

23 March 2012

Logistics

Conventional Ammunition Services

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**\*This regulation supersedes USAREUR Regulation 700-150, 2 April 2002.**

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For the Commander:

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**Summary.** This regulation establishes policy, procedures, and controls for the management of conventional ammunition, explosive ordnance disposal, and ammunition malfunction programs in USAREUR.

**Applicability.** This regulation applies to USAREUR and non-USAREUR commands that require ammunition support or maintain on-hand ammunition stocks in the USAREUR area of responsibility. The guidance prescribed by this regulation applies to contingency and deployment operations unless specifically modified by the deployment order or otherwise directed by the USAREUR G3.

**Supplementation.** Organizations will not supplement this regulation without approval of the Munitions Branch, Sustainment Operations Division, Office of the Deputy Chief of Staff, G4, HQ USAREUR.

**Suggested Improvements.** The proponent of this regulation is the Munitions Branch, Sustainment Operations Division, Office of the Deputy Chief of Staff, G4, HQ USAREUR (DSN 370-6825/6828). Users may suggest improvements to this regulation by sending DA Form 2028 to the USAREUR G4 (AELG-SD), Unit 29351, APO AE 09014-9351.

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## **CHAPTER 1 OVERVIEW**

### **1-1. PURPOSE**

This regulation establishes policy, procedures, and controls for the management of conventional ammunition, explosive ordnance disposal (EOD), and ammunition malfunction programs in USAREUR.

### **1-2. REFERENCES**

Appendix A lists references.

### **1-3. EXPLANATION OF ABBREVIATIONS**

The glossary defines abbreviations.

### **1-4. RESPONSIBILITIES**

- a. The Deputy Chief of Staff, G3, USAREUR, will—

(1) Prescribe requirements for, establish, and approve all USAREUR units' ammunition combat loads (CLs).

(2) Approve USAREUR ammunition requirements and priorities for meeting stockage objectives (S/Os) for training ammunition, CL, sustainment load, and operational load and provide results to the Munitions Branch, Sustainment Operations Division (SOD), Office of the Deputy Chief of Staff, G4, HQ USAREUR.

(3) Forward the approved theater class V S/O to the Army G-3/5/7 in accordance with annual Army G-3/5/7 guidance.

(4) Review tactical commanders' required supply rate (RSR) and establish the RSR or impose a coordinated controlled supply rate (CSR) with the appropriate NATO wartime commanders, USEUCOM, and USAREUR units based on recommendation by the Deputy Chief of Staff, G4, USAREUR.

(5) Direct shipment of class V stocks for out-of-sector units as required.

b. The Deputy Chief of Staff, G4, USAREUR will—

(1) Establish, review, manage, and supervise USAREUR plans, policies, procedures, and programs for ammunition.

(2) Develop USAREUR logistic-support policies and programs to provide peacetime and wartime ammunition services.

(3) Serve as the link to national level class V providers, the U.S. Army Joint Munitions and Lethality Life Cycle Management Command, and subordinate national inventory control point (NICPs).

(4) Provide overall planning guidance and consolidate programming, budgeting, and review and control of resources for ammunition programs through Operation and Maintenance Funds.

(5) Review the policies for the following protective standards:

(a) Ammunition and explosive safety, developed by the Safety Division, Office of the Chief of Staff, HQ USAREUR.

(b) Construction of ammunition facilities, developed by the Office of the Deputy Chief of Staff, Engineer, HQ USAREUR.

(c) Physical security of ammunition, developed by the Provost Marshal Division, Office of the Deputy Chief of Staff, G3, HQ USAREUR.

(6) Develop the ammunition concept of support for NATO, USEUCOM, joint task forces and other combined forces, and unilateral U.S. Forces in—

(a) General or limited war contingencies.

(c) Out-of-sector exercises, including lines of communication.

(d) Stability and support operations.

(7) Provide technical support during negotiations with allied nations for storage and support facilities and for maintenance and service of ammunition.

(8) Supervise arrangements by non-USAREUR activities to provide ammunition and missile support to USAREUR units.

(9) Develop, plan, program, and manage the USAREUR Ammunition Surveillance, Ammunition Management Inspection, and USAREUR Class V Logistics Review programs.

