



DEPARTMENT OF THE AIR FORCE
AIR FORCE RESERVE COMMAND

DATE

MEMORANDUM FOR RECORD

FROM: 22 AF/CC

SUBJECT: Approval of Official Travel

References: (a) Secretary of Defense Memorandum, "Travel Restrictions for DoD Components in Response to Coronavirus Disease 2019" 11 March 2020
(b) Deputy Secretary of Defense Memorandum, "Stop Movement for all Domestic Travel for DoD Components in Response to Coronavirus Disease 2019" 13 March 2020
(c) Secretary of the Air Force Memorandum, "Travel Restrictions Delegation of Authority" 16 March 2020

1. I approve the following official travel in accordance with reference (c):

Name:
Purpose:
Dates:
Location:
Self-quarantine dates:

2. I fully counseled member to take all necessary precautions including following appropriate social distancing procedures and avoiding travel through high-risk areas. Member is also aware that a 14-day self-quarantine period might be required at the completion of travel.

3. I will retain this memo on-file as documentation of approval.

JOHN P. HEALY, Major General, USAF
Commander

1st Ind

I have been counseled on the possible risks based on requirement to perform mission essential travel. I will take all necessary precautions to ensure my safety.

JOHN D. DOE, Lt Col, USAF