

**UTAH AIR NATIONAL GUARD**

<b>ANNOUNCEMENT #</b>	<b>DATE</b>
Air 21-519	15 April 2021
<b>POSITION TITLE</b>	<b>MAXIMUM GRADE</b> <b>AFSC</b>
Electronic Integrated Systems Mechanic Leader	MSgt/E-7                                      2A871J/2A872J
<b>LOCATION OF POSITION</b>	<b>AREA OF CONSIDERATION</b>
151 <sup>st</sup> MXS, SLC, Utah	On Board AGR Only
<b>VACANCY REQUIREMENTS</b>	
Enlisted	Male/Female
<b>OPENING DATE</b>	<b>CLOSING DATE</b>
15 April 2021	29 April 2021
Concurrent with Tech job <b>UT-21-104-AF-11090562</b>	

**UTAH NATIONAL GUARD  
FULL-TIME VACANCY  
ANNOUNCEMENT  
SUBMIT APPLICATION TO:**

**UTAH NATIONAL GUARD  
ATTN: HRO-AGR-Air  
12953 S. Minuteman Drive  
DRAPER, UTAH 84020-9286  
TELEPHONE: (801) 432-4619**

**APPLICATIONS SUBMITTED IN POSTAGE  
PAID FEDERAL ENVELOPES ARE IN  
VIOLATION OF 18 USC SECTION 1719 AND  
WILL NOT BE CONSIDERED.**

**FAXED APPLICATIONS WILL NOT BE  
ACCEPTED.**  
<http://ut.ng.mil/Employment/Job-Board/>

**A. ELIGIBILITY REQUIREMENTS:**

1. Enlisted personnel must possess an AFSC compatible with SPMD upon selection for AGR duty. If there are no applicants who have the required AFSC, then the applicant must sign an agreement to retrain. Enlisted grades SrA (E-4) or below must possess an awarded three or higher skill level in the AFSC. Enlisted grades SSgt (E-5) or higher must possess an awarded five or higher skill level in the AFSC. **EXCEPTION:** Enlisted members currently serving in AGR status may be selected for a vacant position without an awarded 3-level AFSC in the advertised duty AFSC. An AGR not possessing the advertised AFSC must meet the minimum eligibility requirements for the AFSC and must agree in writing to retrain and successfully upgrade to the 3-level within 12 months of assignment to the AGR position or be reassigned to a position for which qualified or be removed from AGR status immediately.
2. Must meet physical qualifications outlined in AFI 48-123.
3. Applicants receiving or eligible to immediately receive a federal retirement annuity or a state annuity for service as National Guard technicians are not eligible for entry on an AGR tour.
4. Applicant for the AGR program should be able to complete 20 years of active federal service prior to reaching mandatory separation. Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation, must complete a Statement of Understanding indicating that they will not qualify for a regular retirement.
5. Applicant may not be selected for an initial AGR tour in grades E-8, E-9, O-4, O-5, or O-6 without approval from HRO.
6. Applicant must not have been previously separated for cause from active duty or a previous AGR tour.
7. Applicant's military grade cannot exceed the maximum military grade authorized. An over-grade applicant must indicate in writing a willingness to be administratively reduced in grade when assigned to the position.
8. If selectee is receiving an incentive/reenlistment bonus, contact the Military Personnel Flight Retention Office, 245-2441.
9. Any enlisted Airmen applying for a commissioning opportunity announcement must be qualified for commissioning at the time of application IAW ANGI 36-2005, Appointment of Officers in the Air National Guard of the United States and as Reserves of the Air Force. Assignment to the AGR tour will not become effective until the individual receives a commission in the ANG and as a Reserve of the Air Force.

**B. APPLICATION PROCEDURES: (Individuals who meet the basic qualification requirements must submit, as a minimum, the following forms):**

- a. NGB 34-1, *Application for Active Guard/Reserve (AGR) Position* (Dated 11 November 2013)
- b. Current Report of Individual Person (RIP) (may be obtained from vMPF at <https://ww3.afpc.randolph.af.mil/vmpf>)
- c. Most recent *Report of Individual Fitness* from Air Force Fitness Management System (AFFMS) ([https://www.my.af.mil/affms/cfm/fms/index.cfm?FuseAction=Fitness\\_Home](https://www.my.af.mil/affms/cfm/fms/index.cfm?FuseAction=Fitness_Home))

**IMPORTANT!!!**

Please read **DISCLAIMER:** You the applicant are responsible for the completion and turn-in of your application, all contents, and attachments. Incomplete applications will be considered "Not Qualified" because of lack of information. The HRO is not responsible to inform you that your packet is incomplete. When the qualification records are completed for the supervisor, the decision is final. Applications and associated documents will not be considered for future vacancy announcements. Do not submit original documents.

