

**913 AG**

**Non-EAD Airman  
Commissioning Program  
(Formerly known as DACP)**



**References:**  
**Non-EAD Airman Commissioning Checklist**

**AFI 36-2005**

**AFI 36-2013**

## **Determining Eligibility:**

Enlisted Air Force Reserve (AFR) Airmen who are currently participating with an AFR unit or assigned as an Individual Mobilization Augmentee (IMA), have an accredited Bachelor's degree, are under the age of 40 prior to graduating Officer Training School (OTS) (under age 30 prior to flight training for rated positions (does not apply to Remotely Piloted Aircraft (RPA) positions)), and desire an appointment as a line officer can apply through this program. This program was formerly known as the Deserving Airman Commissioning Program (DACP).

**Note:** Reserve health professions recruiters will assist enlisted members with information on AFR health professions commissioning programs and positions.

## **Unit Assigned Positions**

Enlisted AFR members seeking appointment as a commissioned reserve officer must obtain written recommendation from their immediate supervisor, be tentatively selected, and endorsed by the commander in order to secure a Category A, unit assigned AFR officer position. The servicing Military Personnel Section (MPS) will identify the documents required, using the Non-EAD Airmen Commissioning checklist, and provide assistance with processing the application package. Once completed, the commissioning application will be forwarded for unit, Wing, and NAF commander (or equivalent) endorsement. Once NAF commander endorsement is obtained the commissioning package will be routed to Air Reserve Personnel Center via myPers to verify all commissioning requirements are met and a selection letter will be forwarded through myPers and emailed to the member. Three weeks prior to class date a Training Line Number (TLN) for OTS will be issued.

## **Eligibility Criteria:**

- Be of high moral character and personal qualifications
- Be a United States (US) citizen
- Be medically qualified, or medically acceptable with waiver for an AF commission
- Be at least 18 years old
- Have a baccalaureate or higher degree
- Meet additional eligibility requirements prescribed under other sections of this instruction for the applicable commissioning program

## **Commissioning Package Includes:**

- Non-EAD Airman Commissioning Program Checklist
- Member letter requesting commissioning
- Unit, Wing, and NAF Commander (or equivalent) endorsement
- Waiver (if applicable)
- Resume (based on PM requirements)
- AF Form 1288, Application for Ready Reserve Assignment
- RMVS printout showing vacant officer position (cannot be an SDI or RI position per AFI 36-2005 para. 1.5.1.5.1.4 and 1.5.1.5.1.5)
- MilPDS SURFs (REPSRF and GRBOTH)
- AF Form 24, Application for Appointment as Reserve of the Air Force or USAF without Component
- AF Form 56, Application for Training Leading to Commission in the United States Air Force
- Last 5 Enlisted Performance Reports (EPR) or (MFR if missing or no EPRs) (N/A for Non-Prior)
- AF Form 2030, USAF Drug and Alcohol Abuse Certificate (if applicable)
- Letter(s) of Recommendation
- Physical/Medical Documentation
- AFOQT Score printout
- Official Transcripts and Transcript Statement
- Officer Training Statement
- Participation Statement
- Dental Statement (if applicable, for braces only)
- DD Form 214, Certificate of Release or Discharge from Active Duty
- Fitness Report (N/A for Non-Prior)
- Official Photo (based on PM requirements)
- Retainability, verify member's ETS extends 6 months beyond projected class graduation date

**913 Airlift Group  
2021 Non-EAD Commissioning Program  
Timeline/Significant Dates**

**Jan-Apr 2021 UTA:**

- **AFOQT Testing Offered** (must be in uniform)
  - **MUST schedule in advance with Education Ctr. (501-987-3417)**
  - **If testing during drill weekend, contact TSgt Outlaw (501-987-4529) in advance**

**Jun 2021 UTA:**

- **PACKAGES SUBMITTED TO PROGRAM MANAGERS FOR INITIAL QUALITY REVIEW**

**Sept 2021 UTA:**

- **FINAL PACKAGE SUBMITTED TO PROGRAM MANAGERS AND READY FOR BOARD**

**Oct 2021 UTA:**

- **Board Convenes**
- **Time: TBD**
- **Location: TBD**
- **UOD: OCPs/Flight Suit**

## POCS:

Program Managers:  
SSgt Jaylin Jones –and-  
MSgt Brittney Jones  
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DSN: 731-7813  
COMM: 501-987-7813

Mail transcripts to:  
913 FSS/FSPD  
ATTN: JAYLIN JONES,  
BRITTNEY JONES  
262 CANNON DR  
LITTLE ROCK AFB AR 72099

Education and Training  
TSgt Constance Outlaw  
[Constance.outlaw@us.af.mil](mailto:Constance.outlaw@us.af.mil)  
DSN 731-4529  
501-987-4529

Helpful websites:  
<http://www.angtec.ang.af.mil/> - Academy of Military Science  
website

<http://www.e-publishing.af.mil/> - For all official forms (ensure  
you are using the most current form)

[https://mypers.af.mil/app/answers/detail/a\\_id/14263/kw/dacp](https://mypers.af.mil/app/answers/detail/a_id/14263/kw/dacp)  
- Non EAD Airman Commissioning Program (via myPers)

[https://mypers.af.mil/app/answers/detail/a\\_id/14263/kw/dacp](https://mypers.af.mil/app/answers/detail/a_id/14263/kw/dacp)  
- Checklist for OTS Commissioning Program

