

DEPARTMENT OF HOMELAND SECURITY
U.S. Coast Guard
**DOD/NSS PUBLIC KEY INFRASTRUCTURE (PKI) SIPRNET AND NIPRNET
TRUSTED AGENT RESPONSIBILITIES ACKNOWLEDGEMENT**

PRIVACY ACT STATEMENT

AUTHORITY: 5 U.S.C.301, Departmental Regulation; 44 U.S.C.3101.

PRINCIPAL PURPOSE(S): To collect persona identifiers during the certification registration process, to ensure positive identification of the subscriber who signs this form.

ROUTINE USES: Information is used in the Department of Defense (DOD)/National Security System (NSS) PKI certificate registration authority process.

DISCLOSURE: Voluntary; however, failure to provide the information may result in denial of issuance of a token containing PKI private keys.

I acknowledge that I have completed training to serve as a Trusted Agent (TA) defined by Section 5.3.3 of the NSS PKI/ Registration Practice Statement (RPS) and Section 5.3.3 of the DoD PKI/ Certification Practice Statement (CPS). I understand that as a TA, I will be responsible for the following PKI duties on the Secure Internet Protocol Router Network and Non-secure Internet Protocol Router Network:

- Verifying the identity of each Subscriber as specified in Section 3.2.3.1 of the DoD Certification Practice Statement (CPS) and Section 1.3.4 of the NSS Registration Practice Statement (RPS).
- Validating that the Subscriber is eligible to be registered (U.S. Military, DoD, Civilian, contractor, or others) for using government furnished equipment and working in government spaces.
- Gathering and forwarding Subscriber registration information to the Registration Authority (RA)/ Local Registration Authority (LRA).
- Delivering Certificate Registration Instructions (CRI) initializing tokens or keyed tokens, and/or activating data to Subscribers.
- Assisting Subscribers with downloading and installing their certificates.
- Reporting to the RA/LRA if a Subscriber is suspected of a compromise or loss of a private key.
- Abiding with all of the applicable requirements and executing the responsibilities listed for Trusted Agent in the NSS RPS and the DOD CPS.

TRUSTED AGENT

Name	Signature	
Unit/Organization	ID Type (CAC/PIV, Gov't Photo ID)	Photo ID Number

VERIFICATION OF TRUSTED AGENT IDENTITY

I have verified the identity of the person named above by physically and thoroughly reviewing the U.S. Government issued Photographic Identification Card.

Name of Verifier	Signature	
Unit/Organization	Duty Position (LRA, Commander)	Date