



**PER DIEM, TRAVEL, AND TRANSPORTATION
ALLOWANCE COMMITTEE**
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ALEXANDRIA, VA 22350-9000

March 17, 2023

MEMORANDUM FOR: MILITARY ADVISORY PANEL

SUBJECT: UTD for MAP 17-23(I), "Update Administrative Household Goods (HHG) Weight Allowance Locations Table"

1. Purpose: This item updates the Joint Travel Regulations Supplement, Administrative Household Goods (HHG) Weight Allowance Locations.
2. This revision is forwarded for information purposes. No coordination is required.
3. Marine Corps initiated this revision.
4. This revision is effective when published on the website.
5. Action Officer: Debbie Wells (debbie.l.wells.civ@mail.mil).

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Christopher M. Woods
Team Lead, Policy and Regulations Branch

Attachment:

Administrative Household Goods Weight Allowance Locations (17 March 2023)

cc:

Defense Travel Management Office
U.S. Coast Guard Pay and Personnel Center

Per Diem, Travel, and Transportation Allowance Committee (PDTATAC)

Administrative Household Goods (HHG) Weight Allowance Locations

A. Authority. In accordance with the Joint Travel Regulations (JTR), paragraph (par.) 051402, household goods (HHG) weight allowances can be administratively reduced at a permanent duty station (PDS) outside the continental United States (OCONUS) based on factors at that location. Only the locations listed in this document have administratively reduced HHG weight allowances. If a location does not appear in the tables in this document, then it is not a location with an administratively reduced HHG weight allowance.

B. Authorization Period. The reduced administrative HHG weight allowances for the locations listed in this document are effective until rescinded.

C. Submission Process.

1. The Uniformed Services may submit requests to establish or amend a location’s weight allowance. Refer to the JTR, par. 051402, and Service regulations for the submission process. All submissions must be sent through the Service’s or Agency’s Military Advisory Panel or Civilian Advisory Panel member. See the Defense Travel Management Office’s [website](#) for contact information.

2. A Service member or civilian employee may request HHG weight allowance increases. Refer to the JTR, par. 051402, for a Service member or the JTR, par. 054304, for a civilian employee.

D. Unaccompanied Baggage. Refer to the JTR, par. 051403 for a Service member or the JTR, pars. 054304 and 054305, for a civilian employee.

E. Net Weight Allowance Determination. Net weight is used to determine the weight allowances in this document. Refer to the JTR, par. 051404, for a Service member or the JTR, par. 054304, for a civilian employee.

F. Professional Books, Papers, and Equipment or Required Medical Equipment. The weight of the administratively reduced HHG allowance does not include the weight of professional books, papers, and equipment (PBP&E) or required medical equipment, unless specified in the tables in this document.

G. HHG Allowances When the Assignment or Time Remaining is Fewer Than 12 Months. Refer to the JTR, par. 051305.A7d.

H. Reduced Weight Allowance Locations. The locations listed in this document have reduced HHG weight allowances:

Alaska, Dutch Harbor		
Service and Traveler	Tour Type	Administratively Reduced Allowance
U.S. Coast Guard (USCG) Service member assigned to Marine Safety Detachment Dutch Harbor	Any	1,000 lbs of HHG. Note: Furnished Government quarters are available.

Australia, Alice Springs (Does <i>not</i> include Detachment 421/LGN personnel) and Learmonth		
Service and Traveler	Tour Type	Administratively Reduced Allowance
U.S. Army (USA) Service member	Accompanied	25 percent of the full HHG weight allowance or 2,500 lbs, whichever is greater.

