



# V Corps

## Welcome Packet



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LTG John S. Kolasheski  
V Corps Commanding General



CSM Raymond S. Harris  
V Corps Command Sergeant Major



To New V Corps Soldiers, Airmen, Civilians, and Family Members,

Command Sergeant Major Harris and I would like to officially welcome you and your family to Fort Knox, Kentucky, and the Victory Corps- America's only Forward Deployed Corps, conducting split-based operations in Fort Knox, Kentucky, and Poznan, Poland.

V Corps has a distinguished history of serving the nation in peace and in combat over the past century, much of it through actions in Europe. V Corps was established on 07 July 1918 in France where it broke the grinding stalemate of trench warfare in 1918 during the crucible of World War I, and its performance earned it the name "Victory Corps". Decades later during World War II, the Corps assailed German Forces at Omaha Beach, subsequently breaking their counterattack at the Battle of the Bulge in 1944. It successfully deterred aggression of the Soviet Union throughout the Cold War, ending with the collapse of that country. The Corps' operations in the Balkans during the 1990's set conditions for enduring peace in that region. V Corps responded to the Nation's call following 9/11 to root out extremist threats and stabilize conditions in the cities and valleys of Iraq and Afghanistan.

Today, the newly reactivated Corps finds itself again strategically positioned to deter those who would threaten peace and stability at home or among out NATO Allies and regional Partners. Aligned with Europe, V Corps deters regional adversaries, assures our Allies and Partners, and generates readiness of rotational and assigned forces, filling several capability gaps that have existed since the Corps cased its colors in 2013. Our Soldiers, Airmen, Civilians, and Families -you- are the key to our success. The Victory Team maintains a high state of physical, mental, spiritual, personal, and professional readiness. During your tour with V Corps, you can expect the opportunity to rotate forward to Poland and serve in the Corps Forward element in Poznan and to participate in multiple rewarding multinational events at Fort Knox and Europe.

Headquartered at Fort Knox, V Corps welcomes you to one of our Army's premier installations-the Nation's Gold Standard. Fort Knox provides excellent family support programs and Soldier training facilities that create an ideal place to live, train, and deploy. Off-duty recreational opportunities are vast with hiking, boating, and cultural sites throughout the region. You can obtain further information on Fort Knox and the local community at <https://home.army.mil/knox/>.

We want you to experience a smooth transition, Please reach out to your sponsor as soon as you can and discuss you arrival plans. If you and your sponsor have not yet connected, please email us at [usarmy.knox.v-corps.mbx.g1@army.mil](mailto:usarmy.knox.v-corps.mbx.g1@army.mil) and we will complete the linkup. As you travel, please exercise sound judgment and follow all Center for Disease Control and Prevention guidelines on COVID-19 precautions. If something unforeseen happens during your move, please let us know so we can assist.

Again, welcome to Fort Knox and the Victory Corps. We look forward to you joining us. Our foundation of readiness and success begins with you!

It Will Be Done!

Victory!

RAYMOND S. HARRIS  
Command Sergeant Major, USA

JOHN S. KOLASHESKI  
Lieutenant General, USA  
Commanding



## Welcome To Fort Knox

Fort Knox is a certified Kentucky city, covering 109,054 acres in three Kentucky counties. (Hardin, Bullitt, and Meade). It is the sixth largest urban community in the Commonwealth of Kentucky with a long and rich history. Fort Knox is adjacent to the city of Radcliff, with Elizabethtown 15 miles to the South and Louisville approximately 35 miles to the North. For directions, please visit our Maps/Driving Directions area.

There are many different lodging accommodations in and around Fort Knox. For authorized personnel, lodging may be obtained through Fort Knox Army Lodging. Lodging is also available within the surrounding communities. NOTE: IHG Hotel on Fort Knox DOES NOT allow you to quarantine and/or ROM at their facility.

There are many sightseeing/tourism activities in the Fort Knox area. Fort Knox is the home of the General George Patton Museum and Center of Leadership, which is open year round. The U.S. Department of Treasury's Kentucky Bullion Depositor is located adjacent to Fort Knox, however it is closed to visitors.

Fort Knox served as the "Home of Cavalry and Armor" for seven decades and is now embracing its new array of missions brought about by the BRAC transformations. As the Army's Human Resource Center of Excellence, Fort Knox is now positioned to continue its central role in the front ranks of military installations in the United States, recruiting, training, and supporting war fighters for the challenges of the twenty-first century. Strength Starts Here!



Directions to HSC & SIS CO



Directions to V Corps MCP



Fort Knox Garrison Website





# Gate Access Control Points



Access Control Point (ACP) Hours:

**Visitor Control Center:** Open 7 days a week 6:00 AM • 9:00 PM. Next to Chaffee ACP.

- All personnel without a valid DOD Identification cards (CAC, Retire and Dependent) and have not previously accessed Fort Knox will be required to stop at the Visitor Control Center, show proper identification (realid.aspx) and be vetted for access and registered into AIE prior to entry. Far IE Lane(s) will be used for vetting personnel when the Visitor Control Center is closed. Personnel that have previously accessed Fort Knox will continue directly to the gate for access. All Non US Citizens will be required to be escorted by DoD ID Card holder and sponsored in writing at th1 Visitor Control Center.

**Chaffee ACP:** 24 hours daily 7 days a week.

- Located on 31 North/South on Bullion Blvd exit.

**Wilson ACP:** Open 6:00 AM - 8:00 PM. Monday through Friday, closed on Federal Holidays.

- Located on Wilson Rd. Adjacent to Knox BLVD. Wilson ACP is open for DOD Identification cards (CAC, Retire and Dependent), as well as any person who has registered in AIE and has an AIE Pass. Personnel with passengers with a drivers' License will be directed to Chaffee APC for processing.

**Brandenburg ACP:** Open 6:00 AM • 1:00 PM Monday through Friday, closed on Federal Holidays/Training Holidays.

- Located on Highway 31 North/South adjacent to Brandenburg Station Rd, near Muldraugh, Kentucky. Brandenburg ACP is dedicated for DOD Identification cards (CAC, Retire and Dependent), Commercial Deliveries and any person who has registered in AIE and has an AIE Pass. Personnel with passengers with a driver's License will be directed to Chaffee APC for processing.



