



**DEPARTMENT OF THE AIR FORCE**  
**HEADQUARTERS ARNOLD ENGINEERING DEVELOPMENT COMPLEX (AFMC)**  
**ARNOLD AIR FORCE BASE, TENNESSEE**

4 March 2022

MEMORANDUM FOR ALL AEDC PERSONNEL AND MISSION PARTNERS

FROM: AEDC/CC

SUBJECT: Base Posture Regarding COVID-19 (Update 8)

1. In order to protect the health and safety of personnel and ensure mission accomplishment in light of the continued spread of COVID-19 in the areas surrounding AEDC locations and applies to Arnold Air Force Base or any Geographically Separated Units under my command which are not controlled by an installation commander ("the installation"), and is effective **4 March 2022**. Base Posture Updates 5, 6, and 7 are rescinded. For installation access, adhere to the screening process and public health measures at <http://www.arnold.af.mil/coronavirus>. Personnel not meeting the screening criteria will be denied access. Reasons for limiting access to the installation may include meeting CDC criteria for isolation or quarantine,<sup>1</sup> close contact with someone who have tested positive for COVID-19, foreign travel, positive COVID-19 test, or symptoms of COVID-19.

2. **Masks and Screening**: Follow OSD and DAF guidance unless a commander, branch chief, or equivalent directs additional protective measures in an area under their authority for all personnel (*i.e.* masking in control room). OSD guidance directs masking and screening testing based on community level:<sup>2</sup>

a. *HIGH*: All personnel mask indoors. Unless fully vaccinated, follow screening testing procedures for installation entry.

b. *MEDIUM*: Masking is not required, regardless of vaccination status. Unless fully vaccinated, follow screening testing procedures for installation entry.

c. *LOW*: Masking is not required, regardless of vaccination status. Screening testing is not required for installation entry.

d. Screening testing is required for all non-fully vaccinated personnel, or those who decline to provide vaccination status in *HIGH* or *MEDIUM*. Contractors and official visitors attest to vaccination status (documented and maintained by the individual through the DD Form 3150).<sup>3</sup>

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<sup>1</sup> <https://www.cdc.gov/coronavirus/2019-ncov/your-health/quarantine-isolation.html>

<sup>2</sup> <https://www.cdc.gov/coronavirus/2019-ncov/your-health/covid-by-county.html>

<sup>3</sup> This category includes individuals with credentialed, recurring access to DoD facilities, as well as non-DoD personnel seeking access to installation facilities in association with performance of DoD business, regardless of

### 3. **COVID-19 Positive, Symptomatic, or Exposed Personnel**

a. *COVID-19 Positive*: Personnel who test positive will not enter the installation for 5 calendar days. Follow the return procedures below.

b. *Symptomatic (Regardless of Vaccination Status)*: Personnel who have signs or symptoms consistent with COVID-19 (*i.e.*, fever, cough, or shortness of breath) will not enter the installation.<sup>4</sup> DoD personnel must notify their supervisor and stay home. Contractor personnel report cases consistent with employer's policies. Personnel who develop any signs or symptoms consistent with COVID-19 while on the installation must immediately distance from other personnel, wear a face mask if they are not already wearing one (regardless of Community Level), notify their supervisor, and promptly leave the installation.

c. *Exposure to COVID-19 (Regardless of Vaccination Status)*:

(1) Notification: Personnel with close contact<sup>5</sup> to a person who has a lab-confirmed, clinically diagnosed, or presumptive case will notify a supervisor.

(2) Asymptomatic Personnel:

i. If personnel (a) are not fully vaccinated; or (b) have not received a recommended COVID-19 booster dose when eligible: remain away from the installation for 5 calendar days.

ii. Personnel who are up-to-date with vaccination (including booster for those eligible) or had confirmed COVID-19 within the past 90 days may enter the installation.

iii. Regardless of vaccination status, asymptomatic personnel with potential exposure to COVID-19 based on close contact must wear a mask in the workplace for 10 calendar days from the date of their last close contact (*i.e.*, day 0) with someone with COVID-19, even if mask wearing is not otherwise required by DoD or AF guidance.

d. *Returning to the Installation*: Personnel who test positive for COVID-19 will not enter the installation for 5 calendar days. Individuals may enter the installation after 5 calendar days, if either: (1) they have no symptoms; or (2) if they are no longer feverish for more than 24 hours

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whether they are employed by a contractor requiring vaccination. All contractor personnel and official visitors will comply with self-testing and screening procedures. Contractors are responsible for ensuring employees adhere to these requirements. Attestation and self-testing does not apply to personnel receiving ad hoc access. Examples include delivery personnel, taxi services, and personal visitors. Attestation and self-testing does not apply to access the grounds of, but not the buildings on, Arnold AFB, including groundskeepers, outdoor construction workers, and household goods transportation personnel. Vaccination attestation and self-testing does not apply to personnel accessing DoD buildings unrelated to performance of DoD business, including residential housing, MWR facilities, fitness center, commissary and exchange facilities, and Veterans Affairs and medical treatment facilities.