(10) Consolidate the total ammunition requirement for the theater's class V S/O, to be submitted to the USAREUR G3 for—

(a) USAREUR units located in the USEUCOM area of responsibility (AOR).

(b) Non-USAREUR Army units located in the USEUCOM AOR.

(c) Army prepositioned stocks ammunition located in the USEUCOM AOR in coordination with the United States Army Materiel Command.

(11) Plan and program facility requirements to store and support ammunition and missiles for new and replacement weapon systems in coordination with the USAREUR G3.

(12) Develop distribution plans and programs using requirements and priorities provided by the USAREUR G3.

(13) Coordinate with the Training Ammunition Management Office (TAMO), Seventh United States Army Joint Military Training Command (JMTC), on Total Ammunition Management Information System (TAMIS) issues and procedures affecting the authorization, issue, turn-in, and use of training ammunition in USAREUR.

(14) Review the USAREUR Ammunition Amnesty Program and USAREUR and IMCOM-Europe safety plans and policies in accordance with AE Regulation 385-64.

(15) Establish policy and develop USAREUR logistic support concepts, plans, and programs for ammunition services in peacetime and during contingencies or in war.

(16) Incorporate CL storage requirements into the USAREUR Ammunition Storage Program.

(17) Coordinate with the USAREUR G3 and TAMO, JMTC, to capture the total training, CL, sustainment load, and operational load ammunition requirement to ensure sufficient ammunition is included in the USAREUR S/O to meet all operational, standard training, and nonstandard training requirements or events.

(18) Develop a stockpile rotation policy using the first-in, first-out principle to reduce quantities of aged and small ammunition lots in the USAREUR ammunition stockpile.

(19) Publish the Army G-3/5/7 approved theater class V S/O for USAREUR major subordinate and specialized commands (AE Reg 10-5) based on requirements approved by the USAREUR G3.

(20) Represent USAREUR at or participate in all Army G-3/5/7, G-4, and G-8 sponsored class V planning conferences, boards, or meetings, including but not limited to the Total Army Ammunition Authorization and Allocation Conference (TA4C), Missile Distribution Plan (MIDP), NATO Interoperability Workgroup, EOD Annual Planning Conference, DA Explosive Safety Meeting, Army Munitions Requirements Working Group, Army Munitions Requirements Council of Colonels, USAREUR Ammunition Management Conference, and other recurring meetings that relate to the overall management of conventional ammunition, missiles, and explosives safety or EOD matters.

(21) Establish CSRs in coordination with the Operations Division, Office of the Deputy Chief of Staff, G3, HQ USAREUR.

(22) Provide technical assistance to the Safety Division, Office of the Deputy Chief of Staff, HQ USAREUR, and units on explosive safety license, Certificate of Risk Acceptance, and other explosive safety matters.

(23) Develop and review requirements for automated logistics systems training and implementation to improve USAREUR ammunition support and management.

c. The Deputy Chief of Staff, Support Operations (SPO), 21st Theater Sustainment Command (21st TSC) will—

(1) Ensure that ammunition support is provided to units in the command AOR by executing Army and Army in Europe policies, procedures, and directives for the requisitioning, supply, storage, surveillance, maintenance, distribution, transportation, demilitarization, and retrograding of ammunition.

(2) Manage class V stocks in theater in accordance with applicable Army and Army in Europe regulations, policies, and procedures.

(3) Direct the Theater Logistics Support Center-Europe (TLSC-E), 21st TSC, for movement of ammunition to support training and operational load pick-up and turn-ins by theater units throughout the USEUCOM AOR.

(4) Develop internal policy for ammunition to be positioned in the command AOR based on the following:

(a) USAREUR S/Os.

(b) Available storage space.

(c) Mission requirements.

(5) Receive, review, and implement a strategy to meet the S/O published by the USAREUR G4 and submit requests for modification to the Munitions Branch, SOD. Requests for change in priority will be addressed to the USAREUR G3 with information copy to the Munitions Branch, SOD.

(6) Develop and maintain an ammunition structure and management system capable of carrying out peacetime and wartime missions.

(7) Program resources required to manage peacetime S/O and carry out wartime management missions.

