

Headquarters  
United States Army Europe  
Wiesbaden, Germany

Army in Europe  
Supplement 1 to AR 608-20

Headquarters  
United States Army Installation Management Command  
Directorate-Europe  
Sembach, Germany

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Personal Affairs

Army Voting Assistance Program

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For the Commander:

KAI R. ROHRSCHEIDER  
*Brigadier General, GS*  
*Chief of Staff*

Official:



DWAYNE J. VIERGUTZ  
*Chief, Army in Europe*  
*Document Management*

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**Summary.** This supplement prescribes policy and procedures to ensure Army in Europe personnel have the opportunity to vote in U.S. elections.

**Applicability.** This supplement applies to Army organizations in Europe.

**Supplementation.** Organizations will not modify this supplement without approval of Theater Army Postal Operations, Office of the Deputy Chief of Staff, G1, HQ USAREUR.

**Forms.** AE and higher level forms are available through the Army in Europe Library & Publishing System (AEPUBS) at <http://www.eur.army.mil/aepubs/>.

**Suggested Improvements.** The proponent of this supplement is Theater Army Postal Operations, Office of the Deputy Chief of Staff, G1, HQ USAREUR (mil 537-1044). Users may suggest improvements to this supplement by sending DA Form 2028 to the USAREUR G1 (AEPE-TPO), Unit 29351, APO AE 09014-9351.

**Distribution.** This supplement is available only electronically and is posted in AEPUBS at <http://www.eur.army.mil/aepubs/>.

AR 608-20, 22 April 2014, is supplemented as follows:

**Chapter 2, paragraph 2-6, Army command, Army service component command, and direct reporting unit commanders.** Add the following to the end of subparagraph b:

In USAREUR, the Deputy Chief of Staff, G1, USAREUR, will appoint the USAREUR SVAO and an alternate SVAO.

(1) The USAREUR SVAO acts as a liaison between the DA Voting Action Officer and oversees the AVAP at the following:

- (a) USAREUR Headquarters and Headquarters Battalion.
- (b) USAREUR Band and Chorus.
- (c) U.S. Army NATO Brigade.
- (d) 21st Sustainment Command.
- (e) 7th Army Training Command.
- (f) 2d Cavalry Regiment.
- (g) 12th Combat Aviation Brigade.
- (h) 173d Airborne Brigade Combat Team.
- (i) 19th Battlefield Coordination Detachment.
- (j) 10th Army Air and Missile Defense Command.
- (k) 5th Signal Command.
- (l) 66th Military Intelligence Brigade.
- (m) 5th Military Police Battalion (CID).
- (n) 650th Military Intelligence Group.
- (o) Regional Health Command-Europe.
- (p) Multinational Battlegroup-East.

(2) The USAREUR SVAO will—

(a) Prepare fragmentary orders to the USAREUR Human Resources Taskings Operation Order to provide guidance on conducting a thorough and effective voting program in the European theater.

(b) Maintain contact information for installation VAOs and primary and alternate VAOs at the organizations in (1) above.

(c) Conduct compliance inspections of the AVAP at the organizations in (1) above.

(d) In even-numbered years, coordinate with the webmaster of the USAREUR homepage to ensure a link to the FVAP website is available.

**Chapter 3, paragraph 3-3, Appointments.** Add the following to subparagraph a:

(5) Units at brigade level or higher will appoint a VAO in the rank of major or above, or a DA civilian equivalent to manage the unit program.

(6) Units at the battalion level will appoint a VAO in the rank of captain or above, or a DA civilian equivalent to manage the unit program.

**NOTE:** Unit commanders must include the following statement in the appointment memorandum: “VAO duties will start immediately after the completion of required training.” Unit commanders may also waive the rank and grade criteria in (2) through (6) above by inserting the following statement in the appointment: “*Individual’s name/grade* does not meet the minimum grade requirement for this appointment, but *he or she* is the most qualified individual to perform voting assistance duties as prescribed in AR 608-20.”

**Chapter 3, paragraph 3-4a, Senior voting assistance officers.** Add the following:

(19) Ensure voter metric data and performance are reported into the FVAP database by the 10th day of each month.

(20) Develop and maintain an FVAP continuity book that includes Federal voting assistance information, reference material, SVAO and VAO appointment orders, and documents that show the training that SVAOs and VAOs have completed.

**Chapter 3, paragraph 3-4b, Unit voting assistance officers.** Add the following:

(15) Ensure voter metric data and performance are reported into the FVAP database by the 10th day of each month.

(16) Develop and maintain an FVAP continuity book that includes Federal voting assistance information, reference material, VAOs appointment orders, and documents that show the training that VAOs have completed.

(17) Maintain a hard copy of the Voting Assistance Guide or use the online version at <https://www.fvap.gov/vao/vag>.

(18) Register and maintain access to the administrative portal at the Federal Voting Assistance website: <https://www.fvap.gov/>.

**Chapter 3, paragraph 3-5, Ballot materials.** Add the following:

d. The Office of the Deputy Chief of Staff, G1, HQ USAREUR, and the United States Army Publications and Records Center of Excellence (P&R COE), United States Army Garrison Rheinland-Pfalz, will centrally manage the distribution of DOD printed voting material for the Army in Europe.

(1) VAOs will order the following from the P&R COE:

(a) Voting assistance guides (reprinted every 2 years).

(b) DOD posters. A variety of posters are printed periodically. Posters directed at various voting audiences will be provided.

(2) Unit and activity publications clerks are responsible for requisitioning copies of the following forms:

(a) SF 76.

(b) SF 186.

**Chapter 3.** Add paragraph 3-10 as follows:

### **3-10. Inspector General, USAREUR**

The Inspector General, USAREUR, will inspect the Voting Assistance Program according to AR 20-1.

**Appendix A, Section I, Required Publications.** Add the following:

USAREUR AVAP FRAGORD to the USAREUR OPORD

**Appendix A.** Add section V as follows:

### **Section V**

#### **Recommended Websites**

Frequently asked questions about absentee voting: <https://www.fvap.gov/vao/vag/appendix/faq>.

Forms for U.S. citizens subject to the Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA): <https://www.fvap.gov/eo/overview/materials/forms>.

Voting information news: <https://www.fvap.gov/info/news>.

**Glossary, Section I, Abbreviations.** Add the following:

AR	Army regulation
HQ USAREUR	Headquarters, United States Army Europe
P&R COE	United States Army Publications and Records Center of Excellence, United States Army Garrison Rheinland-Pfalz