



**HEADQUARTERS
DEFENSE HUMAN RESOURCES ACTIVITY
4800 MARK CENTER DRIVE, SUITE 06J25-01
ALEXANDRIA, VA 22350-4000**

MEMORANDUM FOR DIRECTOR, DEFENSE TRAVEL MANAGEMENT OFFICE

SUBJECT: Military Advisory Panel Item 86-22(R), Paragraph 033013 “Travel for Non-Covered Reproductive Health Care Services”

I hereby approve the addition of paragraph 033013, “Travel for Non-Covered Reproductive Health Care Services,” for publication in the Joint Travel Regulations.

Paragraph 033013 establishes policy and provides procedures, consistent with established Department processes, for authorized travel and transportation allowances for Service members and dependents who must travel to access lawfully available non-covered reproductive health care. Such travel helps to ensure that Service members and their dependents can access care regardless of where they are stationed. This policy reflects our continued commitment to taking care of our people and ensuring that the entire Force remains ready and resilient.

Paragraph 033013 will be effective upon signature. Please take action to update the Joint Travel Regulations as appropriate.

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Jeffrey R. Register
Director, Defense Human Resources Activity
Chair, Per Diem, Travel, and Transportation
Allowance Committee



**PER DIEM, TRAVEL, AND TRANSPORTATION
ALLOWANCE COMMITTEE**
4800 MARK CENTER DRIVE, SUITE 04J25-01
ALEXANDRIA, VA 22350-9000

February 16, 2023

MEMORANDUM FOR: MILITARY ADVISORY PANEL

SUBJECT: UTD for MAP 86-22(R), "Travel for Non-Covered Reproductive Health Care Services."

1. Purpose: As part of the Secretary of Defense's initiative on "Ensuring Access to Reproductive Health Care," the Secretary directed travel and transportation allowances be established for Service members and their dependents, as appropriate and consistent with applicable federal law and operational requirements, to facilitate official travel to access non-covered reproductive health care that is unavailable within the local area of a Service member's permanent duty station. This item adds the authority for travel and transportation of Service members and authorized dependents to receive non-covered reproductive health care services, including abortion and Assisted Reproductive Technology (ART), when timely access is not available within the local area of the member's PDS, TDY location, or the last location the dependent was transported on Government orders. Additionally, these items incorporate supplementary JTR revision changes made during coordination through external DoD offices.
2. This revision was approved at the by the Chair, Per Diem, Travel, and Transportation, Allowance Committee.
3. These changes are scheduled to appear in the Joint Travel Regulations, dated March 1, 2023.
4. This revision is effective on February 16, 2023.
5. Action Officer: Dwayne A. Norman II (dwayne.a.norman2.civ@mail.mil).

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Date: 2023.02.16 12:14:56 -05'00'
x T.1123943836
Joel T. Ridenour

Joel T. Ridenour
Deputy Director, Defense Travel Management
Office
Chief, Per Diem, Travel, and Transportation
Allowances Committee

Attachment:
Joint Travel Regulations Revisions

cc:
Defense Travel Management Office
U.S. Coast Guard Pay and Personnel Center

033013. Travel for Non-Covered Reproductive Health Care Services

A. Policy. It is Department of Defense (DoD) policy that:

1. Service members will be able to access lawfully available non-covered reproductive health care regardless of where they are stationed.
2. It is the responsibility of commanders or approval authorities to meet operational requirements and protect the health and safety of those in their care. Commanders or approval authorities are expected to display objectivity, compassion, and discretion when addressing all health care matters, including reproductive health care matters, and have a duty to enforce existing policies against discrimination and retaliation in the context of reproductive health care choices.
3. Consistent with existing law and Departmental policy, commanders will protect the privacy of protected health information they receive under this policy, as they should with any other protected health information. Such information shall be restricted to personnel with a specific need to know; that is, access to the health information must be necessary for the conduct of official duties. Personnel shall also be accountable for safeguarding this health information consistent with existing law and Departmental policy.
4. Service members shall not be granted travel and transportation allowances under this paragraph if their intention is to sell, to offer for sale, or to receive proceeds from a sale resulting from an Assisted Reproductive Technology (ART) procedure.

B. Eligibility. Service members and authorized dependents are eligible for travel and transportation allowances in [Chapter 2](#) to receive non-covered reproductive health care services when timely access to non-covered reproductive health care services is not available within the local area of the member's Permanent Duty Station (PDS), Temporary Duty (TDY) location, or the last location the dependent was transported on Government orders when authorized by the appropriate authority.

1. Non-Covered Abortion. Travel and transportation allowances for Service members (Active Duty Service members, Reserve Component Service members on active duty orders for more than 30 consecutive days, and Service academy cadets and midshipmen) and dependents of such Service members receiving care may be authorized when a licensed medical provider has validated the pregnancy and substantiating documentation is provided.

