

**INSTALLATION ACCESS REDRESS APPLICATION**  
(AE Reg 190-16)

**Privacy Act Statement** (For U.S. Citizens and Lawful Permanent Residents)

Consent to Collect Information to Adjudicate a Request for Redress of an Access Denial

**Authority.** 5 USC 301, Departmental Regulations; 10 USC 113, Secretary of Defense, Note at Public Law (P.L.) 106-65; 10 USC 136, Under Secretary of Defense for Personnel and Readiness; 18 USC 1029, Fraud and Related Activity in Connection With Access Devices; 18 USC 1030, Fraud and Related Activity in Connection With Computers; 40 USC, Information Technology Management; 50 USC, Chapter 23, Internal Security; P.L. 99-474, Computer Fraud and Abuse Act of 1986; P.L. 100-235, Computer Security Act of 1987; P.L. 103-398, Government Information Security Act; Executive Order 9397, Numbering System for Federal Accounts Relating to Individual Persons.

**Principal purpose(s).** To identify persons authorized routine or recurring access to U.S.- or host-nation-controlled military installations.

**Routine use(s).** Those permitted under 5 USC 552a(b) (Privacy Act) and as specifically allowed outside the DOD pursuant to 5 USC 552a(b), and for physical-security and identity-verification purposes as stated in the system of records notice about the Defense Biometric Identification System (DBIDS) 10 published in the Federal Register.

**Disclosure.** Voluntary; however, failure to provide any item of information may result in continued denial of entry onto U.S.- or host-nation-controlled military installations.

**Data Protection and Use Statement** (For Non-U.S. Persons)

Consent to Collect Information to Adjudicate a Request for Redress of an Access Denial

The personally identifiable information (PII) you provide on this form will be protected. Your PII will be used for identification to make an access decision. It will be checked against information in U.S. and host-nation law-enforcement and antiterrorism databases. A match with information in those databases will result in access denial.

The PII you provide on this form will be stored locally and protected against unauthorized access. PII will be used only for the purpose for which it was collected unless other purposes were authorized by law. It will be stored for 3 years in electronic and paper format.

Providing PII is voluntary; however, failure to provide any item of the required information may result in continued denial of entry onto U.S.- or host-nation-controlled military installations.

**Statement to Visitor**

The Installation Access Control System (IACS) used by this U.S.- or host-nation-controlled military installation does not have enough information about you to positively authenticate your access request. If you want to provide more information about yourself, you have 5 workdays to complete this form. The access-control authorities will review the information you provide as well as your installation-access request.

**Instructions**

After you complete this form, please do either of the following:

- Scan the form and send it by e-mail to [usarmy.wiesbaden.usareur.list.g34-opm-iacs-operations@mail.mil](mailto:usarmy.wiesbaden.usareur.list.g34-opm-iacs-operations@mail.mil).
- Send the form by fax to 0049-(0)611-143-537-3964.

A decision will be provided to you either by e-mail or mail.

**Date and time of access denial:** \_\_\_\_\_ at \_\_\_\_\_

**Installation and gate where access denial occurred:** \_\_\_\_\_

**Your name** (last, first, middle): \_\_\_\_\_

**Identification (ID) document used when denial occurred:** \_\_\_\_\_

**ID number and country/nation of issue:** \_\_\_\_\_

**ID issue date:** \_\_\_\_\_ **ID expiration date:** \_\_\_\_\_

**Date of birth:** \_\_\_\_\_

**Place of birth:** \_\_\_\_\_

**Mother's name** (last, first, middle, maiden): \_\_\_\_\_

**Father's name** (last, first, middle): \_\_\_\_\_

**Current address:**

**Street:** \_\_\_\_\_

**City:** \_\_\_\_\_

**Country:** \_\_\_\_\_

**Postal code:** \_\_\_\_\_

**Home telephone number:** \_\_\_\_\_

**Cell-phone number:** \_\_\_\_\_

**E-mail address:** \_\_\_\_\_

### Acknowledgment

I request a review of my personal information. If additional information is required, I may be contacted by e-mail or telephone.

Yes

No

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature