

## Specific Provisions Annex

### ACFT MAINT

### Aircraft Maintenance

Includes the following aircraft maintenance support (e.g., corrosion control, machine, welding, AGE, NDI, repair and reclamation, structural repair, wheel & tire, and environmental off-equipment maintenance) NOTE: ALL SUPPORT WILL BE PROVIDED BY 49 WG MAINTENANCE CONTRACTOR UNLESS OTHERWISE SPECIFIED. ALL CONTRACT MAINTENANCE WILL BE PAID FOR BY THE RECEIVER.

Supplier Will:	Receiver Will:
1. Provide maintenance support to the Receiver to the extent of the Supplier's capability on an as-available basis. Order all parts for the Receiver's aircraft through the appropriate organization and shop.	1. Provide off-equipment maintenance on transient aircraft supporting Receiver which is beyond transient alert capabilities on an as-available basis. Request support as needed. Support the requests of Supplier's maintenance personnel working on Receiver aircraft for ordering parts and provide funding for the purchase of parts. Pick up and deliver items.
2. Request aircraft crash recovery support from Receiver, as required. Request will be made through Receiver's Commander. Reimburse Receiver for crane support and maintenance costs incurred while supporting Supplier's operations.	2. Provide Supplier with an operator and crane during aircraft crash recovery operations on an as-available basis. Receiver crane operators will work closely with Supplier crash recovery element members to ensure all crash recovery requirements are safely met. Receiver will ensure crane operators meet Supplier initial and refresher Hazardous Waste Operations and Emergency Response and respirator training requirements.
3. Within capabilities, provide Non-Destructive Inspection (NDI) facility for aircraft maintenance, and operational support for maintenance activities, i.e. NDI lifting hooks. Test Track may require special NDI on test items not to exceed 3-6 occurrences a year. Provide film, film processing, and other materials equipped for normal NDI operations on a reimbursable basis. Provide Joint Oil Analysis Program.	3. Reimburse Supplier for film, film processing and materials used in support of Receiver NDI. Comply with Supplier safety and operation guidelines/procedures and provide all Technical Orders (T.O.s) and special equipment. Provide all items in a ready-to-inspect condition. Receiver may use corrosion control blasting equipment to prepare items as long as there is no hazardous material contamination risk. Pick up and deliver items.
4. Within shops capabilities, repair Liquid Oxygen (LOX) carts.	4. Pick up and deliver LOX carts to Supplier's shop areas for servicing and maintenance.
5. On an as-available basis and within capabilities, paint individual panels.	5. Provide and/or fund paint, T.O.s, and any special equipment.

6. Provide both pickup and delivery, on an as-required basis, for those specialists qualified and current on Receiver aircraft when requested by Receiver maintenance control. Provide hangar space, when available, if requested by Receiver.	6. Accomplish all plans and scheduling tasks required for AFMCI 21-119. Provide weekly operations/maintenance utilization schedules to 49 WG/MA. Notify the supplier of work completion.
7. Provide Non-Destructive Inspection support for the 846 TS for the following items: test sleds, mission hardware and equipment items.	7. Provide written engineering instructions and blue prints from the 846 TS Engineering Flight on what NDI method is required and specify area to be inspected. 846 TS will deliver and pick up items requiring NDI, larger items will be inspected at the 846 TS complex.

**ADMIN****Administrative Services**

Includes training and staging support as required for Records Management and Freedom of Information and Privacy Act support.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide staging, Freedom of Information Act (FOIA) and Privacy Act (PA) support as required. Provide training upon request.	1. Coordinate staging requirements with Supplier. Coordinate FOIA and PA requests through 49 CS/SCOK. Comply with AF directives.

**ADPE****Automated Data Processing Equipment (ADPE) Management**

Includes reception, account tracking, and life cycle maintenance of data processing systems.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide technical advice, setup, and service for ADPE.	1. Request service as required.
2. Provide support as required through Information Technology Asset Management System (ITAMS).	2. Adhere to ITAMs, DoD, AF, AETC, and Holloman's regulations, publications, and supplements. Comply with Supplier's policies and directives.

**Aircrew Flight Equipment**

Includes training aircrew, completing routing inspections and support.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide support for scheduled inspections, maintenance and associated services for flight equipment for assigned	1. Make aircrew flight equipment available in 49 OSS/OSL Aircrew Flight Equipment facility (Bldg 576). Provide technical data,

aircrew. Provide cleaning material for flight equipment. Provide test equipment for pre-flight/post-flight aircrew flight equipment. Perform scheduled inspection and maintenance of aircrew flight equipment for Receiver.	training and parts for items not compatible with Supplier.
2. Maintain records of Receiver equipment and inform Receiver of required inspections.	2. Comply with Supplier's procedures.
3. Identify defective or out-of-date aircrew flight equipment and remove items from service.	3. Coordinate with Supplier on ordering replacement items.
4. Order, through contractor supply, unique items applicable to aircrew flight equipment to facilitate replacement of defective/worn items identified during routine maintenance.	4. Order replacement aircrew flight equipment items as required.
5. Provide Receiver-assigned aircrews with directed AFE continuation training.	5. Notify Supplier of AFE continuation training requirements.
6. Within capabilities, provide AFE services for visiting Air Force Test Center (AFTC) Test Teams.	6. Request support. Ensure compatible items do not require inspections while at Holloman.
7. Provide, on a non-interference basis, personnel to assist Receiver personnel in the build-up and installation of Advanced Concept Ejection Seats used in egress testing.	7. Request support.
8. Maintain the Receiver supply account for AFE.	8. Comply with AETC requirements unless AFMC requirements dictate otherwise.
9. Pack personal parachutes used for ejection seats and parachutes used for ejection seat recovery.	9. Request support as needed.

**AGE****Aerospace Ground Equipment**

Includes maintenance of Aerospace Ground Equipment (AGE) to support aircraft systems or subsystems. NOTE: PRIMARY SOURCE FOR THIS ITEM OF SUPPORT WILL BE THE HOLLOMAN AFB CONSOLIDATED AIRCRAFT MAINTENANCE (CAM) CONTRACTOR. IF THE PRIMARY SOURCE, CAM, CANNOT SUPPORT THIS REQUIREMENT, SUPPORT WILL BE REQUESTED FROM THE 49TH MAINTENANCE SQUADRON.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide powered and non-powered AGE support when Receiver capability is exceeded. Support equipment will be provided consistent with Supplier's	1. Request support when needed.

mission demands and as available. Perform scheduled and unscheduled maintenance on AGE.	
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**AIRFLD OPS****Airfield Base Operations**

Includes management of airfield support activities and facilities and providing service for air traffic control, flight planning, flight plan processing, Notice to Airman, Airfield Driving and Airfield Emergency notifications.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Advise Receiver of Supplier special mission requirements which will affect Receiver's scheduled flight operations.	1. Provide Supplier with test and evaluation information. Deconflict requirements to the maximum practical extent.
2. Support WSMR flight test operations to the maximum extent practical. Normal operating hours should cover most tests. Short notice schedule changes are difficult due to current manning levels and FAA limitations. Notification of non-standard hours must be made at 96 hours. Less than 96 hours requires a request from 586FLTS/CC and OSS/CC approval, less than 72 hours requires OG/CC approval.	2. Coordinate with Supplier as soon as possible with requests for flight test use of the airfield outside of published operating hours.

**AVION MAINT****Avionics Maintenance**

Includes off-equipment maintenance of avionics equipment. Includes on-equipment maintenance when mission of Receiver does not warrant such capability. NOTE: PRIMARY SOURCE FOR THIS ITEM OF SUPPORT WILL BE THE HOLLOMAN AFB CONSOLIDATED AIRCRAFT MAINTENANCE (CAM) CONTRACTOR. IF THE PRIMARY SOURCE, CAM, CANNOT SUPPORT THIS REQUIREMENT, SUPPORT WILL BE REQUESTED FROM THE 49TH MAINTENANCE SQUADRON.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. IAW applicable Air Force and AETC regulations and publications, provide intermediate maintenance of avionics equipment within Supplier's capability on an as-available basis. Any end item will be ordered against or replaced by Receiver unit.	1. Make avionics equipment immediately available to Supplier's avionics section for repair and inspection as required. Maintain supply custodian account fund. Requisition and receive from Base Supply all avionics equipment.



**CRASH RECOVERY**  
NON-STANDARD**Crash Recovery**

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide crash recovery capability for Receiver's aircraft IAW HAFBI 21-119 and its supplements, and other applicable regulations and instructions. Obtain Receiver approval prior to taking photos of mishaps. Safety permitting, allow Receiver Security and Maintenance involvement following a mishap of a Receiver asset, if required, due to classified items or materials. Track/coordinate scheduled maintenance. Acquire and maintain technical data as identified by the Receiver.	1. Provide aircraft unique slings and equipment. Slings and equipment will be positioned with the Supplier for assigned aircraft. Identify required technical data and provide to Supplier to maintain. Fund required training to ensure Supplier maintains proficiency for aircraft unique requirements. Reimburse Supplier for equipment expended in lift recovery operations. Provide personnel as required by Supplier crash recovery on-scene Commander.

**CHAPEL****Chapel and Chaplain Corps**

Includes pastoral ministries, worship services, religious rites, pastoral visits, spiritual counseling, and religious education.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide pastoral ministries, worship services, religious rites, pastoral visits, spiritual counseling, and religious education.	1. Comply with Supplier's procedures.

**CIV PERS****Civilian Personnel Services**

Includes advice and assistance in conduct, discipline, performance appraisals and unacceptable performance, awards, grievances, appeals, labor relations, injury compensation, pay setting, overseas benefits and entitlements, and reports.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Coordinate Air Force Personnel Center (AFPC) placement advisory, classification, employee management, labor relations and employee development.	1. Comply with Supplier's procedures.

