

DEPARTMENT OF HOMELAND SECURITY  
U.S. Coast Guard  
**MORALE FUND FINANCIAL STATEMENT**

REPORT TYPE:     REGULAR     CORRECTED     RELIEF     FINAL

REPORTING UNIT	UNIT PHONE	COGNIZANT AUTHORITY	PERIOD COVERED	CLOSING DATE
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ITEM	NET WORTH	ITEM	ASSETS AND LIABILITIES	END OF PERIOD
1	NET WORTH BROUGHT FORWARD (ITEM 9 PREVIOUS REPORT)	10	CHECKING ACCOUNT BALANCE	
2	CGES FUNDING	11	CASH ACCOUNT/CASH ON HAND	
3	NET PROFIT MWR ACTIVITIES (SAME AS TOTAL ON CG-2985a BLK A-13)	12	SAVINGS ACCOUNT	
4	OTHER RECEIPTS/INCOME	13	*ACCOUNTS RECEIVABLE	
5	TOTAL INCOME FOR PERIOD (ITEMS 2 THROUGH 4)	14	RESALE INVENTORY	
6	MORALE EXPENDITURES	15	TOTAL ASSETS (ITEMS 10 THROUGH 14)	
7	LOSSES AND TRANSFERS	16	*ACCOUNTS PAYABLE/OTHER LIABILITIES	
8	TOTAL EXPENDITURES (ITEMS 6 PLUS 7)			
9	NET WORTH (ITEM 1 PLUS 5 LESS 8) Must match line 17	17	NET WORTH END OF PERIOD (ITEM 15 LESS 16) Must match line 9	
			RECONCILIATION OF CHECKING ACCOUNT	
		18	BANK BALANCE BY LATEST STATEMENT DATED:	
		19	DEPOSITS ENTERED IN CHECKBOOK, NOT ON ABOVE STATEMENT	
		20	TOTAL OF ITEMS 18 AND 19	
		21	OUTSTANDING CHECKS (DRAWN BUT NOT SHOWN ON BANK STATEMENT)	
	*Itemize , with age of transaction, on the reverse.	22	CHECK BOOK BALANCE END OF PERIOD (ITEM 20 LESS 21) Must match line 10	

**CERTIFICATIONS**

The accounts and records of the Morale Fund represented by this Financial statement have been audited. The financial condition of the Morale fund was found to be satisfactory and is fairly presented in this Financial Statement. The fiscal affairs of the Morale Fund were conducted in accordance with regulations and instructions. Exceptions, if any, are noted in the attached report.

CERTIFIED AUDITOR (PRINT NAME)	SIGNATURE	DATE
SUBMITTED: FUND CUSTODIAN (PRINT NAME)	SIGNATURE	DATE
MWR OFFICER/DIRECTOR (PRINT NAME)	SIGNATURE	DATE
APPROVED: COMMANDING OFFICER (PRINT NAME)	SIGNATURE	DATE

As of this date, I have relieved \_\_\_\_\_ as Morale Fund Custodian. This financial statement and the supporting records fairly represent the condition of the Morale Fund. Exceptions, if any, are noted in the attached report.

RELIEVING CUSTODIAN (PRINT NAME)	SIGNATURE	DATE
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**Privacy Act Statement**

**AUTHORITY:** 5 U.S.C. 301, Departmental Regulations; 5 U.S.C. 2105, Employee; 10 U.S.C. 1146, Commissary and Exchange Benefits; 10 U.S.C. 1587, Employees of Nonappropriated Fund Instrumentalities; 14 U.S.C. 152, Nonappropriated Fund Instrumentalities: Contracts With Other Agencies and Instrumentalities to Provide or Obtain Goods and Services; 14 U.S.C. 632, Functions and Powers Vested in the Commandant; and 44 U.S.C. 3101, The Federal Records Act.

**PURPOSE:** To collect information from USCG Commands with authorized morale fund accounts.

**ROUTINE USES:** To ensure the financial integrity of the results of operation as submitted on morale fund financial reports. Any external disclosures of data within this record will be made in accordance with DHS/USCG-018, United States Coast Guard Exchange System and Morale, Well-Being and Recreation System Files, Federal Register (FR) 64820, October 31, 2014.

**CONSEQUENCES OF FAILURE TO PROVIDE INFORMATION:** Providing this information is mandatory to ensure compliance with the lawful orders of the Commandant, USCG, and to ensure compliance with U.S. Coast Guard MWR policies. However, failure to provide this information may result in rejection of the CG-2985 Morale Fund Financial Statement.