Directions from Louisville Airport



Directions from Nashville Airport



Fort Knox Access Requirements



## Firearms

Privately owned weapons and ammunition must be controlled. The Senior Commander (SC) has clear authority and responsibility to regulate privately owned weapons, explosives, and ammunition on Fort Knox. Personnel who remove privately owned weapons from Fort Knox will comply with applicable federal, state, and local laws pertaining to ownership, possession, and registration. Weapons Registration Office is responsible for ensuring weapons are registered IAW with applicable regulations.

- Obtain FK Form 2759 available from the Fort Knox webpage. (see page 5)
- Submit copy of FK Form 2759 and a copy of the applicant's driver's license to the Fort Knox Visitor Control Center, 6 a.m. to 9 p.m. All permits will be available for pick up seven calendar days from the date of drop off at the Visitor Center between 6 a.m. to 9 p.m.
- **Documentation:** A form documenting firearms registration will be provided to the owner (ALERTS Permit) and will be valid for three years. Individuals must have the registration document whenever the firearm is transported on the installation. Personnel engaging in authorized activities on the installation are required to present the registration permit to range/hunt control officials prior to obtaining authorization to conduct activities utilizing a firearm.
- **De-registration:** Firearms can be de-registered by submitting, in person, identification and the original registration permit to the Weapons Registration Office during operating hours Mon-Fri 8 a.m. to 4 p.m. Firearms can also be de-registered by mailing a photo copy of the driver's license and the original weapons permit of the owner to the Weapons Registration Office. Upon de-registration, all information pertaining to the registration of applicant's weapon(s) will be removed from the Centralized Operations Police Suite (COPS) weapons registration module database.

**Important: All firearms must be declared upon entry onto Fort Knox and Weapons Registration Permit verified when entering the ACP.** If you are declaring a firearm at the point of entry, all personnel will pull directly to the guard booth for processing. All firearms must be unloaded and properly stored. Privately owned firearms carried in a vehicle will be secured in the trunk. For vehicles without a trunk, firearms will be encased in a container. Carrying concealed personal firearms on Fort Knox is strictly prohibited. State concealed weapons permits are not recognized or honored on the installation.

For any questions regarding firearms registration contact the Weapons Registrations office at 502-624-7011/7019

**PRIVATELY-OWNED WEAPONS REGISTRATION**

For use of this form, see Fort Knox Regulation 190-11

**DATA REQUIRED BY THE PRIVACY ACT OF 1974**

**AUTHORITY:** 10 U.S.C. Section 3013, Secretary of the Army; Army Regulation 190-11, Physical Security of Arms, Ammunition, and Explosives; Fort Knox Regulation 190-11, Physical Security of Privately Owned Weapons and Ammunition, and E.O. 9397 (SSN)

**PRINCIPLE PURPOSE:** To authorize the storage and/or the use of a privately-owned firearm(s) on the installation for engaging in authorized activities, such as hunting, shooting, or dog training, and to record legitimate ownership of the firearm(s).

**ROUTINE USE:** None. The "Blanket Routine Uses" set forth at the beginning of the Army's Compilation of Systems of Record Notices also applies to this system.

**DISCLOSURE:** Mandatory for individuals bringing firearm(s) onto the installation. Bringing firearm(s) onto the installation without providing the information may result in UCMJ action, loss of hunting and shooting privileges on the installation, or debarment from the installation.

1. REGISTRANT (Last, First, MI):

2. DOB:      3. GRADE/RANK/CIVILIAN:      4. SSN:

5. WEIGHT:      6. HEIGHT:      7. HAIR COLOR:      8. EYE COLOR

9. ORGANIZATION/UNIT (Military and their Family Members Only):

10. CONTACT/UNIT PHONE NUMBERS:

11. HOME ADDRESS:

12. Copy of State Issued ID:

**COPY OF STATE ISSUED ID**

	YES	NO	
13.	<input type="checkbox"/>	<input type="checkbox"/>	Have you ever been convicted of a felony offense?
	<input type="checkbox"/>	<input type="checkbox"/>	Have you ever been convicted of a misdemeanor or felony crime of domestic violence?
	<input type="checkbox"/>	<input type="checkbox"/>	Are you a fugitive from justice?
	<input type="checkbox"/>	<input type="checkbox"/>	Have you ever been convicted in any court for the possession, use, or sale of marijuana, or other dangerous or narcotic drugs?
	<input type="checkbox"/>	<input type="checkbox"/>	Are you currently declared as mentally incompetent or presently committed to a mental institution?

14. Storage Location of weapons (circle all that apply):  
 On Post       Off Post       Arms Room

15. Address of weapons if different from Home Address (Military Only):

16. Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

17. \*Commander's signature block and signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Not required for civilians)

**WEAPONS INFORMATION**

18. ALL WEAPONS REGISTRATIONS WILL BE VALID FOR 3 YEARS AND MUST BE REGISTERED EVERY 3 YEARS: \_\_\_\_\_

WEAPONS #	MAKE	TYPE OF ACTION (Bolt, Pump, Antique, Semi-Automatic)	SERIAL NUMBER	CALIBER / Gauge	Model
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

**Notes:**  
 \*Military and their Family Members require Unit Commander Signature. AR 190-11, paragraph 4-5d(2) lists the Unit Commander's responsibilities.. Commander's signature constitutes he or she has verified all requirements IAW 190-11.  
 \*\*List Additional Firearms on reverse of this page





# In-processing

All Soldiers assigned, attached, or with duty to V Corps will report to the staff duty desk located at **1600 SPEARHEAD DIVISION AVENUE. FORT KNOX, KY 40122 – phone number: 502-613-3270.** **DO NOT SIGN-IN** with the Department of Emergency Services (DES) police department.

Single Soldiers (E-5 and below) will be assigned billeting by V Corps staff duty. Soldiers reporting with dependents, Geo Bachelors and Soldiers (E6 and above) should coordinate lodging PRIOR to arrival.

On the FIRST DUTY DAY after reporting to V Corps staff duty, all incoming personnel will report to HHBN and placed in the Blue Platoon for inprocessing.

