



**INSPECTOR GENERAL**  
**DEPARTMENT OF DEFENSE**  
4800 MARK CENTER DRIVE  
ALEXANDRIA, VIRGINIA 22350-1500

September 14, 2020

MEMORANDUM FOR UNDERSECRETARY OF DEFENSE FOR ACQUISITION AND  
SUSTAINMENT  
ASSISTANT TO THE SECRETARY OF DEFENSE FOR  
PUBLIC AFFAIRS  
DIRECTOR, DEFENSE MEDIA ACTIVITY

SUBJECT: Audit of Contracts Awarded and Administered by the Defense Media Activity  
(Project No. D2020-D000AV-0176.000)

We plan to begin the subject audit in September 2020. This audit is being conducted in response to allegations to the DoD Hotline. The objective of this audit is to determine whether Defense Media Activity personnel properly awarded and administered contracts in accordance with Federal and DoD regulations and guidance. We may revise the objective as the audit proceeds, and we will also consider suggestions from management for additional or revised objectives.

We will perform the audit at Defense Media Activity located in Fort Meade, Maryland. We may identify additional locations during the audit.

Please provide us with a point of contact for the audit within **5 days** of the date of this memorandum. The point of contact should be a Government employee—a GS-15, pay band equivalent, or the military equivalent. Send the contact's name, title, grade/pay band, phone number, and e-mail address to [audacs@dodig.mil](mailto:audacs@dodig.mil).

You can obtain information about the Department of Defense Office of Inspector General from DoD Directive 5106.01, "Inspector General of the Department of Defense (IG DoD)," April 20, 2012, as amended; DoD Instruction 7600.02, "Audit Policies," October 16, 2014, as amended; and DoD Instruction 7050.03, "Office of the Inspector General of the Department of Defense Access to Records and Information," March 22, 2013. Our website is [www.dodig.mil](http://www.dodig.mil).

If you have any questions, please contact [REDACTED]

or [REDACTED]

A handwritten signature in cursive script, reading "Theresa S. Hull".

Theresa S. Hull  
Assistant Inspector General for Audit  
Acquisition, Contracting, and Sustainment