(8) Ensure maximum use of available storage space and prepare storage space utilization reports for the CG, 21st TSC, when directed.

(9) Plan wartime movement of ammunition with the USAREUR G3 and G4.

(10) Perform annual explosives safety and security inspections of the theater's ammunition support activities (ASAs) and manage restricted-area decrees for ASAs.

- (11) Submit weekly class V stock status data to the Munitions Branch, SOD.
- (12) Operate applicable levels of the Standard Army Ammunition System (SAAS).
- (13) Provide direct and general class V support for routine garrison missions and training exercises and to deployed units as tasked by USAREUR G3 deployment orders and mission guidance.
- (14) Implement USAREUR-approved class V positioning directives to include preconfigured deployment packages in support of USAREUR contingency missions in the USEUCOM AOR.
- (15) Plan for annual movement of ammunition in the USEUCOM AOR.
- (16) Establish, plan, and manage an ammunition surveillance program to meet the requirements of AR 702-6, AR 702-12, and AE Regulation 742-2 in coordination with the USAREUR G4.
  - (a) Provide quality assurance specialist (ammunition surveillance) (QASAS) support to implement USAREUR's Ammunition Surveillance and Explosives Safety Programs.
  - (b) Review all malfunction reports and suspension actions to determine the effect on the theater's class V stockpile and immediately provide a report of any adverse effect on the theater's stockpile to the Munitions Branch, SOD.
  - (c) Review suspended ammunition lots in USAREUR, obtain evaluation from the appropriate commodity command, and help determine the final disposition of stocks.
  - (d) Provide surveillance support to the Defense Property Disposal Region, Europe, including demilitarization and disposal of components, for excess military assistance program (MAP) and foreign military sales (FMS) ammunition in other countries.
- (17) Provide direct ammunition surveillance support and technical advice to major transportation nodes (water, air, land) that receive and ship hazardous material belonging to or used by the U.S. Forces.
- (18) Provide technical advice in coordination with the Safety Division, Office of the Chief of Staff, HQ USAREUR, and the Munitions Branch, SOD, and coordinate with the Deputy Chief of Staff, Engineer, USAREUR, for all construction or renovation projects in or near ammunition storage sites in the USEUCOM AOR.
- (19) Review and assist in technical matters concerning restricted area agreements, annual restricted area inspections, and negotiations for USAREUR ammunition storage sites.
- (20) Develop detailed upload plans to support the USAREUR wartime movements planning according to S/Os published by USAREUR G4 and the appropriate operation plan.
- (21) Help military communities carry out the Ammunition Amnesty Program (AR 710-2 and DA Pam 710-2-1).
- (22) Help garrisons prepare explosive licenses for ammunition storage sites managed by the 21st TSC.

- (23) Develop procedures and review the execution of policy and procedures related to ammunition supply, storage, surveillance, transportation, and maintenance.
- (24) Execute the Munitions Branch, SOD, call-forward and retrograde plan and program.
- (25) Report storage space utilization data to the USAREUR G4 twice a year.
- (26) Assess USAREUR storage capability for accommodating new and additional items, stock levels, and weapons systems.
- (27) Analyze USAREUR item availability and recommend CSRs to the USAREUR G4.
- (28) Compile ammunition movement data and ensure transportation requirements for programmed movements agree with item availability and system capability.
- (29) Manage class V guided missile and large rocket (GMLR) components.
- (30) Prepare and submit the GMLR Ammunition Issues, Receipt and Expenditures Report according to AR 700-19.
- (31) Evaluate surveillance data and coordinate the disposition of unserviceable guided missiles with the missile NICP.
- (32) Institute and manage the theater's class V suspension and restriction program.
- (33) Operate the Standard Army Ammunition System-Materiel Management Center (SAAS-MMC).
- (34) Provide class V logistics, management, surveillance, and technical assistance to USAREUR brigades and 21st TSC subordinate units.
- (35) Screen the ammunition stockpile and develop a priority of issue list of DOD identification codes (DODICs) and lots that considers rotation of aged, excess, and small lots to maintain the overall stockpile health and reliability.
- (36) Use the National Level Ammunition Capability Planning Module to direct and schedule ammunition movement or redistribution to theater ammunition supply points (ASPs).
- (37) Execute ammunition movement of war reserve, retrograde, demilitarization, maintenance, or FMS stocks in accordance with AE regulations.
- (38) Requisition ammunition allocated to USAREUR from the TA4C.
- (39) Notify the Munitions Branch, SOD, and TAMO, JMTC, when projected available supplies fall below the forecasted demand or before the arrival of the next scheduled CONUS resupply.
- (40) Conduct reconciliation or review in coordination with the USAREUR G4 and TAMO, JMTC, before TA4C and MIDP conferences are conducted to determine training ammunition requirements and projected shortfalls and which items must be obtained to support fiscal year training requirements.
- (41) Ensure CL or approved substitutes are on hand or have been requisitioned from CONUS.