In and Out Processing Center (SRP)  
Rockenbach Hall, Building 2020, Room 130  
159 Black Horse Regiment Road  
Fort Knox, KY 40122

Soldiers must bring the following documents to in-process:

- Reassignment orders, including amendments
- DA Form 31, Request and Authority for Leave

Processing includes:

- Confirmation of assignment
- Publication of amendments (if applicable)
- Updating personnel files
- Scheduling in-processing appointments

## V Corps Staff Duty

1600 Spearhead Division Avenue

Fort Knox, KY 40122

Phone: 502-613-3270

Hours:

- Monday to Sunday: 24 hours

## Rockenbach Hall, Building 2020 (In-processing Center)

159 Black Horse Regiment Road, Room 130

Fort Knox, KY 40122

Phone: 502-626-2688

Hours:

- Monday to Friday: 0730 – 1630
- Saturday and Sunday: Closed (Includes all DONSA & holidays)



Directions To V Corps Staff Duty

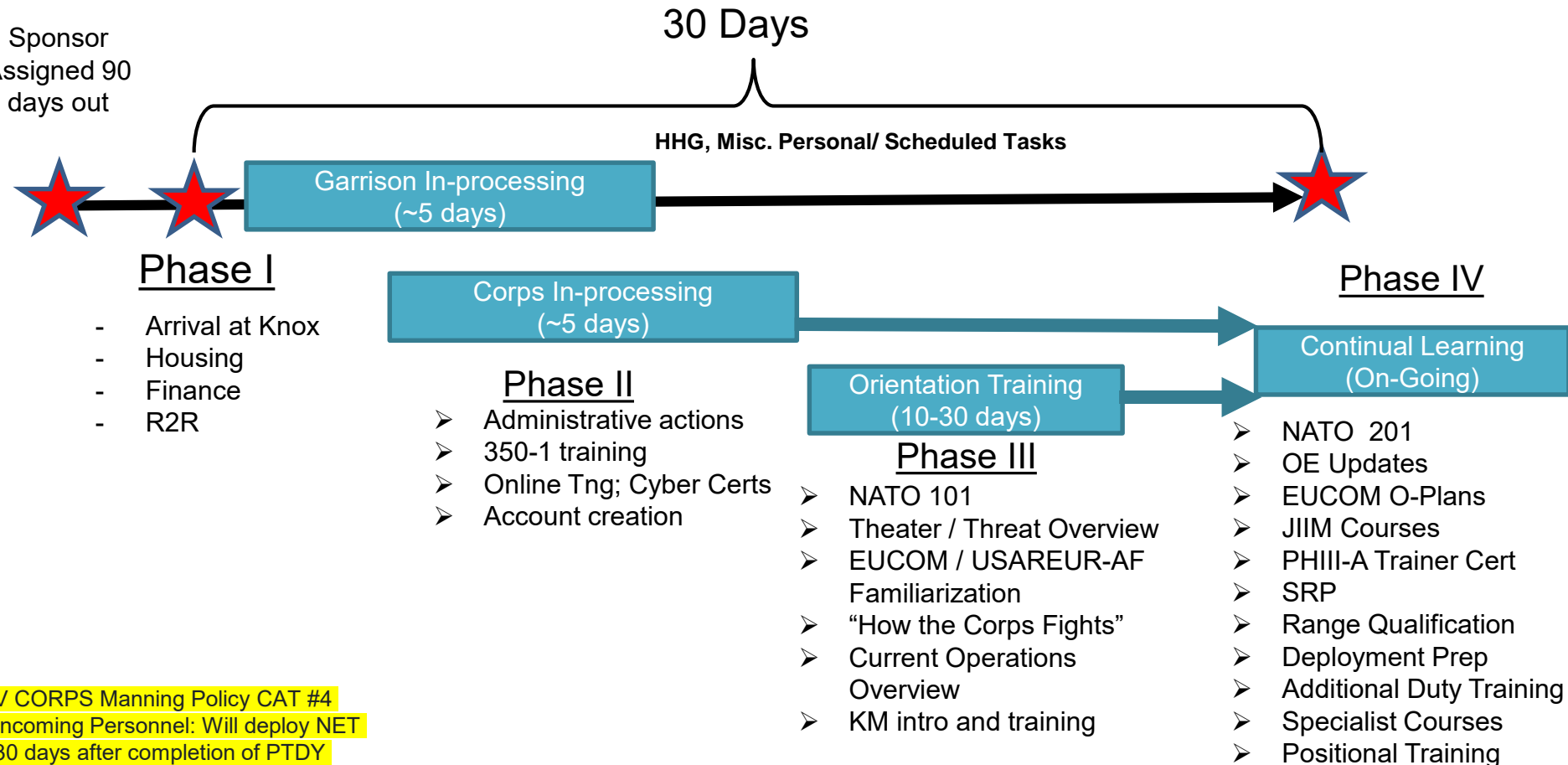


Directions to BLDG 2020

# RI&OT Timeline



Sponsor  
Assigned 90  
days out



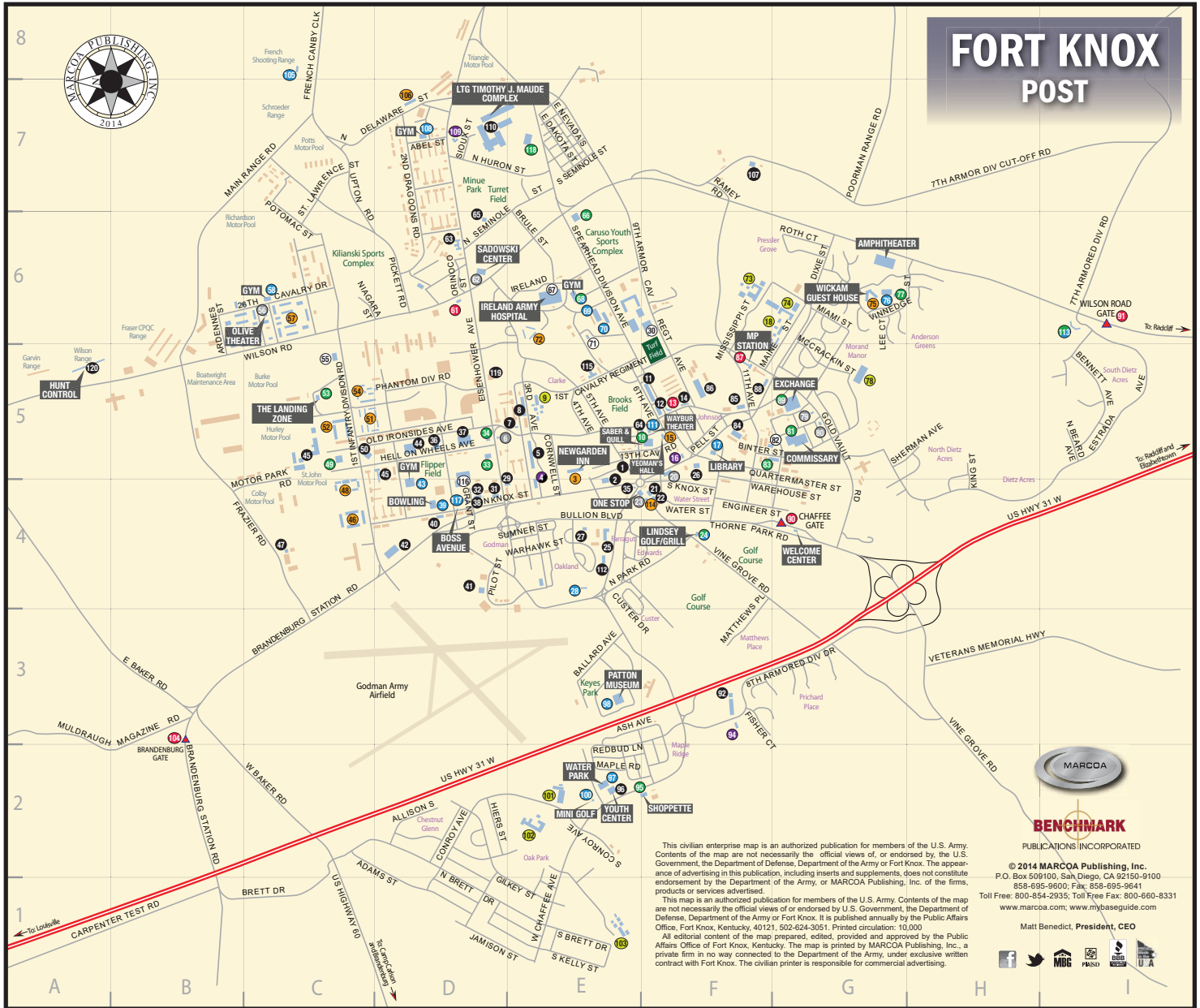
V CORPS Manning Policy CAT #4  
Incoming Personnel: Will deploy NET  
30 days after completion of PTDY  
and arrival of Household Goods  
-As of 25 February 2022

\* Exceptions to Policy can be made if  
SM desires early fwd deployment.



Fort Knox Post Map Index - By Building

BLDG	NAME	SPOT GRID	BLDG	NAME	SPOT GRID
17		90...G-4	2327		42...D-4
18		90...G-4	2341	Natcher	43...D-4
75		113...I-6	2368	Harris	44...D-5
79		83...F-5	2369	Gaffey	36...D-5
94		84...F-5	2374	Hartell	45...D-5
121		81...G-5	2385	Houston	39...D-4
122		82...F-5	2389		50...C-5
127		89...G-5	2441-2449	Craig	51...C-5
131		79...G-5	2601-2608	Steindam	54...C-5
133		80...G-5	2723		53...C-5
203	Grow	85...E-5	2724	Jordan	55...C-5
206		86...F-5	2814-2819	Balcombe	48...C-5
296	Hoover	88...F-5	2825-2828	IBCT	46...C-4
298	Thomas	87...F-5	2835		49...C-5
400	Barr	17...F-5	2839-2841	IBCT	52...C-5
469		13...F-5	2860-2861		45...C5
488	Abbott	14...F-5	2864-2866		45...C5
500-503	Summon	30...F-6	2962		47...C-4
711		66...E-6	4024		24...F-4
850	Gammon	68...E-6	4244		28...E-4
