



**PER DIEM, TRAVEL, AND TRANSPORTATION
ALLOWANCE COMMITTEE**
4800 MARK CENTER DRIVE, SUITE 04J25-01
ALEXANDRIA, VA 22350-9000

July 20, 2023

MEMORANDUM FOR: MILITARY ADVISORY PANEL

SUBJECT: UTD for MAP 68-23(R) “TLE Extension Recertification for Vandenberg SFB CA (CA026)

1. Purpose: This item extends the TLE extension recertification dates for the Vandenberg SFB CA (CA026) Military Housing Area (MHA). The initiating local command must document and certify the continued existence of a housing shortage in the affected area within each 90-day period after the effective date.

Location	Extended Effective Date
Vandenberg SFB CA	January 30, 2023 – September 30, 2023 (Note paragraph 2 below.)

2. September 30, 2023 is the new end date of the recertification period, not the full 90 day period. A new TLE extension must be submitted and approved by the Services and the PDTATAC Chair prior to September 30, 2023 to prevent the lapse of authority.

3. These changes will be published as soon as practicable in the JTR supplement, “Locations with Approved TLE Extensions” on the DTMO website.

4. This revision is effective on July 20, 2023.

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HADDIX.DONNA.K.1049336639
Date: 2023.07.20 06:34:51 -0400
Donna K. Haddix

Donna K. Haddix
Chief, Policy and Regulations Division

Attachments:

JTR Supplement, “Locations with Approved TLE Extensions”

cc:

Defense Travel Management Office

U.S. Coast Guard Pay and Personnel Center

Locations with Approved TLE Extensions

Locations with Temporary Increase in Number of TLE Days		
Location	Effective Dates TLE Must Be Completed NLT the Ending Date Below	Maximum Number of TLE Days Authorized
Atlantic City, NJ	13 February 2023 – 30 September 2023 (Must recertify by 12 August 2023)	60
Portsmouth, NH/ Kittery, ME	29 December 2022 – 30 September 2023 (Must recertify by 25 September 2023)	60
Goldsboro/Seymour Johnson AFB, NC	12 December 2022 – 15 October 2023 (Must recertify by 8 September 2023)	60
Palmdale/Edwards AFB, CA	14 February 2023 – 30 September 2023 (Must recertify by 13 August 2023)	60
Gulfport/Keesler AFB, MS	6 January 2023 – 5 April 2023	60
Vandenberg SFB, CA	30 January 2023 – 30 September 2023	60
Moody AFB, GA	26 January 2023 – 30 September 2023	60
Shaw AFB/ Sumter, SC	19 December 2022 – 5 October 2023 (Must recertify by 15 September 2023)	60
Bath, ME	2 February 2023 – 30 November 2023 (Must recertify by 1 August 2023)	60
Holloman AFB, NM	13 February 2023 – 30 September 2023 (Must recertify by 12 August 2023)	60
JB Langley-Eustis, VA	14 February 2023 – 31 March 2023	30

Bayfield, WI*	7 June 2023 – 30 September 2023 (Must recertify by 5 September 2023)	60
Sault Ste. Marie/St. Ignace, MI*	16 June 2023 – 30 September 2023 (Must recertify by 14 September 2023)	60
*This location impacts Coast Guard personnel only.		

Temporary Lodging Expense (TLE) Extension Due to a Housing Shortage Request Form

Please fill out this form, using the following guidelines, to include when sending the TLE Extension Request Due to a Housing Shortage to PDTATAC. Please provide the names and contact information for each of the Services within the Military Housing Area (MHA), and all supporting documentation for how the Service estimated the cost, personnel impacted and housing shortage criteria.

TLE Extension Due to a Housing Shortage Request Form	
1. City, State	Vandenberg SFB, CA
2. MHA Number or Zip Code(s)	CA026 - Vandenberg SFB (still says AFB in portal)
3. Initiating Service	USSF
4. Proposed Effective Date	29 July 2023
5. Proposed Expiration Date	28 October 2023
6. Number of Additional TLE Days Authorized per Service Member (up to a maximum of 46 additional TLE days)	46
<u>Government and Privatized Housing Occupancy Rate</u>	
7. Total Number of Government Quarters Units	0
8. Number of Occupied Government Quarters Units	0
9. Total Number of Privatized Housing Units	915 <small>As of 30 Jun 23 (10 down f/repair/74 in COM f/38+ days)</small>
10. Number of Occupied Privatized Housing Units	896
11. Government and Privatized Housing Occupancy Rate (Field #8 + Field #10 / Field #7 + Field #9)	98%(Avg Occupancy Q3 FY23 = 98.4%)
<u>Rental Vacancy Rate</u>	
<i>Attach a copy of the survey report or other document substantiating the rental vacancy rate.</i>	
12. Rental Vacancy Rate	2.13%
13. Error Rate	
14. Time Period (ex. 2021 Q4)	2023 Q3
15. Survey Name (ex. Current Population Survey)	Military Housing Office (MHO) Local Vacancy Rate Survey Q3 FY23
16. Surveying Organization (ex. U.S. Census Bureau)	Vandenberg SFB MHO
17. Additional Information	Please see the following supporting documents: 1) Vandenberg Occupancy Tool - Q3 FY23 Avg Occ -Validates occupancy of available units above 98% 2) MHO Local Vacancy Rate Survey Q3 FY23 - Validates local vacancy rate below 3%


Per Diem, Travel, and Transportation Allowance Committee (PDTATAC)

Service Impact

*Sponsoring MAP member **must** coordinate with other Service's MAP members before submission to obtain complete Service impact data.*

	Number of Service Members Impacted	Cost		Number of Service Members Impacted	Cost
USA	3	\$40,020	USMC	1	\$13,340
USAF	223	\$2,974,820	USCG		N/A
USSF	110	\$1,467,400	USPHS		N/A
USN	3	\$40,020	NOAA		N/A

Installation Commander or Public Health Service Liaison Certification

Name and Title	Mark A. Shoemaker, Colonel, USSF
Installation Name	Vandenberg, SFB
Signature	SHOEMAKER. MARK.A.1077 726418  Digitally signed by SHOEMAKER.MARK.A.1077726418 Date: 2023.07.17 15:45:32 -07'00' 17-Jul-2023