2. Non-covered Assisted Reproductive Technology (ART). Travel and transportation allowances for Service members (including Active Duty Service members and Reserve Component Service members on active duty orders for 180 days or more) and spouses of such Service members receiving care may be authorized when the non-covered ART procedure is confirmed by documentation by the licensed health care provider or clinic that will be performing the ART services. Substantiating documentation provided by the traveler to the approving official (AO) must include details of the procedures to be performed, dates of consultation appointments and/or procedures, and include any of the following: identification of

a treatment plan schedule, medical diagnosis, and patient names to verify eligibility.

3. Location. The Service member or dependent must certify in writing the location of the closest available, capable medical facility for the non-covered reproductive health care service. Certification should be provided to the traveler's AO in advance of travel.

a. For non-covered abortion, the determination of the closest, capable clinic, office, or medical facility must consider the availability of the time sensitive procedure as a factor for the determination.

b. When a Service member or dependent uses a different location than the certified closest available, capable medical facility, a cost comparison is done to determine reimbursement. In this situation the certification must provide details on both the closest facility and the facility to be used. Travel reimbursement is limited to the cost to the closest available medical facility for the non-covered abortion or ART procedure if a different location is used. The transportation cost is compared to the constructed cost of transportation to the authorized location and the lesser of the two amounts is reimbursed. The per diem is limited to the lesser of the costs that would have been incurred for travel to the authorized location, or the amount listed in par. [033013-B](#).

C. Allowances.

1. The Service member is authorized the standard travel and transportation allowances in [par. 033001](#).

2. An eligible dependent may be authorized the following:

a. The actual cost of lodging (including tax, tips, and service charges) limited to the lodging portion of the locality per diem rate at the non-covered reproductive health care service care location.

b. The actual cost of meals (including taxes and tips, but excluding alcoholic beverages) and incidental expenses, limited to the maximum meal rate and incidental expenses (M&IE) portion of the locality per diem rate at the non-covered reproductive health care service care location.

c. Round-trip transportation between the member's PDS or the last location the dependent was transported on Government orders and the non-covered reproductive health care service care location.

d. An invitational travel authorization (ITA) will be used to reimburse travel and transportation expenses for an authorized dependent and must be issued judiciously to ensure prudent, proper and ethical use of appropriated funds. See [section 0305](#).

3. Attendant or Escort. If a Service member or dependent is incapable of traveling alone, standard travel and transportation allowances in Chapter 2 are authorized for one or more necessary escorts. An attendant may also be authorized round-trip travel and transportation

allowances, if required. The authorization for an attendant or escort must be cited on the travel authorization.

a. An attendant or escort is authorized the standard travel and transportation allowances in Chapter 2.

b. A Service member or civilian employee serving as an attendant or escort travels under a TDY order.

c. A non-Government civilian serving as an attendant or escort must be issued an ITA and be legitimately performing a direct service for the Government. See [section 0305](#).

4. Accompanying Dependent.

a. The AO may authorize an accompanying dependent who is neither an attendant nor escort if all of the following conditions apply:

(1) The accompanying dependent is a command-sponsored dependent at the PDS OCONUS and incapable of self-support.

(2) No suitable care arrangements can be made at the PDS.

(3) The travel is in the Government's interest.

b. An accompanying dependent is limited to round-trip transportation between the member's PDS or the last location the dependent was transported on Government orders and the non-covered reproductive health care service care location.

c. No per diem is payable and any further travel costs are the financial responsibility of the Service member.

d. This authority should be used as a last resort.

APPENDIX A: DEFINITIONS AND ACRONYMS

This Appendix contains definitions and acronyms used in the Joint Travel Regulations (JTR).

ASSISTED REPRODUCTIVE TECHNOLOGY (ART). Only the following components of ART are included:

A. Ovarian stimulation and egg retrieval, including any needed medications and procedures required for retrieval, processing and utilization for ART or cryopreservation.

B. Sperm collection and processing for ART or cryopreservation.

C. Intrauterine insemination (IUI).

D. In vitro fertilization (IVF) inclusive of the following procedures for beneficiaries when clinically indicated:

1. In vitro fertilization with fresh embryo transfer.
2. Gamete intrafallopian transfer (GIFT).
3. Zygote intrafallopian transfer (ZIFT).
4. Pronuclear stage tubal transfer (PROST).
5. Tubal embryo transfer (TET).
6. Frozen embryo transfer.

COVERED ABORTION. An abortion, either medical or surgical, where the life of the mother would be endangered if the fetus were carried to term or in a case in which the pregnancy is the result of an act of rape or incest.

NON-COVERED ABORTION. An abortion, either medical or surgical, that is not a covered abortion.

NON-COVERED REPRODUCTIVE HEALTH CARE. Lawfully available ART and non-covered abortion, as defined in this appendix.