



**DEPARTMENTS OF THE ARMY AND THE AIR FORCE**  
**JOINT FORCES HEADQUARTERS – ALASKA**  
**OFFICE OF THE ADJUTANT GENERAL**  
**PO BOX 5800**  
**JOINT BASE ELMENDORF-RICHARDSON AK 99505-0800**

10 April 2023

NGAK-TAG

**MEMORANDUM FOR ALASKA NATIONAL GUARD (AKNG) EMPLOYEES AND MEMBERS**

**SUBJECT: Discrimination Complaints and Sexual Harassment Hotline**

1. The National Guard Bureau Office of Equal Opportunity has a twenty-four hour hotline service. The number is (703) 607-7756. The hotline can be used for inquiries, and/or information regarding complaints of discrimination, including sexual harassment complaints. When placing a call, an Equal Employment Specialist will provide procedural information regarding discrimination complaints. If the specialist is unavailable, you may leave a message.
2. The hotline may be used to obtain information regarding filing of a military discrimination complaint within the Army or Air National Guard. It can also be used to obtain information on appeals or other specific complaint procedures. You are unable to file a discrimination or sexual harassment complaint or file an appeal via the hotline. You must file a complaint with the ARNG/ANG Equal Opportunity (EO) office or with the Equal Employment Opportunity (EEO) office.
3. Any questions or concerns regarding this policy may be directed to the State Equal Employment Manager's office at (907) 428-6466, Room D209, Joint Force Headquarters, Joint Base Elmendorf-Richardson.

A handwritten signature in black ink, appearing to read "T. Saxe", is positioned above the typed name.

**TORRENCE W. SAXE, Maj Gen, AKNG**  
**The Adjutant General**