

DEPARTMENT OF HOMELAND SECURITY
U.S. COAST GUARD

**COAST GUARD AUXILIARY PATROL ORDER
CONTINUATION SHEET**

(Instructions and Privacy Act Statement on page 2)

DATE	FY	DOCUMENT NUMBER
27		

PATROL # CLAIM FOR REIMBURSEMENT													
1. ITINERARY	DATE	TIME	LOCATION								AUTO/TRAILER DATA		
Departed Home/Office											Miles:		
Arrived Launch Site											Cost:		
Facility in Use													
Facility Use Ended													
Departed Launch Site											Miles:		
Returned Home/Office											Cost:		
2. LIST NAMES AND MEMBER # (AS APPROPRIATE) OF ALL PERSONNEL ON BOARD (less operator)													
A.				E.									
B.				F.									
C.				G.									
D.				H.									
3. REIMBURSABLE EXPENSES	RECEIVED IN KIND (GOVERNMENT PROVIDED)	TOTAL CREW/TRAINEEES/AUTHORIZED PASSENGERS										TOTAL	GRAND TOTAL
		OPR	A	B	C	D	E	F	G	H			
Breakfast	<input type="checkbox"/> Yes <input type="checkbox"/> No												
Lunch	<input type="checkbox"/> Yes <input type="checkbox"/> No												
Dinner	<input type="checkbox"/> Yes <input type="checkbox"/> No												
Fuel, Oil	<input type="checkbox"/> Yes <input type="checkbox"/> No												
Ice	<input type="checkbox"/> Yes <input type="checkbox"/> No												
Aircraft Flight Hours:		Type Aircraft:											
Trailer Costs, Ramp Fees, Lock Fees													
Other (Official Telephone Costs, etc.)													

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PART 1 - ORIGINAL COPY



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PART 2 - FINCEN COPY



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PART 3 - MEMBER COPY



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PART 4 - DIRAUX COPY



PRIVACY ACT STATEMENT

1. Authority: 14 USC 821 and 632.2.

2. Principal Purpose: Used to maintain accurate records of **(a)** patrols conducted by auxiliarists and **(b)** claims brought against the Coast Guard by auxiliarists following an authorized patrol.

3. Routine Uses: **(a)** to issue patrol orders and **(b)** to substantiate claims for reimbursement.

4. Disclosure: Voluntary. Failure to provide the requested information may **(a)** result in total or partial denial of amount claimed and **(b)** will prevent the issuance of patrol orders.

A. THE ORDER ISSUING AUTHORITY OR OPERATOR MUST ENTER INFORMATION IN THE FOLLOWING AREAS

ORDER #: Enter complete DAFIS document number beginning with document type 27.

PATROL #: CLAIM FOR REIMBURSEMENT: Enter the sequential patrol number after "PATROL #" and before "CLAIM FOR REIMBURSEMENT." For example, the original order form will contain patrol #1, so the first continuation sheet will contain patrols #2 and #3. Add sufficient Continuation Sheets, CG-5132-1, with appropriate sections completed for number of patrols indicated in "Perform the following...per current policy" paragraph of original order form, CG-5132.

B. THE OPERATOR SHOULD ENTER INFORMATION IN THE FOLLOWING AREAS

1. ITINERARY: Complete **ALL DATE, TIME AND LOCATION BLOCKS**. Fill in mileage or trailering costs, as authorized. Complete additional Continuation Sheet(s), CG-5132-1, if any, to be reimbursed for multi-patrol orders.
2. LIST NAME AND MEMBER # OF ALL PERSONNEL ON BOARD: Enter the name and member # (as appropriate) for **REQUIRED** crew plus all trainees and passengers authorized to be on board, but **DO NOT** list the operator.
3. REIMBURSABLE EXPENSES: **FINCEN will compute meal reimbursements based on current BAS rates:** Mark boxes of items received in kind (those furnished by the Coast Guard or sometimes from a Coast Guard authorized vendor). If item, other than meals, was not received in kind, mark NO and enter total dollar amount. However, do not enter anything in Total Crew/Trainees/Passengers Breakfast, Lunch or Dinner boxes, except a mark to indicate it was received. "Reimbursable" orders must be returned even if no reimbursement is desired or the patrol was not accomplished. If no reimbursement is desired, or necessary because patrol was not accomplished, mark the orders as such and return to order issuing authority.