

DEPARTMENT OF HOMELAND SECURITY  
U.S. COAST GUARD

**OFFICER CANDIDATE SCHOOL AGREEMENT**

**OFFICER CANDIDATE SCHOOL AGREEMENT**  
**between the**  
**UNITED STATES OF AMERICA**  
**U.S. DEPARTMENT OF HOMELAND SECURITY**  
**UNITED STATES COAST GUARD**  
**and**

\_\_\_\_\_  
*(Full Name of Candidate, an Enlisted Member of the  
Coast Guard or Coast Guard Reserve)*

This agreement is entered into between the United States of America, Department of Homeland Security, United States Coast Guard, represented by the officer signing this agreement, and the above named Candidate, an enlisted member of the U.S. Coast Guard (USCG) or U.S. Coast Guard Reserve (USCGR).

WHEREAS, Candidate volunteers for training under the Officer Candidate Program of the Coast Guard Reserve; and

WHEREAS, both parties understand that this agreement will not be effective until the Candidate is accepted and enlisted for Officer Candidate training.

THEREFORE, the parties hereto agree as follows:

1. If selected for the Officer Candidate Program, Candidate agrees to accept assignment to, and serve for the duration of Officer Candidate School.
2. Upon completion of Officer Candidate School, the Candidate will accept an appointment as an Ensign in the U.S. Coast Guard or U.S. Coast Guard Reserve, whichever is offered, and will serve on active duty for a period of three (3) years if a Reserve appointment is accepted; or a minimum period of three (3) years, if a Regular appointment as a temporary officer is accepted, unless sooner released by competent authority.
3. If assigned to Officer Candidate School while serving on active duty, Candidate understands that, if he/she does not complete Officer Candidate School, or if he/she is not recommended for appointment, he/she will be assigned as follows:
  - (a) If enlisted in the USCG, to complete his/her current enlistment;
  - (b) If enlisted in the USCGR, to serve on active duty in an enlisted status in accordance with the terms of his/her original enlistment.
4. If assigned while serving on inactive duty, the Candidate understands that if he/she does not complete Officer Candidate School, or if he/she is not recommended for appointment, he/she will be required to fulfill the terms of his/her original enlistment in the USCGR. He/she further understands that such service will be in an enlisted status in the rate which he/she held when he/she was accepted for Officer Candidate School and that, if an active service obligation does not exist, he/she will be released to inactive duty, if he/she so requests.
5. Candidate understands that:
  - (a) If enlisted in the USCG, voluntary dis-enrollments will not be permitted prior to week six (6).
  - (b) If enlisted in the USCGR, voluntary dis-enrollments will not be permitted prior to week six (6) and after week thirteen (13).
6. The Candidate understands that if a National Agency Check has not been administered prior to acceptance to Officer Candidate School, then such a check will be conducted, and that the Candidate's commission as Lieutenant (junior grade) may be vacated under the provision of 14 USC 214.



IN WITNESS WHEREOF, the parties hereto have executed this agreement on the \_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_ .

UNITED STATES OF AMERICA

\_\_\_\_\_  
*(By Direction)*

\_\_\_\_\_  
*(Signature of Candidate)*

\_\_\_\_\_  
*(Service Number)*

\_\_\_\_\_  
*(Present Duty Station)*

**PRIVACY ACT STATEMENT**

In accordance with 5 USC 552a(e)(3), the following information is provided to you when supplying personal information to the U.S. Coast Guard:

**AUTHORITY:** 14 USC 214(a) and 10 USC 593.

**PURPOSE:** The information on the form is primarily used as an identifier of the person who signs, thus indicating that the person is in agreement with the terms of OCS.

**ROUTINE USE:** For administrative verification of applicant's compliance with the agreement.

**DISCLOSURE:** Disclosure of this information is voluntary, but failure to sign the agreement would result in non-appointment to OCS.

