



COMDTINST 1754.16A
11 July 2012

COMMANDANT INSTRUCTION 1754.16A

Subj: TRANSITIONAL COMPENSATION AND OTHER BENEFITS FOR ABUSED DEPENDENTS

- Ref:
- (a) 10 U.S.C. § 1059
 - (b) Coast Guard Pay Manual, COMDTINST M7220.29 (series)
 - (c) 10 U.S.C. §1408(h)(l)
 - (d) Identification Cards For Members of The Uniformed Services, Their Eligible Family Members, and Other Eligible Personnel, COMDTINST M5512.1A (series)
 - (e) 37 U.S.C. § 406(h)
 - (f) Information and Life Cycle Management Manual, COMDTINST M5212.12 (series)

1. PURPOSE. To implement policy, assign responsibilities, and prescribe procedures pursuant to references (a), (b), and (c) for the payment of monthly transitional compensation and other benefits to dependents of Coast Guard members separated for dependent abuse.
2. ACTION. All Coast Guard unit commanders, commanding officers, officers-in-charge, deputy/assistant commandants, and chiefs of headquarters staff elements shall comply with the provisions of this Instruction. Internet release is authorized.
3. DIRECTIVES AFFECTED. U.S. Coast Guard Transitional Compensation for Abused Dependents, COMDTINST 1754.16 is cancelled.
4. DISCLAIMER. This guidance is not a substitute for applicable legal requirements, nor is it itself a rule. It is intended to provide operational guidance for Coast Guard personnel and is not intended to, nor does it, impose legally-binding requirements on any party outside the Coast Guard.
5. DEFINITIONS.
 - a. Dependent abuse offense. A dependent-abuse offense is conduct by a member of the armed forces on active duty for more than 30 days that involves the abuse of the spouse or dependent child of the member; and is a criminal offense defined by Title 10, United States Code (U.S.C.), Chapter

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47, sections 801-940 or other criminal code applicable to the jurisdiction where the act of abuse is committed. Whether an offense is criminal will be determined by a review of applicable criminal laws, including the Uniform Code of Military Justice, federal and state law. Abuse of the spouse or a dependent child of the member may include, but is not limited to, physical abuse such as sexual assault, rape, sodomy, assault, battery, child sexual abuse, child physical abuse, attempted murder, manslaughter, and murder. Non-physical abuse may, in some limited circumstances, meet the requirements for a dependent abuse offense. The determination of whether an offense qualifies as a dependent abuse offense will be made on a case by case basis by the Legal Service Command. Offenses that occur in the context of an abusive relationship, but that do not include actual abuse, do not qualify as a dependent abuse offense.

- b. Dependent child. With respect to a member or former member of the Coast Guard, “dependent child” means an unmarried child, including an adopted child or a stepchild, who was residing with the member at the time of the dependent-abuse offense resulting in the separation of the former member, and is:
 - (1) Under 18 years of age; or
 - (2) 18 years of age or older and is incapable of self-support because of a mental or physical incapacity that existed before the age of 18 and who was, at the time a punitive or other adverse action was executed in the case of the former member, dependent on the member for over one-half of the child’s support; or
 - (3) 18 years of age or older but less than 23 years of age, is enrolled in a full-time course of study in an institution of higher learning and who was, at the time a punitive or other adverse action was executed in the case of the former member, dependent on the member for over one-half of the child’s support.
- c. Spouse. Includes “former spouse” where appropriate.
- d. Member. Includes “former member” where appropriate.

6. ELIGIBILITY. Transitional compensation payments are authorized for dependents of a Coast Guard member who has been on active duty for more than 30 days and:

- a. Is convicted of a dependent-abuse offense that results in the member:
 - (1) Being separated from active duty pursuant to a sentence of a court-martial, or
 - (2) Forfeiting all pay and allowances pursuant to a sentence of a court-martial, or
- b. Is administratively separated, voluntarily or involuntarily, from active duty per applicable regulations if the basis for separation includes a dependent-abuse offense.

7. PROCEDURES.

a. PAYMENTS.

