



**OFFICE OF INSPECTOR GENERAL**  
**DEPARTMENT OF DEFENSE**  
4800 MARK CENTER DRIVE  
ALEXANDRIA, VIRGINIA 22350-1500

September 5, 2024

MEMORANDUM FOR UNDERSECRETARY OF DEFENSE FOR PERSONNEL AND  
READINESS  
UNDER SECRETARY OF DEFENSE (COMPTROLLER) / CHIEF  
FINANCIAL OFFICER  
DIRECTOR, DEFENSE FINANCE AND ACCOUNTING SERVICE  
AUDITOR GENERAL, DEPARTMENT OF THE ARMY  
AUDITOR GENERAL, DEPARTMENT OF THE NAVY  
AUDITOR GENERAL, DEPARTMENT OF THE AIR FORCE

SUBJECT: Audit of the DoD's Procedures to Ensure the Accuracy of the Pay to Remote  
Workers (Project No. D2024-D000FV-0172.000)

The purpose of this memorandum is to notify you that the Department of Defense Office of Inspector General (DoD OIG) is initiating the subject audit. We are initiating this audit following receipt of a related Congressional request.

The objective of this audit is to assess the effectiveness of the DoD's processes to ensure remote work employees receive the correct locality pay in accordance with Federal law and requirements. We may revise the objective as the audit proceeds, and we will also consider suggestions from management for additional or revised objectives. We plan to perform this audit in accordance with the Government Accountability Office's generally accepted government auditing standards and the Council of the Inspectors General on Integrity and Efficiency "Quality Standards for Federal Offices of Inspector General."

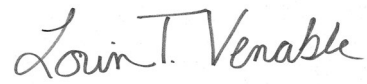
We will perform audit at the Defense Civilian Personnel Advisory Service (DCPAS). We may identify additional locations during the audit.

We request that you designate two points of contact for this audit within **5 days** of this memorandum. One point of contact should be a Government employee—a GS-15, pay band equivalent, or military equivalent—who is knowledgeable of DoD's remote work processes. The second point of contact should be a member of the Senior Executive Service or a General/Flag Officer who is familiar with DoD's remote work processes and could serve as a point of engagement with DoD Office of Inspector General senior leaders, if necessary. Send each contact's name, title, grade/pay band, phone number, and email address to [audfmr@dodig.mil](mailto:audfmr@dodig.mil).

The Inspector General Act of 1978, 5 U.S.C. §§ 401-424, as amended, authorizes us to have access to personnel and materials as we determine necessary to perform our oversight in a timely manner. You can obtain information about the DoD Office of Inspector General from DoD Directive 5106.01, "Inspector General of the Department of Defense (IG DoD)," April 20, 2012, as amended, and DoD Instruction 7050.03, "Office of the Inspector General of the Department of Defense Access to Records and Information," March 22, 2013, as amended. Our website is [www.dodig.mil](http://www.dodig.mil).

If you have any questions, please contact [REDACTED]  
[REDACTED]  
[REDACTED]

FOR THE INSPECTOR GENERAL:

A handwritten signature in cursive script that reads "Lorin T. Venable".

Lorin T. Venable, CPA  
Assistant Inspector General for Audit  
Financial Management and Reporting