

# **KSARNG EDUCATION AND INCENTIVES BRIEF REQUEST FORM**

Purpose: KSARNG units/offices requesting the Education & Incentives Office to provide a briefing. Requests will be submitted NLT 14 days prior to requested briefing date in order for the Education & Incentives staff to coordinate travel plans/costs.

Today's Date: \_\_\_\_\_

Unit/Office: \_\_\_\_\_

POC (Rank/First and last Name) \_\_\_\_\_

POC's phone number: \_\_\_\_\_

Date(s) Requested: 1st Choice: \_\_\_\_\_ 2nd Choice: \_\_\_\_\_

Time of briefing: Start time: \_\_\_\_\_ End Time: \_\_\_\_\_

Briefing Location (Address): \_\_\_\_\_

Number of Soldiers expected to attend: \_\_\_\_\_

Audience being Briefed: \_\_\_\_\_

Automation Available: \_\_\_\_\_

## **Specific Topics to be Briefed (Check all that apply):**

Federal Tuition Assistance

State Tuition Assistance

GI Bill/Kicker

Bonuses

Student Loan Repayment

Credentialing

ROTC/Scholarships

OCS/WOCS

Submit to the Education/Incentives office at: [ng.ks.ksarng.mbx.education-services@mail.mil](mailto:ng.ks.ksarng.mbx.education-services@mail.mil)

Request is: Approved  Denied

Comments: \_\_\_\_\_