- (1) Recipients. Payments to abused family members are made as follows:
 - (a) If the member was married when the dependent-abuse offense occurred, payment shall be made to the eligible spouse to whom the member was married at that time, including an amount for each, if any, dependent child of the member, defined in paragraph 5.b. of this Instruction, who resides in the same household as the spouse.
 - (b) If there is an eligible spouse and if there is a dependent child of the member who does not

- reside in the same household as the eligible spouse, payments shall be made to both the eligible spouse and each dependent child of the member who does not reside in the household of the member or spouse.
- (c) If the spouse is ineligible to receive payment under the forfeiture provisions of paragraphs 7.b.(1), 7.b.(2), or 7.b.(3) of this Instruction, payments shall be made to each dependent child of the member who does not reside in the household of the member or spouse.
 - (d) If there is no eligible spouse for reasons other than those in paragraphs 7.b.(1), 7.b.(2), or 7.b.(3) of this Instruction (for example, the former spouse remarries), payments will be made to each dependent child of the member who does not reside in the household of the member.
 - (e) If a recipient is incapable of handling his or her own personal affairs, payments may be made to a court appointed guardian on behalf of the recipient. In the case of a dependent child under 18 years of age, payments may be made only to a court-appointed guardian or a natural parent (who is not a spouse of the member), if the natural parent has legal custody of the dependent child.
- (2) Commencement and Duration of Payment.
- (a) Payment of transitional compensation in the case of a member convicted by a court-martial for a dependent-abuse offense, shall commence:
 1. On the date the court-martial sentence is adjudged, if the sentence includes a dismissal, dishonorable discharge, bad conduct discharge, or forfeiture of all pay and allowances; or
 2. If there is a pretrial agreement that provides for disapproval or suspension of the dismissal, dishonorable discharge, bad conduct discharge, or forfeiture of all pay and allowances, as of the date of approval of the court-martial sentence by the convening authority if the sentence, as approved, includes an unsuspended dismissal, dishonorable discharge, bad conduct discharge, or forfeiture of all pay and allowances.
 - (b) Payment of transitional compensation in the case of a member being considered for administrative separation for dependent abuse shall commence when competent authority approves the member's administrative separation and issues orders directing separation from active duty.
 - (c) Concurrent payment of transitional compensation and waived forfeitures is authorized in the case of a member receiving a punitive discharge pursuant to a court-martial sentence.
 - (d) In the case of payment of transitional compensation solely by reason of a total forfeiture of pay and allowances pursuant to a sentence of a court-martial, payment of transitional compensation shall not be made for any period for which an order:
 1. Suspends, in whole or part, that part of a sentence that includes forfeiture of the member's pay and allowance; or
 2. Results in continuation, in whole or part, of the member's pay and allowances.
 - (e) The duration of transitional compensation payments will be 36 months except if, as of the

starting date of payment, the unserved portion of the member's obligated active duty service is less than 36 months; then, the duration of payment will be the greater of the unserved portion or 12 months. For example, if a member has only 19 months remaining on his active duty commitment at the time he is court-martialed or administratively separated, his dependents will receive 19 months of transitional compensation. If the member has less than 12 months remaining, the dependents will receive 12 months of transitional compensation.

- (f) For enlisted members, the "obligated active duty service" will be the time remaining on their term of enlistment. For officers, the "obligated active duty service" will be indefinite unless the officer has a date of separation established, then it will be the time remaining until the date of separation.
- (3) Coordination of Benefits. Payments may not be made to a spouse or former spouse under both reference (a) and (c). In the case of a spouse or former spouse for whom a court order provides for payments pursuant to reference (c) and to whom such payments have been offered, the spouse or former spouse shall elect which to receive.
- (4) Calculating Payment Amount.
- (a) Monthly payments to a spouse will be at the rate in effect for the payment of Dependency and Indemnity Compensation under 38 U.S.C. § 1311(a). If the spouse has custody of a dependent child or children of the member, the monthly payments to the spouse will be increased for each child by the amount under 38 U.S.C. § 1311(b). If monthly payments are made to a child or children pursuant to paragraphs 7.a.(1)(b), 7.a.(1)(c) or 7.a.(1)(d) above, such payments will be paid in equal shares at the rate in effect under 38 U.S.C. § 1313.
 - (b) Monthly payments will be prorated when payments start or stop in the middle of a month.
 - (c) When calculating payments for dependent children, if the monthly payment amount does not divide evenly, the youngest child will receive the odd cent.
 - (d) If the recipient dies, arrears of pay will not be paid.
- (5) Termination of Payments.
- (a) If a member is adjudged a dismissal, dishonorable discharge, bad conduct discharge, or forfeiture of all pay and allowances as a result of a conviction for a dependent-abuse offense, and such punishment is later disapproved, remitted, set aside, suspended, or mitigated to a lesser punishment, any payment of transitional compensation that has commenced on the basis of such adjudged punishment shall cease.
 - (b) If administrative separation of a member from active duty is proposed on a basis that includes a dependent-abuse offense and the proposed administrative separation is disapproved by competent authority under applicable regulations, payment of transitional compensation in such cases shall cease.
 - (c) Termination of payments under paragraph 7.a.(5)(a) or 7.a.(5)(b) shall be effective as of the first day of the first month following the month in which the Pay and Personnel Center (PPC) notifies the recipient in writing that payment of transitional compensation will cease.