851	Ireland	67...E-6	4248	Blakely	27...E-4
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1002	Shoemaker	115...E-5	4251	Kirby	112...E-4
1053	Hansen	69...E-6	4554	Patton	98...E-3
1054		70...E-6	4555		99...E-3
1068		71...E-6	4765		92...F-3
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1102	Waybur	111...F-5	4991		95...F-2
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1117	Yeomans	15...F-5	5373	Mudge	103...E-1
1118		10...F-5	5536		100...E-2
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1327		3...E-5	5928	Olive	56...C-6
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1375	Davis	35...E-4	6434	LTG Timothy J. Maude	110...D-7
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1379	Graham	22...F-4	6581		63...D-6
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1467		8...E-5	6597		106...D-7
1474	Rankin	E-4	6607		62...D-6
1477		29...E-4	6620	Miller	65...D-6
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1491	Kouma	119...D-5	7501		74...G-6
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1609		61...D-6	7729	Macdonald	77...G-5
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2002		117...D-4	7961	Wickam	75...G-6
2006		38...D-4	7962		76...G-6
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2317		40...D-4			



**FORT KNOX POST**



**BENCHMARK**

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# Fort Knox Post Map Index - By Category

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Smith Physical Fitness Center	5927	58	C-6
<b>Schools</b>			
Fort Knox High School	7501	74	G-6
Kingsolver Elementary School	1488	9	E-5
Macdonald Intermediate	7729	78	G-5
Mudge Elementary School	5373	103	E-1
Pierce Elementary School	7502	18	G-6
Scott Middle School	7474	73	F-6
Van Voorhis Elementary School	5550	102	E-2
Walker Intermediate School	5549	101	E-2



# Fort Knox Finance



During in-processing, Fort Knox Finance office will review Soldier's entitlements and vouchers to ensure proper and timely payment of military pay and allowances. This include changes in Basic Allowance for housing, family separation, and overseas allowances.

