

BOAT AND KAYAK PERMIT REQUEST FORM			
<u>Personal Information</u>			
1. Full Name:		2. Prior Permit Number (IF RENEWING) :	
3. Address:		4. Position Title / Pay Grade / Branch:	
5. Phone Numbers (PLEASE PROVIDE 2) :		6. DOD ID Number and CAC Expiration Date:	
7. Email Address (Required to receive your permit) :		8. Signature:	9. Date:
<u>Vessel Information</u>			
Please Provide Photo Copy of the Following items for all <i>Boat</i> Permit applications only: Registration, Safety Inspection, Proof of Insurance			
10. Vessel Name:	11. Vessel Type (Circle One) : Sailboat / Motorboat / Kayak	12. Vessel Make/Model:	13. Vessel Color:
14. Vessel Length:	15. Vessel Beam:	15. Hull Number	16. Command POC: (Kayaks Only)
16. Secondary POC (Authorized to move/remove kayak) :			
Name:		Phone #:	

PRIVACY ACT STATEMENT: Authority: 10 USC 5013 and EO 9397 (SSN)

Purpose: To track the application and issuance of a permit to operate and store kayaks in the waters of the Joint Base Pearl Harbor Hickam Naval Defense Sea Area (JBPHHNSA), to identify abandoned watercraft, and revoke permission to operate watercraft within the JBPHHNSA.

Routine Uses/User Categories/Purposes for uses: To JBPHH security personnel to safeguard the Joint Base Pearl Harbor Hickam Naval Defense Sea Area. The DOD "Blanket Routine Uses," noted at the beginning of the DON's compilation of systems of records notices apply. Disclosure: Mandatory for military; Voluntary for civilian; however, failure to comply may result in denial of registration and operation of personal watercraft in the JBPHHNSA.

BOAT AND KAYAK POLICY AND USER ACKNOWLEDGEMENT FORM

Read and sign at the bottom of this form!



1. POLC operators within the PHNDSA shall strictly adhere to this instruction. Non-compliance may result in revocation of the watercraft permit, barment from the PHNDSA or military or federal prosecution.

a. When a JBPHH Security Forces patrol boat approaches a POLC within the PHNDSA, all personnel onboard must make themselves visible, reporting topside if the POLC has a lower deck. All personnel over the age of 18 shall have in their possession a government-issued photo identification card which shall be made available to any JBPHH Security Forces personnel for examination upon request. The POLC's registration and JBPHH watercraft permit must be provided for examination upon request.

b. No POLC may enter Main Channel, South Channel, West Loch Channel or Middle Loch. Any POLC observed in these areas will have the infraction documented and watercraft permit may be subsequently revoked at the discretion of the Port Operations Officer and the operator and POLC will be escorted to shore or out of the PHNDSA.

c. All POLCs operating within or transiting the PHNDSA will remain clear of all other vessel traffic. All POLCs transiting the PHNDSA will do so directly and expeditiously.

d. POLCs with valid permits may enter Rainbow Bay Marina Recreation Area (RBMRA) or Hickam Marina Recreation Area (HMRA) for fueling and/or maintenance upon receiving permission from JBPHH Harbor Control.

e. All motorized POLC operators will monitor VHF channel 69 and check in and out with Harbor Control prior to departing berth and, if applicable, when the POLC arrives at the Pearl Harbor Entrance Channel Buoys 1 and 2. No motorized POLC will be allowed to move within the PHNDSA without the ability to transmit and receive on VHF channel 69.

2. In addition to enclosure (1), the following applies to kayak operators seeking to transit the harbor for commuting purposes. This enclosure does not apply to MWR-sponsored kayak events detailed in enclosure (2) or kayaks operated for recreational purposes in the HMRA, RBMRA, IPM or IPFHA.