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		Unaccompanied baggage is limited to 2,000 lbs and is part of the administrative weight limitation that may be shipped by an authorized transportation method. Of this baggage, up to 1,000 lbs may be transported by commercial air, if required.
USA Service member	Unaccompanied	<p>25 percent of the full HHG weight allowance or 2,500 lbs, whichever is greater.</p> <p>Unaccompanied Baggage</p> <ul style="list-style-type: none"> • If assigned to <i>furnished</i> Government quarters, then unaccompanied baggage is limited to 10 percent of the full HHG weight allowance. • If assigned to <i>unfurnished</i> Government quarters, then unaccompanied baggage is limited to 2,000 lbs. Of this baggage, up to 1,000 lbs may be transported by commercial air, if required. A copy of the advance written authorization from the new PDS housing officer must be provided to the Transportation Officer before transporting the unaccompanied baggage. <p>Note: If required to reside in Unaccompanied Personnel Housing, consider shipping less than the authorized weight allowance due to the small size of the rooms.</p>
USA civilian employee	Any	<p>4,500 lbs of HHG.</p> <p>Unaccompanied Baggage</p> <p>Civilian employees and each dependent age 12 or older are authorized 350 lbs of unaccompanied baggage and each child under age 12 is authorized 175 lbs. The combined weight of unaccompanied baggage is limited to a total of 2,000 lbs. Of this baggage, up to 1,000 lbs may be transported by commercial air, if required.</p> <p>Note: If required to reside in Unaccompanied Personnel Housing or Family Housing, consider shipping less than the authorized weight allowance due to the small size of the rooms.</p>
U.S. Navy (USN) Service member assigned to a U.S. Marine Corps (USMC) command based on an agreement between HHG Naval Supply Systems Command (NAVSUP) and USMC Installations and Logistics (I&L)	Unaccompanied	<p>600 lbs of unaccompanied baggage.</p> <p>Note: No other HHG shipments are authorized based on the limited size of the bachelor officer quarters (BOQ) and bachelor enlisted quarters (BEQ) and lack of storage.</p>
USMC Service member	Unaccompanied	<p>600 lbs of unaccompanied baggage.</p> <p>Note: No other HHG shipments are authorized based on the limited size of the BOQ and BEQ and lack of storage.</p>

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Bahrain		
Service and Traveler	Tour Type	Administratively Reduced Allowance
USN Service member assigned to a USMC command based on an agreement between HHG NAVSUP and USMC I&L	Unaccompanied	600 lbs of unaccompanied baggage. Note: No other HHG shipments are authorized based on the limited size of the BOQ and BEQ and lack of storage.
USMC Service member	Accompanied	25 percent of the full HHG weight allowance or 2,500 lbs, whichever is greater, unless specified on the travel order. Reshipment of HHG and non-temporary storage (NTS) of HHG are <i>not</i> authorized at this location unless the Service determines it is in the Government's interest.
USMC Service member	Unaccompanied	600 lbs of unaccompanied baggage. Note: No other HHG shipments are authorized based on the limited size of the BOQ and BEQ and lack of storage.
USCG Service member assigned to USCG Patrol Forces Southwest Asia	Unaccompanied, dependent-restricted	600 lbs of HHG, including PBP&E and required medical equipment. Note: Furnished Government quarters are available.

British Indian Ocean Territory, Diego Garcia		
Service and Traveler	Tour Type	Administratively Reduced Allowance
USN Service member assigned to a USMC command based on an agreement between HHG NAVSUP and USMC I&L	Unaccompanied	600 lbs of unaccompanied baggage. Note: No other HHG shipments are authorized based on the limited size of the BOQ and BEQ and lack of storage.
USMC Service member	Unaccompanied	600 lbs of unaccompanied baggage. Note: No other HHG shipments are authorized based on the limited size of the BOQ and BEQ and lack of storage.

Greece, Souda Bay		
Service and Traveler	Tour Type	Administratively Reduced Allowance
USN Service member	Accompanied	Full HHG weight allowance. Unaccompanied baggage is limited to 600 lbs and is part of the full HHG weight allowance.
USN Service member E-5 and above	Unaccompanied	25 percent of the full HHG weight allowance. Unaccompanied baggage is limited to 600 lbs and is part of the 25 percent HHG weight allowance.
USN Service member E-1 through E-4	Unaccompanied	600 lbs of unaccompanied baggage. No other HHG shipment is authorized.

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Japan, Akizuki (Hiroshima) and Kure		
Service and Traveler	Tour Type	Administratively Reduced Allowance
USA Service member	Accompanied	50 percent of the full HHG weight allowance. The weight of unaccompanied baggage is part of the 50 percent HHG weight allowance.
USA Service member	Unaccompanied	25 percent of the full HHG weight allowance. The weight of unaccompanied baggage is part of the 25 percent HHG weight allowance.
USA Civilian	Accompanied	9,000 lbs of HHG. The weight of unaccompanied baggage is part of the 9,000 lbs HHG weight allowance.
USA Civilian	Unaccompanied	4,500 lbs of HHG. The weight of unaccompanied baggage is part of the 4,500 lbs HHG weight allowance.