**CLUBS****Clubs**

Includes collocated, community and other recreational clubs.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide collocated, community, and other recreational clubs to include golf	1. Comply with Supplier's requirements.

course, bowling center, and other related services.	
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**CMD POST****Consolidated Command Post**

Includes command and control facilities and services for Receiver units. Supplier is responsible for command post consolidation and coordination of operations.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Notify the Receiver's commander and Supplier's safety office for weather advisories, accidents, incidents, injuries, deaths, suicide attempts, and in-flight emergencies.	1. Review notification need and accuracy at least annually.
2. Provide Quick Reaction Checklist (QRC) Notifications: The Supplier will notify the 704 TG unit commanders or designated representatives when required by QRC.	2. Comply with Supplier's requirements and acknowledge receipt of message and report back to 49 WG/CP upon completion of QRC in all cases.
3. Perform Operational Reporting (OPREP-3) for incidents requiring submission of an OPREP-3 voice/record report: The Supplier will coordinate with the 704 TG or unit commander or designated representative prior to transmission of any OPREP-3 report that impacts the unit.	3. Comply with Supplier's requirements. The 704 TG unit commander or designated representative will relay all known information and any unique chain-of-command addressing requirements to 49 WG/CP.
4. Make a VOICE FORMAT notification IAW QRC's (1-19) or as determined appropriate by the 704 TG commander and his Open Skies Treaty Monitor (704 TG/SP).	4. Conduct assessments and report "High Value Events" to the 49 WG/CP IAW AETC Open Skies Plan and Holloman Battle Staff QRC 3-1. If the 704 TG unit gains advanced knowledge of pending Open Skies events, notify 49 WG/CP.
5. NOT provide Status of Resources and Training System (SORTS) service to the Receiver.	5. Comply with Supplier's requirements.
6. Request and update unit recall rosters through the Supplier Command Post (49 WG/CP).	6. Comply with Supplier's requirements and provide unit recall rosters quarterly.
7. Notify Receiver units via secure communications of directed alert condition (LERTCON), Force Protection Condition (FPCON) and Mission Orientated Protective Posture changes or request that the unit send an authorized representative to the 49 WG/CP to receive notifications in person (as applicable).	7. Notify the Supplier of a LERTCON or of FPCON change directed via AETC channels through the 704 TG chain of command. Participate in Supplier's command and control structure as required, to include Crisis Action Team, Unit Control Center and Group

	Control Center in support of major accidents, terrorist threats, and natural disaster response.
8. Make a VOICE FORMAT notification IAW QRCs (1-19) or as determined appropriate by the 704 TG Commander and his Treaty Monitor (704 TG/SP). This is IAW the TRI-LATERAL AGREEMENT, Sep 1992, United States, United Kingdom and Russian Federation.	8. Conduct assessments and report "High Value Events" to the 49 WG/CP IAW TRI-LATERAL AGREEMENT, the May 1993 Proprietary Agreement, and the 1994-1996 "Rules of the Road." If the 704 TG unit gains advanced knowledge of pending Biological Weapons Convention events or inspections, they will notify 49 WG/CP.
9. Provide assistance to the Receiver's Arms Control Treaties (ACT) Program.	9. Manage, maintain, and be the primary focal point for the ACT Program affecting the Receiver. Request required services through appropriate Supplier organization.

**COMM****Communication Services**

Includes dedicated communications services and telephone equipment. May also include leasing of communication equipment, lines, and special communications-electronics equipment services.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Maintain two each GRC-171 UHF radios, or equivalent, used for special communications by the Receiver.	1. Notify Supplier when repair is required.
2. Install and maintain all Land Mobile Radio (LMR) assets IAW the current Supplier LMR Requirements.	2. Fund for installation, replacement and maintenance of all Receiver LMR assets IAW current Supplier LMR requirements.
3. Provide Receiver access to Holloman AFB Command, Control, Communications, Computers (C4) systems blueprint for review.	3. Provide the base CSO complete details on current and planned communications upgrades for incorporation into the Holloman AFB C4 systems blueprint.
4. Provide Receiver computer core services as defined by AFI 33-115, Vol 1. All other items will be negotiated on a case by case basis.	4. Provide requirements to the Supplier for current and planned computer service upgrades.
5. Provide Receiver with teleconferencing service, when requested.	5. Request teleconferencing service, when required, 48 hours in advance of need.
6. Process SIPRNet Data Transfer Requests from Receiver for 49 WG/CV review and approval/disapproval. Notify Receiver of approval/disapproval. (Ref: USCYBERCOM CTO 10-133, Change 1 & 24 AF FRAGO 1 to OPORD 10-004)	6. Submit SIPRNet Data Transfer Requests to Supplier. Be responsible for security oversight in conducting required security training (initial and/or annual).

### **COMMON INFRA Common Use Facility Construction, Operations, Maintenance, and Repair**

Includes construction, alteration, operation, maintenance, and repair of common use infrastructure (e.g., roads, grounds, surfaced areas, structures, Real Property and installed utility systems and those items of Real Property installed equipment that 49 CES is tasked with maintenance/repair by an AFI or similar publication and for which 49 CES has the required skill). Also includes common benefit signs, energy consumption, snow removal, street cleaning, and installation beautification projects.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide maintenance, repair, and minor construction of common use areas.	1. Request support. Provide escorts for Civil Engineering (CE) and contractor personnel doing work in their controlled and/or restricted areas. Comply with Supplier directives and procedures.
2. Provide Facility Manager Training and update Facility Manager information when provided by Receiver.	2. Ensure Facility Managers are identified and trained and information is provided to Supplier for all Receiver facilities. If a Facility Manager departs, Receiver will appoint a new Facility Manager in a timely manner. Facility managers are responsible for identifying to the Base Civil Engineer the maintenance and repair requirements necessary to maintain the facility within acceptable standards and prevent damage to Real Property. Comply with Supplier directives and procedures.
	3. Not store organizational equipment, such as, but not limited to furniture, shelving, containers, etc. on the exterior of the facility. Receiver shall submit written request for short term, not to exceed 3 months, exterior storage of organizational equipment to 49 CES for approval. Requests shall be submitted 20 working days prior to the proposed start date and shall include proposed start date, duration, item description, location and justification. Requests for extension with justification shall be submitted in writing to 49 CES for approval 20 working days before the original 49 CES approval expires. Receiver shall comply with Base Appearance Standards.



	4. IAW Holloman AFI32-1002, Receiver exterior area of responsibility is halfway to the adjacent facility. In open areas, the area of responsibility is 150ft surrounding the facility, storage area or parking lot. In cases where the facility includes a parking lot or fenced-in area that is greater than 150ft, the area of responsibility will include the entire parking lot/fenced in area. Comply with Supplier's requirements.
	5. Receiver may be required to install "BROWN" screening fabric on all fencing to obscure from view material/equipment to comply with Base Appearance standards. Comply with Receiver directives and procedures.
	6. Comply with all applicable Supplier directives and procedures.

**COMMUN SVCS****Community Services**

Includes family support center activities, child development services, dependent youth activities, theaters, and thrift shops.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide child development/care programs, youth services, Airmen and Family Readiness Center activities, transition assistance, hobby shop, and craft center support.	1. Comply with Supplier's requirements.

**CUSTODIAL****Custodial Services**

Includes contracted janitorial and cleaning services for customer-occupied or customer-used facilities and areas as directed by AFI or similar publications.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide restroom cleaning services within Supplier capabilities, if funding is available for facilities at main base Holloman.	1. Advise Supplier if 704 TG Command Section is designated other than a prestige area. Advise Supplier of any special requirements. Comply with Supplier directives and procedures.
	2. IAW AFI 65-601, if funding is not available and Receiver requires service, Receiver will fund. Receiver is responsible for areas requiring special level of effort and facilities occupied by contractors

	supporting the Receiver. Comply with all applicable Supplier directives and procedures.
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**DISASTER****Emergency Management (EM)**

Includes operation of Emergency Management programs and related services, and determining Points of Contacts (POCs) for equipment and facility support for emergencies and wartime operations.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide Receiver personnel the training prescribed by AFI 10-2501, Air Force Emergency Management Program Planning and Operations, as scheduled and coordinated by Receiver to include Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE) training, Hazardous Material (HAZMAT) training and Explosive Ordnance Reconnaissance.	1. Schedule and coordinate Supplier and Receiver instructor support and use of training areas, classrooms, visual aids and training materials as required to satisfy the requirements of AFI 10-2501. Comply with Supplier directives and procedures.
2. Include Receiver in base level exercises according to AFI 10-2501.	2. Identify and provide EM programs support to Supplier according to AFI 10-2501 and Comprehensive Emergency Management Plan (CEMP) 10-2.
3. Help receiver EM representatives develop EM Operational Procedures.	3. Work with supplier to develop and incorporate EM operational procedures, in support of the installation EM program.
4. Help Receiver determine CBRNE defense avoidance protection and contamination control requirements, if needed.	4. Request assistance with determination of CBRNE defense avoidance, protection, and contamination control requirements, if needed.
5. Review Receiver unit EM checklists. Help Receiver ensure checklists and MAAs support the CEMP 10-2. Review unit checklists for policy, structure, responsibility, and other passive defense initiatives.	5. Develop unit checklists that support the CEMP 10-2 and coordinate checklists with Supplier prior to publication for use.
6. Provide Receiver with current on-base and off-base disaster response maps.	6. Utilize current on-base and off-base maps provided by the Supplier for all EM mapping requirements.
7. Assist Receiver to plan for, maintain, and develop procedures to meet passive defense equipment requirements.	7. Coordinate with Supplier to ensure plans for maintenance and development of procedures to meet unit passive defense requirements (e.g., shelter in place procedures and equipment requirements).

8. Conduct annual EM Staff Assistance Visit (SAV) for Receiver.	8. Coordinate with Supplier to ensure a mutually agreed upon time to conduct an annual EM SAV.
9. Provide a unit EM Self-Inspection Program checklist, for use in the semi-annual self-inspection program.	9. Coordinate with the Supplier, to ensure applicable self-inspection areas are covered by the unit EM self-inspection checklist.
10. Not use Receiver's building classified as protective shelter for attack exercise purposes except upon written approval of Receiver's Commander.	10. Make the building with protective shelter available in actual real world events.

**EDUCATION****Education Services**

Includes educational instruction, counseling, and testing.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide instruction, counseling, testing and administrative services as required.	1. Request services.

