



Error Code #016

Introduction

To perform the accounting and disbursing functions associated with defense travel, DTS sends authorizations and vouchers to the Global Exchange (GEX) to extract and translate obligations into a data format. After translation, the GEX routes the transaction to the intended accounting, disbursing, or entitlement system for processing.

Defense Business Management System (DBMS) Reject

When the *Object Class Code (OCC)* is incorrect the document rejects. **Note:** There may not be a specific description for this reject, see the [DTA Manual, Appendix G](#). The *OCC* element is located in account field 3, positions 13-16 of the LOA, according to the [DTA Manual, Appendix R](#).

The *OCC* is a four position numeric code that classifies transactions according to the nature of the goods procured or services performed rather than their purpose. Validate this LOA with the Finance DTA for DBMS accounting transactions. The corrective action for this type of reject depends on the source of the error. The FDTA should verify with the DBMS accounting system to determine where the problem is.

There are two possible causes for the reject:

1. There is an accounting system table mismatch. The DBMS *OCC* in the document is correct, but is not valid in DBMS.
 - The appropriate DBMS tables must be updated.
 - Once the accounting table is updated, create an amendment adding comments explaining the reason for the change.
 - Stamp the trip **SIGNED** or **T-ENTERED**, and process it through **APPROVED**.
 - Monitor for **POS ACK** or **REJECT**.
Note: No updates to the document LOA or the organization LOA are necessary unless directed by the FDTA.
2. The DBMS *OCC* in the DTS LOA is incorrect.
 - Correct the erroneous LOA in DTS along with the Budget Item.
 - Create an amendment adding comments explaining the reason for the change.
 - Remove the LOA and add the correct LOA to the trip.
 - Stamp the trip **SIGNED** or **T-ENTERED**, and process it through **APPROVED**.

**General
Accounting and
Finance System
Base Level
(GAFS BQ)
Reject**

When there is a *Missing or Invalid Element of Expense Investment Code/Stock Record Account Number (EEIC/SRAN)* the document rejects. This field is used either for *EEIC* or *SRAN* as part of the Air Force accounting classification

Validate this LOA with the Finance DTA for GAFS (BQ) accounting transactions. The corrective action for this type of reject depends on the source of the error. The FDTA should verify with the GAFS accounting system to determine where the problem is.

There are two possible causes for the reject:

1. There is an accounting system table mismatch. The *EEIC/SRAN* in the document is correct, but is not valid in GAFS (BQ).
 - The appropriate GAFGS (BQ) tables must be updated.
 - Once the accounting table is updated, create an amendment adding comments explaining the reason for the change.
 - Stamp the trip **SIGNED** or **T-ENTERED**, and process it through **APPROVED**.
 - Monitor for **POS ACK** or **REJECT**.
Note: No updates to the document LOA or the organization LOA are necessary unless directed by the FDTA.
2. The *EEIC/SRAN* in the DTS LOA is incorrect.
 - Correct the erroneous LOA in DTS along with the Budget Item.
 - Create an amendment adding comments explaining the reason for the change.
 - Remove the LOA and add the correct LOA to the trip.
 - Stamp the trip **SIGNED** or **T-ENTERED**, and process it through **APPROVED**.

**Standard
Finance System
(STANFINS)
Reject**

When there is no *Element of Resource (EOR)* in the *EOR* table the document rejects. The *EOR* must exist for the site per the [DTA Manual, Appendix G, Table G-24: STANFINS](#). The *EOR* is a four digit alphanumeric code that identifies the type of resources being employed or consumed. This element is located in account field 5, positions 11-14 of the LOA, according to Appendix R.2.

Validate this LOA with the Finance DTA for STANFINS accounting transactions. The corrective action for this type of reject depends on the source of the error. The FDTA should verify with the STANFINS accounting system to determine where the problem is.

There are two possible causes for the reject:

1. There is an accounting system table mismatch. The *EOR* in the document is correct, but is not valid in STANFINS.
 - The appropriate STANFINS tables must be updated.
 - Once the accounting table is updated, create an amendment adding comments explaining the reason for the change.

