of total Scouts serviced (DOD and non-DOD).

(c) The number of DOD Scouts served by each Service.

(d) The request for NAFs using the template as provided by IMCOM-G9.

(2) By 1 June each year, the IMCOM-E G9 will review Scout budgets, membership reports, and project-funding caps to build the annual budget for the coming fiscal year and will make these documents available to HQ USNAVEUR-AF and AFSVC on request. The IMCOM-E G9 will reserve the right to request other supporting documents for the financial statements.

(3) The IMCOM-E G9 will issue payments in the first quarter of the fiscal year to USAGSO-NA and TAC-BSA. The IMCOM-E G9 will pay the Scouts the full annual amount, according to the calculated results using the membership reports submitted by USAGSO-NA and TAC-BSA in May. To verify accuracy and propriety of these actions, the IMCOM-E G9 will provide all payment details to HQ USNAVEUR-AF, AFSVC, TAC-BSA, and USAGSO-NA. Each Service is responsible for validating respective data.

(4) On verification of accuracy and propriety of each annual payment, the IMCOM-E G9 will request reimbursement of NAF expenditures from HQ USNAVEUR-AF and AFSVC.

d. PO funds and NAFs will not be combined. Sponsored Scouting councils and organizations must maintain separate accounting records for Service contributions and for locally generated income. These fund records must be made available for annual audits and other Service requirements.

e. Local commanders may provide indirect support for installation-level Scouting programs only as stated in paragraph 10 or as otherwise authorized for POs.

f. USAGSO-NA and TAC-BSA membership reports will include—

(1) A breakdown of the number of Scouts from each of the following:

(a) USAREUR-AF and IMCOM-E.

(b) USNAVEUR-AF and Navy Region Europe.

(c) USAFE-AFAFRICA.

(d) Non-DOD-sponsored organizations.

(2) Unit or troop membership rosters indicating each member's name, unit, and area or district as supporting documentation.

g. Scouting organizations may generate funds beyond the amount provided by the Services according to DODD 5500.07.

10. AUTHORIZED LOCAL SERVICE AND SUPPORT

a. The Commander, United States Army Garrison (USAG) Italy will host USAGSO-NA, the Commander, USAG Benelux will host TAC-BSA. The host commander will provide administrative office space. USAGSO-NA and TAC-BSA will comply with the host USAG policies and procedures for the use of space.

b. Installation-level Scout units may not receive direct reimbursement with either APFs or NAFs except as authorized by DODI 1015.09. Except where otherwise indicated, local commanders may provide Scouting activities the following support on a non-reimbursable basis using APFs:

(1) Space for the following:

(a) Conducting regular meetings, including space at community or youth centers, Department of Defense Dependents Schools, or similar facilities according to DODD 5500.07, DODI 1015.09, and engineer regulations.

(b) Recreational activities.

(c) Warehousing or storing Scouting equipment and non-resale supplies.

(d) Individual logistic support in accordance with DODI 1015.09 and AEA Reg 600-700.

NOTE: IMCOM-E garrison commanders, USAFE-AFAFRICA base commanders, and USNAVEUR-AF base commanders may revoke the privilege of using these facilities based on changes in base-operation mission requirements, mistreatment of facilities, or convenience to the Government.

(2) Local military telephone service.

(3) Health care during Scouting activities if approved by the commander of the servicing medical treatment facility. Treatment must be provided according to applicable Service regulations, including charges for treatment when required by Service regulations.

(4) Use of APF and NAF equipment as authorized for MWR youth activities.

(5) Transportation support. Bus service for POs is referenced in AR 58-1, paragraph 2-3m, which generally prohibits transportation service to POs unless permitted by law. Specific permissions and guidance for provision of transportation service for specific Scouts activities are provided in 10 USC 2554 and 2555. In both cases, the Secretary of Defense may only provide transportation support on a fully reimbursable basis, upon receipt of a “good and sufficient bond” in advance of providing the support. Transportation support may not be provided to the detriment of the military mission and may not be used to generate or support requirements for additional vehicles.