(42) Prepare and send the following reports:

**(a) Unique Item Tracking (UIT) Reports.** UIT reports will be submitted according to AR 710-2, AR 710-3, and DA Pamphlet 700-19.

**(b) GMLR Ammunition Issues, Receipt, and Expenditures Reports.** These reports will be submitted according to AR 700-19 and DA Pamphlet 700-19.

(43) Manage the theater class V commercial demilitarization and disposal program in coordination with the Product Manager, Demilitarization, Project Director for Joint Services; Joint Munitions Command; NATO Maintenance and Supply Agency; and Defense Finance and Accounting Service.

(44) Act as executive agent for the USAREUR Maintenance Program for ammunition peculiar equipment and submit requests for ammunition-peculiar equipment.

## **CHAPTER 2 CONVENTIONAL AMMUNITION OPERATIONS**

### **SECTION I CONVENTIONAL AMMUNITION OPERATIONS**

#### **2-1. GENERAL**

This section prescribes the procedures for requesting, receiving, storing, issuing, shipping, and turning in class V conventional ammunition, except when the procedures conflict with immediate safety or security requirements. Units will inform the Chief, Munitions Branch, SOD, of any procedure that conflicts with Army regulations.

#### **2-2. CALL-FORWARD OF CLASS V STOCKS**

a. USAREUR senior ammunition managers (USAREUR G4; Chief, Munitions Branch, Support Operations (SPO), 21st Theater Sustainment Command; Chief, TAMO, JMTC) together with representatives from other Army major commands participate in the TA4C and MIDP. The ammunition allocations and training authorizations are reviewed at these meetings.

b. For ammunition shipped from CONUS to USAREUR, the Munitions Branch, SPO, 21st TSC, requisitions ammunition in accordance with the directives provided by USAREUR G4. This ammunition is allocated by the Army G-4 based on critically recognized theater requirements indicated in the HQDA G-3 approved theater S/O.

c. The Chief, Munitions Branch, SPO, will provide final call-forward distribution data by SAAS and vessel manifests.

#### **2-3. RETROGRADE AND MOVEMENT OF CLASS V MATERIEL**

a. The Munitions Branch, SPO, will execute class V retrograde plans developed by the USAREUR G4. The determinations of which items are to be offered for retrograde will be made based on—

(1) Comparing theater S/Os with on-hand serviceable assets.

(2) Directives issued by the Army G-4 at TA4C and MIDP meetings.

(3) The modernization of the stockpile with preferred munitions.

(4) Analyses of the stockpile's age and serviceability using data from the munitions history program.

b. The Munitions Branch, SPO, will request disposition instructions from the respective NICP for items designated for retrograde. After receipt of disposition instructions, the Munitions Branch, SPO, will issue movement instructions. Movement instructions will include a shipping date that meets the United States Army Military Surface Deployment and Distribution Command (SDDC) vessel schedule or NICP required delivery date (RDD).

c. If established movement dates cannot be met, the Munitions Branch, SPO, will notify the Munitions Branch, SOD, and provide a proposed mitigation strategy.

d. The Munitions Branch, SPO, will send report of shipment (REPSHIP) data to the Munitions Branch, SOD, and to the receiving unit on the date of the shipment.

e. The Munitions Branch, SPO, will plan and execute intratheater distribution of munitions to meet training, operational, contingency, and tactical mission requirements.