**ENGINEERING PLANNING & INTEGRATION**

DoDI 4000.19 & AFCOLS

The Engineering, Planning, and Integration (EP&I) mission is to provide effective management of real property and space on base, to include: ensuring the accuracy of real property records to support the ability of facility sustainment and operation models to properly align resources to requirements; delivering efficient space utilization to support mission, community and morale; and providing effective management of municipal services that impact mission, community and morale. Provides Installation Master Planning, Facility Space Management, Real Property, Service Contract Management, and Geobase.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide strategic direction & long range planning analysis for annual updates to plans; maintain Airfield Obstructions Plan and AICUZ data; develop sites for future growth; integrate future planning requirements into AMPs.	1. Advise of requirements and services, including known future mission requirements need to meet unit mission.
2. Develop a facility space optimization plan, using Asset Management principles and enterprise guidance, to address	2. Notify the provider of any and all unit facility space changes to existing footprint to meet unit mission.

reducing the installation's inventory of facility space in excess to authorizations.	
3. Acquire, dispose, grant use, and accurately account for Real Estate, and Real Estate Interests; and provide Space Management Services to efficiently use real property.	3. Notify the provider of any change in use to real property. Provide required documents IAW UFC 1-300-08 for acquisition and disposal.
4. Provide imagery, capabilities, and geospatial data layers to the overall Air Force mission, Installation and Mission Support, the Air Force Civil Engineers, and emergency response & expeditionary mission.	

**ENTOMOLOGY****Entomology Services**

Includes abatement and control measures directed against insects, rodents, weeds, fungi, and other animals or plants that are determined to be undesirable in buildings, Real Property equipment, and on grounds.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide general insect, rodent and vegetation control. Provide certified and licensed personnel when pesticides or other chemicals may need to be applied for vegetation management.	1. Request support and provide funding for chemicals used in vegetation control within Receiver's area of responsibility. Comply with Supplier directives and procedures.

**ENVIR CLEAN****Environmental Cleanup**

Includes sampling, clean-up, transportation, and disposal of contaminated media.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide emergency response support and necessary follow-up for hazardous material or oil spill incidents to control/contain the release. Installation Management Environmental /49th CES will not clean up the spill.	1. Immediately report to Supplier, Fire Department and Installation Management Environmental/49th CES all hazardous material and oil releases in accordance with Supplier plans (SPCC, FRP, etc.) and directives. Comply with Supplier directives and procedures.
2. Determine HAZMAT release reporting requirements beyond Fire and Emergency Services reporting required by HAFB SPCC. Make required reports to USAF, federal, state and local agencies.	2. Comply with HAFB SPCC Plan to include: (a) Take precautions to prevent spills of oil/hazardous material/waste e.g. personnel training, proper storage containers, secondary containment for containers over 55 gallon capacity, and, (b) Maintain a capability to control and



	cleanup spills of oil/hazardous material used or sold by the receiver.
3. Prepare and provide a SPCC plan applicable to all HAFB and hosted organizations. Review and approve Site-Specific Contingency Plans prepared by the Receiver, if required.	Prepare a Site Specific Contingency Plan (SSCP.) Obtain Installation Management Environmental/49th CES approval of the SSCP, if required. Notify Installation Management Environmental if an update to the SPCC is needed for their areas.
4. Provide guidance for site cleanup/restoration to ensure compliance with state and federal regulations.	4. Coordinate spill cleanup actions with Installation Management Environmental and follow the guidance provided by that office.
5. Installation Management Environmental/49th CES will provide site cleanup and disposal of contaminated media when funding is provided by the Receiver. All Hazardous Waste Manifests will be signed by the generator which is Installation Management Environmental/49th CES or their appointee.	5. Be responsible for all spill cleanup and disposal costs. Provide reimbursement for these costs if the service is provided by others e.g. Installation Management Environmental/49th CES or contracted services. Receiver will NOT sign the Hazardous Waste Manifests.
6. Perform an environmental audit meeting the requirements of the Installation Restoration Program (IRP) and Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) upon assignment of Real Property for Receiver use.	6. Reimburse Supplier for any necessary IRP or CERCLA type audit upon return of Real Property to the Supplier. In lieu of reimbursement, the Receiver may elect to perform an equivalent audit and then either certify no CERCLA contamination is present, or fund any corrective action required.
	7. Comply with all applicable Supplier directives and procedures.

**ENVIR COMP****Environmental Compliance (Reimbursable)**

Includes recycling and resource recovery programs, pollution prevention, environmental compliance, and programs aimed at management and control of hazardous materials -- does not include clean-up and associated disposal (Restoration activities.) It is agreed therefore, that the Base Environmental function of the Installation Management Flight (49 CES/CEI), representing the permit holder (Supplier), and the Receiver, will cooperate continually to accomplish the responsibilities as set forth below EXCLUDING all operations on White Sands Missile Range (WSMR) which should all be specified in the WSMR Interservice Support Agreement with the 704th Test Group.

If language is not current or is invalid or varies from governing regulations then Federal, State, or local regulations, Executive Orders, DoD, Air Force, and MAJCOM (AETC) directives will govern.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
<b>1. REGULATIONS/GUIDANCE:</b> Provide support as outlined below in items 2 - 16 to ensure compliance with applicable federal, state, or local regulations, Executive Orders, DoD, Air Force, and MAJCOM (AETC) directives. Supplier is the sole point of contact with state and federal regulatory agencies to maintain position consistent with overall Air Force management of regulatory issues.	1. Coordinate operations with Supplier to ensure compliance with regulations and instructions. Receiver will work through Supplier as sole point of contact with state and federal regulatory agencies to maintain consistent Air Force position for all facilities and operations.
<b>2. EMS:</b> Provide HAFB Environmental Management System (EMS) policy, requirements and notification of meetings. Provide information on the Environmental, Safety and Occupational Health (ESOH) Council as well as the ESOH Cross Functional Team (CFT) meetings and requirements. Provide guidance to Receiver's Unit Environmental Coordinators (UEC). Provide EMS awareness training, or online location.	2. Participate in EMS, ESOH Council, CFT and UEC meetings. Designate in writing, to the Supplier, a primary and alternate UEC. Any UEC or shop POC changes will be provided 15 days prior to change to ensure any training/ documentation is completed. All of Receiver's employees and contractors shall complete EMS Awareness training and supply Base EMS Coordinator with the certificates.
<b>3. COMPLIANCE INSPECTIONS AND ENFORCEMENT ACTIONS:</b> Inspect Receiver's facilities for compliance with Federal, State, local, Executive Order, DoD, AF, MAJCOM and other applicable environmental laws, regulations, and/or instructions. Notify Receiver as soon as a potential Notice of Violation (NOV), Corrective Action Order (CAO) or other	3. Reimburse Supplier as identified. Fully cooperate with Supplier (ECAMP, UEI, etc.) and regulatory inspections. Oversee and conduct self-inspections of operations and facilities to ensure environmental compliance of Receiver, Receiver's contractors, and Receiver sponsored visiting organizations. All of Receiver's contracts shall include the provisions in

<p>regulatory notice is identified. Notify Receiver of any non-compliance discovered during inspection. Coordinate the remedy with the Receiver. Provide review of Receiver's contracts for Environmental Cleanup and Environmental Compliance requirements.</p>	<p>the Environmental Cleanup and Environmental Compliance sections of this agreement. Notify Supplier and provide documentation of deficiencies immediately. Provide support to Supplier for any enforcement-related data gathering and reporting. Coordinate remedies with Supplier. Reimburse Supplier for fines or penalties assessed against Supplier and all cost resulting from Receiver non-compliance, including contractors performing services for the Receiver. Costs include, but are not limited to, soil or water sampling/analysis to identify specific contaminants and level of contamination, waste disposal, waste collection, materials and supplies utilized in the cleanup and all associated contractor costs for the corrective measures. Any permit changes, including but not limited to, Air Quality or Hazardous Waste, will be paid by the Receiver.</p>
<p><b>4. EIAP/NEPA:</b> Provide all environmental planning function support IAW 32 CFR 989, the National Environmental Policy Act (NEPA) and HAFB Environmental Impact Analysis Process (EIAP) policy. Any action a federal agency may take has potential environmental impacts must be analyzed BEFORE the decision can be made to approve such action. Assist the Environmental Planning Function (EPF) in evaluating the AF Form 813. Obtain technical data to support the EIAP. Provide timely review; approve environmental assessments and forward Environmental Impact Statements (EIS) or Environmental Assessments (EA) to HHQ for approval.</p>	<p>4. Initiate and coordinate all environmental impact analysis requirements with Supplier IAW 32 CFR 989, including but not limited to AF Form 813. Assist in the development of environmental studies and reviews deemed necessary to support the Receiver's proposed actions. IAW AFI 32-7066, any required EIS or EA will be paid by Receiver. Approval from Supplier must be received PRIOR to commencing any project action which could produce environmental consequences on HAFB premises. Notify Supplier of any action or event that has a potential for controversy.</p>
<p><b>5. RCRA WASTE:</b> Provide sampling and analysis support to identify unknown waste substances and waste streams. Approve the Hazardous Waste Profile Sheet that identifies the Receiver's waste/waste stream. Provide technical and administrative assistance regarding</p>	<p>5. IAW AFI 32-7042, reimburse Supplier as identified below. Adhere to HW requirements. Request waste characterization needed to prepare a Hazardous Waste Profile Sheet. Provide Supplier a list of regulated and non-regulated (special or drummed) waste</p>

