

**TRANSITIONAL  
COMPENSATION AND OTHER  
BENEFITS FOR ABUSED  
DEPENDENTS**



**COMDTINST 1754.16B  
July 2022**

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COMMANDANT INSTRUCTION 1754.16B

Subj: TRANSITIONAL COMPENSATION AND OTHER BENEFITS FOR ABUSED  
DEPENDENTS

- Ref:
- (a) Dependents of Members Separated for Dependent Abuse: Transitional Compensation; Commissary and Exchange Benefits, 10 U.S.C. § 1059
  - (b) Coast Guard Pay Manual, COMDTINST M7220.29 (series)
  - (c) Benefits for Dependents Who Are Victims of Abuse by Members Losing Right to Retired Pay, 10 U.S.C. § 1408(h)
  - (d) Uniform Code of Military Justice, 10 U.S.C. §§ 801-946a
  - (e) Dependency and Indemnity Compensation to a Surviving Spouse, 38 U.S.C. § 1311(a) and (b)
  - (f) Dependency and Indemnity Compensation to Children, 38 U.S.C. § 1313
  - (g) Identification Cards for Members of the Uniformed Services, Their Eligible Family Members, and Other Eligible Personnel, COMDTINST M5512.1 (series)
  - (h) Medical Care for Dependents: Authorized Care in Facilities of Uniformed Services, 10 U.S.C. § 1077
  - (i) Travel and Transportation Allowances: Dependents; Baggage and Household Effects, 37 U.S.C. § 476(h)
  - (j) The Joint Travel Regulations, section 051205, PCS Travel Associated with an Evacuation and Safety
  - (k) Privacy Incident Response, Notification, and Reporting Procedures for Personally Identifiable Information (PII), COMDTINST 5260.5
  - (l) Records & Information Management Program Roles and Responsibilities, COMDTINST 5212.12 (series)

1. PURPOSE. To implement policy, assign responsibilities, and prescribe procedures pursuant to References (a), (b), and (c) for the payment of monthly transitional compensation and other benefits to dependents of Coast Guard service members separated for dependent-abuse.
2. ACTION. All Coast Guard unit commanders, commanding officers, officers-in-charge, deputy/assistant commandants, and chiefs of headquarters staff elements must comply with the provisions of this Instruction.
3. AUTHORIZED RELEASE. Internet release is authorized.
4. DIRECTIVES AFFECTED. U.S. Coast Guard Transitional Compensation for Abused Dependents, COMDTINST 1754.16A is hereby cancelled.
5. DISCUSSION. This Instruction covers transitional compensation that may be payable to abused dependents, or former dependents, of non-retirement eligible members of the Armed Forces for a period of not less than 12 and not more than 36 months. Additionally, guidance is provided on benefits available to spouses, former spouses, and dependent children of

retirement-eligible members who lose eligibility for retired pay because of misconduct involving abuse of dependents. Transitional compensation is a congressionally authorized program pursuant to Reference (a), which provides temporary monetary payments and benefits to dependent family members or former dependents of Service members or former Service members who are separated from the military due to dependent-abuse offenses. Benefits and payments of retired pay in compliance with a court order for spouses, former spouses, and dependent children of retirement-eligible members are also available pursuant to Reference (c).