## **2-4. CLASS V AUTOMATED SYSTEMS**

a. The Standard Army Management Information System (STAMIS) for class V accountability and visibility at all levels of the theater's ammunition support structure is the Standard Army Ammunition System (SAAS). Records will be maintained according to applicable Army regulations, AE regulations, and automation procedure manuals. Commanders are responsible for compliance.

b. The Logistics Automation Branch, Sustainment Operations Division, Office of the Deputy Chief of Staff, G4, HQ USAREUR, provides required information for the establishment of the theater SAAS system to subordinate sustainment brigades, modular ammunition companies, and ammunition transfer and holding points.

c. If a theater storage area (TSA) is operating in the theater, the Munitions Branch, SPO, will provide materiel management for that TSA.

d. When the 21st TSC employs an expeditionary support command (ESC), the munitions branch of the ESC will provide materiel management for subordinate sustainment brigades and TSAs and corps storage areas assigned directly to the ESC.

e. The munitions branch of a subordinate sustainment brigade directly manages stocks in assigned ASAs through the munitions branch's SAAS suite and generates directives for all movements in their assigned AOR. Directives that are designated for out-of-sector movement are generated by higher echelon SAAS-MMC operational nodes.

(1) The Distribution Management Center (DMC), Support Operations, 21st Theater Sustainment Command, and, if employed, the Distribution Management Center, Support Operations, 21st TSC Expeditionary Support Command (21st TSC ESC), use the SAAS-MMC suite to manage class V conventional missiles and ammunition, including component and packing material. The Chief, Munitions Branch, SPO, 21st TSC, operates the SAAS-MMC. The system—

(a) Coordinates information on munitions movements through ports of embarkation and ports of debarkation between the Office of the Deputy Chief of Staff, G4, HQ USAREUR; SDDC; the Joint Munitions Command; and the United States Army Aviation and Missile Command (AMCOM).

(b) Provides theater retail management, including requisitioning, reconciliations, mandatory reports, USAREUR inventory posture and general management reports.

(c) Requisitions and provides disposition instructions for class V redistribution and retrograde.

(d) Reconciles materiel as prescribed by SAAS procedures to ensure information is correct.

(2) The Office of the Deputy Chief of Staff, G4, HQ USAREUR, uses the Standard Army Ammunition System-Modernization (SAAS-MOD) system with its different levels, that is the Standard Army Ammunition System-Ammunition Supply Point (SAAS-ASP) and the Standard Army Ammunition System-Ammunition Transfer Holding Point (SAAS-ATHP) at sustainment-brigade level. These suites are the accountable records at ASPs, ATHPs, and ASAs, and provide interfaces with SAAS-MMC operated by the Munitions Branch, SPO.

(a) The SAAS-ASP and SAAS-ATHP at sustainment-brigade level are normally configured in a network and client environment, but could also be configured as standalone automated data systems that provide stock-record accounting at all class V storage sites for conventional ammunition and GMLR component and packaging material.

(b) The SAAS-ASP and SAAS-ATHP at sustainment-brigade level provide each ASA an automated standard interface with the SAAS-MMC suite located at the DMC, SPO, 21st TSC, and the DMC, SPO, ESC, as well as communication with the TAMO, JMTC. The application of SAAS at the sustainment-brigade level provides information from all levels to the Chief, Munitions Branch, SPO, 21st TSC, to conduct day-to-day planning, storage, and operations at ammunition storage sites throughout the USAREUR AOR.

(c) The ASA reports all transactions through the SAAS communication interface to the SAAS-MMC sustainment brigade suite, which uses the data to conduct daily storage operations, including receipt processing, storage, and issuing ammunition to using units. These functions require maintaining accountable records for mission stocks, serviceable residue, packing materials, ammunition components, ammunition-peculiar equipment, and gauges.

(3) The SAAS-ATHP element located at forward support battalions is used to provide asset visibility, inventory management, and national level visibility at the brigade combat team level. With the inception of the Software Change Package SCP 10, all systems report directly to the Worldwide Ammunition Reporting System (WARS), which provides asset visibility at the national operational level for better planning and future operations.

