



INSPECTOR GENERAL
DEPARTMENT OF DEFENSE
4800 MARK CENTER DRIVE
ALEXANDRIA, VIRGINIA 22350-1500

MEMORANDUM FOR UNDER SECRETARY OF DEFENSE (COMPTROLLER)/CHIEF
FINANCIAL OFFICER
UNDER SECRETARY OF DEFENSE FOR PERSONNEL AND
READINESS
DIRECTOR, DEFENSE FINANCE AND ACCOUNTING SERVICE
NAVAL INSPECTOR GENERAL

SUBJECT: Audit of the Department of the Navy Civilian Pay Budget Requirements
(Project No. D2017-D000AG-0092.000)

We plan to begin the subject audit in March 2017. Our objective is to determine whether the Department of the Navy's civilian pay budget processes are effective. Specifically, we will evaluate whether the civilian full-time equivalents and pay requirements in the Department of the Navy Fiscal Year 2017 Budget Estimate Submission were adequately supported and justified. We are announcing this audit in response to a request in the Division C-Explanatory Statement accompanying Public Law 114-113, the Consolidated Appropriations Act for FY 2016. This audit is the third audit in a series on the civilian pay budget process in the Military Services. We will consider suggestions from management on additional or revised objectives.

We will perform the audit at the offices of the Under Secretary of Defense (Comptroller)/Chief Financial Officer, Arlington, Virginia; Under Secretary of Defense for Personnel and Readiness, Arlington, Virginia; Assistant Secretary of the Navy (Financial Management and Comptroller), Arlington, Virginia; the Defense Finance and Accounting Service, Indianapolis, Indiana; and various Department of the Navy Budget Submitting Offices. We may identify additional locations during the audit.

Please provide us with a point of contact for the audit within **5 days** of the date of this memorandum. The point of contact should be a Government employee—a GS-15, pay band equivalent, or the military equivalent. Send the contact's name, title, grade/pay band, phone number, and e-mail address to audasm@dodig.mil.

You can obtain information about the Department of Defense Office of Inspector General from DoD Directive 5106.01, "Inspector General of the Department of Defense (IG DoD)," April 20, 2012, as amended; DoD Instruction 7600.02, "Audit Policies," October 16, 2014, as amended; and DoD Instruction 7050.03, "Office of the Inspector General of the Department of Defense Access to Records and Information," March 22, 2013. Our website is www.dodig.mil.

If you have any questions, please contact [REDACTED]

A handwritten signature in black ink, reading "Troy M. Meyer".

Troy M. Meyer
Principal Assistant Inspector General
for Audit