(d) The recipient will not be required to repay amounts of transitional compensation received before the effective date of termination, except as necessary to recoup any amount that was erroneous when paid.

(6) Taxability. Transitional compensation payments are considered to be benefits that are excludable from taxation and should not be reported on Internal Revenue Service Form 1099R, "Distribution from Pensions, Annuities, Retirement of Profit Sharing Plans, IRAs, Insurance Contracts, etc."

b. FORFEITURE.

(1) Remarriage. If a former spouse receiving payments remarries, payments terminate as of the date of the remarriage. Payments received after remarriage are erroneous payments. Payment will not be renewed if the remarriage is terminated. A dependent child not living in the same household as the remarried spouse or member shall remain eligible for transitional compensation payments and benefits.

(2) Cohabitation. If the member resides in the same household as the spouse or dependent child to whom compensation is otherwise payable under this section, payment will terminate as of the date the member begins residing in the household. Once payment is terminated for this reason, payment will not resume if the member subsequently moves out of the household. Compensation paid to the dependent spouse prior to the member residing in the household shall not be recouped.

(3) Active participant. If the victim was a dependent child, and the spouse has been found by the Legal Service Command to have been an active participant in the conduct constituting the dependent-abuse offense, or to have actively aided or abetted the member in the abuse against the dependent child, the spouse or dependent child living with the spouse will not be paid transitional compensation.

(4) Notification. The spouse is required to notify the PPC immediately upon remarriage or the date that the member began residing with the spouse or dependent child. Dependent children, or if applicable, the legal guardian, are required to notify PPC immediately after the member or ineligible spouse begins to reside in the same household. The PPC contact information is as follows:

Commanding Officer (RAS)
U.S. Coast Guard Pay and Personnel Center
444 S. E. Quincy St.
Topeka, KS 66683-3591
Phone: (785) 339-3770

c. ANNUAL CERTIFICATION. The spouse is required to annually certify that he or she has not remarried and is not residing with the member by completing a certificate of eligibility issued by PPC. The certificate of eligibility is annually sent to the spouse by PPC from the date payments begin. Dependent children (or, if applicable, the legal guardian) are required to annually certify that they are not cohabitating with the member or ineligible spouse by completing the certificate of eligibility. The certificate of eligibility must be returned to PPC within 60 days to prevent suspension of payments. PPC will notify Commandant (CG-1112) in a timely manner of recipients who are no longer eligible to receive payments as a result of not completing the annual certification.

8. RESPONSIBILITIES.

- a. The Health, Safety and Work-Life Directorate (HSWL), Commandant (CG-111), shall develop, publish, and maintain this Instruction to ensure compliance.
- b. The Family Advocacy Program Manager, Commandant (CG-1112), shall:
 - (1) Ensure that all documents associated with each application under this Instruction are filed in the applicable Family Advocacy case record.
 - (2) In approved cases notify PPC and the DEERS Project Officer of any circumstance or action that affects payment of transitional compensation.
- c. Legal Service Command (LSC) shall designate a judge advocate to serve as Transitional Compensation Coordinator. Additional judge advocates may be designated at LSC's discretion.
- d. Commanding Officer (CO), Health, Safety and Work-Life Service Center (HSWL SC) shall:
 - (1) Approve eligible requests by signing and completing the "Approving Official Certification" in Item 22 of Application for Transitional Compensation, Form CG-1754.1, enclosure (1).
 - (2) In approved cases, fax or e-mail the completed enclosure (1), and a letter of certification, such as the convening authority action or, in the case of administrative separation, the letter of notification, to:
 - (a) The Retiree and Annuitant Services Branch at PPC for payment initiation;
 - (b) The Defense Enrollment Eligibility Reporting System (DEERS) Project Officer, assigned to the CG Personnel Service Center (PSC-psd-fs).
 - (3) If application is disapproved, ensure the spouse is notified in writing of the reason for disapproval (remarriage, cohabitation, active participation in the abuse, etc.) and that he or she has 10 calendar days from the mailing of the notice to respond in writing; and
 - (4) If the 10-day time limit is met, consider the response in a new determination of whether or not to approve transitional compensation.
 - (5) Ensure that all documents related to approved, disapproved, and appealed applications, are sent to the Family Advocacy Program Manager, Commandant (CG-1112), for filing in the member's Family Advocacy record.
- e. The HSWL Regional Practice (HSWL RP) Staff shall ensure wide dissemination of information about transitional compensation to public affairs offices, staff judge advocates, Coast Guard Investigative Service (CGIS), Military Medical Treatment Facilities, and Chaplain Offices.
- f. Family Advocacy Specialists (FAS) at HSWL RPs will:
 - (1) Advise and assist families who may be eligible for benefits as described in this Instruction.
 - (2) Ensure that all commanding officers of members facing possible discharge for dependent abuse are aware of the assistance available to dependent abuse victims under this Instruction.
 - (3) In approved cases, notify the Family Advocacy Program Manager, Commandant (CG-1112), of any circumstance or action that affects payment of transitional compensation.
- g. Transitional Compensation Coordinators (TCC) shall:
 - (1) Share current point-of-contact information with FASs Coast Guard-wide;