6. DISCLAIMER. This guidance is not a substitute for applicable legal requirements, nor is it itself a rule. It is intended to provide operational guidance for Coast Guard personnel and is not intended to, nor does it, impose legally-binding requirements on any party outside the Coast Guard.
7. MAJOR CHANGES. The major changes include adding the expansion of eligibility and benefits for exceptional transition compensation for dependents per Reference (a). The addition of the Dependency and Indemnity Compensation (DIC) rates effective December 1, 2018 and 2019 via Veteran Affairs (VA) website. The expansion of the duties of the Coast Guard Transitional Compensation Coordinator (TCC).
8. ENVIRONMENTAL ASPECT AND IMPACT CONSIDERATION. The Office of Environmental Management, Commandant (CG-47) reviewed this Commandant Instruction and the general policies contained within, and determined that this policy falls under the Department of Homeland Security (DHS) categorical exclusion A3. No further environmental analysis is necessary. This Commandant Instruction will not result in any substantial change to existing environmental conditions or violation of any applicable federal, state, or local laws relating to the protection of the environment. It is the responsibility of the action proponent to evaluate all future specific actions resulting from this policy for compliance with the National Environmental Policy Act (NEPA), other applicable environmental requirements, and the U.S. Coast Guard Environmental Planning Policy, COMDTINST 5090.1 (series).
9. DISTRIBUTION. No paper distribution will be made of this Instruction. An electronic version will be located in the Coast Guard Directives System Library internally, and if applicable on the Internet at [www.dcms.uscg.mil/directives](http://www.dcms.uscg.mil/directives) .
10. RECORDS MANAGEMENT CONSIDERATIONS. Records created as a result of this Instruction, regardless of format or media, must be managed in accordance with the records retention schedules located on the Records Resource Center SharePoint Online site: <https://uscg.sharepoint-mil.us/sites/cg61/CG611/SitePages/Home.aspx> .
11. DEFINITIONS.
  - a. Dependent-Abuse Offense. A dependent-abuse offense is conduct by a member of the Armed Forces, while on active duty for more than 30 days, that involves the abuse of the spouse or dependent child of the member and is a criminal offense defined by Reference (d) or other criminal code applicable to the jurisdiction where the act of abuse is committed. Crimes that may qualify as dependent-abuse offenses are sexual assault, rape, sodomy, assault, battery, murder, and manslaughter. The aforementioned offenses are not an exhaustive or exclusive listing of dependent-abuse offenses. A legal determination of whether an offense qualifies as a dependent-abuse offense should be made on a case by case basis by the designated TCC. Non-physical abuse may, in some limited circumstances, meet the requirements for a dependent abuse offense. Offenses that occur

in the context of an abusive relationship, but that do not include actual physical or non-physical abuse, do not qualify as a dependent-abuse offense.

- b. Dependent Child. A dependent child is an unmarried child, including an adopted child or a stepchild who was residing with the member at the time of the dependent-abuse offense resulting in the separation of the former member, or a child who was carried during pregnancy at the time of dependent-abuse offense resulting in the separation of the former member, and was subsequently born alive to the eligible spouse or former spouse, as defined in Reference (a), and who meets the one of the following age requirements:
- (1) Under 18 years of age;
  - (2) 18 years of age or older and is incapable of self-support due to a mental or physical incapacity that existed before the age of 18 and who is (or, at the time a punitive or other adverse action was carried out in the case of the former member, was) dependent on the member for over one-half of the child's support; or
  - (3) 18 years of age or older, but less than 23 years of age and enrolled in a full-time course of study in an institution of higher learning approved by the Secretary, and is (or, at the time a punitive or other adverse action was carried out in the case of the former member, was) dependent on the member for over one-half of the child's support.
- c. Spouse or Former Spouse. Refers to a husband or a wife, or a former husband or wife, lawfully married to a service member or former service member, at the time of the commission of the dependent-abuse offense resulting in separation from the military service.

12. ELIGIBILITY. Transitional compensation payments are authorized for dependents of a Coast Guard member, or former member who has been on active duty for more than 30 days, and who separated on or after November 30, 1993 when the basis of the separation included a dependent-abuse offense.

13. REQUIREMENTS.

a. Payments.

- (1) Recipients. Payments begin on or after December 1, 1993, for eligible dependents. Payments to abused family members are made as follows:
- (a) If the member was married when the dependent-abuse offense occurred, payment must be made to the eligible spouse or former spouse to whom the member or former member was married at that time. An amount will be included for each, if any, dependent child of the member or former member, defined in paragraph 11.b. of this Instruction, provided the child resides in the same household as the spouse or former spouse.
  - (b) If a spouse or former spouse has forfeited his or her entitlement for reasons described below, then compensation will be paid to each eligible dependent child who does not reside in the same household as the member or the ineligible spouse or former spouse.
  - (c) If the spouse or former spouse is ineligible to receive payment under the forfeiture provisions below, payments will be paid to each dependent child of the member or former member.

