

ARMY and/or AIR National Guard AGR VACANCY ANNOUNCEMENT

Office of The Adjutant General  
12953 Minuteman Drive  
Draper, Utah 84020-9286

ANNOUNCEMENT NUMBER: 24-005

OPEN DATE: 12 Oct 23

CLOSING DATE: 01 Nov 23  
TIME: 2359 ET

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:  
Training Officer, PARA 106 LINE 02, W4, 152H

APPOINTMENT FACTORS:                      OFFICER()                      WARRANT OFFICER(X)                      ENLISTED()

LOCATION OF POSITION: 1-211th AB HHC ATTACK RECO, 7602 AIRPORT ROAD WEST JORDAN, UT

WHO MAY APPLY: Must be, or be eligible to become, a member of the National Guard within the grade(s) of W2 and W4.

**AREA OF CONSIDERATION:** This position is open to the grades of: W2 to W4. Individual selected will be ordered to active duty in an Active Guard/Reserve (AGR) status under the provisions of Section 502f Title 32 U.S. Code and will receive an initial 36 month probationary AGR Order. Retention as an AGR will be determined by duty performance and the needs of the Utah Army or Air National Guard. An over-grade applicant (Enlisted Only) must indicate in writing a willingness to be administratively reduced in grade when assigned to the position. Exceptions must be approved in writing by HRO-A and require a local lodging/residence plan. The basic job qualifications are listed on the attached Position Description; \* **Must** be able to complete 3 years AGR service prior to completing 18 years of active military service or mandatory removal date. Must meet height and weight standards of AR 600-9. Must have or be able to get a security clearance. **Officers:** Must possess AOC commensurate with AGR duty position. **Warrant Officers:** Must possess MOS commensurate with AGR duty position. **Enlisted:** Applicants for positions in grade E5 and below will have 12 months to become MOS qualified.

**INSTRUCTIONS FOR APPLYING: IMPORTANT! PLEASE READ:** you, the applicant, are responsible for the completion and turn-in of your application, all contents, and attachments. Incomplete applications with missing documents, or those not meeting the minimum appointment requirements will be considered "Not Qualified" because of lack of information. The HRO is not responsible to inform you if your packet is incomplete. Applications and associated documents will not be returned nor considered for future vacancy announcements. Do not submit original documents. The documents listed below are required to make a complete packet and **WILL** be submitted "AS A MINIMUM" to HRO. If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation to certify the soldier as eligible. **Failure to do so WILL result in a finding of "Not Qualified" and will cause the applicant to lose consideration for this position. DO NOT INCLUDE LETTERS OF RECOMMENDATION, BINDERS or COVER LETTERS.**

1. Completed and Signed NGB form 34-1 (dated 20131111).
2. Current IMR (Individual Medical Readiness) from AKO or MEDPROS with a copy of any permanent profile, if applicable.
3. Soldier Record Brief (SRB, aka: ERB/ORB)
4. Statement of all active service performed. DD Form 214 or DA Form 1506 or Current RPAS statement. If Active Duty, submit a memorandum documenting Active Federal Service time.
5. Passing ACFT 705 within six months of packet submission.
6. Last three OER's. Applicants without a current OER will submit a memorandum signed by their Senior Rater directing reason.
7. If you have ever served on AGR status or are currently serving include your most current AGR orders.
8. If previously involuntarily separated from the AGR program, please provide a letter to the board explaining the circumstances or a approved waiver in accordance with AR 135-18.
9. Letter to the board addressing any missing documentation (i.e., PHA is out of date)

APPLICATIONS ARE PREFERRED TO BE SUBMITTED THROUGH FTSMCS at <https://ftsmcs.ngb.army.mil/> but CAN ALSO BE SUBMITTED: *In person* to the HRO-A Office in Draper

or  
*Email at:* [ng.ut.utarng.list.hro-agr-milpers@mail.mil](mailto:ng.ut.utarng.list.hro-agr-milpers@mail.mil)

or  
*Via Mail to:* UTAH NATIONAL GUARD: ATTN: HRO-A, 12953 Minuteman Drive, DRAPER, UTAH 84020-1776