**YOU MUST BE AWARE OF THE CONTENTS OF THIS INSTRUCTION SHEET TO COMPLETE YOUR APPLICATION PROPERLY.**

**OTHER:**

1. If selected, individual must have a current physical exam IAW AFI 160-43.
2. As a condition of employment, the selectee agrees to attend all Unit Training Assemblies (UTA) and Annual Training (AT) with his or her unit of assignment.
3. The basic duties, responsibilities and qualifications are described on the reverse.

**SELECTING SUPERVISOR: SMSgt Ryan Carter**

**VICE: MSgt Joshua Sayers**

**APPLICATIONS MUST ARRIVE AT THE HUMAN RESOURCE MANAGEMENT OFFICE NO LATER THAN 1630 HOURS ON THE ABOVE CLOSING DATE.**

## Summary

This position works within an Air National Guard Aviation Wing, Maintenance Group, Aircraft Maintenance Squadron or Maintenance Squadron, Avionics Element, Avionics Shop or Communications/Navigation/ECM, Guidance and Control, ECM Pod or Test Station shop that supports aircraft. This is an Air National Guard dual status technician position that requires military membership, compatible military skill assignment and classification. The primary purpose of this position is to lead three or more employees who install, modify, overhaul, maintain, troubleshoot, repair, align, calibrate, and rebuild multi-system avionics complexes consisting of multiple completely integrated electronic avionics systems where the complex accomplishes a number of major functions. The worker in this career field must also possess the ability to perform on-or-off equipment maintenance on one or more complete electronic integrated systems associated with the assigned aircraft and/or maintenance on automatic flight control systems, instrument systems, inertial and radar navigation systems.

### DUTIES:

1. Leads a team (minimum of three mechanics) and works beside others performing Electronic Integrated Systems maintenance duties. Performs in-process inspections within the shop and on-site of repair, diagnostics, modification, overhaul and/or rebuild of integrated electronic systems and related support equipment. Performs personnel training evaluations and spot checks work. Determines whether quality standards are met by detailed inspection of electronic, electrical, mechanical and operational inspections methods. Investigates causes of critical or major defects and assures corrective actions are taken. Assures that all test and measuring equipment used in the integrated maintenance process is properly calibrated and meets required configuration. Inspects systems to determine if necessary modifications have been accomplished. Advises Aerospace Engineering personnel on the operation and maintenance effects of proposed Time Compliance Technical Orders (TCTO) modifications on new or existing equipment. Makes recommendations to depot engineering on TCTO changes. Performs final inspection of work upon completion. The Working Leader is "Red X" qualified. Interacts directly with aircrews for mission/sortie debrief and enhanced system troubleshooting. Responsible for final classification and acceptance of all equipment/material inspected. Inspections include visual, dimensional, electrical or electronic characteristics for conformance to appearance or tolerance requirements and a function/operation test. Assures that all required modification work orders have been applied and necessary records updated. (70%)

2. Directs on-equipment or off-equipment maintenance on one or more complete electronic integrated systems associated with the assigned aircraft, and/or maintenance on automatic flight control systems, instrument systems, inertial and radar navigation systems. Provides task oversight for employees in the accomplishment of work by the Electronics Integrated Systems Mechanic, WG-2610-13 trades and labor craftsmen. Receives general instructions and guidance from senior supervisor, and ensures that the instructions are carried out precisely by the work team in order to accomplish goals and objectives. Ensures that needed tech data, schematics, plans, blueprints, material, and test equipment is available prior to work initiation. Identifies and balances the workload. Monitors and reports on the status and progress of work. Assures that the supervisor's instructions on work priorities, deadlines, and quality requirements are met. Coaches the team in the selection and application of appropriate problems solving methods and techniques. Trains and arranges for training of team members in methods and techniques of team building and working in teams to accomplish work. Monitors and reports on the status of work in progress and upon completion, as required, to assure the supervisor's instructions on priorities, methods and quality have been met. Maintains the inspection program for area of responsibility and administrative reference materials, including relevant documents, policies, procedures, and written instructions from supervision is available to the team. Prepares reports and maintains records of work accomplishments. Represents the team in dealings with the supervisor for the purpose of obtaining resources and securing needed information or decisions from the supervisor on major work problems and issues. Approves emergency leave up to one day. Investigates causes of critical or major defects and assures corrective action is taken. May stop production to correct discrepancies or unsafe practices. (30%)

Performs other duties as assigned.