

INTELLIGENCE PROFESSIONAL INSIGNIA



COMDTINST 1200.3
September 2023

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11 SEP 2023

COMMANDANT INSTRUCTION 1200.3

Subj: INTELLIGENCE PROFESSIONAL INSIGNIA

Ref: (a) Military Qualifications and Insignia, COMDTINST M1200.1 (series)
(b) Uniform Regulations, COMDTINST M1020.6 (series)
(c) Intelligence Training, COMDTINST 1500.26 (series)
(d) U.S. Coast Guard Basic Intelligence Personnel Qualification Standards (PQS),
COMDTINST M3870.2 (series)
(e) U.S. Coast Guard Advanced Intelligence Personnel Qualification Standards (PQS),
COMDTINST M3870.3 (series)

1. PURPOSE. This Instruction outlines the policy and qualifications required to earn the Intelligence Professional Insignia.
2. ACTION. All Coast Guard unit commanders, commanding officers, officers-in-charge, deputy/assistant commandants, and chiefs of headquarters staff elements must comply with the provisions of this Instruction.
3. AUTHORIZED RELEASE. Internet release is authorized.
4. DIRECTIVES AFFECTED. References (a) and (b) must be updated to include reference to this Instruction as the qualifications required to earn the Intelligence Professional Insignia.
5. DISCUSSION. For more than two centuries, the Coast Guard has relied on intelligence information to execute its missions. Coast Guard Intelligence is embedded in all of the Coast Guard's 11 statutory missions. Intelligence adds advantage to the Coast Guard tradition of effective leadership and decision making by providing timely insight, indications and warning, context, and sense making. This insignia recognizes members who have obtained a high-level of experience, qualification, and certification within the field of Intelligence.
6. DISCLAIMER. This Instruction is not a substitute for applicable legal requirements, nor is itself a rule. It is intended to provide operational guidance for Coast Guard personnel and is not intended to, nor does it, impose legally binding requirements on any party outside of the Coast Guard.

7. ENVIRONMENTAL ASPECT AND IMPACT CONSIDERATIONS. The Office of Environmental Management, Commandant (CG-47) reviewed this Commandant Instruction and the general policies contained within, and determined that this policy falls under the Department of Homeland Security (DHS) categorical exclusion A3. This Commandant Instruction will not result in any substantial change to existing environmental conditions or violation of any applicable federal, state, or local laws relating to the protection of the environment. It is the responsibility of the action proponent to evaluate all future specific actions resulting from this policy for compliance with the National Environmental Policy Act (NEPA), other applicable environmental requirements, and the U.S. Coast Guard Environmental Planning Policy, COMDTINST 5090.1 (series).
8. DISTRIBUTION. Electronic distribution in the Directives System Library. Intranet/Pixel Dashboard: Directives Pubs, and Forms - PowerApps (appsplatform.us) . If Internet released: Commandant Instructions (uscg.mil), Coast Guard Forms (uscg.mil) .
9. RECORDS MANAGEMENT CONSIDERATIONS. Records created as a result of this Instruction, regardless of format or media, must be managed in accordance with Records & Information Management Program Roles and Responsibilities, COMDTINST 5212.12 (series) and the records retention schedule located on the Records Resource Center Microsoft SharePoint site at: <https://uscg.sharepoint-mil.us/sites/cg61/SitePages/CG-611-RIM.aspx> .
10. DESCRIPTION. The Intelligence Professional Insignia represents the efforts made by Coast Guard Intelligence members to master the knowledge, skills, and abilities needed to excel in the Intelligence Community (IC). Those who earn the Temporary or Permanent Intelligence Professional Insignia distinguish themselves as subject matter experts and key contributors to intelligence-driven planning, operations, acquisitions, cybersecurity, and all tactical, operational, and strategic decisions made throughout the Coast Guard.
11. ELIGIBILITY. Enlisted members (E-4 and above) and Officers of the Coast Guard and Coast Guard Reserve, and Coast Guard civilian employees who meet the criteria outlined in this Instruction may be awarded the Intelligence Professional Insignia.
12. CRITERIA FOR TEMPORARY ENTITLEMENT. Eligible personnel are authorized for temporary wear when they meet the following conditions:
 - a. Complete Intelligence Job Entry Level Training, as outlined in Reference (c).
 - b. Obtain the Intelligence Core (INTCORE) Competency at the Apprentice level.
 - c. Possess a current Intelligence Fundamentals Professional Certification (IFPC), as defined by the Under Secretary of Defense for Intelligence and Security (USD (I&S)). The IFPC must be renewed every three years after the date of certification to be considered current.
 - d. Certified by an issuing authority.

- e. The temporary insignia may only be worn while actively serving in an Intelligence billet of qualifying experience for which the issuing authority approved the insignia. Upon transfer to a new billet, the insignia must be removed from the uniform. If the new billet is also an Intelligence billet of qualifying experience, the member is authorized to continue wearing the temporary insignia while assigned to that billet. Only one temporary insignia may be worn at a time.
13. CRITERIA FOR PERMANENT ENTITLEMENT. Eligible personnel are authorized for permanent wear when they meet the following conditions:
 - a. Possess the Temporary Intelligence Professional Insignia.
 - b. Obtain the INTCORE Competency at the Master level.
 - c. Possess a current IFPC, as defined by USD (I&S). The IFPC must be renewed every three years after the date of certification to be considered current.
 - d. Certified by an issuing authority.
 14. ISSUING AUTHORITY. The issuing authorities for the Intelligence Professional Insignia are unit commanders, commanding officers, office chiefs, LANT-2, and PAC-2. Commandant (CG-21) is the issuing authority for separated or retired individuals, or individuals not currently assigned to a unit of qualifying experience. Issuing authorities must ensure all requirements have been met before certification and supporting documentation is entered in Direct Access.
 15. DOCUMENTATION. For permanent entitlement, the Intelligence Professional Insignia Certificate, maintained electronically by Commandant (CG-21), must be signed and issued by the issuing authority. The unit's Servicing Personnel Office (SPO) must record award of the insignia in Direct Access and in the member's Official Military Personnel File (OMPF). For temporary entitlement, the Administrative Remarks, Form CG-3307 entry must be made. An example Certificate and Form CG-3307 can be found on the Intelligence Professional Insignia SharePoint Site:
<https://uscg.sharepoint.mil.us/sites/cg2/SitePages/Intelligence-Professional-Insignia.aspx>.
 16. FORMS. None.
 17. SECTION 508. This policy is created to adhere to accessibility guidelines and standards as promulgated by the U.S. Access Board with consideration of Information and Communications Technology (ICT) requirements. If accessibility modifications are needed for this artifact, please communicate with the Section 508 Program Management Office (PMO) at Section.508@uscg.mil. Concerns or complaints for non-compliance of policy and/or artifacts may be directed to the Section 508 PMO, the Civil Rights Directorate (<https://www.uscg.mil/Resources/Civil-Rights/>) for the Coast Guard, or to the U.S. Department of Homeland Security at accessibility@hq.dhs.gov.

18. REQUEST FOR CHANGES. Change recommendations should be routed via memo through the chain of command to Commandant (CG-21).

/REBECCA E. ORE/
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