- (2) Ensure the spouse or dependent-child (or legal guardian as appropriate) is provided enclosure (1);
- (3) Consult with the member's unit commanders, cognizant field legal office, Family Advocacy Program Manager (FAPM) assigned to Commandant (CG-1112), and cognizant field Family Advocacy Specialist, as appropriate, for information necessary to determine the validity of the application, authorized recipients, and duration of payments;
- (4) Enter all information in enclosure (1), except Items 12, 22.a., 24, and 25;
- (5) Ensure the applicant completes enclosure (1), Items 12.a and b;
- (6) Ensure the applicant submits a voided check to facilitate direct deposit of payments;
- (7) Conduct a written legal review;
- (8) Deliver the application packet and legal review to CO, HSWL SC, for approval or disapproval. Include in the packet a letter of certification, such as the convening authority action or, in the case of administrative separation, the letter of notification.

h. The DEERS Project Officer (PSC-psd-fs) shall:

- (1) Enter eligible dependents into DEERS to enable recipients to receive military identification cards per reference (d).
- (2) Notify the TCC when the DEERS record has been updated. Once the DEERS record has been updated, the spouse/dependent(s) may visit any CG or DoD identification card issuing facility to receive a new identification card. The spouse/dependent(s) will be eligible under the abused spouse's record and no longer associated under the sponsor's record. The location and contact information for all identification card facilities can be found on the Real-Time Automated Personnel Identification System (RAPIDS) Site Locator at <http://www.dmdc.osd.mil/rsll/>.

i. PPC, Retiree and Annuitant Services Branch, shall:

- (1) Complete all information under enclosure (1), Items 24 and 25, as necessary;
- (2) Facilitate payments to authorized recipients; and
- (3) Annually mail, from the date payments begin, a certificate of eligibility to recipients. If the certificate of eligibility is not returned within 60 days, payments will be suspended until eligibility is certified.

9. OTHER BENEFITS FOR ABUSED DEPENDENTS.

a. COMMISSARY AND EXCHANGE BENEFITS.

- (1) While receiving payments, recipients are entitled to the same commissary and exchange privileges as a dependent of a member of the Armed Forces on active duty for a period of more than 30 days.
- (2) If a recipient is eligible or entitled to use the commissary and exchange stores and is also eligible or entitled under another provision of law, eligibility and entitlement will be determined under the other provision of law and not in accordance with this Instruction.

b. MEDICAL AND DENTAL BENEFITS. Per reference (d), recipients are entitled to military Medical Treatment Facility care, TRICARE Basic Program coverage (including purchased care)

and the Extended Care Health Option during the period of time they are in receipt of transitional compensation.

c. TRAVEL AND TRANSPORTATION BENEFITS FOR DEPENDENTS RELOCATING FOR REASONS OF PERSONAL SAFETY.

(1) If a request for relocation is made by the spouse of a member, or by the parent of a dependent child in the case of a dependent child of a member, the Coast Guard, per reference (e), may provide travel and transportation benefits authorized for a member to the dependent instead of providing such benefit to the member when the following determinations have been made by the commanding officer of the member:

- (a) The member committed a dependent-abuse offense against a dependent of the member;
- (b) A safety plan and counseling have been provided to that dependent by a HSWL RP Family Advocacy Specialist;
- (c) The safety of the dependent is considered at risk; and
- (d) The relocation of the dependent is advisable.

