Summary. This regulation provides guidance on Sending State Forces (SSF) activities and assigns responsibilities for coordinating those activities.

Summary of change: This revision updates the procedures for the SSF Forum and for working group (WG) meetings, and makes administrative changes throughout.

Applicability. This regulation applies to personnel in the Army in Europe who coordinate with SSF in Germany.

Records Management Records created as a result of processes prescribed by this regulation must be identified, maintained, and disposed of according to AR 25-400-2. Record titles and descriptions are available on the Army Records Information Management System website (https://www.arims.army.mil).

Supplementation. Organizations will not supplement this regulation without the approval of the USAREUR Judge Advocate.

Suggested Improvements. The proponent of this regulation is the USAREUR Judge Advocate (mil 537-0606). Users may suggest improvements to this regulation by sending DA Form 2028 to the Office of the Judge Advocate (AEJA), HQ USAREUR, Unit 29351, APO AE 09014-9351.

Distribution. This regulation is available only electronically and is posted in AEPUBS at https://www.aepubs.eur.army.mil.
1. PURPOSE

a. This regulation prescribes the responsibilities of Army in Europe organizations for coordinating Sending State Forces (SSF) activities. The six Sending States are—

(1) Belgium.

(2) Canada.

(3) France.

(4) The Netherlands.

(5) The United Kingdom.

(6) The United States of America.

b. SSF activities—

(1) Are bilateral or multilateral engagements between the United States and other Sending States that relate to the rights and obligations of forces stationed in Germany.

(2) Include meetings, discussions, and correspondence undertaken by all or some of the six Sending States in Germany and the host nation (HN), Germany.

(3) Do not include NATO activities conducted by NATO organizations.

(4) Reinforce Sending States’ rights and fulfill their obligations under—

(a) The SOFA and the Agreement to Supplement the Agreement Between the Parties to the North Atlantic Treaty Organization Regarding the Status of Their Forces With Respect to Foreign Forces Stationed in the Federal Republic of Germany (Supplementary Agreement).

(b) Other related administrative agreements made between Germany and all or some of the Sending States.
2. REFERENCES


d. AR 25-400-2, The Army Records Information Management System.

e. DA Form 2028, Recommended Changes to Publications and Blank Forms.

3. EXPLANATION OF ABBREVIATIONS AND TERMS
The glossary defines abbreviations.

4. SSF ACTIVITIES
SSF activities are coordinated through a system of meetings and liaisons, referred to collectively as the Sending States Forces Forum (SSF Forum). The SSF Forum comprises representatives of the six signatory States to the Supplementary Agreement (SA) to the NATO Status of Forces Agreement, collectively referred to as the SSF; and the host nation (HN). The SSF Forum provides the opportunity for collective consideration of matters of common interest to the six signatory States, such as the status and official duties of their respective forces, whether stationed in Germany or present in Germany temporarily. The Forum maintains a collective dialogue with the HN. The work of the SSF Forum is generally undertaken at conferences and meetings as follows:

a. Force Commanders Conference. The Force Commanders Conference is a formal meeting of the senior commanders (or their representatives) of the six SSF having personnel stationed in Germany, and of the senior commander of the HN. The Deputy Commanding General (DCG), USAREUR, is referred to as a U.S. SSF force commander. The group meets once a year or as required to consider and make decisions on recommendations adopted by the different working groups (WGs) (established in subparagraphs b and c below.). The respective commander of the conference’s HN will serve as the annual chairman of the SSF WG.
b. **WG Meetings.** A WG meeting is an informal meeting of SSF heads of mission (SSF HOM) and the host nation head of mission (HN HOM). It is held three times a year at a location that alternates between the Sending States and the HN. WG meetings will be topical and will provide the opportunity for short national updates and discussions on topics of importance or mutual interest. Two meetings will focus on accommodation; and on training, exercises, and movement, respectively. The third meeting will be in preparation for the annual Force Commanders Conference and will address a variety of topics, such as accommodation, construction, employment, environment; exercises, training, and movement; and any other legal topics as required.

c. **Special Meetings.** Special meetings may be held as required throughout the year.