## **2-5. SECURITY ASSISTANCE PROGRAM**

a. The United States Army Security Assistance Command (USASAC) initiates actions to obtain class V materiel for FMS and MAP. This materiel is processed through the Army G-4, the Cdr, JMC; and USAREUR G4; to the Chief, Munitions Branch, SPO, for sourcing to an ASA.

b. Materiel will not be taken from U.S. stocks nor will deliveries of critical items be diverted from U.S. production, unless national security or foreign policy determines that diversion or withdrawal is in the U.S. national interest (AR 12-1). Diversion must not degrade readiness and must be approved by HQDA.

c. The acquisition and cross-service agreement (ACSA) only allows transfer of selected items of logistics support, supplies, and services to governments of eligible countries, NATO subsidiary bodies, and UN organizations. Specific items of support and services are outlined in AE Regulation 1-3, appendix C. For ammunition, these supplies and services include the following:

(1) Transfer of all conventional class V, except cluster munitions, landmines, or other materiel specifically prohibited by DOD, DA, or USEUCOM.

(2) Replacement-in-kind of ammunition expended at allied nation ranges.

(3) Exchange of unit firing to determine ammunition compatibility and suitability for use in different weapon systems.

(4) Emergency acquisition or provision of ammunition items listed in DOD Directive 5160.65.

d. Governments of eligible countries, NATO subsidiary bodies, and UN organizations will not use the U.S. Army as the routine source of logistics support, supplies, and services when the required items and services are available from the U.S. government through FMS procedures (AR 12-1) or are reasonably available from U.S. commercial sources.

e. Support requests using ACSA as authorization must be approved by the USAREUR G3 and must be in compliance with AE Regulation 1-3. When in doubt, clarification must be requested through channels from the Munitions Branch, SOD.

f. Only HQDA can approve diversion of class V from U.S. stocks to support approved FMS cases. USASAC provides guidance to JMC to coordinate with the USAREUR G4 for assessment of capability to support the request from theater stocks. The USAREUR G4 makes recommendations for USAREUR G3 approval based on readiness assessments or effects on training.

g. USAREUR shipping activities that receive redistribution directives for FMS or MAP materiel will process these directives according to AR 12-1 and AR 725-50, chapter 11. USAREUR shipping activities will provide information copies of military standard requisitioning and issue procedures (MILSTRIP) documents and military standard transportation and movement procedures (MILSTAMP) REPSHIPs to the Munitions Branch, SPO.

## **2-6. REPORTING DISCREPANCIES RELATING TO SHIPMENT**

a. Discrepancies related to shipment will be adjusted or reported in accordance with AR 735-11-2 or DOD 4500.9-R.

b. Discrepancies in MILSTRIP documents will be reported for quality control purposes in accordance with AR 725-50 when they do not affect—

(1) Property accountability of the shipper or consignee property officers.

(2) Reimbursement billing.

c. Receiving ASA personnel will send an information copy of the discrepancy report to the Munitions Branch, SPO. Other discrepancies will be processed according to AR 735-5.

## **SECTION II INVENTORY AND ADJUSTMENT PROCEDURES**

### **2-7. GENERAL**

a. DA Pamphlet 710-2-2, chapter 9, provides procedures for inventory and adjustment for ASAs.

b. The purpose of inventories and adjustments is to—

(1) Verify the general condition, quantity, and location of ammunition stock by a physical inspection and count.

(2) Adjust stock-record balances to match the results of the physical inspection and count.

### **2-8. TYPES OF INVENTORIES**

Ammunition inventories are conducted according to AR 710-2, paragraph 3-29, and DA Pamphlet 710-2-2 as follows:

a. Closed or scheduled wall-to-wall.

b. Open or cyclic.

c. Special.

### **2-9. DISCREPANCIES**

a. When there are overages or shortages of ammunition and explosives as described in AR 190-11, appendix E, units will report discrepancies between ammunition stock-record balances and inventory counts according to AR 190-11, chapter 8.

b. Units will report—

(1) Losses or thefts of ammunition as listed in AR 190-11.

(2) Any ammunition that is lost, stolen, or otherwise unaccounted for.

(3) Recovery of any ammunition or explosive (except small arms amounts under 100 rounds).

(4) Inventory losses that are not accounted for within 24 hours of their discovery.

