

COMMAND/ACTIVITY LETTERHEAD

OFFICE SYMBOL

DATE

MEMORANDUM FOR Headquarters, United States Army, Europe, and Seventh Army, DoD Contractor Personnel Office, Unit 29150, APO AE 09100

SUBJECT: Technical Expert or Troop Care or Analytical Support Job Offer Not Accepted

1. The following individual (s) was/were approved for Troop Care/Technical Expert/Analytical Support status as defined in Article 72/73, North Atlantic Treaty Organization (NATO) Status of Forces Agreement (SOFA) Supplemental Agreement but did not accept employment with (Contractor Company Name).

- a. Name
- b. SSN
- c. Company
- d. Contract number
- e. Place of work

2. Please contact the undersigned at DSN XXX-XXXX if you have any questions.

COR/POC Signature