5. **RESPONSIBILITIES**

a. The Director, Government Relations Division, Office of the Deputy Chief of Staff, G5, HQ USAREUR—

   (1) Acts as the head of the U.S. Sending State mission representing the Army in Europe and the U.S. Forces at WG meetings.

   (2) Ensures that the CG, USAREUR, and the appropriate HQ USAREUR and IMCOM-Europe staff members receive information on SSF related topics affecting their areas of operations.

   (3) Prepares invitations, agenda topics, and lists of attendees; arranges for meals and lodging; and carries out other functions necessary for hosting WG meetings and the Force Commanders Conference when the United States is the hosting nation.

   (4) Hosts appropriate social functions for SSF activities when the United States is hosting the conference or meetings.

   (5) Attends other SSF meetings and performs other functions when appropriate.

b. The USAREUR Judge Advocate appoints—

   (1) A permanent advisor to the U.S. delegation of the Force Commanders Conference and WG meetings.

   (2) A legal subject matter expert (SME) to represent the Army in Europe at consultative group meetings, to attend the Force Commanders Conference and WG meetings; and, as necessary, to prepare a summary of matters raised at those meetings.

c. Responsible agents will—

   (1) Represent the Army in Europe at WG meetings. The responsible agents and the respective working groups they lead are as follows:

      (a) IMCOM-Europe: Accommodations and Environment.

      (b) IMCOM-Europe: Construction Contracting (ABG 75).
(c) USAREUR G6: Telecommunications.

(d) Chief, G37, Office of the Deputy Chief of Staff, G3, HQ USAREUR: Training and Exercises Directorate: Training and Exercises.

(2) Appoint SMEs from their respective command or HQ USAREUR staff office and other HQ USAREUR staff offices to participate in WG meetings as required.

(3) Coordinate on matters raised at WG meetings and prepare correspondence related to those topics. Responsible agents will coordinate correspondence concerning significant SSF matters with the Director, G5 Government Relations Division (para 4).

(4) Provide agenda topics, lists of U.S. attendees, and SSF correspondence to be sent to the SSF as required.

d. Commanders and heads of HQ USAREUR staff offices will ensure that the participation and interests of USEUCOM and other DOD components are considered during SSF meetings.
## Glossary

<table>
<thead>
<tr>
<th>Abbreviation</th>
<th>Full Form</th>
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<tbody>
<tr>
<td>ABG 75</td>
<td>Auftragsbautengrundsätze 1975</td>
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<tr>
<td>CG, USAREUR</td>
<td>Commanding General, United States Army Europe</td>
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<tr>
<td>DCG, USAREUR</td>
<td>Deputy Commanding General, United States Army Europe</td>
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<td>DOD</td>
<td>Department of Defense</td>
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<td>HN</td>
<td>Host nation</td>
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<td>HN HOM</td>
<td>Host nation head of mission</td>
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<tr>
<td>HQ USAREUR</td>
<td>Headquarters, United States Army Europe</td>
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<tr>
<td>IMCOM-Europe</td>
<td>United States Army Installation Management Command Europe</td>
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<tr>
<td>JA</td>
<td>Judge advocate</td>
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<td>NATO</td>
<td>North Atlantic Treaty Organization</td>
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<td>SA</td>
<td>Supplementary agreement</td>
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<tr>
<td>SME</td>
<td>Subject-matter expert</td>
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<td>SOFA</td>
<td>Status of Forces Agreement</td>
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<td>SSF</td>
<td>Sending State Forces</td>
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<td>SSF HOM</td>
<td>Sending State Forces head of mission</td>
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<td>U.S.</td>
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<td>Deputy Chief of Staff, G6, United States Army Europe</td>
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<tr>
<td>USEUCOM</td>
<td>United States European Command</td>
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<tr>
<td>WG</td>
<td>Working group</td>
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