Error Code #011

Introduction

To perform the accounting and disbursing functions associated with defense travel, DTS sends authorizations and vouchers to the Global Exchange (GEX) to extract and translate obligations into a data format. After translation, the GEX routes the transaction to the intended accounting, disbursing, or entitlement system for processing.

Defense Business Management System (DBMS) Reject

When the *Fiscal Year (FY)* is missing a document rejects. The *FY* field must be populated per the *DTA Manual, Appendix G, Table G-6: DBMS*. This a four position alphanumeric code that designates the year funds are available for obligation. For more about LOA Formats, see the *DTA Manual, Appendix R*.

Validate this LOA with the Finance DTA for DBMS accounting transactions. The corrective action for this type of reject depends on the source of the error. The FDTA should verify with the DBMS accounting system to determine the nature of the problem.

There are two possible causes for the reject:

1. There is an accounting system table mismatch. The *FY* in the document is correct, but is not valid in DBMS.

   - The appropriate DBMS tables must be updated.

   - Once the accounting table is updated, create an amendment adding comments explaining the reason for the change.

   - Stamp the trip **SIGNED** or **T-ENTERED**, and process it through **APPROVED**.

   - Monitor for **POS ACK** or **REJECT**.

   Note: No updates to the document LOA or the organization LOA are necessary unless directed by the FDTA.

2. The *FY* in the DTS LOA is incorrect.

   - Correct the erroneous LOA in DTS along with the Budget Item.

   - Create an amendment adding comments explaining the reason for the change.

   - Remove the LOA and add the correct LOA to the trip.

   - Stamp the trip **SIGNED** or **T-ENTERED**, and process it through **APPROVED**.

Defense Working Capital Accounting System (DWAS) Reject

When the data element *Fiscal Year (FY)* is missing or invalid the document rejects. The *FY* is required to build the SDW per the *DTA Manual, Appendix G, Table G-11: DWAS*. This is a four position alphanumeric code that designates the year funds are available for obligation. For more about LOA Formats, see the *DTA Manual, Appendix R*.

Defense Working Capital Accounting System (DWAS) Reject (*continued*)

Validate this LOA with the Finance DTA for DWAS accounting transactions. The corrective action for this type of reject depends on the source of the error. The FDTA should verify with the DWAS accounting system to determine the nature of the problem then proceed with making correction in DTS if needed. It is important to only amend the DTS document after ensuring the fix has occurred or the document will experience an additional reject.

Resources

The below resources can assist the Financial DTA or Budget DTA with the DTS LOAs and Budgets. In addition, see the resources for processing DTS documents.

- DTA Manual, Chapter 8: LOAs -

  https://media.defense.gov/2022/May/11/2002994836/-1/-1/0/DTA_8.PDF

- DTA Manual, Chapter 9: Budgets -

  https://media.defense.gov/2022/May/11/2002994835/-1/-1/0/DTA_9.PDF

- DTS Guide 2: Authorizations -

  https://media.defense.gov/2022/May/11/2002995241/-1/-1/0/DTS_GUIDE_2_AUTHORIZATION.PDF

- DTS Guide 3: Vouchers - https://media.defense.gov/2022/May/11/2002995240/-1/-1/0/DTS_GUIDE_3_VOUCHER.PDF

- Making Changes to DTS Documents -

  https://media.defense.gov/2022/May/12/2002995780/-1/-1/0/ADJUSTMENTS_AND_AMENDMENTS_INFORMATION_PAPER.PDF