<p>management of RCRA Waste IAW RCRA Part B permit, HW Management Plan, IAP Manager's Guide for Hazardous Waste (HW), Universal and Special Wastes including but not limited to used oil, used cooking oil, oil-contaminated cleanup materials, batteries, and lamps. Sign the Hazardous Waste manifest as the generator for all hazardous waste transported off base for disposal. Perform routine inspections of HW, including IAPs. Supplier will likewise escort state and federal regulators to regulated sites when required. Will ensure Receiver activities are covered in the permit. Pay up to \$125 in regulated or non-regulated (special or drummed) waste disposal fees per calendar quarter, including but not limited to Used oil, used cooking oil, special waste, universal waste and hazardous waste. Track disposal fees and bill Receiver as applicable.</p>	<p>generated monthly. Procure containers for wastes in accordance with regulatory and Supplier's specifications. Obtain guidance and approval from Supplier a minimum of 30 days prior to generating new waste. In addition, primary and alternate shop POCs will be designated for Hazardous Waste Initial Accumulation Points (IAP.) Receiver agrees that they will NOT sign a Hazardous Waste manifest. Receiver will cooperate with all HW inspections, including IAPs. All of Receiver's contractors will cooperate with inspections and not sign HW manifests. Manage in accordance with applicable Suppliers satellite (initial) accumulation point (IAP) requirements, permit, and applicable regulations. Once a 55- gallon drum meets the definitions of full, turn into the 90-day facility located at HAFB and provide the appropriate turn-in documentation. Receiver will notify Installation Management Environmental/49th CES of changes in waste streams of increased quantity of wastes. In accordance with AFI 32-7042, reimburse Supplier for regulated or non-regulated (special or drummed) waste disposal in excess of \$125 per calendar quarter, including but not limited to Used oil, used cooking oil, and hazardous waste disposal and sampling. Advanced funding may be required each fiscal year. Receiver will create and fund in advance a DoDAAC for all Hazardous waste disposal which will be directly billed by DLA-DS when shipped.</p>
<p><b>6. RCRA SERVICE CONTRACTS:</b> Supplier will support contract which includes service of parts washers, grease traps, sand traps and recycling of used oil and used cooking. Will seek to modify service through contract modification according to needs of Receiver.</p>	<p>6. Receiver will reimburse Supplier for services. Receiver will allow access to parts washers, grease traps, sand traps, used oil and used cooking oil containers when scheduled for service. Will allow and fund repair or replacement of equipment when required and with advice of service contractor or Installation Management Environmental/49th CES. Advanced funding may be required each fiscal year.</p>



	Receiver will ensure all used oil, used cooking oil, and applicable liquids will have proper secondary containment. Receiver will manage used petroleum products that do not meet the energy recovery criteria as hazardous waste.
<b>7. OIL/WATER SEPARATORS (OWS):</b> Provide Receiver with guidance for operation and maintenance of oil/water separators. Provide service to pump oil/sludge out of oil/water separators except at NRTF RATSCAT and RAMS.	7. Perform visual inspection of exterior OWS & wash pad as needed. Perform routine maintenance such as skimming at required/recommended intervals. Provide service to pump oil/sludge out of and maintain oil/water separators and maintain septic holding tanks at facilities under Receiver control that are not serviced by the Supplier. Submit work order and notify Installation Management Environmental/49th CES for equipment serviced by the Supplier. Notify Installation Management Environmental/49th CES if frequency of use changes.
<b>8. AIR QUALITY:</b> Assist in managing air emission sources for Receiver under the Federal regulations, Clean Air Act (CAA), Executive Orders, State regulations, DoD, AF, MAJCOM and HAFB requirements as well as Title V and NSR permits. Act as interface to regulatory agencies. Assist in conformity determinations for future Receiver Operations. Provide Receiver with air emission recordkeeping requirements for emission categories Receiver has, as required by Title V Operating Permit, NSR, construction and/or other applicable air quality regulation/permit..	8. Receiver will reimburse Supplier for all annual and other fees associated with their permitted, mobile and insignificant activities. Receiver will notify Installation Management Environmental/49th CES of any changes in their activities and pay for all associated permit changes and regulatory reviews for those activities. Submit air emission inventory logs on a monthly basis. Provide emission data (i.e., chemical or equipment usage) as requested by Supplier. Comply with and pay for all Receiver Clean Air Act permit requirements and applicable regulatory testing and monitoring requirements. Receiver will provide Supplier with primary and alternate shop POCs each shop with Air Quality reporting requirements. Any change in shop POCs will be provided to Supplier 30 days PRIOR to any changes. Ozone Depleting Substances (ODS), including Refrigerants, and Hazardous Air Pollutants (HAPs) will

	be managed and tracked as required and provided to the Supplier.
9. Provide Receiver with guidance for management of liquid wastes.	9. Submit to Supplier complete liquid waste discharge forms. Update forms and resubmit any time discharges are changed, added or removed.
10. <b>HAZARDOUS MATERIALS:</b> Provide guidance on hazardous materials management procedures including HAFB instructions and notify Receiver of Hazardous Materials Management Process (HMMP) Team meetings. Review all MSDS and inventory that Receiver provides to the HAZMART Pharmacy for authorization review tracking in the approved AF database system. Provide exemption letters only to allowable materials in extreme circumstances.	10. Participate on the HMMP Team and adhere to base hazardous materials management procedures. Provide an inventory and MSDS information for all hazardous materials to be brought onto the installation to the HAZMART Pharmacy. Complete authorization information in the approved AF database system to obtain Hazardous Material Management Process team authorization prior to purchase of hazardous materials. Report purchase/use of hazardous materials to the HAZMART Pharmacy for tracking in the AF database. Receiver must make all efforts to ensure materials are covered in this system and do not require exemption letters.
11. <b>WATER RESOURCES:</b> Provide technical and administrative assistance in implementing the base water pollution prevention plan, or alternatively, in preparing and implementing a Receiver-specific plan. Assist in managing Water Quality and Waste Water issues. Act as interface for Receiver with Federal, State and local agencies. Perform inspections to ensure base compliance with applicable water regulations. Escort regulatory inspectors.	11. Receiver will reimburse Installation Management Environmental for costs associated with water discharges. Receiver will provide signed copies of monthly oil water separator monitoring/maintenance records. Receiver will notify Installation Management Environmental/49th CES of changes in waste streams or increased flow. Storm water released from secondary containment will be evaluated for sheen. Any non-water substances will be removed prior to release of storm water. Release of storm water without sheen shall be documented. Receiver will cooperate with inspections, provide any required documentation immediately, and take any required and recommended corrective actions.
12. <b>NATURAL RESOURCES:</b> Manage HAFB Integrated Natural Resources Plans to include the following: Provide technical and administrative assistance regarding management of all natural resources, non-	12. Adhere to all policies, guidelines, and requirements as established in the Integrated Natural Resources Management Plan, Integrated Pest Management Plan, HAFB Bird Aircraft Strike Hazard Plan and

<p>native invasive and noxious plant species, wetlands, and any other activity associated with natural resources management. Reimbursable management activities include, but are not limited to raptor and bat surveys, control of Oryx and other native animals that may impact Receiver's operations, habitat assessments, and habitat restoration. Track natural resources management personnel's time associated with the Receiver's activities and operations, and bill Receiver as applicable.</p>	<p>Sensitive Species Management Plan. Reimburse Supplier for natural resources management when management activities are required because of Receiver's operations. Any costs incurred to mitigate the effects of Receiver's operations or activities are Receiver's responsibility (includes habitat restoration or rehabilitation).</p>
<p><b>13. PESTICIDES/HERBICIDES:</b> Provide certified and licensed personnel when pesticides or other chemicals may be needed to be applied for vegetation management.</p>	<p>13. Receiver will purchase approved herbicides and other products required for the control of non-native (exotic) plant species located within the Receiver's area of operation, including facilities. Herbicides will be entered and tracked within the AF hazardous material database. Receiver will NOT apply the pesticides.</p>
<p><b>14. CULTURAL RESOURCES:</b> Provide guidance and technical assistance to assist the Receiver in complying with cultural resources law, regulations and plans.</p>	<p>14. Comply with the HAFB Integrated Cultural Resources Management Plan and consult with Installation Management Environmental/49th CES prior to modifying existing buildings or facilities and disturbing natural or manmade landscape features prior to conducting exercises or activities on HAFB. Any costs incurred to mitigate the effects of Receiver's activities are Receiver's responsibility.</p>
<p><b>15. STORAGE TANKS:</b> Provide Receiver with guidance for environmental management of petroleum storage tanks and their sites. The 40 CFR 112 and applicable state and AF regulations/instructions are to be observed.</p>	<p>15. Appoint tank custodian and alternate for petroleum storage tanks (PST) that receive fuel from Base Logistics/49 LRS as well as any used oil or cooking oil tanks utilized by the Receiver. Follow Base Logistics/49 LRS and AF requirements for tank custodian training. Appoint POC for any other Receiver PSTs so that Installation Management Environmental/49th CES may maintain a current list of PSTs and work with Receiver to comply with applicable laws/regulations/instructions, etc.</p>

16. <b>SOLID WASTE/RECYCLING:</b> Provide oversight of the Qualified Recycling Program (QRP) which removes recyclable solid waste from the waste stream. Provide HAFB policies and procedures to Receiver.	16. Provide a representative to act as POC for the purpose of establishing centralized facility collection points and to work all other recycling related issues. Receiver shall separate solid wastes as per Supplier's policies and procedures.
	17. Comply with Supplier's policies and procedures.

**EO****Equal Opportunity (EO)**

Provides all requirements outlined in AFI 36-2706 to include military and civilian employees in processing complaints of unlawful discrimination; provides Alternative Dispute Resolution and Human Relation Education services to address equal opportunity issues, as required and in accordance with applicable USAF policies, directives, and other DOD and Federal requirements.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide all requirements of the Equal Opportunity program IAW AFI 36-2706, such as Equal Opportunity Complaint Assistance, required Human Relations Education, and AFI outlined climate assessment services.	17. Comply with Supplier directives.

