



Error Code #034

Introduction

To perform the accounting and disbursing functions associated with defense travel, DTS sends authorizations and vouchers to the Global Exchange (GEX) to extract and translate obligations into a data format. After translation, the GEX routes the transaction to the intended accounting, disbursing, or entitlement system for processing.

Defense Business Management System (DBMS)

When there is a *Mismatched or Missing Job Order Number (JON)* the document rejects. There may not be a specific description for this reject code. For more about financial rejects, see the [DTA Manual, Appendix G](#). For information on LOA formats, see the [DTA Manual, Appendix R](#).

Validate this LOA with the Finance DTA for DBMS accounting transactions. The corrective action for this type of reject depends on the source of the error. There are two possible sources:

1. The *JON* in the document is correct, but is not valid in DBMS, or is not populated.

- The appropriate DBMS table must be updated.
- Once the accounting table is updated, create an amendment adding comments explaining the reason for the change.
- Stamp the trip **SIGNED** or **T-ENTERED**, and process it through **APPROVED**.
- Monitor for **POS ACK** or **REJECT**.

Note: No updates to the document LOA or the organization LOA are necessary unless directed by the FDTA.

2. The *JON* in the DTS LOA is incorrect.

- The erroneous LOA must be corrected in DTS along with the Budget item. Contact your local FDTA for assistance.
- Create an amendment adding comments explaining the reason for the change.
- Remove the LOA and add the correct LOA to the trip.
- Stamp the trip **SIGNED** or **T-ENTERED**, and process it through **APPROVED**.

eBiz

When there is a *Mismatched or Missing Program/Planning Code (PPC)* the document rejects. There may not be a specific description for this reject code. For more about financial rejects, see the [DTA Manual, Appendix G](#). For information on LOA formats, see the [DTA Manual, Appendix R](#).

Validate this LOA with the Finance DTA for eBiz accounting transactions. The corrective action for this type of reject depends on the source of the error. There are two possible sources.

1. The *PPC* in the document is correct, but not valid on the eBiz *Function or Task* reference table, or is not populated.

eBiz
(continued)

*GS0039E: The Function value is not valid in the database

*GS0039E: The Task value is not valid in the database

- The appropriate eBiz table must be updated.
- Once the accounting table is updated, create an amendment adding comments explaining the reason for the change.
- Stamp the trip **SIGNED** or **T-ENTERED**, and process it through **APPROVED**.
- Monitor for **POS ACK** or **REJECT**.

Note: No updates to the document LOA or the organization LOA are necessary unless directed by the FDTA.

2. The *PPC* in the DTS LOA is incorrect.
 - The erroneous LOA must be corrected in DTS. Contact your local FDTA for assistance.
 - Create an amendment adding comments explaining the reason for the change.
 - Remove the LOA and add the correct LOA to the trip.
 - Stamp the trip **SIGNED** or **T-ENTERED**, and process it through **APPROVED**.

**General
Accounting
and Finance
System GAFS
Base Level
(GAFS BQ)**

When there is an *Invalid or Missing Program Element Code (PEC)* the document rejects. There may not be a specific description for this reject code. For more about financial rejects, see the [DTA Manual, Appendix G](#). For information on LOA formats, see the [DTA Manual, Appendix R](#).

Validate this LOA with the Finance DTA for GAFS (BQ) accounting transactions. The corrective action for this type of reject depends on the source of the error. There are two possible sources:

1. The *PEC* in the document is correct, but is not valid in GAFS (BQ), or is not populated.
 - The appropriate GAFS tables must be updated.
 - Once the accounting table is updated, create an amendment adding comments explaining the reason for the change.
 - Stamp the trip **SIGNED** or **T-ENTERED**, and process it through **APPROVED**.
 - Monitor for **POS ACK** or **REJECT**.

Note: No updates to the document LOA or the organization LOA are necessary unless directed by the FDTA.

2. The *PEC* in the DTS LOA is incorrect.
 - The erroneous LOA must be corrected in DTS. Contact your local FDTA for assistance.
 - Create an amendment adding comments explaining the reason for the change.
 - Remove the LOA and add the correct LOA to the trip.
 - Stamp the trip **SIGNED** or **T-ENTERED**, and process it through **APPROVED**.

**Standard
Operating &
Maintenance
Army
Research &
Development
System
(SOMARDS)**

When there is an *Invalid or Missing Account Processing Code/PRON/Job Order Number (APC/P/J)* the document rejects. There may not be a specific description for this reject code. For more about financial rejects, see the [DTA Manual, Appendix G](#). For information on LOA formats, see the [DTA Manual, Appendix R](#).

Validate this LOA with the Finance DTA for SOMARDS accounting transactions. The corrective action for this type of reject depends on the source of the error. There are two possible sources:

1. The *APC/P/J* in the document is correct, but is not valid in SOMARDS, or is not populated.
 - The appropriate SOMARDS tables must be updated.
 - Once the accounting table is updated, create an amendment adding comments explaining the reason for the change.
 - Stamp the trip **SIGNED** or **T-ENTERED**, and process it through **APPROVED**.
 - Monitor for **POS ACK** or **REJECT**.

Note: No updates to the document LOA or the organization LOA are necessary unless directed by the FDTA.

2. The *APC/P/J* in the DTS LOA is incorrect. Reasons for this include:

*It is frozen,

*It has expired,

*It is marked for deletion, or

*It is not valid for the FSN and fiscal year.

- The erroneous LOA must be corrected in DTS. Contact your local FDTA for assistance.
- Create an amendment adding comments explaining the reason for the change.
- Remove the LOA and add the correct LOA to the trip.
- Stamp the trip **SIGNED** or **T-ENTERED**, and process it through **APPROVED**.

Resources

The below resources can assist the Financial or Budget DTA with the DTS LOAs and Budgets. In addition, see the resources for processing DTS documents.

- DTA Manual, Chapter 8: LOAs -
https://media.defense.gov/2022/May/11/2002994836/-1/-1/0/DTA_8.PDF
- DTA Manual, Chapter 9: Budgets -
https://media.defense.gov/2022/May/11/2002994835/-1/-1/0/DTA_9.PDF
- DTS Guide 2: Authorizations -
https://media.defense.gov/2022/May/11/2002995241/-1/-1/0/DTS_GUIDE_2_AUTHORIZATION.PDF

Resources
(continued)

- DTS Guide 3: Vouchers –
https://media.defense.gov/2022/May/11/2002995240/-1/-1/0/DTS_GUIDE_3_VOUCHER.PDF
- Making Changes to DTS Documents -
https://media.defense.gov/2022/May/12/2002995780/-1/-1/0/ADJUSTMENTS_AND_AMENDMENTS_INFORMATION_PAPER.PDF
- DTA Manual, Appendix G - https://media.defense.gov/2021/Nov/15/2002893232/-1/-1/0/DTA_APP_G.PDF
- DTA Manual Appendix R - https://media.defense.gov/2021/Nov/15/2002893225/-1/-1/0/DTA_APP_R.PDF
- Joint Travel Regulations (JTR) - <https://travel.dod.mil/JTR>