**Standard
Finance System
(STANFINS)
Reject
(continued)**

- Stamp the trip **SIGNED** or **T-ENTERED**, and process it through **APPROVED**.
 - Monitor for **POS ACK** or **REJECT**.
- Note:** No updates to the document LOA or the organization LOA are necessary unless directed by the FDTA.
2. The *EOR* in the DTS LOA is incorrect.
 - Correct the erroneous LOA in DTS along with the Budget Item.
 - Create an amendment adding comments explaining the reason for the change.
 - Remove the LOA and add the correct LOA to the trip.
 - Stamp the trip **SIGNED** or **T-ENTERED**, and process it through **APPROVED**

**Standard
Accounting,
Budgeting, and
Reporting
System
(SABRS) Reject**

When there is a *Missing or Invalid Resource Code/Object Class Code (RC/OCC)* the document rejects. This code classifies transactions according to the nature of the good procured or services performed rather than their purpose. This element is located in account field 3, positions 1-4 of the LOA, according to the [DTA Manual, Appendix R](#).

Validate this LOA with the Finance DTA for SABRS accounting transactions. The corrective action for this type of reject depends on the source of the error. The FDTA should verify with the SABRS accounting system to determine where the problem is.

There are two possible causes for the reject:

1. There is an accounting system table mismatch. The *RC/OCC* in the document is correct, but is not valid in SABRS.
 - The appropriate SABRS tables must be updated.
 - Once the accounting table is updated, create an amendment adding comments explaining the reason for the change.
 - Stamp the trip it **SIGNED** or **T-ENTERED**, and process it through **APPROVED**.
 - Monitor for **POS ACK** or **REJECT**.
 - **Note:** No updates to the document LOA or the organization LOA are necessary unless directed by the FDTA.
2. The *RC/OCC* in the DTS LOA is incorrect.
 - Correct the erroneous LOA in DTS along with the Budget Item.
 - Create an amendment adding comments explaining the reason for the change.
 - Remove the LOA and add the correct LOA to the trip.
 - Stamp the trip **SIGNED** or **T-ENTERED**, and process it through **APPROVED**.

WHS Allotment Accounting System (WAAS) Reject

When there is no document type *WO* for 4931/4950 Object Class (OC) of 2525 then the document rejects, see the [DTA Manual, Appendix G, Table G-29:WAAS](#). This element is located in account field 4, positions 1-4 of the LOA, according to the [DTA Manual, Appendix R](#).

Validate this LOA with the Finance DTA for WAAS accounting transactions. The corrective action for this type of reject depends on the source of the error. The FDTA should verify with the WAAS accounting system to determine where the problem is.

There are two possible causes for the reject:

1. There is an accounting system table mismatch. The *OC* in the document is correct, but is not valid in WAAS.
 - The appropriate WAAS tables must be updated.
 - Once the accounting table is updated, create an amendment adding comments explaining the reason for the change.
 - Stamp the trip **SIGNED** or **T-ENTERED**, and process it through **APPROVED**.
 - Monitor for **POS ACK** or **REJECT**.

Note: No updates to the document LOA or the organization LOA are necessary unless directed by the FDTA.
2. The *OC* in the DTS LOA is incorrect.
 - Correct the erroneous LOA in DTS along with the Budget Item.
 - Create an amendment adding comments explaining the reason for the change.
 - Remove the LOA and add the correct LOA to the trip.
 - Stamp the trip **SIGNED** or **T-ENTERED**, and process it through **APPROVED**.

Resources

The below resources can assist the Financial DTA or Budget DTA with the DTS LOAs and Budgets. In addition, see the resources for processing DTS documents.

- DTA Manual, Chapter 8: LOAs - https://media.defense.gov/2022/May/11/2002994836/-1/-1/0/DTA_8.PDF
- DTA Manual, Chapter 9: Budgets - https://media.defense.gov/2022/May/11/2002994835/-1/-1/0/DTA_9.PDF
- DTS Guide 2: Authorizations - https://media.defense.gov/2022/May/11/2002995241/-1/-1/0/DTS_GUIDE_2_AUTHORIZATION.PDF
- DTS Guide 3: Vouchers - https://media.defense.gov/2022/May/11/2002995240/-1/-1/0/DTS_GUIDE_3_VOUCHER.PDF
- DTMO Passport Portal - <https://www.defensetravel.dod.mil/neoaccess/login.php>