- (d) If a recipient is incapable of handling his or her own personal affairs, payments may be made to a court appointed guardian on behalf of the recipient. In the case of a dependent child under 18 years of age, payments may be made only to a court-appointed guardian or a natural parent (who is not a spouse of the member), if the natural parent has legal custody of the dependent child.

(2) Commencement and Duration of Payment.

- (a) In the case of a member convicted by a court martial of a dependent-abuse offense, payments begin:
- 1) As of the date that the court-martial sentence is adjudged if the sentence, as adjudged, includes a dismissal, dishonorable discharge, bad conduct discharge, or forfeiture of all pay and allowances; or
  - 2) If there is a pretrial agreement that provides for disapproval or suspension of the dismissal, dishonorable discharge, bad conduct discharge, or forfeiture of all pay and allowances, as of the date of the court-martial sentence was approved by the person acting under Reference (d), 10 U.S.C. § 860(c), only if the sentence as approved includes an unsuspended dismissal, dishonorable discharge, bad conduct discharge, or forfeiture of all pay and allowances.
- (b) In the case of a member being considered for administrative separation based on a dependent-abuse offense, payment begins as of the date the separation was initiated by the commander under regulations determined by the Secretary of Homeland Security.
- (c) In the case of payment of transitional compensation by reason of a total forfeiture of pay and allowances pursuant to a sentence of a court-martial, payment of transitional compensation must not be made for any period for which an order:
- 1) Suspends, in whole or part, that part of a sentence that includes forfeiture of the member's pay and allowance; or
  - 2) Results in continuation, in whole or part, of the member's pay and allowances (e.g., deferral and/or waiver of the member's pay forfeiture).
- (d) Payments are made for a period of not less than 12 months, but cannot exceed 36 months.
- 1) When the unserved portion of the member obligated active duty service, as of the start date of payment, is greater than 12 months and less than or equal to 36 months, the duration of payment will be no less than the unserved portion. For example, if a member has only 19 months remaining on active duty at the time he is court-martialed or administratively separated, his dependents will receive 19 months of transitional compensation. If the member has less than 12 months remaining, the dependents will receive 12 months of transitional compensation.
  - 2) For enlisted members, the "obligated active duty service" will be the time remaining on their term of enlistment. For officers, the "obligated active duty service" will be indefinite unless the officer has a date of separation established, then it will be the time remaining until the date of separation.
- (e) A dependent child who was carried during pregnancy at the time of the dependent-abuse offense resulting in the separation of the former member, who was

subsequently born alive to the eligible spouse or former spouse as defined in Reference (a), 10 U.S.C. § 1059(l), will not receive payment until after the child is born. Payment to the child under this paragraph will not cover any period prior to the birth of the child. Payments under this provision are effective January 2, 2013. There is no authority for payments prior to January 2, 2013.

