



FLAG VOICE #567

ETS, Government Travel Credit Cards & Outstanding Travel Vouchers

10 January 2022

Good day and Happy New Year, Colleagues,

Now that FSMS is live, the Electronic Travel Solution (ETS2) – our new system for arranging and reimbursing TDY travel – is available to process travel claims. All travel claims previously created are accessible for approval and upon such, will result in expedited payment. Travelers should see an improvement in receiving payments within 48-72 hours of submission of an approved travel voucher. For any travel from which a travel claim has not yet been submitted, it is important that travelers complete these claims as soon as possible. All Government Travel Credit Cards (GTCCs) remain in a Mission Critical Status through the end of January, meaning that no payments are yet due. However, all pending charges – through 31 January 2022 – are required to be settled no later than 45 days from the expiration of this Mission Critical Status on 18 March 2022.

The temporarily-resourced Travel Assist Team is available to support approving officials in facilitating voucher submissions through the end of January. They can be reached at (866) 800-8724, 0700-1900 EST. We are working on a possible extension of this team, but I ask that you strongly encourage your personnel to complete their outstanding travel vouchers by the end of January in case the team is needed to assist, and so funds arrive in plenty of time for members to pay GTCC bills by the 18 March due date. Thank you for your support throughout the transition to ETS2.

A handwritten signature in black ink, appearing to read "Eric C. Jones".

Eric C. Jones

Rear Admiral, U.S. Coast Guard
Assistant Commandant for Human Resources