3. The operation of kayaks within the PHNDSA for commuting shall be in accordance with the following:

a. Due to the low profile of kayaks in the water and in an effort to minimize the chances of collision with other craft, kayak operators must contact Harbor Control prior to getting underway by calling Harbor Control at (808) 474-6262. Kayak operators shall again call Harbor Control upon completion of transit. **No movement will take place without Harbor Control approval.**

b. Kayak transiting shall only be between the hours of 0500 and 1900.

c. Movement will only be approved during FPCON Alpha, Tropical Cyclone Conditions of Readiness (TCCOR) V or TCCOR IV. At FPCON Bravo, kayaks movement will be at the discretion of JBPHH Security. Kayaks are prohibited from transiting in all other FPCONs and TCCOR levels.

d. Only personnel with proper permits from Port Operations are authorized to transit between the kayak landings (Lima Landing and Alpha 7 Landing). Personnel must have their permit with them at all times while transiting within the PHNDSA and are subject to random inspections by Security or Port Operations.

e. Kayak commuting is restricted to the kayak transit lane shown in Attachment A to this enclosure. Kayak operators shall not deviate from this transit lane.

f. All kayak operators are required to wear a US Coast Guard approved floatation device during transit.

g. In accordance with rules of navigation, during hours of darkness, commuting kayak operators shall display a bright white light, e.g., high powered flashlight, or lighted lantern, to prevent a collision during transit across channel.

h. Kayaks shall not launch or land at any location other than the Lima Landing boat ramp and the Alpha 7 Landing.

i. All kayaks used for commuting will be stowed in or next to the kayak racks provided adjacent to Lima Landing and Alpha 7 Landing as shown in attachment B to this enclosure.

j. Bicycles for kayak operators shall be secured and locked in the bicycle racks provided at Lima Landing and Alpha 7 Landing as shown in attachment B to this enclosure. Bicycles are prohibited within the MDSU/NAVSEA compound.

k. Personally owned vehicles (POVs) for kayak operators are prohibited within the MDSU/NAVSEA compound.

l. Failure to adhere to these policies may result in the confiscation/removal of the kayak, towing of the POV, removal of the bicycle, issuance of a citation, escort from the installation, and revocation of the kayak permit as appropriate and applicable to the violation(s).

m. During TCCOR IV, kayaks must be removed from Lima Landing and Alpha 7 Landing areas. During TCCOR III or higher, kayak lanes will be secured. All kayaks are to be removed by the permitted owner. **Note: Any kayaks not removed by TCCOR III may be removed and/or disposed of at the expense of the kayak owner.**

n. Violation of any of the above rules or procedures may result in the suspension or revocation of PLOC permit.

o. If the kayak owner will be off-island for any duration exceeding 24 hours, the kayak must be removed.

p. Kayaks shall not be left unused for 30 days or longer at either Alpha or Lima Landing. Any kayaks left unused for 30 days or longer may be considered abandoned. If a kayak is determined to be abandoned, it may be removed at the discretion of JBPHH Port Operations or Security.

4. Authorized PHNDSA Movement Hours

a. FPCON Normal and Alpha

(1) All motorized POLC operators must contact Harbor Control via VHF channel 69 and request permission to enter or exit the harbor prior to doing so. When calling, the POLC operator shall provide the following information:

- (a) Operator's name;
- (b) Valid watercraft permit number; and
- (c) Number of passengers onboard.

(2) Movement within the PHNDSA may be restricted or suspended with little or no notice as harbor operations dictate.

(3) Kayaks are prohibited to transit from 1900 to 0500 regardless of FPCON.

b. FPCON Bravo

(1) Harbor ingress/egress is restricted to the hours of 0600 to sunset.

(2) All POLC owners, except for kayak operators, must request permission to move from Port Operations at least **24 hours in advance**, by calling (808) 473-1168 during normal working hours (Monday through Friday, 0730-1530) and providing the following information:

- (a) Operator's name;
- (b) Requested exit and return time and date;
- (c) Number of passengers onboard; and
- (d) Valid watercraft permit number.

(3) If approved and prior to getting underway each POLC owner shall again contact the Harbor Control via VHF channel 69 and request permission to enter or exit the harbor.

(4) All vessel movements (POLCs and kayaks) within the PHNDSA may be restricted or suspended with little or no notice as dictated by JBPHH Port Operations.

c. FPCON Charlie and Delta. No POLC movement is authorized from any location, including RBMRA, HMRA and Iroquois Point. This includes all MWR rental craft and boating skills program movements.

5. Signature below signifies that the owner has reviewed enclosure (5) of JBPHHINST5510.3B, and will comply with all written guidance and instructions for boat and kayak operations within the PHNDSA for commuting. Owner also authorizes the secondary Point of Contact (POC) listed on the application to act on his/her behalf for all issues concerning this kayak in his/her absence.

Printed Name

Telephone

Signature

Date