- (3) Coordination of Benefits. Payments may not be made to a spouse or former spouse under both References (a) and (c). If a spouse or former spouse has obtained a court order awarding compensation pursuant to Reference (c), then the spouse or former spouse will elect which benefit to receive. An application for payment under Reference (c) will be considered an election to receive Reference (c) payments.
- (4) Calculating Payment Amount.
- a. Dependency and Indemnity Compensation (DIC) rates Reference (e) will be used to determine transitional compensation payment amounts. The Veterans Affairs (VA) website provides information on DIC rates at [benefits.va.gov](http://benefits.va.gov). Monthly payments to a spouse will be at the rate in effect for the payment of DIC. If the spouse or former spouse has custody of a dependent child or children of the member or former member, the monthly payments to the spouse or former spouse will be increased for each child by an amount equal to the monthly DIC amount payable for dependent children. In accordance with Reference (f), if transitional compensation is payable to a dependent child, then payments are made in equal shares in an amount equal to the monthly DIC amount payable for dependent children.
  - b. Monthly payments will be prorated when payments start or stop in the middle of a month.
  - c. When calculating payments for dependent children, if the monthly payment amount does not divide evenly, the youngest child will receive the odd cent.
  - d. Transitional compensation payments will stop effective the date of death of the recipient. Arrears of compensation will not be paid.
  - e. Advance payment of transitional compensation benefits is not authorized.
- (5) Termination of Payments. Transitional compensation is not payable when a member's court-martial sentence, which includes a dismissal, dishonorable discharge, or bad-conduct discharge, is remitted, set aside, or mitigated to a lesser punishment that does not include such punishment, or the administrative separation is disapproved. Any payment of transitional compensation that has started will stop effective the first day of the month after the Pay and Personnel Center (PPC) notifies the recipient in writing that payment will cease for such reason. The recipient is not required to repay transitional compensation received before the effective date of termination, excluding erroneous payments.
- (6) Taxability. Transitional compensation payments are considered benefits that are excludable from taxation and must not be reported on Internal Revenue Service Form 1099R, Distribution from Pensions, Annuities, Retirement of Profit Sharing Plans, IRAs, Insurance Contracts, etc.
- b. Forfeiture. The following will result in the forfeiture of transitional compensation payable to the spouse or former spouse:

- (1) Remarriage. If a former spouse receiving payments remarries, payments terminate as of the date of the remarriage. Payments received after remarriage are erroneous payments. Payment will not be renewed if the remarriage is terminated. A dependent child not living in the same household as the remarried spouse or member must remain eligible for transitional compensation payments and benefits.
- (2) Cohabitation. If the member or former member resides in the same household as the spouse or former spouse or dependent child who is receiving transitional compensation, compensation terminates as of the date of the former member begins residing in the household. Any payment before the member resides in the household will not be recouped. Once terminated for cohabitation, the payments do not resume.
- (3) Active participant. If the victim was a dependent child, and the spouse has been found by the Legal Service Command to have been an active participant in the conduct constituting the dependent-abuse offense, or to have actively aided or abetted the member in the abuse against the dependent child, the spouse or the former spouse will not be paid transitional compensation.
- (4) Notification. The spouse or former spouse is required to notify the PPC by phone or letter immediately upon remarriage or the date that the member or former member began residing with the spouse or dependent child. Dependent children, or if applicable, the legal guardian, are required to notify PPC by phone or letter immediately after the member or ineligible spouse begins to reside in the same household. PPC contact information is:

Commanding Officer (RAS)  
 US Coast Guard Pay and Personnel  
 Center  
 444 S E Quincy St  
 Topeka KS 66683-3591  
 Email: [PPC-DG-CustomerCare@uscg.mil](mailto:PPC-DG-CustomerCare@uscg.mil)  
 Phone: (785) 339-2200 or (866) 772-8724  
 Fax: 785-339-3770

- c. Annual Certification. The spouse is required to annually certify that he or she has not remarried and is not residing with the member by completing a certificate of eligibility issued by PPC. The certificate of eligibility is sent annually to the spouse or former spouse by PPC from the date payments begin. Dependent children (or, if applicable, the legal guardian) are required to annually certify that they are not cohabitating with the member or former member or ineligible spouse by completing the certificate of eligibility. The certificate of eligibility must be returned to PPC within 60 days to prevent suspension of payments. PPC will notify Commandant (CG-1111) in a timely manner of recipients who are no longer eligible to receive payments as a result of not completing the annual certification.

#### 14. OTHER BENEFITS FOR ABUSED DEPENDENTS.

- a. Commissary and Exchange Benefits.
  - (1) While receiving payments in accordance with Reference (a), a dependent or former dependent entitled to payment of monthly transitional compensation is entitled to the same commissary and exchange privileges as a dependent of a member of the Armed Forces on active duty for a period of more than 30 days.