## **Fort Knox Finance Office (White Hall)**

25 W. Chaffee Avenue (BLDG 1384)

Fort Knox, KY 40121

Phone: 502-624-8604

Hours:

- Appointments through BLDG 2020 only

All finance briefings are scheduled by BLDG 2020. If you miss your scheduled date, you will need to reschedule through BLDG 2020.

Please bring 2 complete copies of your PCS orders (front and back), including all amendments, 2 copies of your DA31 (leave form), receipts for authorized travel expenses and a pen.

Make all copies of orders and leave forms at your unit prior to attending the briefing. Please do not bring family members and friends to the briefing.

**Soldiers must be in duty uniform to in-process. NO EXCEPTIONS!**

## **Required Documents**

A completed leave form is required to complete in-processing. Make sure blocks 14 and 16 are complete and that dates fall within the dates requested in block IO before you come to the briefing. This is the responsibility of the Soldier and the Soldiers unit. Finance will not make any changes to leave forms. Bring a copy of 1351-2, if completed via SMART Voucher.

If you were TDY en route for any school or coming off a MET team, you must provide 2 copies of each set of orders (front and back), including all amendments, and 2 copies of all leave forms that cover you from the day you depart your permanent duty station to proceed to school/TDY and also from the school/TDY to Fort Knox. If TDY was at more than one location, you will also need any leave forms covering you between the school TDY locations.

**For Permissive TDY, make sure the leave form is signed by a LTC (0-5) or higher.**

If you were married or divorced en route to Fort Knox, please bring a copy of your marriage certificate or divorce decree.

Entitlements to Special Pay such as Jump, Flight, Foreign Language, Dive, Sea etc will be stopped upon in-processing unless valid documentation for authorization is provided during the briefing.

Note: Please bring your In-processing Checklist for us to sign.,

## **Travel Information**

You will complete your PCS Travel Voucher (1351-2) during the briefing. Please bring receipts for any reimbursable travel expenses over \$75.00. TLE/TLA can also be submitted during the briefing.

Any travel submissions for DITY moves are turned into Transportation.



# Fort Knox Transportation



A PCS or military move can be a challenge, especially if you have a lot of stuff. Breaking down your to-dos into more manageable pieces often helps. Here, you'll find out how to handle household goods, manage your pet and guidelines on the shipping process.

Fort Knox household goods/transportation office can provide assistance with understanding your entitlements and shipping/receiving your personal property.

## Fort Knox Transportation Office (White Hall)

25 W. Chaffee Avenue (BLDG 1384)

Fort Knox, KY 40121

Phone: 502-624-2037

Hours:

- Monday to Friday: 0730 - 1630
- Saturday and Sunday: Closed (includes all federal holidays)
- Closed for Lunch: 1200-1300 Daily

## Items required for transportation reimbursement:

- Orders
- Personally-Procured Move (PPM) Checklist
- DD Form 1351-2
- DD Form 2278
- Power of Attorney (POA)- if applicable
- Receipts (See PPM Checklist)
- Full/Empty weight tickets

## Weight Stations:

Scales are located at most major truck stops, recycling centers, city dumps, and moving companies. PLEASE ENSURE THE SCALE AND WEIGH MASTER ARE CERTIFIED.

## Fort Knox Scale House

BLDG 2951/2962 Frazier Road

Fort Knox, KY 40121

Phone: 502-624-5026

Hours:

- Monday to Friday: 0730 - 1530
- Saturday and Sunday: Closed (includes all federal holidays)
- \$10 Cash only
- Must provide personal ID, Year, Make, Model, and License Plate # of Vehicle

## National Weight Station Options

<https://catscale.com/cat-scale-locator/>

<https://www.allstays.com/c/weigh-scales-locations.htm>



Directions to White Hall



Directions to Scale House



Cat Scale Website



Allstays Website



**PERSONALLY - PROCURED MOVE (PPM) CHECKLIST AND EXPENSE CERTIFICATION**

All documents submitted MUST be LEGIBLE and COMPLETE. Illegible or incomplete submissions will be returned for corrective action.

**NAME** \_\_\_\_\_

A COMPLETE PPM CLAIM PACKAGE WILL INCLUDE THE FOLLOWING DOCUMENTS (if Applicable):

- This "PPM Checklist and Expense Certification" - completed, signed and dated
- DD Form 1351-2, properly completed and signed
- Advice of Payment (AOP) for PPM advance operating allowance requested **AND** received (available at <https://myPay.dfas.mil>)
- Completed DD Form 2278 - to include:  blocks 10a/b customer signed/dated,  blocks 10c/d counselor signed/dated
- Official Travel Orders - include all amendments/endorsements issued (USN Requires Enlistment Contract or Officer Home of Record report)
- Power of Attorney (POA) or informal letter of authorization signed by the member/employee
- Full/Empty weight tickets (\*See Below) must be certified, legible and unaltered
  - Described weighed items (i.e. FULL WEIGHT 2008 Dodge Ram Pickup with privately owned 5X8 enclosed, single axle trailer)
  - Include customer identification; Last Name, EDIPI
  - EACH** conveyance (trip/vehicle) used to haul property must be supported by a  FULL and  EMPTY weight ticket
  - TDY PPM requires a new full and weight ticket for each leg
- \* See Service Specific Regulations/Handouts for empty weight ticket requirements.
- PBP&E (Pro Gear) weight - completed weight estimator and approved by the Origin counseling office
- USN Requires FMS Form 2231 Direct Deposit
- Copy of Contract(s) - identifies:  Customer/Family Member;  Detailed equipment description;  Payment in full
- Copy of paid receipts for expense claimed below (\*\* SEE BELOW)- receipts must reflect customers last name, EDIPI, item description, unit price, quantity, date, name and address of store, etc.
- \*\* See Service Specific Regulations/Handouts for requirements to submit receipts associated with expenses.
- Copy of privately-owned vehicle (POV) or trailer (POT), Boat, or Motorcycle registration(s) used for hauling personal property; borrowed POV or POT additionally requires a signed, dated statement by registered owner authorizing use of POV/POT for your HHG movement.

