

U.S. Department of  
Homeland Security

United States  
Coast Guard



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United States Coast Guard  
Personnel Service Center

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1616  
09 Jul 2021

## MEMORANDUM

GILREATH.SHANNON.N [REDACTED] (b) (6)

From: S. N. Gilreath  
CG PSC

Reply to (b) (6)  
Attn of: [REDACTED]

To: W. G. Kelly  
CG ACADEMY (s)

Subj: PERMANENT RELIEF FOR CAUSE

Ref: (a) CG Academy Memo 1616 dtd 09 Jun 2021  
(b) Military Assignments and Authorized Absences, COMDTINST M1000.8  
(c) Administrative Investigation Manual, COMDTINST M5830.1A  
(d) Enlistments, Evaluations, and Advancements, COMDTINST M1000.2B  
(e) CG Academy Memo 1616 dtd 09 Jul 2021

1. Per reference (a), your request to permanently relieve for cause OSCM VerHulst, USCG, (b) (6), as Command Master Chief (CMC) of CG Academy, pursuant to the provisions of reference (b), is approved.

2. OSCM VerHulst's permanent relief for cause shall be documented on an Administrative Remarks (CG-3307) using the Performance and Discipline (P&D-7) entry. Please ensure that a RFC Employee Review is completed in Direct Access per reference (d), Chapter 4.C.2.C (9), specifically for the permanent relief for cause. Forward a signed copy of the Employee Review counseling report and the Administrative Remarks entry to CG PSC-EPM-2 within 60 days of this letter.

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Copy: CG ACADEMY  
PDR