**\*\*APPLICATIONS SUBMITTED IN POSTAGE PAID FEDERAL ENVELOPES ARE IN VIOLATION OF 18 USC SECTION 1719 AND WILL NOT BE CONSIDERED.\*\***

HRO webpage: <https://gko.portal.ng.mil/states/UT/staff/HRO/Pages/default.aspx>

**POSITION COMPATIBILITY REQUIREMENTS:**

**The individual(s) must qualify for and be placed in the following compatible MOS/AOC: 152H**

**Sustainment:** For the purpose of sustainment requirements, Soldiers who are selected into the AGR Program in a position commensurate with their current grade will be removed from the promotion list upon the effective date of hire for a period of 18 months. A memorandum of understanding will be required by the selected Soldier prior to orders being published by this headquarters.

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**MINIMUM APPOINTMENT REQUIREMENTS:**

1. Soldiers must meet initial entry criteria for the title 32 AGR program as listed in AR 135-18, table 2-1. Soldiers may be disqualified for any criteria as listed in Table 2-2 and 2-3
  2. Must be able to complete 3 years AGR service prior to completing 18 years of active military service or mandatory removal date.
  3. Must be a current member in good standing (no flagging actions) of a Utah Army National Guard unit
  4. Must not be within six (6) months of mandatory removal or Expiration Term of Service (ETS).
  5. Physical Health Assessment (PHA) date must be within 15 months in MEDPROS prior to the closing date of this advertisement
  6. Must meet the Army body composition standards IAW AR 600-9.
  7. AH64D/E Pilot in Command qualified.
  8. Qualified as an AH64D/E IP, AMSO, MP, or ASO.
  9. Cannot be within the initial AGR stabilization period
  10. Must possess state driver's license and be able to be qualified to operate military vehicles which are organic to the unit.
  11. Ability to work without daily supervision and effectively manage own time. Ability to organize work and prioritize tasks.
  12. Ability to exercise individual initiative, sound judgment and honesty.
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**BRIEF JOB DESCRIPTION:**

\*\*\* This is an initial 36-month probationary Title 32 AGR tour with the Utah Army or Air National Guard. After the 36 month tour, the individual selected may enter the AGR Program. Retention as an AGR will be determined by duty performance and the needs of the Utah Army or Air National Guard.\*\*\*

\*\*\*Must be AOC 152H and Aviation Branch Qualified\*\*\*

**1. INTRODUCTION**

Provides training assistance within the organization for the development, coordination and implementation of training plans, programs, budgets, and policies to improve overall unit readiness.

**2. DUTIES AND RESPONSIBILITIES**

- a. Responsible for reviewing and approving training plans and programs for the battalion. Soldier facilitates unit training and mobilization readiness objectives.
- b. Drafts training guidance that complies with command directives and the guidance of higher headquarters.
- c. Advises the operations officer on training programs and mobilization readiness.
- d. Oversees all aspects of training management to include near, short and long term planning, training execution, and evaluation.
- e. Supervises mandatory training programs. Soldier conducts information management oversight for these programs.
- f. Reviews the unit mobilization plan and provides the information required for the unit status report (USR).
- g. Prepares reports, briefing materials, and correspondence as required by the commander and higher headquarters.
- h. Represents the battalion at meetings and conferences as required.
- i. Assists in the unit recruiting and retention activities.
- j. Performs other duties as assigned.

**3. SUPERVISORY CONTROLS**

Soldier works under the direct supervision of the battalion operations officer. Soldier receives technical guidance from supervisory personnel at higher headquarters. Soldier is tasked to accomplish daily requirements independently and in accordance with established policies. Performance is evaluated based on accomplishment of established objectives and terms of effectiveness, adequacy and compliance with directives and policy.

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**SELECTING SUPERVISOR:** MAJ McCarthy

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**CONTACT INFO:** SSG PETER VEST (Com) 801-432-4315 (Email) PETER.S.VEST.MIL@ARMY.MIL

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**EQUAL OPPORTUNITY:**

The Utah National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, gender, national origin, or reprisal, except as the direct combat probability coding policy applies to women.