**EOD****Explosive Ordnance Support**

Includes services and facilities for locating, identifying, disarming, neutralizing, recovery, and disposal of explosive ordnance; chemical, biological, incendiary, and nuclear ordnance; and criminal or terrorist devices.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide EOD assistance to include clean-up of explosives from accidents/incidents, rendering safe hazardous munitions, and disposal of hazardous/unserviceable munitions. Use the impact area north of the Receiver's Test Track to dispose of munitions on a schedule compatible with the Receiver's Test Track operations. Schedule required training with Receiver.	1. Provide Supplier personnel hands-on/practical training on assigned and TDY aircraft unclassified munitions including Research and Development (R&D) projects on a semi-annual basis or on a required basis for R&D projects. Comply with Supplier directives and procedures.
2. Recover/remove and dispose of hazardous aircraft explosive devices, including egress items, when requested by Receiver.	2. Provide EOD with current technical data on all aircraft and munitions when subject technical data is not available through normal technical order distribution



	channels. Comply with Supplier directives and procedures.
3. Provide assistance in disarming high explosives test devices when requested by the Receiver's Test Track, and provide technical advice on nonstandard munitions operations.	3. Notify EOD of any hazardous explosive devices that require disarming or disposal. Comply with Supplier directives and procedures.
4. Provide tactical range cleanup as required.	4. Comply with Supplier directives and procedures.
5. Provide EOD assistance to include identifying, disarming, neutralizing, and disposal of explosive ordnance, chemical, biological, incendiary and criminal or terrorist devices.	5. Notify Supplier if criminal or terrorist devices are suspected or detected. Comply with Supplier directives and procedures.
6. Recover/remove and dispose of hazardous devices when requested by Receiver and determined to be hazardous of an explosive nature by the Supplier.	6. Request assistance and comply with Supplier directives and procedures.
7. Provide EOD standby support for any tests using live fuses or high explosives, provided that the EOD Flight manning is above 49 WG operations sustainment.	7. Request support from its parent organization, when the Supplier's EOD Flight manning is below 49 WG operations sustainment.
8. Provide annual training to the Receiver's personnel on property safety precautions for those who handle any bulk explosives.	8. Reimburse Supplier or directly fund for explosive material and suppliers. Repair or replace any EOD safety barriers that are damage/destroyed during any testing, within 72 hours of EOD clearance authority.
9. If applicable, provide training dealing with explosive ordnance.	9. Comply with EOD training requirements.

### **FACILITY DIVESTITURE**

DoDI 4000.19 & AF COLS

Facility Divestiture allows us to retain only that infrastructure we need to perform AF missions, freeing resources away from excess, obsolete, and under-utilized infrastructure capacity. The Facility Divestiture function consists of two sub-functions: Permanent Divestiture, and Operation/M&R Interest Mitigation.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Reduce the physical plant that is an expense to the AF to operate, sustain, restore, and modernize through the use of disposal, or divestiture through another method.	1. Identify to Supplier any facility space that is no longer required to execute the Receiver's mission.

**FACILITY SUSTAINMENT**

DoDI 4000.19 &amp; AF COLS

The Facility Sustainment mission is designed to keep "good facilities good" by providing "day-to-day" maintenance along with life-cycle repairs for buildings and infrastructure.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provides the ability to keep "good facilities good" by providing "day-to-day" maintenance along with life-cycle repairs for buildings and infrastructure. This includes execution of distributed funding, unscheduled maintenance, preventive maintenance, scheduled high/medium sustainment, scheduled low sustainment and enhancement	1. Appoint and keep updated a facility manager for each building/facility assigned. Facility Manager will participate in the Facility Managers training program provided.
2. Prior to beginning Receiver funded projects, the Supplier will prepare an estimate of costs for the requested additional service, the scope and cost of such services will be negotiated. The additional service will not begin until the funding process is clearly in place.	2. Facility Manager will provide a description and justification of the work that is being requested via a Base Civil Engineer (BCE) Service Request (if base is transitioned to TRIRIGA) or on an AF Form 332 (if base has not transitioned to TRIRIGA and comply with the local process. Submit requests to Civil Engineer Customer Service.
	3. Advocate for requirements through Work Order Review Board and the Facility Board process to obtain funding and/or to establish work priority.
	4. Provide required AF Entry Control Badges and/or escorts for employees and/or contractors performing work in Receiver's restricted areas.

**FINANCE****Finance and Accounting (provided by DFAS)**

Includes financial services, expense and reimbursement accounting to include financial reporting. Supplier acts as the liaison between Defense Finance & Accounting Services and Receiver.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide expense, reimbursement, working funds, payroll, and leave accounting services. Provides disbursing, voucher and invoice examination, financial planning/reporting, and other normal finance services dealing with civilian/military personnel and their duties.	1. Request service.
2. Provide Project Funds Management Records (PFMR), and Bench Stock support for T-38 Aircraft flying hours as part of Holloman Centralized Asset Management (CAM). The CAM Program office will continue to program for and fund authorized Cost Per Flying Hour supplies issued by PFMR 107 and ORG 292.	2. Request service.
3. Be responsible for their own expenses from Foreign Object Damage (FOD) or damaged engines.	3. Be responsible for their own expenses from FOD or damaged engines.
4. Assume role and responsibility for certification of Receiver funds.	4. Delegate responsibility for funds certification to 49 CPTS.

**FIRE****Fire Protection**

Includes all normal services related to fire prevention and education, and emergency response to structural, HazMat, or aircraft firefighting incidents.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide structural fire protection services to include alarm response and incident mitigation.	1. Comply with Supplier's evacuation and fire prevention directives and procedures including training requirements.
2. Performs inspections for fire hazards and appropriate fire prevention measures. Responsible for conducting annual fire prevention visits.	2. Comply with Supplier directives and procedures. If Receiver has constructed facilities at Holloman, Receiver must ensure that fire safety requirements are fully functional in user owned facilities at Holloman to ensure fire/life safety standards and prevent false alarm notifications to Supplier. If false alarm is due to faulty equipment of the Receiver,

	Receiver will have 120 days to correct deficiency or show documents indicating a project and/or contract has been issued to correct the noted deficiencies or a notice to cease operations will be issued to protect life and structure.
3. Train Receiver personnel in firefighting (fire extinguisher) techniques as required.	3. Advise Supplier of requirements for training.
4. Provide 30 days prior notice when extraction training is required on Receiver's assigned aircraft.	4. Advise Supplier of requirements for training.
5. Perform fire suppression services, annual fire inspections, fire safety and extinguisher training at ALAY-RATSCAT and TUAL-RAMS. Response time as will be consistent with travel distance.	5. Recognize excessive response time as approximately 40 minutes to ALAY-RATSCAT and 90 minutes to TUAL-RAMS.

**FOOD****Food Service**

Includes preparation and service of food to authorized personnel, and related dining facilities operations.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide food services on a daily basis for authorized personnel.	1. Make requirements known to Supplier.

**HEALTH****Health Services**

Includes administration of health care program, outpatient medical and dental treatment, and other related medical support and professional services. Also includes veterinary services.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide/coordinate health care, for authorized/enrolled beneficiaries. Also includes bioenvironmental engineering and public health support.	1. Comply with Supplier's procedures and directives.
2. Provide an occupational health program IAW AFOSH Std 48-145 to Air Force, DoD civilian personnel while working on Holloman AFB or at Receiver's NRTF sites.	2. Provide needed information for the Occupational Health Program and response to findings. Coordinate with Supplier's medical facility for examination, appointments, and training as necessary.
3. Provide a Supplier Radiation Safety Officer (RSO) to conduct an overall base-wide (including NRTF sites) Radiation	3. Appoint section radiation protection officers to perform duties described in AFOSH Std 48-9, and follow AFI 48-148,



Surveillance Program, provide guidance to unit radiation protection officers, perform surveys of radiation hazard areas, and comply with Air Force Radioactive Material Permit conditions applicable to the RSO.	HAFBI 40-201, and AFOSH Std 48-139. Obtain Air Force Radioactive Material Permits through the Supplier RSO well in advance of anticipated use of material, and comply with permit conditions applicable to the unit. Coordinate proposed use of hazardous ionizing and non-ionizing radiation-producing devices with the Supplier RSO.
4. Provide occupational clinical examinations specified by the Occupational and Environmental Health Working Group for authorized/enrolled beneficiaries.	4. Schedule personnel as required.
5. Provide the appropriate Air Force Flying Class physical.	5. Request physicals IAW current Supplier hospital policy for scheduling appointments.
6. Conduct medical records review as required IAW DoD and AF policies.	6. Request records reviews IAW current DOD, Air Force, and Supplier policies.
7. Through the 49 AMDS/SGPB, Bioenvironmental Engineering Flight, identify, analyze, and control exposures to hazardous substances or conditions which can affect the health and well-being of those in our care by providing health-related environmental, industrial hygiene and emergency response services to Receiver.	7. Coordinate with Supplier for requested services. Comply with Supplier requirements.

**HOUSING****Housing Services**

Includes housing referral services for both accompanied and unaccompanied personnel. All homes located on base are privatized. Includes operation of unaccompanied noncommissioned officer quarters for E1's – E4's with fewer than three years of service.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide housing referral services for both accompanied and unaccompanied personnel.	1. Request services and comply with Supplier directives and procedures.
2. Provide unaccompanied noncommissioned officer quarters for E1's to E4's with less than three years of service.	2. Request services and comply with Supplier directives and procedures.

**INFO PRO****Installation Information Protection Services**

Includes assistance/guidance in the areas of Classified Message Incidents and SIPRNet Data Transfer Requests.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Brief Classified Message Incident (CMI) findings to 49 WG/CC or 49 WG/CV for decision. Notify Receiver on declaration of CMI. (Ref: TASKORD 2012-076-014)	1. Notify Supplier immediately of a possible CMI. Be responsible for security oversight in appointing an inquiry official to conduct a preliminary inquiry.

**LEGAL****Legal Services**

Includes the provision of advice and services on all legal matters, including but not limited to, legal assistance, military justice, claims processing, Holloman AFB contracting actions, civil law and personnel matters, information law, operations law, and environmental law.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide legal advice and assistance regarding military justice, initial claims processing, 49 CONS administered procurement contracts, personnel matters, conflicts of interest, standards of conduct, and other related legal matters.	1. Request service.

**LIBRARIES****Library Services**

Includes training, reference, education, and recreational support. Also includes audio and visual materials to include CD-ROM software and public workstations for computer support.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide recreational and general reference library services.	1. Comply with Supplier's procedures.