Japan, Camp Zama		
Service and Traveler	Tour Type	Administratively Reduced Allowance
USA Service member E-9 or O-6 to O-10	Accompanied	75 percent of the full HHG weight allowance. The weight of unaccompanied baggage is part of the 75 percent HHG weight allowance.
USA Service member E-1 to E-8 and O-1 to O-5	Accompanied	50 percent of the full HHG weight allowance. The weight of unaccompanied baggage is part of the 50 percent HHG weight allowance.
USA Service member	Unaccompanied	25 percent of the full HHG weight allowance. The weight of unaccompanied baggage is part of the 25 percent HHG weight allowance.
USA Civilian	Accompanied	9,000 lbs of HHG. The weight of unaccompanied baggage is part of the 9,000 lbs HHG weight allowance.
USA Civilian	Unaccompanied	4,500 lbs of HHG. The weight of unaccompanied baggage is part of the 4,500 lbs HHG weight allowance.

Japan, Combined Arms Training Center Fuji		
Service and Traveler	Tour Type	Administratively Reduced Allowance
USN Service member assigned to a USMC command based on an agreement between HHG NAVSUP and USMC I&L	Unaccompanied	600 lbs of unaccompanied baggage. Note: No other HHG shipments are authorized based on the limited size of the BOQ and BEQ and lack of storage.
USMC Service member	Unaccompanied	600 lbs of unaccompanied baggage. Note: No other HHG shipments are authorized based on the limited size of the BOQ and BEQ and lack of storage.

Japan, Marine Corps Air Station (MCAS) Iwakuni		
Service and Traveler	Tour Type	Administratively Reduced Allowance
USMC Service member	Unaccompanied	600 lbs of unaccompanied baggage. Note: No other HHG shipments are authorized based on the limited size of the BOQ and BEQ and lack of storage.

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USMC Service member	Unaccompanied	10 percent of the full HHG weight allowance, if the Service member has written authorization from the Installation Commander to reside in off-base quarters Note: A copy of the advance written authorization must be provided to the Transportation Officer prior to transportation of HHG.
USN Service member assigned to a USMC command based on an agreement between HHG NAVSUP and USMC I&L	Unaccompanied	600 lbs of unaccompanied baggage. Note: No other HHG shipments are authorized based on the limited size of the BOQ and BEQ and lack of storage.
USN Service member assigned to a USMC command based on an agreement between HHG NAVSUP and USMC I&L	Unaccompanied	10 percent of the full HHG weight allowance, if the Service member has written authorization from the Installation Commander to reside in off-base quarters Note: A copy of the advance written authorization must be provided to the Transportation Officer prior to transportation of HHG.

Japan, Okinawa		
Service and Traveler	Tour Type	Administratively Reduced Allowance
USN Service member <i>not</i> assigned to a USMC command	Unaccompanied	Full HHG weight allowance.
USN Service member assigned to a USMC command based on an agreement between HHG NAVSUP and USMC I&L	Unaccompanied	600 lbs of unaccompanied baggage. Note: No other HHG shipments are authorized based on the limited size of the BOQ and BEQ and lack of storage.
USMC Service member assigned to barracks	Unaccompanied	600 lbs of unaccompanied baggage. Notes: No other HHG shipments are authorized based on the limited size of the BOQ and BEQ and lack of storage. A Service member who is an officer in grade O3 or below, a warrant officer in grade W3 or below, or an enlisted Service member in grade E7 or below, who is serving an unaccompanied tour—including those who choose an unaccompanied tour but have a dependent—is required to live in Government bachelor quarters as specified in USMC installation mandatory assignment policy letter, dated April 30, 2012.
USMC Service member assigned to Fleet Marine Force units (all grades)	Unaccompanied	600 lbs of unaccompanied baggage. Note: No other HHG shipments are authorized based on the limited size of the BOQ and BEQ and lack of storage.

