



INSPECTOR GENERAL  
DEPARTMENT OF DEFENSE  
4800 MARK CENTER DRIVE  
ALEXANDRIA, VIRGINIA 22350-1500

JAN 19 2012

MEMORANDUM FOR UNDER SECRETARY OF DEFENSE FOR POLICY  
UNDER SECRETARY OF DEFENSE (COMPTROLLER)/CHIEF  
FINANCIAL OFFICER  
UNDER SECRETARY OF DEFENSE FOR PERSONNEL AND  
READINESS  
DIRECTOR, JOINT STAFF  
DIRECTOR, DEFENSE SECURITY COOPERATION AGENCY

SUBJECT: Audit of Building Institutional Capacity Through the Defense Institution Reform Initiative (Project No. D2012-D000JA-0092.000)

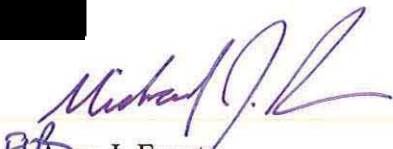
We plan to begin the subject audit in January 2012. Our objective is to determine the effectiveness of the Defense Institution Reform Initiative (DIRI) process regarding identifying and sustaining defense capabilities of its partner nations. Specifically, we will determine whether the DIRI process effectively supports partner nations through country coordination, requirements determination, and program management. We will consider suggestions from management on additional or revised objectives.

We will perform the audit at the Office of the Under Secretary of Defense for Policy, the Under Secretary of Defense (Comptroller)/Chief Financial Officer, the Under Secretary of Defense for Personnel and Readiness, the Defense Security Cooperation Agency, Joint Staff, and combatant commands participating in the Defense Institution Reform Initiative. We may identify additional locations during the audit.

Please provide us with a point of contact for the audit within **10 days** of the date of this memorandum. The point of contact should be a Government employee, a GS-15 or pay band equivalent or the military equivalent. Send the contact's name, title, grade/pay band, phone number, and e-mail address by e-mail in electronic format (Adobe Acrobat file only) to the points of contact listed below.

You can obtain information about the Department of Defense Office of Inspector General from DoD Directive 5106.01, "Inspector General of the Department of Defense," April 13, 2006, change 1, September 25, 2006; DoD Instruction 7600.02, "Audit Policies," April 27, 2007; and DoD Instruction 7050.3, "Access to Records and Information by the Inspector General, Department of Defense," April 24, 2000. Our Web site address is [www.dodig.mil](http://www.dodig.mil).

If you have any questions, please contact [REDACTED]

[REDACTED]  
[REDACTED]  
[REDACTED]  
  
Amy J. Frontz  
Principal Assistant Inspector General  
for Auditing