**LIFE CYCLE FACILITY RECAPITALIZATION**

DoDI 400.19 & AF COLS

Life Cycle Facility Recapitalization includes repair and replacement work to restore deteriorated facilities due to excessive age, regardless of adequate or inadequate sustainment. It includes emergency response and service calls for minor repairs. It also includes major repairs or replacement of facility components (usually accomplished by contract) that are expected to occur periodically throughout the life cycle of facilities, and any repairs to inadequately-sustained components. However, condition driven repair is the primary factor in determining whether a facility is recapitalized.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide maintenance and repair activities necessary to keep facilities in the DoD real property inventory in good working order, including regularly scheduled adjustments and inspections, preventive maintenance tasks, and emergency response and service calls for minor repairs.	1. Appoint a facility manager for each building/facility assigned. Furnish name, office symbol, and telephone number to Supplier. Facility Manager will participate in the Facility Managers training program provided.
2. Facilities sustainment also includes major repairs or replacement of facility components that are expected to occur periodically throughout the life cycle of a facility. Responsibility for funding facilities sustainment must be reflected in the Real Property Inventory database.	2. Facility Manager will provide a description and justification of the work that is being requested via a Base Civil Engineer (BCE) Service Request (if base is transitioned to TRIRIGA) or on an AF Form 332 (if base has not transitioned to TRIRIGA and comply with the local process. Submit requests to Civil Engineer Customer Service.
3. Restoration includes repair and replacement work to address facilities damage or degradation attributable to acts of nature, inadequate sustainment, excessive age, or other causes. Modernization includes alteration of	3. Advocate for requirements through Work Order Review Board and the Facility Board process to obtain funding and/or to establish workload priority.

facilities to implement a new, higher standard, to accommodate new functions, or to replace building components that typically last more than 50 years.	
	4. Provide required AF Entry Control Badges and/or escorts for employees and/or contractors performing work in Receiver's restricted areas.

**MAIL SVCS****Mail Services (BITS)**

Includes collecting, accepting, and sorting of official mail on DoD installations and in DoD-owned or DoD leased facilities.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide facility for accepting and holding Receiver mail until pick up.	1. Comply with United States Postal Service requirements. Pick up and distribute Receiver mail.

**MIL PERS****Military Personnel Support**

Includes passport and other personal affairs services for military personnel. Also includes processing of identification cards, testing of individuals, line-of-duty investigation reports, casualty assistance reporting, and relocation assistance.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide relocation (permanent change of station, separation, or retirement) assistance, personnel employment data updating; in- processing services; performance report, decoration, reenlistment, deployment, passport identification card, emergency action data card processing; Survivor Benefit Plan counseling; personnel records maintenance; personnel systems products; casualty assistance; and various other personnel and personal affairs services.	1. Request service.

**MOC****Maintenance Operations Center**

NON-STANDARD

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Coordinate specialist support, on an as-required and available basis for those specialists qualified and current on	1. Request support and hangar space, as required. Accomplish all plans and scheduling tasks. Provide weekly



Receiver aircraft when requested by Receiver maintenance control. Coordinate hangar space when available if requested by Receiver.	operations/maintenance utilization schedules to Supplier's 49 WG/MX. Notify the Supplier of work completion.
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**MOBILIZE SPT****Mobilization Support**

Includes planning, provisioning, and support for mobilization of Active, Reserve, and Guard forces.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide planning, provisioning, and other support for mobilization when required.	1. Request Support.

**MORTUARY****Mortuary Services**

Includes all logistical functions related to the recovery, identification, care, and disposition of deceased personnel. Includes continental United States port, and overseas mortuary services.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide mortuary support as required.	1. Request Support.

**MULTI MEDIA****Multi-Media Information Services**

Includes digital photography, digital video graphics, computer generated graphics, video teleconferencing, and presentation services. Presentation services includes mobile screens and projectors for sign out. For all these Official Business Only capabilities a 48 hour coordination is required.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide photographic and visual media information services for investigative, education, training, and regulations.	1. Request service as required. Provide funding for all associated production costs and supplies used.
2. Provide mobile screens and projectors for sign out on an as-available basis.	2. Request service and comply with Supplier's policies and directives.
3. Provide video teleconferencing for Official Business Only. This capability is a permanent structure to Holloman AFB.	3. Request service and comply with Supplier's policies and directives.

**MUNITIONS****Munitions**

Includes inventory management, maintenance, storage and delivery of non-nuclear munitions and solid propellants. Also includes handling of rocket motors.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Receive and manage munitions for the Receiver IAW AFI 21-201, Inspection, Storage, and Maintenance of Non-Nuclear Munitions, AFI 21-201 supplements, AFMAN 91-201, Explosive Safety Standards, and approved Technical Data Packages. All munitions must be processed through the 49th Maintenance Squadron's Munitions Flight.	1. Establish and manage munitions custody and consumption accounts IAW AFI 21-201, Inspection, Storage, and Maintenance of Non-Nuclear Munitions, AFI 21-201 supplements, AFMAN 91-201, Explosive Safety Standards, and approved Technical Data Packages. Obtain approval of Technical Data Packages for test munitions and coordinate annual validation.
2. Provide munitions inspection, storage, and handling support for Receiver as coordinated and directed in the weekly munitions maintenance schedule.	2. Coordinate munitions support requirements in writing at least 2 weeks in advance with the Supplier (49 MXS). Test Track provides 49 Munitions Scheduling & Operations weekly status of inbound/outbound test munitions.
3. Provide courtesy storage on a space available basis.	3. Establish a formal courtesy storage agreement with the 49 MXS Munitions Flight.
4. Request disposition instructions from the Receiver for unserviceable/excess munitions.	4. Provide funding and disposition instructions, upon request, from the Supplier (49 MXS) for the shipment of excess/unserviceable test munitions.
5. Perform scheduled and unscheduled maintenance on 1 MHU-141/M munitions handling trailer IAW approved Air Force technical data.	5. Provide Supplier with fund site in advance to cover all costs associated with maintenance of Receiver munitions, munitions trailers, shipping containers, and unique handling equipment.

**MWR****Morale, Welfare, and Recreation (MWR) Activities**

Includes operation of recreational centers, gyms, fitness centers, parks, athletic fields, recreational and reference libraries, hobby shops, craft centers, and other related services.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide theater, park, recreational center, sports and fitness center, athletic fields, and related services.	1. Comply with Supplier's procedures and directives.

**OGS****Current Operations Group Support**

Includes management of Wing Flight Scheduling activities to include ranges and Supervisor of Flying (SOF) activities in coordination with the 49 Operations Group Standardization and Evaluation section.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide SOF to act as the Receiver's SOF during normal Supplier flying hours.	1. Provide a SOF for all Receiver and Air Force Test Center, 704th Test Wing and 704th Test Group flying activities conducted at times other than during published Supplier's flying operations or as directed in a SOF letter of agreement.
2. Notify the Receiver's 586th Flight Test Squadron (586 FLTS) commander of duty hour changes to the published Supplier's SOF schedule that will result in AFTC personnel assuming primary SOF duties.	2. Provide the Receiver's 586 FLTS flying schedule to the Supplier Command Post at least 24 hours in advance.
3. Advise the 586 FLTS Commander when Supplier's SOF is imposing restrictions on flying.	3. Determine if restrictions apply to Receiver operations, and, if so, advise the Supplier SOF.
4. Authorize the Receiver SOF access to the command post and control tower as required to perform supervisory duties.	4. Request access.
5. Permit Receiver's crews to fly Supplier's aircraft when determined to be in the best interest of the two organizations, by their respective commanders. Provide use of Supplier's aircraft on a non-interference basis.	5. Assume mishap accountability IAW AFI 91-204, Para 1.2., Assigning Mishap Accountability.

**PMEL****Precision Measurement Equipment Laboratory**

Includes repair, calibration, and modification of Test, Measurement, and Diagnostic Equipment (TMDE), including Precision Measurement Equipment Laboratory (PMEL) standards and automatic test equipment.

NOTE: PRIMARY SOURCE FOR THIS ITEM OF SUPPORT WILL BE THE HOLLOMAN AFB CONSOLIDATED AIRCRAFT MAINTENANCE (CAM) CONTRACTOR. IF THE CAM CANNOT SUPPORT THIS REQUIREMENT, SUPPORT WILL BE REQUESTED FROM THE 49TH MAINTENANCE SQUADRON.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide calibration and repair support of TMDE to the maximum capability of the Supplier IAW applicable T.O.s and regulations.	1. Comply with host directives, request support as required, provide supplier with technical manuals and reimburse host for repair parts and civilian and military labor

	IAW AF manpower directives and AFIs. Request support as required. Provide Supplier with unique 704 TG technical manuals. Reimburse Supplier for repair parts on unique TMDE.
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**POL****Petroleum, Oils, and Lubricants**

Includes the dispensing of fuels and cryogenic products.

NOTE: PRIMARY SOURCE FOR THIS ITEM OF SUPPORT WILL BE THE HOLLOMAN AFB CONSOLIDATED AIRCRAFT MAINTENANCE (CAM) CONTRACTOR. IF THE PRIMARY SOURCE, CAM, CANNOT SUPPORT THIS REQUIREMENT, SUPPORT WILL BE REQUESTED FROM THE 49TH MAINTENANCE SQUADRON.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Service the motor vehicle fuel storage and dispensing facility at the Receiver's Test Track, Bldg 1081 (AGE tanks).	1. Maintain motor fuel utilization records by vehicle's registration number and provide Supplier with information as required.
2. Provide quick turnaround (30 minutes) fuel servicing support to AFTC test mission aircraft when supporting an airborne test for which the time factor is critical staging out of HAFB.	2. Coordinate and schedule with Supplier all quick turnaround aircraft refueling requirements.
3. Establish and maintain special levels for AFTC F-15 and F-16 aircraft maintained by Receiver.	3. Advise supplier of forecasted requirements.
4. Provide for the dispensing of fuels, oils, lubricants, and chemicals.	4. Advise Supplier of requirements.

**PUBL AFFAIRS****Public Affairs**

Includes activities aimed at responding directly, or through news media, to the public's right and need-to-know how DoD activities accomplish assigned tasks and missions. Also includes distribution of public and community relations information.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide Public Affairs services including Supplier newspaper information and other information publications.	1. Request and coordinate services.
2. Provide Public Affairs coordination for information requests, visits, and tours from the German Flying Training Center or other Receiver units with Receiver Public Affairs.	2. Coordinate services.



