

**Former MCAS Tustin  
Installation Restoration Program  
Restoration Advisory Board  
General Information**

**Purpose and Function of the Restoration Advisory Board (RAB)**

- a) The purpose of the RAB is to promote efficient and effective cleanup that results in the protection of human health and the environment and the timely conversion of Former MCAS Tustin. The RAB serves to increase community awareness by disseminating information about the Installation Restoration Program and to assure that opinions about the environmental restoration reflect the diverse interests of the community. The RAB functions in an advisory capacity to the Department of the Navy (Navy), the State Water Quality Control Board, Santa Ana Region, and the Department of Toxic Substances Control by conducting regular and thorough reviews of environmental restoration plans and compiling constructive comments from these reviews for submittal to Former MCAS Tustin.
- b) Former MCAS Tustin has developed a Community Relations Plan that outlines the community involvement program. The RAB supplements the community involvement efforts.

**Membership**

- a) General membership may include individuals who reside within communities of, or belong to organizations that serve Orange County.
- b) Members shall serve without compensation; all expenses incident to travel and review inputs shall be borne by the respective members or their organizations.
- c) Members are expected to attend all RAB meetings. If a member fails to attend three consecutive meetings, the RAB Co-Chair may ask the member to resign. An absence may be excused by notifying one of the Co-Chairs in advance of the meeting or by sending an alternate to attend in one's place.
- d) Members unable to continue to fully participate shall submit their resignations in writing to either of the RAB Co-Chairs. Resigning members may nominate new members to replace them.
- e) Members representing government agencies, community groups, citizens, and special interest groups may be nominated by the RAB. Open nominations can take place anytime. Nominations are approved by general membership at RAB meetings.

**RAB General Members Responsibilities**

1. Attend and participate in all RAB meetings.
2. As part of a subcommittee or individually, review, evaluate, and comment on technical documents and other material related to installation cleanup.

3. Report back to organized groups to which member belongs or represents and serve as a conduit for information flow to and from the community.

### **Community Co-Chair Responsibilities**

1. Assures that community issues and concerns related to the environmental restoration/cleanup program are brought to the table.
2. Assists the Navy in assuring that technical information is communicated in understandable terms.
3. Coordinates the review and distribution of meeting minutes (synopsis only) to the Information Repository/Administrative Record, all RAB members, and other interested parties.
4. Assists subcommittees in coordinating and establishing meeting times/locations.
5. Assures that the Navy considers and responds to comments from the public through procedures established and announced by the RAB.
6. Assures that community members are given adequate time to present their concerns and comments.
7. Refers non-environmental restoration issues to appropriate Navy officials for normal processing outside of the RAB.
8. Reviews draft documents, and when necessary, summaries to RAB members.

### **RAB Structure**

- a) The RAB shall be co-chaired by the Former MCAS Tustin (BRAC) Environmental Coordinator (BEC) and a community member. The BEC and Community Co-chair shall preside jointly over the orderly administration of RAB business.
- b) The Community Co-chair will be selected by a majority vote of the RAB members. The RAB membership is responsible for terminating a Co-chair who is ineffective or detrimental to the progress of the RAB. Co-chair removal is determined by majority vote of the RAB members present at the meeting during which removal is addressed.