



DEPARTMENT OF DEFENSE  
DEFENSE PRIVACY AND CIVIL LIBERTIES OFFICE  
241 18<sup>TH</sup> STREET SOUTH, SUITE 101  
ARLINGTON, VA 22202-3405

July 15, 2014

MEMORANDUM FOR DEFENSE FINANCE AND ACCOUNTING SERVICE PRIVACY  
OFFICE

SUBJECT: Justification for the Continued Use of Social Security Numbers in DITPR SystemS –  
Accepted

Thank you for completing your review of Social Security Number (SSN) use within your systems. After review, the Defense Privacy and Civil Liberties Office has accepted your justifications for continued use of the SSN (see attached). Further review of these systems will not be required under DoD's current SSN Reduction plan. While these systems have been identified as still requiring collection, maintenance, and use of the SSN, you must continue to ensure that this data is afforded the highest protections practicable through use of appropriate administrative, technical and physical safeguards. Please maintain a copy of your justification and this memo in your records.

If you have any questions, please contact Ms. Viki Halabuk at (703) 571-0070 or e-mail [viki.l.halabuk.civ@mail.mil](mailto:viki.l.halabuk.civ@mail.mil).

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Samuel P. Jenkins  
Director for Privacy

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Attachment:  
As stated.

**SSN Use Justification Memo for  
Defense Finance and Accounting Service  
July 15, 2014**

<b>DITPR Number</b>	<b>System Name</b>	<b>Acronym</b>	<b>Accepted Justification</b>
30	Departmental Cash Management System	DCMS	(8) Computer Matching and (11) Legacy System Interface
93	Defense Civilian Pay System	DCPS	(4) Interactions With Financial Institutions, (7) Federal Taxpayer Identification Number, and (8) Computer Matching
98	Defense Retiree and Annuitant Pay System	DRAS	(1) Geneva Conventions Serial Number and (7) Federal Taxpayer Identification Number
853	myInvoice		(7) Federal Taxpayer Identification Number and (8) Computer Matching



**DEFENSE FINANCE AND ACCOUNTING SERVICE**  
**ARLINGTON**  
4800 MARK CENTER DR.  
ALEXANDRIA, VA 22350-3000

MEMORANDUM FOR DEFENSE PRIVACY AND CIVIL LIBERTIES OFFICE

SUBJECT: Justification for the Use of the Social Security Number (SSN) – myInvoice

The Defense Finance and Accounting Service (DFAS) utilizes a system named myInvoice, a web based query and reporting system, that consolidates contractor and vendor invoice status and payment data from the entitlement systems for access by government and private sector DFAS customers. myInvoice contains Personally Identifiable Information (PII) data and SSNs.

The SSN may be provided in free form fields on files received daily from entitlement systems containing daily invoice status and payment data. Currently, only government users are required to register for access to myInvoice with their SSN (masked at input and thereafter). This is done to allow for a systemic check to be performed against data in the DFAS Corporate Electronic Funds Transfer (CEFT) tables for a valid current employee match, which is required for government registration approval.

The SORN for myInvoice is T7801. A PIA assessment on myInvoice was approved on October 19, 2010.

The justifications for the use of the SSN are DoDI 1000.30, Enclosure 2, Paragraph 2.c.(7) “Federal Taxpayer Identification Number” and 2.c.(8) “Computer Matching”. The Taxpayer Identification Number (TIN) is reported to myInvoice on the invoice status and payment data files from the entitlement systems. Individuals who operate a business under their own name may use their SSN as the TIN. Non-foreign vendors register in myInvoice with their company’s TIN and CAGE and/or DUNS and that information in those registrations are also matched against current valid data in the CEFT from the System for Award Management (SAM).

The DoD Information Technology Portfolio Registry (DITPR) number for myInvoice is 853.

My point of contact for this is Dee Walter. Ms. Walter can be reached by email at [dee.walter@dfas.mil](mailto:dee.walter@dfas.mil) or phone (614) 701-2298.

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Jerry S. Hinton  
Director, Information and Technology