3. Provide a link on the Holloman Public website, Homepage ( <a href="http://www.holloman.af.mil/">http://www.holloman.af.mil/</a> ) to Receiver's (704TG and subordinate units) web pages. As requested, update the page with information provided by the Receiver.	3. Provide information for the 704 TG and subordinate units that is publically released, informative and representative of the unit's mission for publication on the Supplier's public website. Update the information annually.
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**PURCH/CONTR****Purchasing and Contracting**

Includes acquisition and contract administration services for procurement of equipment, services, construction, and supplies and Government Purchase Card program management. Also includes services for renting and leasing.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide all contracting support for the acquisition of commercial commodities above the micro purchase threshold up to \$25K that are not available on a pre-priced government contract via GPC, and all other commercial commodities and services requirements up to the Truth in Negotiations Act (TINA) threshold. Return inadequately defined or prepared acquisition requirement packages.	1. Request and receive contracting support for the acquisition of commercial commodities above the micro purchase threshold up to \$25K that are not available on a pre-priced government contract via GPC, and all other commercial commodities and services requirements up to the Truth in Negotiations Act (TINA) threshold. Provide adequately defined and prepared acquisition requirement packages.
2. Provide construction requirement support for projects submitted and approved for execution, oversight and inspection compliance by 49 CES.	2. Submit all construction requirements through 49 CES for approval, execution and oversight and inspection compliance by 49 CES.
3. Provide Government Purchase Card (GPC) training and program oversight.	3. Comply with all USAF and Holloman GPC instructional guidance, policies and requirements.
4. Provide balanced execution of requirements based on unit manning, experience of acquisition personnel, 49 WG mission execution priority and the submission of requirements allowing adequate acquisition lead time and compliance with established cutoff dates identified annually in the Wing Fiscal End of Year letter. Communicate inability to provide contracting support within three business days of receipt of requirements package.	4. Submit requirements for execution ensuring adequate acquisition lead time, accounting for contracting unit manning, experience of acquisition personnel, 49 WG mission execution and compliance with established cutoff dates identified annually in the Wing Fiscal End of Year letter. Acknowledge inability to receive support and execute requirements through 704 TG contracting.

**QC**  
NON-STANDARD

**Quality Control**

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide administration of Receiver's Functional Check Flight (FCF) Program on an exceptional basis when beyond the capability of the Receiver.	1. Manage the FCF Program for AFTC aircraft deployed to 704 TG. Request Supplier administration of FCF forms when beyond Receiver capability.
2. Ensure Material Deficiency Reporting (MDR) is accomplished by the organization performing maintenance on the Receiver's 586 FLTS aircraft. Information copies of the MDR will be provided to 704 TG Quality Assurance Office and Air Force Test Center, Edwards AFB, CA.	2. Submit MDRs on all other items through the Receiver's 704 TG Quality Assurance Office.

**REAL ESTATE**

**Real Estate Support**

Includes acquiring, accounting for, reporting, and management and disposal of accountable real estate at Holloman AFB and geographically separated off-base sites.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Account for real property as deemed by DoD or AFI guidelines. Facilities will be assigned based on availability and subject to change based on Air Force mission needs. If this situation arises, another facility will be substituted if available.	1. Items that are NON-RPIE and procured as user equipment will remain under Receiver accountability. Comply with Supplier directives and procedures on all new construction or demolition of Real Property.
2. Add new construction to official database upon receipt of an accurate and signed DD 1354, Transfer and Acceptance of DoD Real Property, with supporting documentation of items that are deemed Real Property.	2. IAW UFC 1-300-08 provide an accurate and signed DD 1354 on ALL Real Property installed equipment (RPIE) for new construction, with supporting documentation on any work that does not flow through the standard 49 CES work order system within 10 days of the acceptance of a project/contract. Comply with Supplier directives and procedures.
3. Remove from the official data base any demolitions upon receipt of an accurate and signed DD 1354 with supporting documentation of items that are deemed Real Property.	3. Notify 49 CES immediately of any potential demolitions in order to comply with additional federal reporting if applicable. Provide an accurate and signed DD 1354 on ALL RPIE that has been removed, with supporting documentation on any work that does not flow through the standard 49 CES work order system within 10 days of the acceptance of a

	project/contract. Comply with Supplier directives and procedures.
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**REFUSE****Refuse Collection and Disposal**

Includes collection and disposal of trash and waste materials. DOES NOT include the disposal of hazardous, chemicals, ordnance or explosives.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Remove containers and dispose of trash/refuse subject to environmental restrictions (by contract if appropriate).	1. Advise supplier of any special requirements. Fund any support over and above basic contract support. Comply with Supplier directives and procedures.
2. Perform and remove refuse collection at Receiver's ALAY-RATSCAT and TUAL-RAMS.	2. Advise Supplier of any special requirements. Reimburse Supplier for refuse collection and removal at ALAY-RATSCAT and TUAL-RAMS.
	3. Ensure that scrap/rubbish/debris does not accumulate around exterior of facilities that may create a safety or fire issue and distract from the appearance of the facilities. Dispose of recyclable items such as paper, cans, boxes, crates, pallets, cardboard bales, etc. weekly, so as not to generate clutter around the facilities.
	4. Comply with supplier directives and procedures.

**SAFETY****Safety**

Includes reviews of mishap prevention programs (Occupational, Weapons and Flight Safety Programs) educational support, and mishap reporting and investigation responsibilities.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide assistance upon Receiver request when needed in safety disciplines.	1. Request assistance as needed in safety disciplines.
2. Provide advice to Receiver on establishing an integrated and coordinated safety program IAW AFI 91-202 upon request.	2. Make available to Supplier a documented integrated and coordinated safety program IAW AFI 91-202. Perform required weapons safety inspections and make documentation available to Supplier upon request. Provide the name of the alternate 704 TG Safety POC to the Supplier safety office during periods of absence of the primary 704 TG Safety POC.

3. Assist in site planning and review of all Receiver AF Form 943 Explosives Safety Site Plan/Waiver/Exemption submittals.	3. As required, submit AF Form 943 to Supplier for review.
4. Maintain copies of all Receiver AF Form 943 with 49 WG/CC concurrence.	4. Provide Supplier with final signed AF Form 943 for final site plan approval.
5. Review and approve/disapprove all Receiver AF Forms 2047, Explosives Facility License.	5. Submit all AF Forms 2047 to Supplier for review and approval.
6. Upon Receiver request, attend and advise on test Safety Review Boards (SRBs).	6. Request Supplier to attend and advise on test SRBs as necessary.
7. Provide technical advice and assistance within capabilities during mishap investigations upon request.	7. Request Supplier assistance and advice, as required, during mishap investigations.
8. Establish and conduct installation Environmental, Safety, and Occupational Health (ESOH) council meetings.	8. Attend/participate in ESOH meetings upon Supplier request.
9. Allocate training slots for Receiver personnel (i.e. SST, Course(s) II, III, IV etc.)	9. Provide Supplier with names of Receiver personnel who require training.
10. Delegate authority to 704 TG/CC to approve execution of Receiver test missions that may involve Supplier personnel, property, and facilities. All Supplier and Receiver instructions, and/or policies will be adhered to as applicable when conducting missions.	10. Conduct suitable risk assessments for all 704 TG testing. When necessary, notify Supplier leadership of testing that affects Holloman AFB operations or puts Supplier personnel or facilities at elevated risk. Adhere to all Supplier and Receiver instructions, and/or policies when conducting missions.
11. Oversee all Holloman AFB Flight Safety AFI 91-202 programs. This shall include oversight via spot inspections of T-38 maintenance quarterly flight safety meetings, bird/animal aircraft strike hazard, and FOD. Conduct and record annual mishap response training and recurring privileged information training. This does not include unit specific programs such as Receiver annual program assessments unless specifically requested by the Receiver. When asked by Receiver, Supplier may conduct an annual flight safety assessment of the 568th FLTS flight safety program. The AFMC Unit Compliance Inspection checklist as provided by the Receiver will be used for these annual flight safety assessments.	11. Provide a 704 TG Chief of Safety, Occupational Safety Manager, and Weapons Safety Manager as well as Squadron/Unit Safety Representatives. Designate additional safety personnel, as required, to support Receiver mission requirements.



12. Plan and coordinate resources to maintain USAF safety related emergency/mishap response for all Receiver activities in or around Holloman AFB. Make available draft emergency/mishap response plans to Receiver for comment prior to final approval. When necessary and requested by Supplier, provide resources to support Supplier's capability. Due to the sensitive nature of some 704 TG programs, the Supplier will coordinate with the Receiver using the Holloman AFB emergency/mishap response checklists to tailor responses to mishaps involving these programs. Provide and record initial and recurring mishap response training as necessary.	12. Coordinate with Receiver's Chief of Safety requests for Supplier's Safety personnel resources. Attend Supplier provided initial and recurring mishap response training as required.
13. Specify use of appropriate safety-related forms (AF Form 457, Hazard Report. AF Form 651, Hazardous Air Traffic Report, and AF Form 853, Bird Strike Report) for Receiver, as required.	13. When required, ensure proper coordination prior to submitting safety related forms to Supplier.

### SECURITY SERVICES

Includes security inspections, controlling entry and egress, protecting official and personal resources at DoD-owned or DoD-operated facilities; maintaining law and order (e.g., enforcement of traffic laws, accident investigation, and criminal investigations), traffic management, alarm response, personnel installation pass services; and flight line access (if applicable). Also includes actions of confinement and detention of US military members.

Supplier Will:	Receiver Will:
1. Provide mutual support of Military Deception Programs.	1. Manage and maintain the Receiver's OPSEC program per 704 TW/Information Protection (IP) directives. Refer required services support to 704 TW/IP staff. Provide mutual support of Military Deception Programs.
2. Provide assistance requested to the Receiver's Arms Control Treaties (ACT) Program.	2. Manage, maintain, and be the primary focal point for the ACT Program affecting the Receiver. Request required services through appropriate Supplier organization.
3. Provide regular patrol coverage of Receiver assets. Provide random patrol of	3. Identify specific areas to be designated as controlled areas and alarm facilities IAW Supplier security directives.