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Japan, Torii Station		
Service and Traveler	Tour Type	Administratively Reduced Allowance
USA Service member	Unaccompanied	<p>25 percent of the full HHG weight allowance.</p> <p>Unaccompanied Baggage</p> <ul style="list-style-type: none"> • If assigned to <i>furnished</i> Government quarters, then unaccompanied baggage is limited to 10 percent of the full HHG weight allowance. • If assigned to unfurnished Government quarters, then unaccompanied baggage is limited to 2,000 lbs or the administrative weight limit, whichever is less. Of this baggage, up to 1,000 lbs may be transported by commercial air, if required. The unaccompanied baggage is part of the 25 percent HHG weight allowance. A copy of the advance written authorization from the new PDS housing officer must be provided to the Transportation Officer before transporting the unaccompanied baggage.
USA civilian employee	Unaccompanied	4,500 lbs of HHG when assigned to furnished Government quarters.

Korea (Does <i>not</i> include Chinhae, Osan, and Detachment 452 Wonju)		
Service and Traveler	Tour Type	Administratively Reduced Allowance
USA Service member	Accompanied	<p>50 percent of the full HHG weight allowance.</p> <p>Unaccompanied baggage weight is part of the administrative weight limitation and cannot exceed 2,000 lbs. The weight of unaccompanied baggage on commercial air cannot exceed 1,000 lbs, which is included in the 2,000 lbs maximum.</p> <p>Note: If required to reside in family housing, consider shipping less than the authorized weight allowance due to the small size of the rooms.</p>
USA Service member	Unaccompanied	<p>25 percent of the full HHG weight allowance.</p> <p>Unaccompanied Baggage</p> <ul style="list-style-type: none"> • If assigned to <i>furnished</i> Government quarters, then unaccompanied baggage is limited to 10 percent of the full HHG weight allowance. • If assigned to <i>unfurnished</i> Government quarters, then unaccompanied baggage is limited to 2,000 lbs. Of this baggage, up to 1,000 lbs may be transported by commercial air, if required. The unaccompanied baggage is part of the 25 percent HHG weight allowance. A copy of the advance written authorization from the new PDS housing officer must be provided to the Transportation Officer before transporting the unaccompanied baggage.

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		Note: If required to reside in Unaccompanied Personnel Housing or family housing, consider shipping less than the authorized weight allowance due to the small size of the rooms.
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Korea, Mujuk		
Service and Traveler	Tour Type	Administratively Reduced Allowance
USA Service member	Unaccompanied	600 lbs of unaccompanied baggage.
USMC Service member	Unaccompanied	600 lbs of unaccompanied baggage.

Kuwait		
Service and Traveler	Tour Type	Administratively Reduced Allowance
USA Service member	Unaccompanied	1,000 lbs of HHG.
USA Service member	Accompanied	25 percent of the full HHG weight allowance or 2,500 lbs, whichever is greater, unless specified on the travel order. Reshipment of HHG and NTS of HHG are <i>not</i> authorized at the authorized destination unless determined to be in the Government's interest by the responsible Service.
U.S. Air Force (USAF) Service member	Unaccompanied	1,000 lbs of HHG.
USAF Service member	Accompanied	25 percent of the full HHG weight allowance or 2,500 lbs, whichever is greater, unless specified on the travel order. Reshipment of HHG and NTS of HHG are <i>not</i> authorized at the authorized destination unless determined to be in the Government's interest by the responsible Service.
USN Service member	Unaccompanied	1,000 lbs of HHG.
USN Service member assigned to a USMC command based on an agreement between HHG NAVSUP and USMC I&L	Unaccompanied	600 lbs of unaccompanied baggage. Note: No other HHG shipments are authorized based on the limited size of the BOQ and BEQ and lack of storage.
USN Service member	Accompanied	25 percent of the HHG weight allowance or 2,000 lbs, whichever is greater, if a weight restriction is specified on the travel order. Reshipment of HHG and NTS of HHG are <i>not</i> authorized at the destination unless determined to be in the Government's interest. See NAVSUP Publication 490, "Transportation of Personal Property."
USMC Service member	Unaccompanied	600 lbs of unaccompanied baggage. Note: No other HHG shipments are authorized based on the limited size of the BOQ and BEQ and lack of storage.