**ENSURE ALL OPERATING EXPENSES LISTED BELOW ARE SUPPORTED BY PAID RECEIPTS AND/OR CONTRACTS**  
(In accordance with the IRS, you can claim any expense reasonably associated with moving HHG)

<b>Statement of Expenses</b>		
Expense Type	Amount	GTCC Used (Yes/No) <small>(Government Travel Charge Card) *** If authorized by Service</small>
Contracted Expenses (rental truck, trailer, moving services, etc.)		
Rental Equipment/material (dollies, furniture pads, etc.)		
Packing material (boxes, wrapping, tape, etc.)		
Weighing fees		
Gas/Tolls		
Other		
<b>Total</b>		

**I CERTIFY THE ABOVE EXPENSES WERE LEGITIMATELY INCURRED DURING MY PERSONALLY PROCURED MOVE AS IDENTIFIED BELOW:**

Move Date: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Authority: 5 U.S.C. 5701-5742, 37 U.S.C. 451-495, and E.O. 9297. ROUTINE USES: To substantiate incentive payment claims for movement of household goods. DISCLOSURE: Voluntary; failure to furnish data may result in partial or total denial of claim and/or improper tax application. NOTE: Expenses verified on this statement reduce taxable income reported on form W-2 and may not be claimed again as moving expenses. Federal tax withholding will be deducted from the profit (entitlement less eligible operating expenses).

<p><b>I UNDERSTAND THE PENALTY FOR WILLFULLY MAKING A FALSE STATEMENT OF CLAIM IS A MAXIMUM FINE OF \$10,000, MAXIMUM IMPRISONMENT OF FIVE YEARS, OR BOTH (U.S.C., TITLE 18, SECTION 287).</b></p>	<p>Signature _____</p>	<p>Date _____</p>
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# PERSONAL PROPERTY QUICK REFERENCE GUIDE

Defense Personal Property Management Office  
Publication Date: 11 May 2022

## PREPARING FOR YOUR MOVE

### Expect Your Mover To:

- Contact you within three business days after shipment award to confirm your pickup date (or one business day for short notice shipments).
- Provide a point of contact to answer your questions or make changes to your move.
- Conduct a pre-move survey with you at least five days after shipment award but no later than nine days prior to the first scheduled pack or pickup date.

### Your (Customer) Responsibilities:

- Update your contact information in DPS.
- Ensure your residence or pickup location is tidy.
- Set aside anything you do not want packed.
- Disassemble and clean all outdoor items (swing set, shed, etc.) and remove property from your attic, crawl space, or storage area.
- Drain your motorcycle of all gasoline. Disconnect the battery and tape ends with electrical tape to prevent sparking.
- Take photos/videos of your goods as a record of everything you own and to provide evidence of condition and working status. Get appraisals on your high value items/antiques.
- For a complete list of responsibilities please visit [www.ustranscom.mil/dtr/part-iv/dtr\\_part\\_iv\\_app\\_k\\_1.pdf](http://www.ustranscom.mil/dtr/part-iv/dtr_part_iv_app_k_1.pdf).

## YOUR MOVING DAY(S)

### Expect Your Mover To:

- Treat you, your home, and your belongings with respect.
- Follow all COVID-19 related Health Protection Protocols.
- Arrive between 8 AM to 5 PM, and finish work by 9 PM (unless you approve otherwise).
- Prepare an accurate, legible handwritten or electronic inventory of all your personal property.
- Identify in writing your high-risk or high value items.
- Disassemble items to ensure safe transport, except items that are outdoors, such as swing sets, other playground equipment, television and radio antennas, and similar articles.

### Your (Customer) Responsibilities:

- Follow all COVID-19 related Health Protection Protocols.
- Keep all hand-carried items (car keys, cash, cell phones, etc.) and documents containing personal information (ID cards, orders, move paperwork, passports, etc.) in a secure place, out-of-sight, so they don't get packed.
- Ensure the inventory form shows the true condition of all your goods and note inaccuracies on the form **BEFORE** signing.
- Verify inventory is correct **BEFORE** your goods are loaded on the truck or placed into wooden crates.
- Inspect every area (rooms, attic, basement, yard, etc.) **BEFORE** the truck leaves to ensure all items are packed and there is no damage to your home.

## YOUR DELIVERY DAY

### Expect Your Mover To:

- Call at least 24 hours before arrival to confirm you can accept delivery. After two failed attempts to reach you, the mover will request the transportation office's approval to move your goods to temporary storage.
- Unpack all your items with one time placement; reassemble items that were disassembled at origin; and remove all packing materials on the day of delivery (unless you direct otherwise).
- Use the same inventory prepared at origin to verify delivery at your home.

### Your (Customer) Responsibilities:

- **BEFORE** delivery day, verify if you are entitled to receive a reweigh if shipment is close to or over your max weight allowance.
- Check-off each tag number from your inventory list as each item is offloaded from the truck.
- Document with the moving company obvious loss or damage to your goods.
- Dispose of packing materials if you decline to have the movers unpack your goods.
- Report any loss or damage to the mover **within 180 days** of delivery for HHG and/or NTS and DPM shipments.

## WHO TO CALL FOR HELP

### 1. Local Transportation Office:

<https://installations.militaryonesource.mil>

### 2. Branch of Service Customer Service:



#### Army

(800) 521-9959  
(253) 967-5093



#### Marine Corps

(855) 444-6683



#### Navy

(855) 444-6683



#### Air Force

(210) 652-3357



#### Coast Guard

Contact the local transportation office

### 3. USTRANSCOM Customer Support Center

Toll Free: (833) MIL-MOVE [645-6683]

## PROVIDE FEEDBACK

### Customer Satisfaction Survey

Your feedback helps determine which companies get DOD's business--please let us know if you were satisfied (or not!)

### Complete your survey:

- **Online:** Click the survey link you receive via email or text. This can be completed on any mobile device (laptop, smartphone, or tablet).

### Looking for more information and resources?

Visit [www.militaryonesource.mil/personalproperty](http://www.militaryonesource.mil/personalproperty)

**Do not sign any document unless you fully understand or agree with it!**

Contact your local transportation office if you experience any problems or have questions during your move.

## ADDITIONAL TIPS

### Non-Temporary Storage (NTS):

- Please note NTS facilities are not climate controlled.
- You may not store firearms in a secured lock box or locked safe.