- (2) If a recipient is eligible or entitled to use the commissary and exchange stores under another provision of law, then the eligibility or entitlement of that dependent or former dependent to use commissary and exchange stores will be determined under the other provision of law rather than under this Instruction.

b. Medical and Dental Benefits.

- (1) Per Reference (g), eligible recipients, while receiving transitional compensation, are entitled to receive dental and medical care, to include mental health services, through the Military Treatment Facility, TRICARE, Purchased Care, and the Extended Care Health Option. The Secretary of Homeland Security may furnish medical care in facilities of the uniformed services to the dependent for the treatment of any adverse health condition resulting from such dependent's knowledge of the abuse, or any injury or illness suffered by the abused person because of such abuse.
- (2) Medical and dental care furnished to a dependent of a former member of the uniformed services in facilities of the uniformed services will be limited to the health care prescribed by Reference (h), and subject to the availability of space, facilities, and the capabilities of the medical and dental staff.

c. Travel and Transportation Benefits for Dependents Relocating For Reasons of Personal Safety.

- (1) If a request for relocation is made by the spouse of a member, or on behalf of a dependent child of a member, the Coast Guard may provide travel and transportation benefits authorized for a member to the dependent instead of providing such benefit to the member when the following determinations have been made by the commanding officer of the member, per References (i) and (j) if:
- (a) The member committed a dependent-abuse offense against a dependent of the member;
  - (b) A safety plan and counseling have been provided to that dependent by a Health Safety, and Work-Life (HSWL) Regional Practice Family Advocacy Specialist (FAS);
  - (c) The safety of the dependent is considered at risk; and
  - (d) The relocation of the dependent is advisable.
- (2) Transportation may be provided for household goods or a motor vehicle only if a written agreement of the member, or an order of the court of competent jurisdiction, gives possession of the effects or vehicle to the spouse, former spouse, or dependent child of the member.

15. RETIREMENT ELIGIBLE MEMBERS.

- a. Retired Pay Eligibility. Reference (c) authorizes various benefits for the spouses, former spouses, and dependent child(ren) of retirement-eligible members who lose eligibility for retired pay because of misconduct involving abuse of dependents. Generally, the spouses and former spouses are provided the same rights and benefits that they would have received had there been no abuse and the member had retired under normal circumstances.
- b. Implementation Guidance. The Coast Guard follows the specific guidance for implementation of Reference (c) that is issued by the Department of Defense Finance

Accounting Service (DFAS), published in the Defense Financial Management Regulation, DoD 7000.14 - R, Volume 7B, chapters 29 and 59.

c. Election of Benefits.

- (1) A spouse or former spouse may not concurrently receive payments of transitional compensation under References (a) and (c). If a spouse or former spouse has obtained a court order awarding compensation pursuant to Reference (c), § 1408(h)(1), then the spouse or former spouse will elect which benefit to receive. An application for payment under § 1408(h), will be considered an election to receive compensation only under § 1408(h).
- (2) The election to receive benefits under Reference (c) § 1408(h) is effective on the date that a complete application is received. If the applicant is not eligible to receive benefits under § 1408(h) on the date the application is received, then the effective date will be the date the applicant becomes eligible for payments under § 1408(h), at which point payments of transitional compensation under Reference (a) will be terminated. Payments under § 1408(h) will commence on the first day of the first month after the effective date of the election to receive payments under § 1408(h).