Receiver facilities during non-duty hours, weekends, and holidays.	
4. Provide pass and identification services (restricted area badges, identification cards, visitor passes, etc.) required for movement within the installation and controlled areas.	4. Comply with Supplier directives regarding identification media and entry to restricted/controlled areas.
5. During non-duty hours, provide security IAW AFI 31-101. Routinely patrol Receiver aircraft parking area (north ramp) to ensure that area personnel are authorized and displaying the controlled area badge.	5. During duty hours provide security IAW AFI 31-101 and be responsible for internal controls. Provide Supplier's 49 SFS/S5ISR an Entry Access List of authorized Receiver personnel with north ramp access authorization. Ensure authorized Receiver personnel are issued and properly display the controlled area badge.
6. Refer to oversight and support provided by 704 TW/IP ISPM.	6. Comply with oversight and support from Receiver's chain of command (704 TW/IP) ISPM.
7. Provide armed response to emergency/alarm situations affecting Receiver facilities as assets IAW DoD 5200.1R requirements.	7. Comply with Supplier's security forces directives.
8. Provide managerial oversight of the Receiver Resource Protection Program. Conduct staff assistance visits (SAVs) of the Receiver Resource Protection Program. Assist in the inspection and certification of facilities for controlled areas and alarmed facilities.	8. Manage, maintain and be the primary focal point for resource protection issues affecting the Receiver. Comply with Supplier resource protection directives and requirements. Provide alarm systems for sensitive and classified facilities. Request required services to include SAVs, through appropriate security forces point of contact.
9. Conduct local files checks/reviews for Receiver personnel who require personnel security investigations.	9. Comply with Supplier's directives regarding local file checks.
10. Provide small arms qualification training when requested.	10. Provide numbers of personnel and type of weapon qualification to 49 SFS/S4C for inclusion in annual munitions forecast.
11. Ensure Air Force Office of Special Investigations (AFOSI) conduct threat and vulnerability assessments of operation and provide threat awareness briefings for the Receiver.	11. Request AFOSI support for threat and vulnerability assessments. Coordinate with each Receiver unit and AFOSI on the requested briefings.
12. Provide normal police protection services to Receiver that do not require	12. Coordinate support, as required.

additional security workload or manpower.	
13. Provide confinement and detention service as required.	13. Request service. Coordinate with Supplier confinement Non-Commissioned Officer-in-Charge if on-base facility is not available.

**SHUTTLE****Shuttle Services**

Includes scheduled operation of local taxis, vans, and bus transportation services; does not include chartered transportation services.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Include Receiver in normal installation transportation services.	1. Request service.
2. Include Receiver in normal installation taxi service.	2. Request service.
3. Provide driver training, testing, education, etc., and issue license to qualified Receiver shuttle drivers.	3. Comply with Supplier's directives for shuttle driver training/licensing.

**STORAGE****Storage and Warehousing**

Includes provision of space and services related to the management of commodities, material, and equipment. Includes receipt, storage, issue, and shipment of items from storage.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide space and service of commodities, material, and equipment to include receipt, storage, issue, and shipment of items from storage.	1. Comply with Supplier's directives.

**SUPPLY****Supply Services**

Includes the provision of any common, generally expendable, non-technical commodity, material, or equipment that cannot be purchased using the Government Purchase Card.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Order R&D equipment per Receiver requirements.	1. Comply with Supplier's directives.
2. Forward all equipment requirements with a unit cost of \$15,000 or more through Receiver (Resources Management Officer) for funding arrangements.	2. Provide funds for all equipment requirements except centrally purchased investment type items.
3. Process excess items to Defense Logistics Agency Disposition Services	3. Hold and report excess R&D equipment through 704 TG Logistics Material Control

(DLADS) or AFMC Intra- command activities depending upon receipt of disposition instructions from Receiver units.	Activity (LMCA). Comply with disposition instructions. When required, turn in excess items to Supplier Base Supply appropriately identified for final processing.
4. Provide supply support IAW AFI 23-101 Paragraph 9.2.5.	4. Designate the 704 TG LMCA as Receiver focal point for all supply matters.

**TECH LIBRARY****Technical and Legal Libraries**

Includes technical and legal libraries and services that provide limited reference information for official purposes.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide technical and legal libraries and services that provide limited reference information for specific purposes for all Supplier aircraft and provide to Supplier when necessary.	1. Request service. Maintain aircraft specific T.O.s

**TRAINING****Training Service**

Includes instruction and use of target ranges, simulators, and other training facilities.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide guaranteed period of training in synthetic trainers for aircrews and flight test engineers and aerial photographers assigned or attached to Receiver and flying in Receiver assigned aircraft or attached to Receiver, who must meet AFTC or 704 TW training or certification requirements.	1. Provide training schedule to Supplier at least one week in advance.

**TRANSPORT****Transportation Services**

Includes transportation services related to both commercial and government-owned transportation of personnel, personal property, and material. Also includes shipment planning, packing and crating, port clearance, scheduling, processing of transportation documents, and related transportation services.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide travel office services related to both commercial and government owned transportation of personnel and material. Provide shipment planning, packing, crating, and other transportation related services.	1. Request services and comply with Supplier's requirements.



**UTILITIES**

## AFPD 32-10 &amp; AF COLS

The Utilities mission is to provide energy/water service delivery, water/wastewater treatment and removal to meet all base mission and support requirements while maintaining compliance with federally mandated energy and water conservation goals. The Utilities function is also responsible for tracking and reporting the consumption of energy and energy cost data and measuring progress towards reaching AF energy and water conservation goals at each individual base. A small number of bases provide a portion of their own energy through central plant operations. The Utilities function also encompasses reimbursement of services where applicable.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide energy service to meet all installation requirements and demand in compliance with all applicable federal, state and local laws, statutes, codes, and Authorities Having Jurisdiction (AHJs).	1. Reimburse cost for utility services received when applicable.
2. Provide water service to meet all installation requirements and demand in compliance with the Safe Drinking Water Act, state health codes, and all other applicable standards. Water service may include raw water non-potable water supplies if available for use.	2. Enter into a Utility Sales Agreement or Utilities Sales Contract to obtain utilities. Provide funding for any unique requirements.
3. Provide wastewater service to meet installation requirements for treatment of domestic and industrial wastewater in compliance with the Safe Drinking Water Act, the Clean Water Act and State's discharge standards. Wastewater service may include recycled water supply if available.	3. Forecast any consumptive change requirements to the supplier based on changed user requirements: equipment changes, requirement additions, manning, etc. (Not all inclusive)
4. In times of constrained services, installation (supplier) has absolute discretion to determine who and what services can be supplied.	4. Comply with all U.S. Air Force Energy and Water Conservation Goals established by Federal Policy.
5. Will provide utility invoicing and collect reimbursements where applicable and in accordance with AFMAN 32-1061 and AFPAM 32-10144.	5. Follow guidance and directives for ownership and operation of emergency generator. User must appoint Generator Program Manager and Organizational Tank Custodian for the operation and perform operational checks. This is to ensure safe and reliable operation within the electrical

	distribution system safeguarding human life.
6. Maintain the water line from the Receiver's High Speed Test Track site to the Receiver's ALAY-RATSCAT. Contact Receiver prior to performing maintenance.  NOTE: Currently the site is closed and requirement would only be applicable if Receiver should reopen site.	6. Request service and reimburse Supplier for water usage, pipeline maintenance, repair and replacement from the High Speed Test Track to ALAY-RATSCAT. Request service as required.
	7. For prolonged system and commodity outages or constraints receivers will take on additional risks since utility commodity services, quantities, and quality cannot be guaranteed.
	8. Will be stakeholders/participants within installation contingency plans in regards to utility service contingencies.
	9. Follow and participate in installation energy activities: energy awareness programs, energy and water conservation measures as prescribed by the Energy Management Plan.

**VEHICLE SPT****Vehicle Support**

Includes maintenance and repair of customer vehicles, and supply, maintenance and repair of vehicles provided for a customer's use. Also includes chartered transportation services.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Track, coordinate, and provide for the supply, maintenance and repair of customer vehicles, and supply, maintenance and repair of vehicles provided for a customer's use. Provide chartered transportation services as requested.	1. Ensure that the vehicles are made available for scheduled maintenance servicing. Fund scheduled/unscheduled maintenance provided by the Supplier.
2. Temporarily furnish suitable replacement vehicles when vehicles are down for maintenance and Receiver mission is in jeopardy.	2. Advise Supplier of requirement.
3. Provide vehicle support for inspection teams and distinguished visitors that cannot be provided by the Receiver.	3. Request support.
4. Provide emergency wrecker service to all Receiver organizations.	4. Request service as required.

5. Determine shop capacity and decide which service of repair to use (contract, inter-service, support field, etc).	5. Provide maintenance training on all applicable vehicles where training is not available through normal training channels. Provide funds for all training costs. Accomplish the following: Process all vehicle documentation to Receiver headquarters as required by Supplier and return in a timely manner. Provide maintenance and parts publications for TG unique vehicles when requested by Vehicle Maintenance.
6. Authorize Receiver to secure commercial maintenance/repair services in the event the Supplier cannot provide repairs in a timely manner to support Supplier mission schedule requirements.	6. Secure commercial repair, when necessary to meet mission requirements. Provide all commercial maintenance documentation including cost and service details to Supplier. If requested, deliver vehicle to Supplier for QA review post maintenance.

**WEATHER****Weather Services**

Includes operational observing, forecasting and staff weather support.

<b>Supplier Will:</b>	<b>Receiver Will:</b>
1. Provide operational observing, forecasting and staff weather support. Provide weather warnings and advisories to ensure resource protection and flight safety.	1. Adhere to Supplier weather warnings and advisories
2. Provide backup support for Receiver's Test Track missions (IAW guidance provided by Receiver).	2. Request support for Test Track missions during periods of Test Track Staff Meteorologist's leave/TDY (estimated 2-3 times per year).
3. Provide one weather forecaster for Test Track missions (IAW guidance provided by Receiver).	3. Provide Supplier with a copy of Test Track mission schedule.
4. Prepare and deliver 24-hour weather report after the mission	4. Provide Supplier with format and specific instructions for mission support and reports. Provide test date times, and specific requirements for each mission. Provide copies of operational plans, weather annexes, and other information to Supplier.