THIS IS A CONCURRENT ANNOUNCEMENT

Vacancy Announcement No. 20-023-E-AIR Open Date: 16 March 2020 Close Date: 30 March 2020
USAJobs Vacancy No. IN-10688176-AF-20-021

Position Title: Aircraft Mechanic Supervisor
Technician Position Title: Aircraft Mechanic Supervisor
Air Force Specialty Code (AFSC): 2A390
Minimum Military Grade: MSgt/E7
Civilian Grade Range: WS-10
Security Clearance: Secret
Vice: Lehman, Nathaniel A

Unit/Location
122D MXS
Fort Wayne, IN

Position No: 10222721C

AREA OF CONSIDERATION

On-Board (Stateside)
- This announcement is only open to On-Board permanent Active Guard Reserve (AGR) Members of the Indiana National Guard.

MILITARY DUTY TOUR TYPE

- **Length of Tour:** IAW ANGI 36-101, paragraph 6.2.1., Initial tours will not exceed 6 years. Follow-on tours will not exceed six years and will not be extended beyond an Enlisted Airman’s Expiration Term of Service (ETS) or an Officer’s Mandatory Separation date (MSD).
- **Appointment:** The publication of AGR orders by HRO will be the official appointment into the Indiana Air AGR program. *No commitment* will be made by the command to any applicant prior to the review of qualifications by the HRO and TAG approved appointment through the Officer Action Board (if applicable).

AIR NATIONAL GUARD MEMBERSHIP

- This vacancy announcement will be an initial active duty tour of three (3) to six (6) years IAW INANG – HRO Policy Memo #19-001. Subsequent tours will be from three (3) to six (6) years. The Selected Applicant will be placed in Active Guard/Reserve (AGR) Military status under Title 32, USC, Sec 502(f).
- The incumbent will participate with the unit of assignment during unit training assemblies and training periods.
- After an applicant is selected for this position incumbent will be assigned to AFSC 2A390/8852 Position Title Aircraft Mechanic Supervisor located at 122D MXS Position Number 20-023-E-AIR
- The wearing of the Air Force uniform as prescribed in AFI 36-2903 is required for the incumbent of this position. Acceptance of the position constitutes concurrence with these requirements as conditions of employment.
- Military Grade Inversion is strictly prohibited in the National Guard AGR Program.

DUTIES AND RESPONSIBILITIES

Manages maintenance activities engaged in planning, inspecting, repairing, and servicing fighter/remotely piloted aircraft (RPA) and support equipment (SE). Plans and organizes fighter/RPA aircraft maintenance activities. Plans, organizes, and manages maintenance activities for repair of aircraft and associated SE.
Responsible for maintenance planning and inspecting. Coordinates with supply, operations, and other support activities to improve procedures and resolve problems. Directs fighter/RPA aircraft maintenance activities. Evaluates and directs processes used in inspecting, maintaining, and servicing aircraft, components, and SE. Prioritizes maintenance and repair functions. Supervises preparation of maintenance forms for aircraft repair, inspection, and parts replacement. Directs aircraft battle damage repair and crash recovery operations. Inspects and evaluates aircraft maintenance activities. Inspects maintenance performed on fighter/RPA aircraft, systems, and components. Evaluates maintenance units to determine operational status and to provide assistance in solving maintenance, supply, and personnel problems. Interprets and discusses inspection findings, and recommends action to correct deficiencies. Performs aircraft maintenance management functions. Resolves problems and interprets technical publications for inspecting, maintaining, and modifying aircraft and SE. Ensures submission of deficiency reports. Ensures funds and resources are projected to support maintenance effort, and are managed to optimize mission accomplishment. Ensures unit meets mobility requirements.

**KNOWLEDGE, SKILLS, AND ABILITIES (KSA) REQUIRED FOR POSITION**

- **Knowledge.** Knowledge is mandatory of: electrical and mechanical principles applying to aircraft and SE; concepts and application of maintenance directives; maintenance data reporting; interpreting and use of maintenance data reports and technical orders; Air Force supply procedures; resource management; and proper handling, use, and disposal of hazardous waste and materials.
- **Education.** Not used.
- **Training.** Not used.
- **Experience.** For award of AFSC 2A390, qualification in and possession of AFSC 2A373, 2A374, 2A375, 2A3X7, or 2A3X8 is mandatory. Also, experience is mandatory managing or directing functions such as inspecting and maintaining aircraft and SE.