### Residential Damage:

- Your moving company must conduct a walk-around with you at both arrival and departure, noting in writing any damages (interior and exterior) to your residence on the DP3 Real Property Damage Form.
- Your movers must protect your home (namely flooring and doorways in high-traffic areas) from damage.

### Inconvenience Claims:

- If the moving company misses your pickup or delivery date, you can file a claim to be reimbursed for incurred expenses.

### Privately Owned Vehicles (POV):

- If moving or storing a POV, visit [PCSMYPOV.com](http://PCSMYPOV.com) for more information and tips.



# Fort Knox Housing

Military family housing on post at Fort Knox is privatized. The owner, Knox Hills by Lendlease, is responsible for maintaining and managing the community neighborhoods.

We advise you to contact the Housing Management Office as soon as you know that you are moving to Fort Knox. There, you will receive the latest information about privatized housing and help with the application process from the government housing team. You will also be informed about post-specific policies.

The Knox Hills community offers 20 distinct neighborhoods with two, three, and four-bedroom floor plans. There are many different floor plans and layouts in this well-kept community. Each neighborhood and rental house or duplex comes with a set of amenities that will make you feel right at home. Each residence is pet friendly with no pet weight limit or a pet tax.

## **Knox Hills**

41 W. Chaffee Avenue

Fort Knox, KY 40121

Phone: 502-799-6550

Website: <https://www.knoxhills.com/>

Hours:

- Monday to Friday: 0800 - 1700
- Saturday and Sunday: Closed (includes all federal holidays)

Applying here is similar to living in the local community. You will sign a tenant lease agreement, typically for a one-year term. Your lease will include a military clause and a lease termination clause. Rent is paid by authorizing an allotment of your BAH that is paid directly to the property manager.

If your family has school-aged children, the housing on post is within the DoDEA Americas Southeast District. Fort Knox does include some schools on post, which are intended for families living on post. These include two elementary schools, a middle school, and one high school.



Knox Hills Website



# Child Care

Several programs and services are available at Fort Knox for children up to age 12. Care options include Child Development Centers, School Age Care Programs, and Family Child Care Homes. All of the options can viewed at <https://knox.armymwr.com/programs/childcare> .

## Registration Information:

If you are interested in full-day or part-day child care, please visit <http://www.militarychildcare.com> to be placed on the waiting list for care. Children can only be placed in child care after submitting a request for care through the listed website.

## Army Child & Youth Services

533 Spearhead Division Ave BLDG 500

Fort Knox, KY 40121

Phone: 502-624-6703

Website: <https://knox.armymwr.com/programs/childcare>

Hours:

- Monday to Friday: 0800 – 1230; 1330 - 1600
- Saturday and Sunday: Closed (includes all federal holidays)



Child Care Information



Fort Knox CYS



Child Care Wait-list Application





# Fort Knox Schools



Fort Knox schools are a part of the Kentucky Community in the DoDEA Americas Southeast District. The mission of the Fort Knox Community Schools is to educate, engage, and empower each student to succeed in a dynamic world.

Our schools are fully supported by significant hardware, software, and technology staff at both the district and the school levels. Each school has a high-speed network that enables computer users to access programs and files on servers and to share devices, such as laser printers. Every school has a computer lab, and the larger schools have two labs. The computer to student ratio is 1 to 2. School computers have broadband Internet access.

In addition, every school has a digital network that brings Kentucky Educational Television programs into the classroom. All schools have closed circuit and cable television programs. For instruction, every school has numerous TVs, VCRs, DVD players, SMARTboards/whiteboards, and projectors. Wi-Fi is available, and media centers are areas for students to check out electronically the textbooks or any other books they need. More information can be found at

<https://www.dodea.edu/americas/southeast/fortknox/index.cfm>

Approximately 1,550 students attend four schools:

## **Van Voorhis Elementary School - grades Pre K-5**

120 Folger Street, Bldg 5550  
Fort Knox, KY 40121-6000  
Phone: 502-624-5854  
Fax: 502-624-7267  
DSN Phone: 464-5854

## **Kingsolver School - grades preK-1**

844 Old Ironside Bldg 1390  
Fort Knox, KY 40121  
Phone: 502-626-2500  
Fax: 502-626-2511  
DSN Phone: 536-2500

## **Scott Intermediate School - grades 6-8**

266 Mississippi Street, Bldg 7474  
Fort Knox, KY 40121-6814  
Phone: 502-624-2236  
Fax: 502-624-5433  
DSN Phone: 464-2236

## **Fort Knox Middle High School - grades 9-12**

266 Maine Street, Bldg 7501  
Fort Knox, KY 40121-6812  
Phone: 502-624-7030  
Fax: 502-624-6171



Fort Knox School Homepage

**Off post options:**

**Elizabethtown Schools**

219 Helm St  
Elizabethtown, KY 42701  
Phone: 270-765-6146  
Fax: 270-765-2158  
Website: <https://www.etown.k12.ky.us/>



Elizabethtown Schools

**Hardin County Schools**

65 W. A. Jenkins Road  
Elizabethtown, KY 42701  
Phone: 270-769-8800  
Fax: 270-769-8888  
Website: <https://www.hardin.k12.ky.us/>



Hardin County Schools

**Meade County Schools**

1155 Old Ekron Road  
Brandenburg, KY 40108  
Phone: 270-422-7500  
Fax: 270-422-5494  
Website: <https://www.meade.kyschools.us/>



Meade County Schools



## Fort Knox Veterinary Treatment Facility

There is no quarantine period for pets arriving in this area.

When making family travel arrangements make reservations for your pet. Remember your pet is not listed on your orders and you are responsible for arrangements and expenses. If you are flying on a commercial airline you must provide your own carrier. Ask the airline about their policy and requirements on pet travel. Seek your veterinarian's advice for making your pet comfortable especially on a long flight. The installation does not provide kennel service. The guest house on post has pet rooms. Inquire when making your billeting arrangements. Check the local telephone book for off post kennel services.

Fort Knox Veterinary Treatment Facility specializes in providing high quality medical care to the pets of active-duty soldiers and retirees in the Fort Knox area. Services provided include vaccinations, minor sick calls, surgical and dental procedures, and laboratory workups. All pets that come to the Fort Knox Veterinary Clinic have to be on a leash or in a carrier and all pets residing in on-post housing must have a microchip and be registered with this facility within 10 days of arrival.