16. ROLES AND RESPONSIBILITIES.

- a. Commandant (CG-11) Director, Health, Safety, and Work-Life. Commandant (CG-11) promulgates policy and guidance regarding the Coast Guard Transitional Compensation and Other Benefits for Abused Dependents Program.
- b. Commandant (CG-111) Office of Work-Life. Commandant (CG-111) provides oversight of policy implementation as described herein.
- c. Commandant (CG-1111) Family Advocacy Program Manager. Commandant (CG-1111) develops policy and provides programmatic oversight. Additionally:
  - (1) Notifies PPC and the Defense Enrollment Eligibility Reporting System (DEERS) Project Officer of any circumstance or action that affects payment of transitional compensation of eligible recipients.
  - (2) Ensures that all documents associated with each application under this Instruction are filed in the Family Advocacy Program closed case record.
- d. Commandant (CG-094) The Judge Advocate General (TJAG). Commandant (CG-094) provides consultation and guidance on applicable laws and directives affecting programmatic related issues. Additionally:
  - (1) Designates a judge advocate to serve as the Transitional Compensation Coordinator (TCC). Additional judge advocates may be designated to assist with transitional compensation work at TJAG's discretion.
  - (2) Shares TCC's current contact information with Family Advocacy Specialists (FAS) Coast Guard-wide.
- e. Transitional Compensation Coordinator (TCC).
  - (1) Ensures the spouse or dependent-child (or legal guardian as appropriate) is provided Application for Transitional Compensation, Form CG-1754.1, through the assigned FAS or Special Victim's Counsel (SVC).

- (2) Ensures all personally identifiable information is protected in accordance with CG policy.
  - (3) Consults with the member's unit commanders, cognizant field legal office, Family Advocacy Program Manager (CG-1111), and cognizant field FAS, as appropriate, for information necessary to determine the validity of the application, authorized recipients, and duration of payments.
  - (4) After receipt of application, completes blocks 19 through 21 in Application for Transitional Compensation, Form CG-1754.1.
  - (5) Ensures the applicant, through their FAS or SVC, submits associated documentation.
  - (6) Drafts a written legal review, including, if required a legal determination of whether the offense(s) the member or former member was charged with qualify as a dependent abuse offense. The TCC should thoroughly review the facts and circumstances of a particular case and interpret in the manner most favorable to the spouse or dependent child of the member.
  - (7) Delivers the completed Application for Transitional Compensation, Form CG-1754.1 and legal determination memorandum to Commanding Officer (CO), Health Safety and Work-Life Service Center (HSWL SC), for approval or disapproval. Include in the packet a letter of certification, such as the convening authority action or, in the case of administrative separation, the letter of notification.
  - (8) If approved, ensures CO, HSWL SC, signs the legal determination memorandum and completes block 22.
  - (9) In approved cases, fax's or e-mail's the application packet (the approved legal determination memo and Application for Transitional Compensation, Form CG-1754.1) and other supporting documentation to the Pay and Personnel Center Retiree and Annuitant Services Branch (PPC RAS) for payment and DEERS benefit initiation. Supporting documentation includes:
    - (a) Payee bank account and mailing information.
    - (b) For any dependent over the age of 18:
      - 1) A legible and valid copy of government issued photo identification; and
      - 2) Social security card;
    - (c) For any dependent under the age of 18:
      - 1) A legible copy of a birth certificate;
      - 2) Social security card; and
      - 3) A copy of the divorce decree (if applicable).
- f. Health, Safety, and Work Life Regional Practice (HSWL RP) Family Advocacy Specialists (FAS).
- (1) Advises and assist families who may be eligible for benefits as described in this Instruction.
  - (2) Ensures that all commanding officers of members facing possible discharge for dependent-abuse are aware of the assistance available to dependent-abuse victims under this Instruction.