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USMC Service member	Accompanied	25 percent of the HHG weight allowance or 2,000 lbs, whichever is greater, unless specified on the travel order. Reshipment of HHG and NTS of HHG are <i>not</i> authorized at the destination unless determined to be in the Government's interest.
All civilian employees	Any	350 lbs of HHG. Unless specified in the travel order.

Poland, Redzikowo		
Service and Traveler	Tour Type	Administratively Reduced Allowance
USN Service member	Unaccompanied for 12 or more months	600 lbs of unaccompanied baggage.
USN Service member	For less than 12 months	Excess accompanied baggage. Unaccompanied baggage and HHG are <i>not</i> authorized.
USN civilian employee	Unaccompanied for 12 or more months	600 lbs of unaccompanied baggage.
USN civilian employee	For less than 12 months	Excess accompanied baggage. Unaccompanied baggage and HHG are <i>not</i> authorized.

Portugal, Azores, Lajes Field		
Service and Traveler	Tour Type	Administratively Reduced Allowance
All Service members	Any	25 percent of the full HHG weight allowance or 2,500 lbs, whichever is greater.
All civilian employees	Any	4,500 lbs of HHG.

Qatar, Al Udeid Air Base		
Service and Traveler	Tour Type	Administratively Reduced Allowance
USAF Service member	Accompanied	25 percent of the full HHG weight allowance or 2,500 lbs, whichever is greater, unless specified on the travel order. Note: Reshipment of HHG and NTS of HHG are <i>not</i> authorized at the destination unless determined to be in the Government's interest.
All Service members	Unaccompanied	500 lbs of unaccompanied baggage.
All Service members	Long-term, 365-day TDY deployment	Unaccompanied baggage is <i>not</i> authorized.

Romania, Devesulu		
Service and Traveler	Tour Type	Administratively Reduced Allowance
USN Service member	Unaccompanied for 12 or more months	600 lbs of unaccompanied baggage.
USN Service member	For fewer than 12 months	Excess accompanied baggage. Unaccompanied baggage and HHG are <i>not</i> authorized.
USN civilian employee	Unaccompanied	600 lbs of unaccompanied baggage.

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	for 12 or more months	
USN civilian employee	For fewer than 12 months	Excess accompanied baggage. Unaccompanied baggage and HHG are <i>not</i> authorized.

Saudi Arabia, Eskan Village (U.S. Military Training Mission)		
Service and Traveler	Tour Type	Administratively Reduced Allowance
All Service members	Any	25 percent of the full HHG weight allowance or 2,500 lbs, whichever is greater. Note: Direct USN questions to hhghelp@navy.mil and refer to NAVSUP Publication 490, "Transportation of Personal Property."
All civilian employees	Any	4,500 lbs of HHG.

Thailand		
Service and Traveler	Tour Type	Administratively Reduced Allowance
USA Service members assigned to: <ul style="list-style-type: none"> • Joint U.S. Military Advisory Group Thailand • Armed Forces Regional Institute of Medical Sciences • Regional Office in Charge of Construction • Naval Facilities Engineering Command • Joint Personnel Accounting Command 	Any	Full HHG weight allowance.
USA Service members <i>not</i> assigned to: <ul style="list-style-type: none"> • Joint U.S. Military Advisory Group Thailand • Armed Forces Regional Institute of Medical Sciences • Regional Office in Charge of Construction • Naval Facilities Engineering Command • Joint Personnel Accounting Command 	Any	25 percent of the full HHG weight allowance.
USA civilian employee	Any	4,500 lbs of HHG. Unaccompanied Baggage Civilian employees and each dependent age 12 or older are authorized 350 lbs of unaccompanied baggage and each child under age 12 is authorized 175 lbs. The combined weight of unaccompanied baggage is limited to a total of 2,000 lbs. Of this baggage, up to 1,000 lbs may be transported by commercial air, if required.

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		Note: If required to reside in Unaccompanied Personnel Housing or Family Housing, consider shipping less than the authorized weight allowance due to the small size of the rooms.
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Turkey, Incirlik Air Base		
Service and Traveler	Tour Type	Administratively Reduced Allowance
All Service members E-5 and above	Any	25 percent of the full HHG weight allowance or 2,500 lbs, whichever is greater.
All Service members E-4 and below	Any	10 percent of the full HHG weight allowance.
All civilian employees	Any	4,500 lbs of HHG.

