

Instructions for Printing

- Print Range: All.
- Page Scaling: None.
- Click Auto-Rotate and Center

Properties/Finishing

- Orientation: Landscape.
- Document Options: Print on both Sides.

Instructions for Cutting and Folding

- Cut along vertical lines (no. 1 and 2 only).
- Fold parallel along fold marks in zig-zag/accordion manner. Use the fold marks of the following numbers as guides (no. 3, 4, 5, and 6).
- Keep booklet folded and cut to end format (scissors).



2

3

4

5

6



2

3

4

5

6



