



## **You MUST have the following documents:**

- Career Data Brief (**vMPF**)
- Copy of Driver's License
- Individual medical Readiness (**Portal**)
- Fitness Test Scores. Must be current to Date of separation (**Portal**)
- Last 3 EPRs/OPRs (**vMPF**)
- Last PHA from Medical Records on SF 600
  - **Let them know it's for Palace Front/Palace Chase/With Color Vision/Depth Perception**
- Request AF 422 with current PULHES from the local base Medical Facility
- Schedule your separation physical (DD Form 2807-1 & DD Form 2808). Please call the clinic after your SHPE to coordinate pick up
- Separation Order (AF IMT 100)
- Pilots only - DD form 2992

**\*\*\*It is very important that you get your SHPE (Separation physical) completed as soon as possible. You are not cleared to join until this is reviewed. \*\*\***

If you are applying for an interview position, I will also need current resume, and last 3 EPR's/OPR's this also applies for all IMA positions.

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