



**PER DIEM, TRAVEL, AND TRANSPORTATION
ALLOWANCE COMMITTEE**
4800 MARK CENTER DRIVE, SUITE 04J25-01
ALEXANDRIA, VA 22350-9000

June 20, 2023

MEMORANDUM FOR: MILITARY ADVISORY PANEL

SUBJECT: UTD for MAP 02-23(R), "Pet Expenses Due to a Permanent Change of Station"

1. Purpose: This item implements Sec 624 of FY 2023 NDAA which amends 37 U.S.C. 453 and authorizes reimbursement of costs related to the relocation of a pet that arise during a permanent change of station (PCS). Under this new policy, a Uniformed Service member may be authorized reimbursement of up to \$550 for a PCS within the continental United States and up to \$2,000 for a PCS to or from a location outside the continental United States to cover expenses directly related to pet transportation, such as pet shipping and quarantine fees. This policy will be effective January 1, 2024 and published in the Joint Travel Regulations on that date.
2. This revision was approved at the by the Chair, Per Diem, Travel, and Transportation, Allowance Committee.
3. These changes are scheduled to appear in the Joint Travel Regulations, dated January 1, 2024.
4. This revision is effective on January 1, 2024.

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X
Donna K. Haddix

Donna K. Haddix
Chief, Policy and Regulations Division

Attachment:
Joint Travel Regulations Revisions

cc:
Defense Travel Management Office
U.S. Coast Guard Pay and Personnel Center



**HEADQUARTERS
DEFENSE HUMAN RESOURCES ACTIVITY
4800 MARK CENTER DRIVE, SUITE 06J25-01
ALEXANDRIA, VA 22350-4000**

MEMORANDUM FOR DIRECTOR, DEFENSE TRAVEL MANAGEMENT OFFICE

SUBJECT: Military Advisory Panel Item 02-23(R), "Pet Expenses Due to a Permanent Change of Station"

I hereby approve Military Advisory Panel Item 02-23(R) for publication in the Joint Travel Regulations. Please take action to update the Joint Travel Regulations, with an effective date 1 January 2024.

Jeffrey R. Register
Director, Defense Human Resources Activity
Chair, Per Diem, Travel, and Transportation
Allowance Committee

Joint Travel Regulations Revisions

050107. Pet ~~Quarantine Incident~~Expenses Due to a PCS

~~050107. Pet Quarantine Due to a PCS~~

~~A. Eligibility. A Service member on a PCS order is authorized reimbursement for mandatory quarantine fees for household pets. A household pet is a cat or a dog.~~

~~B. Allowances. Reimbursement for the actual cost of these fees is authorized, limited to \$550 per PCS move.~~

~~C. Pet Quarantine Information. See Pet Quarantine Information and the DTMO website for more details.~~

~~D. Pet Transportation. Transportation for a household pet is not a reimbursable expense unless the transportation is due to an evacuation from a foreign PDS in accordance with par. 060204.~~

050107. Pet Expenses Due to a PCS

A. Eligibility. A Service member on a PCS order may be authorized reimbursement for the costs related to the relocation of one household pet that arises from a permanent change of station. A household pet is a cat or a dog, owned for personal companionship. A Service member is responsible for following rules for importing and exporting a pet to and from the United States in order to be eligible for reimbursement. Denial of entry could result in denial of reimbursement.

B. CONUS. A Service member may be authorized the reasonable and substantiated cost of mandatory microchipping, boarding fees, hotel service charges, licensing fees at the new PDS, and pet shipping fees if the member flies rather than drives, or the pet is shipped separately from the member. Reimbursement for the actual cost of all expenses is limited to \$550 per PCS move.

C. OCONUS. A Service member may be authorized the reasonable and substantiated cost of mandatory microchipping, quarantine fees, boarding fees, hotel service charges, licensing fees at the new PDS, testing titer levels for entry, and pet shipping fees if the member flies rather than drives, or the pet is shipped separately from the member. For transoceanic travel, use of Government or Government-procured transportation must be used if available or reimbursement for transportation costs is not authorized. Reimbursement for the actual cost of all necessary expenses described above in connection with the movement of a pet is limited to \$2,000 per PCS move.