<sup>4</sup> Follow CDC guidance on symptoms of COVID-19: <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

<sup>5</sup> Follow CDC guidance on "close contact." It includes someone "who was less than 6 feet away from an infected person (laboratory-confirmed or a clinical diagnosis) for a cumulative total of 15 minutes or more over a 24-hour period (for example, three individual 5-minute exposures for a total of 15 minutes).

and any remaining symptoms are resolving. Mask wearing must continue in the workplace for an additional 5 calendar days, even in circumstances in which mask wearing is not required by any other DoD or DAF guidance.

4. **Foreign Travel**: Personnel with recent travel to CDC “high” or “very high” risk destination follow same protocols as personnel with exposure to COVID-19.

5. **Exceptions**:

a. *Residents*: Persons living on Arnold AFB will not be denied access to the Arnold Village.

b. *Early Entry*: In cases of mission-essential activities, as determined by AEDC/CC, asymptomatic personnel with potential exposure to COVID-19 based on close contact, who otherwise would need to remain off the installation, may be granted an exception to continue to work on site provided they remain asymptomatic, do not have a positive test for COVID-19, and comply with the following key practices for 5 calendar days after the last exposure. Forward requests with background of mission impact and vaccination status through Division or Group to AEDC/CC for approval.

- (1) Obtain a COVID-19 test on calendar day 5;
- (2) Conduct daily pre-screening with temperature checks;
- (3) Wear a mask in the workplace for 10 calendar days after exposure, even if mask wearing is not otherwise required by DoD guidance;
- (4) Practice hand and cough hygiene;
- (5) Do not share headsets or other objects used near the face;
- (6) Continue to physically distance as much as possible; and
- (7) Clean and disinfect their workspaces daily.

6. Violations of the policies and procedures set forth or referenced in this memorandum are punishable under Article 92, Uniform Code of Military Justice and Titles 10 and 18 of the United States Code. Violators are subject to fines or imprisonment and may be barred from the installation.

7. My POC for this policy is Mrs. Sarah Morgan at (931) 454-7959.

JEFFREY T. GERAGHTY, Colonel, USAF  
Commander

Attachments

1. References
2. COVID Posture Flow Chart, 4 Mar 22

## ATTACHMENT 1

- References:
- (a) AEDC/CC, Memo 13 August 2021, *AAFB COVID-19 - Base Posture Regarding Coronavirus (Update 5)* (rescinded)
  - (b) OSD, Memo 28 Jul 21, *Updated Mask Guidance for all DoD Installations and Other Facilities* (rescinded)
  - (c) AEDC/CC, Memo 2 Dec 21, *AAFB COVID-19 - Base Posture Regarding Coronavirus (Update 6)* (rescinded)
  - (d) OSD Memo, 20 Dec 21, *Force Health protection Guidance, Supp 23 (Rev 3)*
  - (e) OSD Memo, 6 Jan 22, *Force Health Protection Guidance, Supp 18 (Rev 1)*
  - (f) AEDC/CC, Memo 16 Jan 22, *AAFB COVID-19 - Base Posture Regarding Coronavirus (Update 7)* (rescinded)
  - (g) OSD Memo, 1 Mar 22, *Updated Guidance for Mask and Screening Testing*

# Step 1

## SYMPTOM & EXPOSURE CHECK

Has the individual had:

- COVID symptoms or positive COVID test w/in last 5 days
- "Close Contact"\* with COVID case?
- Travel to CDC designated high risk OCONUS location in last 5 days?

NO

**YES**  
To One

**YES**

Asymptomatic + Fully Vaccinated, including booster, if booster eligible?

Asymptomatic + recovered from diagnosed COVID within last 90 days?

Asymptomatic for 5 days\*\* after close contact?

Asymptomatic for 5 days\*\* after high risk foreign travel?

Asymptomatic with diagnosed COVID + no fever for more than 24 hours + symptoms are resolving?\*\*

\*\*\*AEDC/CC approved early entry exception?

**NO**  
To All

**Deny Access**

Fully vaccinated?