**OTHER REQUIREMENTS**

- Member must not have been previously separated from active duty or a previous AGR tour “for cause”.
- Once selected, AGR members must remain in the position to which initially assigned for a minimum of twenty-four (24) months.
- Applicants must meet requirements of AFI 36-2905 Air Force Fitness Program.
- Applicants must have sufficient time remaining on current ANG enlistment or mandatory removal date to complete AGR Tour.
- Applicants will be able to complete 20 years Total Active Federal Military Service prior to reaching mandatory separation date.
- Once selected, members must maintain qualifications for mobilization and attend all Unit Training Assemblies (UTA), exercises, and periods of annual training.
- **Medical/Physical:** Applicants must meet any medical standards or physical requirements designated for the position.
- **Direct Deposit/Electronic Fund Transfer Program:** Selected candidate is required to participate as a condition of employment.

**INSTRUCTIONS FOR APPLYING:** Incomplete/Expired paperwork will NOT be considered

1. **Required:** NGB Form 34-1, Application for Active (AGR) Position, dated 11 Nov 2013; previous versions are obsolete. Announcement number & position title must be annotated on the form. (i.e. “19-XXX-X-AIR”)
2. **Required:** Current PASSING Individual Fitness Assessment within the last 12 months. Selectee must meet the minimum requirements for each fitness component in addition to an overall composite of 75 or higher for entry into the AGR program. For members with a documented DLC prohibiting them from performing one or more components of the Fitness Assessment, an overall “PASS” rating is required.
3. **Required:** Current Report of Individual Person (RIP), within the last 90 days. For AF/ANG, you can obtain your Records Review RIP from your FSS/CSS or go to [https://w45.afpc.randolpf.af.mil/AFPCSecureNet40/CheckPortal.aspx](https://w45.afpc.randolpf.af.mil/AFPCSecureNet40/CheckPortal.aspx) (RIP must show your ASVAB scores and awarded AFSCs). RIP must be no more than 30 calendar days old.

4. **Required:** if applicable: A signed memo to willingly take a demotion; for enlisted members, higher ranking to the appointment factors.

5. **Optional:** Resume, Letter of Recommendation, DD214, EPRs/OPRs

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**SUBMISSION OF APPLICATION**

- Applications must arrive at the HRO Applications Inbox at the following email address: [ng.in.inarng.mbx.mdihrweb@mail.mil](mailto:ng.in.inarng.mbx.mdihrweb@mail.mil) no later than 2359 Eastern Standard Time on the closing date of the job announcement.
- Applications MUST be complete upon initial submission in one single PDF package, emailed with the proper naming convention of Last Name-Announcement number (i.e. Last Name-19-XXX-X-AIR) in the subject line. If the application packet is too large to be sent in one email, break the packet into two separate attachments and send it in two separate emails. If sending multiple emails, subject line must end in 1 of 2, 2 of 2 (i.e. Last Name-19-XXX-X-AIR 1of 2, 2 of 2).
- Encrypt emails for your protection.
- Applications will be reviewed after the closing date: Disqualification notifications will be emailed to applicants after the announcement closing date.
- If you need to update a previously submitted package, and it is before the closeout date, you must send a new completed package with the updated information. Sending only the updates will disqualify your package, as incomplete packages are not accepted.

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**POINT OF CONTACT**

HRO REMOTE DESIGNEE: Alvarado Lawson, Laura MSgt  
CONTACT INFORMATION: 260-478-3134

SELECTING OFFICIAL: CMSgt Jon G. Beam  
CONTACT INFORMATION: 317-247-3390

HRO JFHQ: Mrs. Cotelia Ford  
CONTACT INFORMATION: 317-247-3390

**INSTRUCTIONS TO COMMANDERS/SUPERVISORS:** IAW ANGI 36–101 Paragraph 4.1.7.1 this position vacancy announcement will be given the broadest possible dissemination. A copy of this announcement will be posted on your unit/activity bulletin board. Selecting Official will contact qualified applicants for interviews. After NGIN-PEH-A approves the selection package, NGIN-PEH-A will send a notification letter to all applicants of their selection/non-selection. The selection of an applicant is not final until the individual has been notified by NGIN-PEH-A. After the selecting official makes a selection, the “routing” of the selection package begins and ends with NGIN-PEH-A.