(2) Transportation may be provided for household effects or a motor vehicle only if a written agreement of the member, or an order of the court of competent jurisdiction, gives possession of the effects or vehicle to the spouse, former spouse, or dependent child of the member concerned.

10. RECORDS MANAGEMENT CONSIDERATIONS. This Instruction has been thoroughly reviewed by Commandant (CG-111) and it has been determined that this action requires further scheduling requirements, per Federal Records Act, 44 U.S.C. 3101 et seq., National Archives and Records Administration requirements, and reference (f). Commandant (CG-1112) has initiated appropriate action to ensure compliance.

11. ENVIRONMENTAL ASPECT AND IMPACT CONSIDERATIONS. Environmental consideration under the National Environmental Policy Act (NEPA) were examined in the development of this Instruction. This Instruction included preparation of guidance documents that implement, without substantive change, the applicable Commandant Instruction or other Federal agency regulations, procedures, manuals, and other guidance documents. It is categorically excluded from further NEPA analysis and documentation requirements under Categorical Exclusion (33) as published in COMDTINST M16475.1D, Figure 2-1. An Environmental Checklist and Categorical Exclusion Determination (CED) are not required.

12. FORMS/REPORTS. The forms referenced in this Instruction are available in USCG Electronic Forms on the Standard Workstation or on the Internet: <http://www.uscg.mil/forms/>; CGPortal at <https://cgportal.uscg.mil/delivery/Satellite/uscg/References>; and Intranet at <http://cgweb.comdt.uscg.mil/CGForms>.