- (3) Consults with the TCC with any questions regarding a dependent's eligibility.
  - (4) Provides the applicant Application for Transitional Compensation, Form CG-1754.1, and assists the applicant with completing blocks 1 through 18 and 23.
  - (5) Sends the completed application along with supporting documentation to the TCC. Supporting documentation includes:
    - (a) A blank check or checking account information of the payee;
    - (b) Preferred mailing address for payments;
    - (c) A legible and valid copy of a government issue photo identification and social security card for any dependent over the age of 18;
    - (d) A legible copy of a birth certificate and social security card, for any dependent under the age of 18; and
    - (e) A copy of the divorce decree if applicable.
  - (6) Ensures all personally identifiable information is protected in accordance with CG policy (References (k) and (l)). Ensures that all documents associated with each application under this Instruction are filed in the Family Advocacy case record.
  - (7) In approved cases, notifies the Family Advocacy Program Manager, Commandant (CG-1111), and HSWL SC of any circumstance or action that affects payment of transitional compensation.
- g. Commanding Officer (CO), Health, Safety and Work-Life Service Center (HSWL SC).
- (1) Approves eligible requests by signing and completing the "Approving Official Certification" in Item 22 of Application for Transitional Compensation, Form CG-1754.1, and the legal determination memorandum.
  - (2) If an application is disapproved, ensures the applicant is notified in writing of the reason for disapproval (remarriage, cohabitation, active participation in the abuse, etc.) and that he or she has 10 calendar days from the mailing of the notice to respond in writing.
  - (3) If the 10-day time limit is met, consider the response in a new determination of whether or not to approve transitional compensation.
  - (4) Ensures that all documents related to approved, disapproved, and appealed applications, are sent to the Family Advocacy Program Manager, Commandant (CG-1111), for filing in the member's closed Family Advocacy record.
- h. HSWL SC Work-Life Division.
- (1) In collaboration with Commandant (CG-1111), provides oversight and guidance to the FASs with emphasis on enrollment and disenrollment process, as appropriate.
  - (2) In collaboration with Commandant (CG-1111), conducts Quality Assurance (QA) Inspections of the Transitional Compensation Program with emphasis on program QA priorities, policy compliance, and customer satisfaction.
  - (3) Ensures that all documents associated with each application under this Instruction are filed in the applicable Family Advocacy Program case record.
- i. HSWL Regional Practice (HSWL RP) Regional Manager or Work-Life Supervisor.

- (1) Implements policy and procedures, as described herein and in appropriate program Standard Operating Procedures (SOPs).
  - (2) Directs all policy and technical assistance questions to Commandant (CG-1111) and HSWL SC.
  - (3) Ensures wide dissemination of information about transitional compensation to commanding officers, public affairs offices, staff judge advocates, Coast Guard Investigative Service (CGIS), Military Medical Treatment Facilities, and Chaplain Offices.
- j. PPC Commanding Officer.
- (1) Upon receipt of Transitional Compensation, Form CG-1754.1 and supporting documentation, process dependents for eligible benefits, including Transitional Compensation payments, medical care, and other authorized identification card-related benefits.
  - (2) Notifies the TCC when the dependent's DEERS record has been updated.
  - (3) Notifies the dependent that the transitional compensation has been approved and how they may obtain an identification card and provide them other information about the benefits process. Ensure that annual Certificates of Eligibility are completed.
17. PRIVACY PROVISIONS. The Privacy Act of 1974 and 5 U.S.C. §552a applies to records that contain personally identifiable information and protected health information maintained by programs that are not considered to be including within the CG HIPAA Covered Entity, which is the CG Health Services Program. Health Insurance Portability and Accountability Act (HIPAA) of 1996 applies to those records created and maintained by the CG HIPAA Covered Entity.
18. FORMS. The forms referenced in this Instruction are available in USCG Electronic Forms on the Standard Workstation or on CG Portal:  
<https://cg.portal.uscg.mil/library/forms/SitePages/Home.aspx> .
19. REPORTS. Visit the HSWL Service Center Work-Life Portal for any related reports at:  
[https://cgportal2.uscg.mil/units/hswlsc/work-life\\_division](https://cgportal2.uscg.mil/units/hswlsc/work-life_division) .
20. SECTION 508. This Instruction was created to adhere to accessibility guidelines and standards as promulgated by the U.S. Access Board. If changes are needed, please communicate with the Coast Guard Section 508 Program Management Office at [Section.508@uscg.mil](mailto:Section.508@uscg.mil) .
21. REQUEST FOR CHANGES. Units and individuals may formally recommend changes via the chain of command using the Coast Guard memorandum to Commandant (CG-111) at [HQS-DG-LST-CG-111@uscg.mil](mailto:HQS-DG-LST-CG-111@uscg.mil) .

/DANA L. THOMAS/  
 Rear Admiral, U.S. Coast Guard  
 Director of Health, Safety and Work-Life