(6) Postal support. Scouts may use postal services to send correspondence and parcels in accordance with the provisions of 10 USC 2606; the Military Postal Service Procedures Manual (MPM); and ECG 8710.05. The POs should discuss postal services with their local postal authorities to determine their overall eligibility and the applicability of Service-specific regulations.

c. Installation-level Scouts and Scout leaders are not entitled to travel in official TDY status to conduct Scouting business. When authorized by Service regulations, commanders may authorize permissive TDY for military personnel who provide logistic support at Scout camps or volunteer as Scout supervisors or adult leaders at Scouting activities. The restriction in [paragraph 6](#) on participation in Scouting activities also applies to participation in installation-level activities.

APPENDIX A REFERENCES

Army in Europe and Africa (AEA), Department of the Army, and DOD publications and forms are available through the Army in Europe and Africa Publications (AEAPUBS) website at <https://armyeitaas.sharepoint-mil.us/sites/aeapubs> or <https://www.aepubs.eur.army.mil/>. The [glossary](#) defines abbreviations used in this appendix.

Executive Order 12715

Determination Under Section 2606 of Title 10, United States Code, for Support of Scouting Activities Overseas

10 USC 2606

Scouting: Cooperation and Assistance in Foreign Areas

10 USC 2554

Equipment and other Services: Boy Scout Jamborees

10 USC 2555

Transportation Services: International Girl Scout Events

Secretary of the Army memorandum (Delegation of Authority for Department of Defense Executive Agent Responsibility for Support to Scouting Organizations and the American Red Cross), 5 June 2023.

DODI 1000.15

Procedures and Support for Non-Federal Entities Authorized to Operate on DOD Installations

DODI 1015.09

Professional U.S. Scouting Organization Operations at U.S. Military Installations Overseas

DODD 5101.01

DOD Executive Agent

DODD 5500.07

Ethics and Standards of Conduct

Military Postal Service Procedures Manual (MPM)

(available at <https://www.army.mil/mpsa#org-manual>)

U.S. Army Materiel Command, AMCG memorandum (Delegation of Authority No. 2023-45, Department of Defense Executive Agent Responsibility for Support to Scouting Organizations and the American Red Cross), 10 August 2023.

AR 1-19

Secretary of the Army Delegations of Authority

AR 25-400-2

The Army Records Management Program

AR 58-1

Management, Acquisition, and Use of Motor Vehicles

AR 210-22

Support for Non-Federal Entities Authorized to Operate on Department of the Army Installations

Air Force Instruction 33-322

Records Management and Information Governance Program

ECG Guide 8710.05

Inter/Intra Theater Delivery Service (IDS) and Parcel/Correspondence Processing

AEA Reg 600-700

Identification Cards and Individual Logistic Support

GLOSSARY

ACOS	Assistant Chief of Staff
AEA	Army in Europe and Africa
AEAPUBS	Army in Europe and Africa Publications
AFI	Air Force instruction
AFSVC	Air Force Services Activity
AOR	area of responsibility
APF	appropriated fund
AR	Army regulation
CG, USAREUR-AF	Commanding General, United States Army Europe and Africa
CNREURAFCENT	Commander, Navy Region Europe, Africa, Central
COS	Chief of Staff
DOD	Department of Defense
DODD	Department of Defense directive
DODI	Department of Defense instruction
ESC	European Scouting Committee
ESG	United States European Command Guide
HQ USAFE-AFAFRICA	Headquarters, United States Air Forces in Europe–Air Forces Africa
HQ USAREUR-AF	Headquarters, United States Army, Europe and Africa
HQ USNAVEUR-AF	Headquarters, United States Naval Forces, Europe/Africa
IMCOM	United States Army Installation Management Command
IMCOM-E	United States Army Installation Management Command-Europe
MWR	morale, welfare, and recreation
NAF	nonappropriated fund
PO	private organization
TAC-BSA	Transatlantic Council, Boy Scouts of America
TDY	temporary duty
USAFE-AFAFRICA	United States Air Forces in Europe–Air Forces Africa
USAG	United States Army Garrison
USAGSO-NA	United States of America Girl Scouts Overseas–North Atlantic
USC	United States Code
USEUCOM	United States European Command
USNAVEUR-AF	United States Naval Forces, Europe and Africa