D. A. NEPTUN /s/
Rear Admiral, U. S. Coast Guard

Encl: (1) Application for Transitional Compensation, Form CG-1754.1

DEPARTMENT OF HOMELAND SECURITY U.S. Coast Guard APPLICATION FOR TRANSITIONAL COMPENSATION					
SECTION I - PAYEE INFORMATION <i>(If more than one eligible dependent, use the Remarks section on back to enter applicable information for each payee.)</i>					
1. PAYEE NAME (Last, First, Middle Initial)		2. SOCIAL SECURITY NUMBER		3. DATE OF BIRTH (YYYYMMDD)	
				4. SEX (X one) <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	
5. ADDRESS					
a. STREET (Include apartment number)		b. CITY	c. STATE	d. ZIP CODE	
6. RELATIONSHIP TO MEMBER (X one) <input type="checkbox"/> SPOUSE <input type="checkbox"/> FORMER SPOUSE <input type="checkbox"/> CHILD <input type="checkbox"/> ADOPTED CHILD <input type="checkbox"/> STEPCCHILD					
7. CUSTODY (If payee is spouse or former spouse, enter names of dependent children from Item 23 who are in payee's custody) (If all, enter "ALL")		8. INCAPACITATION		9. IS INCAPACITY: (X one) (If applicable)	
		YES NO (X Yes or No for each item)		<input type="checkbox"/> PERMANENT <input type="checkbox"/> TEMPORARY	
				a. IS PAYEE INCAPACITATED? (If Yes, complete Items 8.b. and c., and Item 9.)	
				b. IS PAYEE INCAPABLE OF HANDLING FINANCIAL AFFAIRS? (If Yes, complete Item 10.)	
				c. IS PAYEE INCAPABLE OF SELF SUPPORT?	
10. LEGAL REPRESENTATIVE (Complete only if legal representative is not the payee.)					
a. NAME (Last, First, Middle Initial)	b. STREET ADDRESS (Include apartment/suite no.)		c. CITY	d. STATE	
				e. ZIP CODE	
11. IF PAYEE IS A CHILD: (X Yes or No for each item.) (NOTE: Age of majority for a child is 18 in all states except the following: Alabama, Nebraska and Wyoming: age of majority is 19; Mississippi, West Virginia and Puerto Rico: age of majority is 21.)					
YES	NO				
		a. WAS INCAPACITY INCURRED BEFORE AGE 18?			
		b. IF INCAPACITY WAS INCURRED BETWEEN AGES 18 AND 23, WAS THE CHILD A FULL-TIME STUDENT?			
		c. IS CHILD UNDER THE AGE OF MAJORITY? (See NOTE. If Yes, complete Item 10.)			
		d. WAS CHILD DEPENDENT ON FORMER MEMBER FOR OVER ONE-HALF OF SUPPORT?			
12. PAYEE CERTIFICATION (Payee must sign and date to certify that the statements below are correct. Lines (2)-(4) apply only to spouse or former spouse.)					
(1) I am not cohabiting with the former member. If status changes, I will notify PPC-RAS within 30 days.					
(2) I have not remarried. If status changes, I will notify PPC-RAS within 30 days.					
(3) I have custody of the dependent children listed in Item 7.					
(4) I was married to the member in Item 14 at the time of the dependent abuse offense resulting in his conviction/administrative separation.					
(5) I claim payment of transitional compensation under Section 1059, Title 10, U.S.C.					
(6) I understand that I may not receive payments under both Section 1059 and Section 1408(h) of Title 10, U.S.C., and that, if eligible for both, I must elect which to receive. I elect payment of transitional compensation under Section 1059.					
a. SIGNATURE (Applicant acknowledges that acceptance of payments if the offender rejoins household is punishable under the law.)			b. DATE SIGNED (YYYYMMDD)		
SECTION II - MEMBER IDENTIFICATION					
13. MEMBER NAME (Last, First, Middle Initial)		14. EMPLID NUMBER		15. PAY GRADE (Prior to conviction or separation)	
16. SOCIAL SECURITY NUMBER		17. DATE OF BIRTH (YYYYMMDD)		18. SEX (X one) <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	
19. OBLIGATED SERVICE DATES (YYYYMMDD)					
a. ACTIVE DUTY SERVICE ENTRY DATE		b. EXPIRATION OF ACTIVE OBLIGATED SERVICE (Enlisted only)	c. ESTABLISHED DATE OF SEPARATION AT TIME OF CONVICTION/ADMINISTRATIVE SEPARATION (Officer only) (If none, so state)		
20. DATE OF APPROVAL OF THE COURT-MARTIAL SENTENCE/ ADMINISTRATIVE SEPARATION (YYYYMMDD) (If court-martial, verify date with approving official. If administrative separation, use date of initiation of separation.)		21. PAYMENT DATES (YYYYMMDD) (Start date is date in Item 20. Length of payment is 36 months except as follows: Subtract date in Item 19.b. or 19.c. from the date in Item 20. If less than 36 months, length of payment is that period, or 12 months, whichever is less.)			
		a. START	b. STOP		
22. APPROVING OFFICIAL CERTIFICATION I certify that this application meets the requirements in 10 USC 1059 and applicable instructions.					
a. SIGNATURE	b. DATE SIGNED (YYYYMMDD)		c. TITLE	d. TELEPHONE (Include area code)	
e. STREET ADDRESS (Include apartment or suite number)		f. CITY	g. STATE	h. ZIP CODE	

23. DEPENDENT CHILDREN AT THE TIME OF THE ABUSE <i>(Continue in Remarks if necessary)</i>			
NAME <i>(Last, First, Middle Initial)</i> a.	SOCIAL SECURITY NUMBER b.	DATE OF BIRTH <i>(YYYYMMDD)</i> c.	
SECTION III – REMARKS <i>(Use this area to continue items as necessary. Reference each entry by item number.)</i>			
SECTION IV – APPROPRIATION DATA			
24. COAST GUARD PPC (RAS) BRANCH IS AUTHORIZED TO CITE THE FOLLOWING APPROPRIATIONS FOR PAYMENT			
25. FUND CITE APPROVING OFFICIAL			
a. SIGNATURE	b. DATE SIGNED <i>(YYYYMMDD)</i>	c. TITLE	d. TELEPHONE <i>(Include area code)</i>
e. STREET ADDRESS <i>(Include apartment or suite number)</i>		f. CITY	g. STATE
			h. ZIP CODE
Privacy Act Notice			
Authority: 5 U.S.C. 301; 14 U.S.C. 632; the Federal Records Act; 42 U.S.C. 5101, 5102; 44 U.S.C. 3101; 10 U.S.C. 1059; 37 U.S.C. 406; COMDTINST 1754.16(series).			
Purpose: To coordinate requests for transitional compensation, to approve requests and forward them to the U.S. Coast Guard Pay and Personnel Center (PPC), and to notify PPC of any action that affects payment of transitional compensation.			
Routine Uses: In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the Department of Homeland Security as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows: in accordance with DHS/USCG-028 Family Advocacy Program System of Records.			
Disclosure: Completion of this form is VOLUNTARY. However, failure to provide the requested information may result in a delay or an inability to process your Application for Transitional Compensation.			