On-post veterinary services include sick call by appointment only, immunizations and health certificates. Emergency services are not available. Health certificates for travel are free and must be dated within 10 days of air travel or 30 days of travel by automobile. Check for restrictions or quarantine requirements at your new destination when relocating to avoid unexpected problems or expenses. Veterinary services are located in building 1068 call 502-624-5819, DSN 312-464-5819, 502-624-3271 by appointments or Fax: 502 624-2773. Prices for services vary.

### **Fort Knox Veterinary Treatment Facility**

Building 1006, 192nd Tank BN Road

Fort Knox, Kentucky 40121

Phone: 502-624-5819; 502-624-3271

Website: <https://phc.amedd.army.mil/organization/Pages/VtfDetails.aspx?VtfID=40>

Hours:

- Monday to Friday: 0800 – 1600 - by appointment only
- Saturday and Sunday: Closed (Includes all DONSA & holidays)

### **Off post options:**

There are a multitude of facilities that offer animal services in the local area. To help you with your search, check online for animal boarding and veterinary services for Hardin County, Kentucky.



Fort Knox Vet Services



# Fort Knox Medical Care

## Ireland Army Health Clinic (IRAHC)

IRAHC is an urgent care, or immediate care clinic, that is designed to treat minor illnesses such as colds, the flu, ear infections, sore throats, fevers, rashes, minor cuts and burns and sprains. The IRAHC Family Care Clinic with extended hours is open for these immediate needs, Monday – Friday, 7:30 a.m. to 6 p.m. The clinic is closed Saturdays, Sundays and federal holidays. For same-day appointments, please call 502-624-0508, or call the appointment line, toll free at 800-493-9602 or locally at 502-799-5901.

### IRAHC

200 Brule St Building 871  
Fort Knox, KY 40121  
Phone: 502-799-5901

Website: <https://ireland.tricare.mil/Getting-Care/Appointments-Referrals>

#### Hours:

- Monday to Friday: 0730 – 1800
- Saturday and Sunday: Closed (Includes all DONSA & holidays)

## HHBN Sick Call

Organizational sick call is located at the HHBN aide station.

1739 Famous Fourth Division Road  
Fort Knox, KY 40122

#### Hours:

- Monday to Friday: 0730 – 1400
- Saturday and Sunday: Closed (Includes all DONSA & holidays)

## Local Community Medical Information

For all emergencies outside of duty hours, Soldiers can go to any urgent care facility that is within the Tricare network or call the MHS Nurse Advice line for help 24 hours a day, seven days a week. (800) TRICARE (874-2273), Option 1.

Additionally, if you are responsible for the care of an elderly or ill family member, there are five nursing homes in Hardin County. Some have skilled care. There may be a waiting list. For additional information, contact Army Community Service at 502-624-6291/8391.







## Useful Websites & Information



### On post lodging:

Holiday Inn Express Newgarden Inn  
Bldg. 1327 406 N. Knox Street  
Fort Knox, KY 40121  
Phone: 502-943-1000  
Website: <https://www.ihg.com/armyhotels/hotels/us/en/fort-knox/mfkxa/hoteldetail>



Holiday Inn Express Wickam Inn  
7961 Wilson Rd. Building 7961  
Fort Knox, KY 40121  
Phone: 502-943-1000  
Website: <https://www.ihg.com/armyhotels/hotels/us/en/fort-knox/mfkxb/hoteldetail>



### Army Community Service

ACS  
411 Eisenhower Avenue, Building 1477  
Fort Knox, KY 40121  
Phone: 502-624-6291; 502-624-8391  
Website: <https://www.facebook.com/ACSFTKNOX> <https://knox.armymwr.com/programs/family-advocacy>  
**Hours:** Monday to Friday 0730 – 1630



### Army Child and Youth Services

CYS  
533 Spearhead Division Ave, Building 500  
Fort Knox, KY 40121  
Phone: 502-624-6703  
Website: <https://www.facebook.com/FortKnoxCYS> <https://knox.armymwr.com/programs/cys-services>  
**Hours:** Monday to Friday 0730 – 1630



### **Fort Knox Red Cross**

Red Cross

1131 5th Ave

Fort Knox, KY 40121

Phone: 502-624-2163

Website: <https://www.redcross.org/local/kentucky/about-us/our-work/service-to-the-armed-forces.html>

**Hours:** Monday to Friday 0800 – 1600



### **Fort Knox Financial Readiness**

AER

1477 Eisenhower Avenue

Fort Knox, KY 40121

Phone: 502-624-5989

Website: <https://knox.armymwr.com/programs/financial-readiness>

**Hours:** Monday to Friday 0730 – 1600



### **Fort Knox Post Guide & Directory**

<https://mybaseguide.com/installation/fort-knox/>



### **Military One Source**

<https://www.militaryonesource.mil/>



### **Animal and Plant Health Inspection Service**

<https://www.aphis.usda.gov/aphis/pet-travel>





### Army Digital Garrison App

Search “Digital Garrison” on the Apple App store or Google Play. Download the app to gain access to phone numbers, building locations, and websites for Fort Knox.

#### Army Digital Garrison App (Android Phones)

[https://play.google.com/store/apps/details?id=com.aafes.digitalgarrison&hl=en\\_GB&gl=US](https://play.google.com/store/apps/details?id=com.aafes.digitalgarrison&hl=en_GB&gl=US)



#### Army Digital Garrison App (Apple Phones)

<https://apps.apple.com/us/app/digital-garrison/id1484777325>



#### MY PCS Move

<https://pcsmypov.com/>



#### Personally Procured Moves (PPM)

<https://www.dfas.mil/militarymembers/travelpay/armypcs/dityppmmoves/>





# V Corps Websites



HHBn Facebook

<https://www.facebook.com/groups/784028958856585/about/>



V Corps

<https://www.vcorps.army.mil/>



V Corps Facebook

<https://www.facebook.com/VCorps>



V Corps Twitter

<https://twitter.com/vcorps?lang=en>



V Corps Instagram

[https://www.instagram.com/Victory\\_Corps/](https://www.instagram.com/Victory_Corps/)

