



DEPARTMENT OF DEFENSE
DEFENSE PRIVACY AND CIVIL LIBERTIES DIVISION

241 18TH STREET SOUTH, SUITE 101
ARLINGTON, VA 22202-3405

October 20, 2014

MEMORANDUM FOR DEFENSE FINANCE AND ACCOUNTING SERVICE (DFAS)
PRIVACY OFFICE

SUBJECT: Justification for the Continued Use of Social Security Numbers in DITPR Systems –
Accepted

Thank you for completing your review of Social Security Number (SSN) use within your systems. After review, the Defense Privacy and Civil Liberties Division has accepted your justifications for continued use of the SSN (see attached). Further review of these systems will not be required under DoD's current SSN Reduction plan. While these systems have been identified as still requiring collection, maintenance, and use of the SSN, you must continue to ensure that this data is afforded the highest protections practicable through use of appropriate administrative, technical and physical safeguards. Please maintain a copy of your justification and this memo in your records.

If you have any questions, please contact Ms. Viki Halabuk at (703) 571-0070 or e-mail wiki.l.halabuk.civ@mail.mil.

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Date: 2014.10.24 15:40:29 -0400

Samuel P. Jenkins
Director for Privacy

Attachment:
As stated

**SSN Use Justification Memo for
DEFENSE FINANCE AND ACCOUNTING SERVICE (DFAS)
October 20, 2014**

| DITPR Number | System Name | Acronym | Accepted Justification |
|---------------------|--|----------------|---|
| 10 | Business Management Redesign | e-Biz | (7) Federal Taxpayer Identification Number |
| 18 | Integrated Accounts Payable System | IAPS | (7) Federal Taxpayer Identification Number |
| 36 | Automated Disbursing System | ADS | (8) Computer Matching |
| 97 | myPay | | (7) Federal Taxpayer Identification Number |
| 99 | Integrated Automated Travel System | IATS | (4) Interaction with Financial Institutions |
| 100 | Automated Time Attendance and Production System | ATAAPS | (8) Computer Matching |
| 101 | Integrated Garnishment System | IGS | (7) Federal Taxpayer Identification Number |
| 835 | Consolidated Returned Items Stop Payment System | CRISPS | (8) Computer Matching |
| 861 | Salary Offset Reporting System | SORS | (8) Computer Matching |
| 887 | Standard Negotiable Instrument Processing System | SNIPS | (8) Computer Matching |
| 3115 | Computerized Accounts Payable System | CAPS-W | (7) Federal Taxpayer Identification Number |



DEFENSE FINANCE AND ACCOUNTING SERVICE
4800 MARK CENTER DR.
ALEXANDRIA, VA 22350-3000

DFAS-ZT

August 7, 2014

MEMORANDUM FOR DEFENSE PRIVACY AND CIVIL LIBERTIES OFFICE

SUBJECT: Justification for the Use of the Social Security Number (SSN) and/or Tax Identification Number (TIN) – Automated Time Attendance and Production System (ATAAPS)

The Defense Finance and Accounting Service employs a system called Automated Time Attendance and Production System (ATAAPS) provides an automated, single-source input for reporting and collecting time and attendance (T&A) and labor data and passing the information to interfacing payroll and accounting systems. ATAAPS allows for an initial, automated build of employee records into the ATAAPS database and also provides for a periodic, automated reconciliation between the DCPS Master Employee Record (MER) file and the ATAAPS database. The data contains SSNs and TINs required for payment, collection, and tax reporting purposes. The last signed Privacy Impact Assessment (PIA) performed as part of the accreditation process was completed and signed on February 1, 2013

The justification for the use of the SSN and/or TIN is DoDI 1000.30, Enclosure 2, Paragraph 2.c. (8), "Computer Matching" and (11), "Legacy System Interface". Financial institutions may require that individuals provide the SSN as part of the process to open accounts. It may, therefore, be required to provide the SSN for systems, processes, or forms that interface with or act on behalf of individuals or organizations in transactions with financial institutions.

The authority for this DoD information system to collect, use, maintain, and/or disseminate Personally Identifiable Information (PII) is found in the following: 5 U.S.C. 301, Departmental Regulations; Department of Defense Financial Management Regulations, Chapter 20; 31 U.S.C. Sections 3511, 3512 and 3513; and E.O. 9397 (SSN). The System of Records Notice (SORN) identifier for this system is T7335a, while the DoD IT Portfolio Repository (DITPR) identifier for this system is 100.

Justification for the use of the SSN and/or TIN does not constitute blanket permission to use such data. The ATAAPS application supports payment, collection and reporting for DoD components. The SSN and TIN must continue to be collected and stored in order to disburse payments, process collections, and handle tax reporting requirements established by the Internal Revenue Service. The system in question, ATAAPS, has established user roles that safeguard the SSN and TIN.

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Date: 2014.10.01 16:40:53 -0400

Jerry S. Hinton
Director, Information and Technology