YES

NO

**Grant Access**

**Personnel subject to additional screening.  
Proceed to Step 2.**

\* "Close contact" is defined as spending 15 cumulative minutes within 24 hours indoors and within 6-feet of someone who has tested positive for COVID

\*\*The date of your exposure or diagnosis is considered day 0. Day 1 is the first full day after your last contact with a person who has had COVID. **All personnel with exposure, symptoms, or diagnosis must wear a mask indoors through Day 10, regardless of local masking requirements based on CDC Community Level**

\*\*\* AEDC/CC may approve early re-entry for mission essential purposes to work on site, provided the person remains asymptomatic, does not have a positive test for COVID-19, and complies with the "key practices" for 5 calendar days after the last exposure. Key practices defined in AEDC posture memo.

Everyone, regardless of vaccination, must wear a mask indoors on Arnold AFB while CDC Community Level on the installation is "High"

Non-Vaccinated personnel **MUST** maintain 6 feet of social distancing at all times

# Step 2

## ADDITIONAL SCREENING REQUIRED?

Required for certain personnel who are not fully vaccinated OR declining to respond to vaccination status while in "High" or "Medium" CDC Community Level. No screening required in CDC "Low" Community Level.

**ADDITIONAL** self-test screen is required. Follow AFMC Decision Matrix, **Step 2b**

If YES to one

Are you?

Military Personnel

DoD Civilian

DoD Contractor requiring credentialed recurring access to DoD facility

Visitor on official business

If NO to all

Positive COVID test w/in prior 90 days & recovered

Ad hoc access: (e.g. delivery, taxi)

Accessing grounds only, no buildings

Personal visitor, residential guest

Accessing Arnold Village or buildings unrelated to official business

Accessing commissary, exchange, or MWR facility

If YES to any

**NO** further screening is required.

**NOTE: THESE ARE EXAMPLES ONLY and are NOT INTENDED TO BE CONSIDERED ALL INCLUSIVE**

# Step 2b

## AFMC Mandatory COVID-19 Testing Decision Matrix when in “Medium” or “High” CDC Community Level (Non-Fully Vaccinated DoD personnel and Contractors/Official Visitors)

**\*Official Visitors follow contractor guidance but must have negative self test no earlier than 72 hours from visit.**

### Civilian

#### Not Fully Vaccinated

(Includes Personnel with pending or approved Medical or Religious Exemptions)

- Follow all mitigation measures applicable to not-fully-vaccinated employees.
- Attest to their vaccination status by completing the DD Form 3175 [DAF Guidance](#).
- Screen testing required as a condition to building access ([FHPG 23, Rev 2/DAF Guidance](#))
  - **For Personnel Who Do Not Telework Full-Time**
    - Screen Testing required at least weekly
    - Entry into the workspace requires a negative COVID-19 test performed within the previous 72 hours. Entry is valid for 7 days from the date of the test.
    - If positive, confirmatory test follow-on at MTF (if able to support) or private/public provider
    - Follow [DAF Guidance](#) for positive confirmatory test results.
  - **For Personnel Who Telework Full-Time**
    - Not subjected to (at least) weekly screen self-testing if not entering DoD facility
    - Entry into the workspace requires a negative COVID-19 test performed within the previous 72 hours. Entry is valid for 7 days from the date of the test.

#### AAFB Notes:

**Follow AFMC self-screen matrix and checklist.**

**Civilians must self-test in accordance with supervisor direction and may use MS Teams or other means of verifying test through government-issued computer. Supervisors validate results.**

**Supervisors distribute test kits to DoD personnel.**

**Follow AFMC Self-Test Screen Kits and Confirmation Test Checklist.**

### Contractor

#### Not Fully Vaccinated

(Includes Persons who are not performing under a contract that requires vaccination, Persons who have an accommodation from the vaccine, and Persons who decline to attest to their vaccination status.)

- Complete DD Form 3150 indicating vaccination status and show it to authorized DoD personnel upon request
- Follow all mitigation measures applicable to not-fully-vaccinated employees.
- Entry into the workspace requires a negative COVID-19 test performed within the previous 72 hours. Entry is valid for 7 days from the date of the test.
- For contractors with credential recurring access (CRA), weekly screen self-testing required ([FHPG 23, Rev 2, Atch 2/ DAF Guidance](#))
  - If positive, a negative confirmatory test is required for access to DoD facilities
  - DoD Contractor personnel with CRA will maintain most recent test result and show to authorized DoD personnel upon request

**\*\*Contractor employees must coordinate with their employer regarding procedures and availability of testing/ test-kits. If available, test-kits may be provided by DoD for contractor personnel.\*\***

#### AAFB Notes:

**Follow AFMC self-screen matrix and checklist.**

**Contractors and official visitors maintain 3150 while on Arnold installation or AEDC facility. Failure to maintain 3150 may result in denial of base access.**

**Contractors are responsible for ensuring employees comply with guidance.**

**Sponsors of official visitors are responsible for validating DD 3150 & FDA approved self-test no earlier than 72 hours before visit. Notify VCC of individuals who will require proof of negative test.**