Turkey, Izmir Air Base		
Service and Traveler	Tour Type	Administratively Reduced Allowance
All Service members	Any	25 percent of the full HHG weight allowance or 2,500 lbs, whichever is greater, plus unaccompanied baggage.
All civilian employees	Any	4,500 lbs of HHG.

Diplomatic Missions		
Service and Traveler	Tour Type	Administratively Reduced Allowance
USA Service member	Accompanied	25 percent of the full HHG weight allowance. Note: If required to reside in Family Housing, consider shipping less than the authorized weight allowance due to the small size of the rooms.
USA Service member	Unaccompanied	25 percent of the full HHG weight allowance. Unaccompanied Baggage <ul style="list-style-type: none"> • If assigned to <i>furnished</i> Government quarters, then unaccompanied baggage is limited to 10 percent of the full weight allowance. • If assigned to <i>unfurnished</i> Government quarters, then unaccompanied baggage is limited to 2,000 lbs or the administrative weight limit, whichever is less. Of this baggage, up to 1,000 lbs may be transported by commercial air, if required. A copy of the advance written authorization from the new PDS housing officer must be provided to the Transportation Officer before transporting the unaccompanied baggage. Note: If required to reside in Unaccompanied Personnel Housing, consider shipping less than the authorized weight allowance due to the small size of the rooms.
USA civilian employee	Any	4,500 lbs of HHG. Unaccompanied Baggage Civilian employees and each dependent age 12 or

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		<p>older are authorized 350 lbs of unaccompanied baggage and each child under age 12 is authorized 175 lbs. The combined weight of unaccompanied baggage is limited to a total of 2,000 lbs, regardless of the number of dependents.</p> <p>Note: If required to reside in Unaccompanied Personnel Housing or Family Housing, consider shipping less than the authorized weight allowance due to the small size of the rooms.</p>
All Service members and civilians assigned to the Defense Attaché Office	Any	<p>If assigned to furnished post, then personnel are limited to 35 percent of full HHG weight allowance.</p> <p>If assigned to unfurnished post, then personnel are normally authorized full HHG allowance.</p> <p>If assigned to Special Shipment Allowance post (i.e. Afghanistan, Somalia, Sudan), then personnel must abide by Department of State (DoS) designated allowance.</p> <p>COCOM-sourced Senior Defense Official/Defense Attaché are normally authorized full HHG weight allowance, unless otherwise directed by source agency and/or post is identified as a Special Shipment Allowance post.</p> <p>Note: DoS determines Special Shipment Allowances for designated posts. Weight allowances are listed in the DoS periodic memorandum.</p>
All locations. Marine Corps Embassy Security Group (MCESG) Watchstanders and Detachment Commanders	Any	<p>25 percent of the full HHG weight allowance or 2,500 lbs, whichever is greater.</p> <p>For missions supporting the Department of State, unaccompanied baggage is authorized to be transported to, from, and between diplomatic missions.</p> <p>HHG are not authorized to the Marine Corps Embassy Security Group School in Quantico, Virginia.</p> <p>HHG and unaccompanied baggage are not authorized from the Marine Corps Embassy Security Group School to the first diplomatic mission assignments unless Quantico, VA was the Service member's permanent duty station when the orders to Marine Corps Embassy Security Group were received.</p>

Worldwide		
Service and Traveler	Tour Type	Administratively Reduced Allowance
Department of Defense Education	Any	Full HHG weight allowance, 18,000 lbs. The HHG

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Activity civilian employee		policies of the Services do <i>not</i> apply.
U.S. Public Health Service officers	Any	<ul style="list-style-type: none"> • If assigned to <i>furnished</i> Government quarters, then officers are limited to 25 percent of the full HHG weight allowance, with the remainder of HHG placed in NTS at the last PDS in the CONUS. • If assigned to <i>unfurnished</i> Government quarters from Government-furnished quarters or returning from an assignment OCONUS with unfurnished quarters, then officers are authorized the full HHG weight allowance.