



INSPECTOR GENERAL
DEPARTMENT OF DEFENSE
Mark Center, 4800 Mark Center Drive
Alexandria, VA 22350-1500

OCT 10 2013

MEMORANDUM FOR ASSISTANT SECRETARY OF THE AIR FORCE (FINANCIAL
MANAGEMENT AND COMPTROLLER)
NAVAL INSPECTOR GENERAL
AUDITOR GENERAL, DEPARTMENT OF THE ARMY

SUBJECT: Review of Fingerprint Collection Requirements for Criminal Investigations
(Project No. 2013C006)


The Office of the Inspector General will evaluate offender criminal history data reporting requirements in Department of Defense Instruction (DoDI) 5505.11, "*Fingerprint Card and Final Disposition Report Submission Requirements*," as amended May 3, 2011. We will focus on whether the Military Criminal Investigative Organizations (MCIO) and other DoD law enforcement organizations:

- submitted a Federal Document 249 (FD-249), "Suspect Fingerprint Card" for Service Members convicted of offenses listed in DoDI 5505.11, Enclosure 2, between June 1, 2010, and October 31, 2012, to the Criminal Justice Information Services (CJIS) Division for inclusion in the National Crime Information Center (NCIC) criminal history database, and
- submitted an FBI/Department of Justice Form (R-84), "Final Disposition Report" for each identified Service Member to CJIS for inclusion in the NCIC.

We request each MCIO designate a point of contact knowledgeable of NCIC fingerprint submission requirements for this evaluation. Please provide your designee's information by **Friday, October 25, 2013**.

For questions or additional information, please contact [REDACTED]

or [REDACTED]


James L. Pavlik
Assistant Inspector General
Investigative Policy and Oversight

cc: Inspector General, Department of the Army
Inspector General, Department of the Air Force
Commander, U.S. Army Criminal Investigation Command
Director, Naval Criminal Investigative Service
Commander, Air Force Office of Special Investigations