



BIOGRAPHY



UNITED STATES AIR FORCE

COLONEL JANE A. DOE (13.5 Arial bold; 1.15 space throughout biography; one space after period)

(9 pt Arial – Position title, organization, base, location. Give a brief description of position responsibilities.)

Colonel Jane A. Doe is the Deputy Commander, 913th Airlift Group, Little Rock Air Force Base, Ark. The 913 AG is responsible for providing combat-ready Airmen, tactical airlift and agile combat support. The group reports to 22nd Air Force, Dobbins Air Reserve Base, Georgia, while associated with our host, the 19th Airlift Wing (Air Mobility Command).

(9 pt Arial – Give a brief description of member's career; date entered service; date completed tech school [enlisted] or college [officer].)

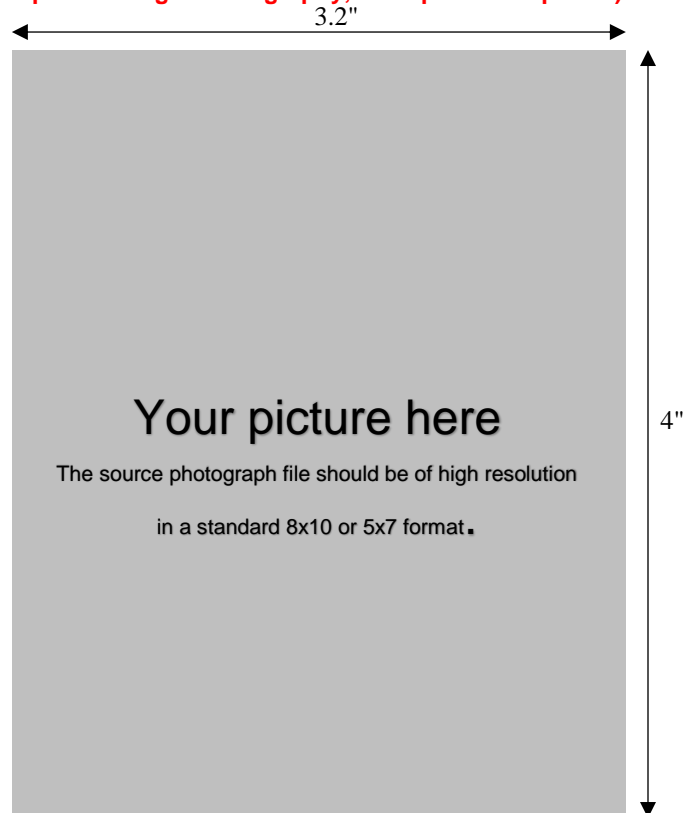
Colonel Jane A. Doe was commissioned in 1998 through R.O.T.C. as a graduate of Bowling Green State University, Bowling Green, Ohio. She earned her pilot wings in 2000 from VT-31 squadron, Naval Air Station Corpus Christi, Texas. She has flown the C-130E/H/J and remains an active instructor pilot with over 4,400 hours in the C-130.

(9 pt Arial – Provide member's other noteworthy assignments; this paragraph is optional; the statement "Prior to his/her current position, the [rank] was the [position title, organization, base and location] must be added if not listed in paragraph two.")

During her time in the United States Air Force, she has participated in Operations Joint Forge, Enduring Freedom, Iraqi Freedom, Odyssey Dawn, Nomad Shadow, Credible Cat, Inherent Resolve, and Freedom's Sentinel. In her civilian capacity, Colonel Jane A. Doe is a pilot with a major airline. Prior to her current assignment, Colonel Jane A. Doe was the Commander of the 327th Airlift Squadron, Little Rock AFB, Ark.

EDUCATION (9 pt Arial bold; one space between year and entry, abbreviate states according to the Tongue and Quill; "by correspondence" courses must include city, state [as shown below]; universities that indicate the State name in their title do not need to list the state after the city [as shown below].)

1998 Bachelor of Science, Business Administration, Bowling Green State University, Bowling Green, Ohio
1998 Aerospace Basic Course, Maxwell Air Force Base, Ala.
1999 Undergraduate Pilot Training, Columbus AFB, Miss.
2000 Undergraduate Pilot Training, Naval Air Station, Corpus Christi, Texas
2000 C-130 Co-pi Initial Qualification Training, Little Rock AFB, Ark.
2003 C-130 Aircraft Commander Training, Little Rock AFB, Ark.
2005 Squadron Officer School, Maxwell AFB, Ala.
2005 C-130 Instructor Pilot Training, Little Rock AFB, Ark.
2007 C-130J Initial Qualification Training, Little Rock AFB, Ark.
2008 Masters of Science in Operations Management, University of Arkansas, Fayetteville



2008 Air Command and Staff College, Maxwell AFB, Ala., by correspondence
2014 Air War College, Maxwell AFB, Ala., by correspondence

ASSIGNMENTS (9 pt Arial bold; one space between year and entry, abbreviate states according to the Tongue and Quill; months and years must be spelled out; entries must be numbered; spell out AB, AFB, JB on first use; deployment/contingency experience is placed in parentheses in the same line as the assignment during which the member deployed [see line 10 entry].)

1. July 1998 - January 1999, F-22 Lean Project Officer, F-22 System Program Office, Wright-Patterson Air Force Base, Ohio
2. October 2000 - May 2005, Chief Mission Scheduler, 2nd Airlift Squadron, Pope AFB, N.C.
3. May 2005 - April 2007, Flight Commander, 53 AS, Little Rock AFB, Ark.
4. April 2007 - February 2009, Flight Commander, 48 AS, Little Rock AFB, Ark.
5. February 2009 - June 2010, Assistant Director of Operations, 37 AS, Ramstein Air Base, Germany
6. June 2010 - July 2012, Command C-130J Evaluator Pilot, HQ USAFE/A3T, Ramstein AB, Germany
7. July 2012 - August 2014, Operations Officer, 41 AS, Little Rock AFB, Ark.
8. August 2014 - December 2015, Director, 19th Operations Group Special Activities Division, Little Rock AFB, Ark.
9. December 2015 - October 2016, Chief Pilot, 48 AS, Little Rock AFB, Ark.
10. October 2016 - June 2019, Commander, 327 AS, Little Rock AFB, Ark. (August 2018 - January 2019, Commander, 386th Expeditionary Logistics Readiness Squadron, Balad AB, Iraq)
11. June 2019 - present, Deputy Commander, 913th Airlift Group, Little Rock AFB, Ark.

FLIGHT INFORMATION (9 pt Arial bold; this section applies to flight rated personnel only [officer & enlisted].)

Rating: command pilot
Flight hours: more than 4,600
Aircraft flown: T-37, T-44, C-130E/H, C-130J

MAJOR AWARDS AND DECORATIONS (9 pt Arial bold; never use "one" for a single award.)

Meritorious Service Medal with four oak leaf clusters
Air Medal with two oak leaf clusters
Aerial Achievement Medal with four oak leaf clusters
Air Force Commendation Medal with oak leaf cluster
Joint Service Achievement Medal with oak leaf cluster
Air Force Achievement Medal with oak leaf cluster

EFFECTIVE DATES OF PROMOTION (9 pt Arial bold; use full rank, day and year in AP style (see Tongue & Quill for guidance.)

Second Lieutenant June 5, 1998
First Lieutenant June 5, 2000
Captain June 5, 2002
Major Feb. 1, 2008
Lieutenant Colonel July 1, 2013
Colonel June 7, 2019

(Current as of October 2019)

(Final drafts should be no more than two pages in length when printed.)