



# U.S. Government Rental Car Program

## Overview

Open to all federal government employees and service members traveling on official business, the U.S. Government Rental Car Program offers reduced rates and special benefits when renting cars and passenger vans through approved rental car companies. Not all vendor locations globally participate in the program.

## U.S. Government Rental Car Agreements

The U.S. Government Rental Car Agreement #4, administered by the Defense Travel Management Office, governs the rental of vehicles through rental car companies that have agreed to the terms and conditions. It is in effect until 11:59PM ET on March 31, 2024, then **the new U.S. Rental Car Agreement #5 will go into effect on April 1, 2024 and includes these changes:**

- The additional \$5 per day Government Administrative Rate Supplement (GARS) will be removed when renting vehicles.
- Approved rental car companies will offer the **same** benefits to travelers except at lower rates.
- Travelers can confirm that their reservations are booked at the Government rate by locating their department or agency's name on the rental car agreement.

## How to Book a Rental Car

To ensure you receive program benefits, book through the Defense Travel System, ETS2, ConcurGov, or your Travel Management Company. If you go directly to a rental counter at participating locations, present Travel orders (recommended but not required), your Government Travel Charge Card, and Government ID. It is the traveler's responsibility to look for your department/agency listed on the rental car agreement for the government rate.

## Rental Vehicle Assistance Tool

To report an accident/loss/damage, first obtain a police report, then notify your rental car company and your DoD organization. Lastly, log in to [Passport](#) (new users must first [register](#)) to use the [Rental Vehicle Assistance Tool](#). Overcharges may be reported at this tool as well. If you want to provide feedback on your recent rental car experience, complete our [questionnaire](#).

## Key Points to Remember

- ✓ **Important: Do not accept additional insurance at the rental car counter (CDW/LDW/PAI/PEC/SLC).**
- ✓ Vehicle must be returned with the same level of fuel as when picked-up.
- ✓ If a traveler's Authorizing Official approves use of a toll collection device for official use, the cost of the device and tolls are reimbursable, administrative fees associated with failing to pay a toll are not reimbursable.
- ✓ Rental car companies may charge a one-way mileage rate or a drop fee. See one-way [participating companies](#)
- ✓ Please note your rental car location hours and after-hours drop off procedures prior to travel.

## Program Benefits

- Liability coverage
- Loss Damage Waiver (LDW)/ Collision Damage Waiver (CDW)
- No fee for additional drivers or drivers ages 21 and over
- No blackout periods
- Unlimited mileage (except one-way rentals)
- If reserved vehicle is not available upon arrival, an equivalent or upgraded vehicle is provided at the same rate

Learn more at [travel.dod.mil/Programs/Rental-Car/](https://travel.dod.mil/Programs/Rental-Car/)

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