### **2-10. ADJUSTMENTS**

**a. Financial Liability Investigation of Property Loss (FLIPL).** Verified losses of sensitive items, as listed in AR 190-11, will be adjusted using a FLIPL (AR 735-5).

**b. Inventory Adjustment Report (IARs).**

(1) The Director, Ammunition Center Europe (ACE), Theater Logistics Support Center-Europe, 21st Theater Sustainment Command, will approve IARs in accordance with AR 735-5.

(2) Discrepancies in stock-record balances will be adjusted using DA Form 444. Discrepancies with an extended line item value of \$50 or less will not be included on DA Form 444 unless the item is a sensitive item not adjusted by report of survey procedures.

(3) DA Form 444 will be processed for review or approval based on the total dollar value of adjustments prescribed in AR 710-2, chapter 3, and AR 735-5.

(4) Instructions for preparing DA Form 444 are in DA Pamphlet 710-2-2, chapter 9.

## **2-11. PROCEDURES FOR LOCATION SURVEYS**

a. Perpetual or frequent location surveys will be conducted and audited according to AR 740-26 or AR 710-2.

b. Location accountable record audits must be least 97 percent accurate.

## **SECTION III AMMUNITION STORAGE MANAGEMENT**

### **2-12. APPLICABILITY**

This section applies to units and installations storing class V materiel. Commanders of USAREUR major subordinate and specialized commands and assigned units will ensure that units storing class V materiel in storage locations in their AOR—

- a. Receive a copy of this regulation.
- b. Are aware of reporting requirements.

### **2-13. USE-OF-SPACE STANDARDS**

USAREUR policy is to use ammunition storage facilities as fully as possible in command areas while meeting wartime and contingency requirements as well as explosives safety requirements.

### **2-14. UNIT RESPONSIBILITIES**

The Director, ACE, 21st TLSC-E will—

- a. Manage the use of storage space in subordinate commands and activities.
- b. Develop plans to meet class V storage objectives.

## **2-15. PROCEDURES**

### **a. Storage and Warehouse Planning.**

(1) Ammunition storage drawings will be used to promote maximum storage density in facilities. DA Pamphlet 75-5 provides applicable drawings for each type of ammunition.

(2) The 21st TSC will provide consignees with the following distribution data for prestorage planning:

- (a) Transportation control number.

(b) DOD ammunition code.

(c) Lot number.

(d) International Organization for Standardization (ISO) container serial number.

(e) Quantity.

(3) Storage sites will use warehousing techniques and principles prescribed in AR 385-10, including—

(a) Preposition storage planning.

(b) Location planographs.

(4) Reworking in conjunction with receipt, issue, and intradepot transfer operations will be based on the best use of storage space.

#### **b. Explosive Storage Safety.**

(1) Explosive safety requirements are prescribed in AR 385-10, DA Pamphlet 385-64, and AE Regulation 385-64.

(2) Explosive licenses will be maintained for each storage location as prescribed in DA Pamphlet 385-64.

(3) The Safety Branch, Office of the Deputy Chief of Staff, G1, 21st Theater Sustainment Command, is the lead organization for explosive safety at the TSA in coordination with the Safety Division, Office of the Chief of Staff, HQ USAREUR, and the Safety Office, IMCOM-Europe. Ammunition storage practices will be reviewed by QASAS, 21st TSC, and surveillance organizations to ensure compliance with DA Pamphlet 385-64 and the existing explosive license and provide technical assistance for all facets of explosive safety management for the 21st TSC.

## **SECTION IV**

### **AMMUNITION MAINTENANCE AND DEMILITARIZATION**

#### **2-16. RESPONSIBILITIES**

a. The Munitions Branch, SOD, in coordination with the Munitions Branch, SPO, manages in-theater ammunition maintenance and performs associated program budgeting functions, demilitarization, and ammunition-peculiar equipment requirements.

b. The Commander, JMC, or the CG, AMCOM will fund and provide technical guidance for ammunition maintenance and renovation.

c. Before the Munitions Branch, SPO, initiates maintenance, ASAs will coordinate maintenance program requirements to ensure the units can support maintenance.

## **2-17. PROCEDURES**

a. The Munitions Branch, SPO, will review the USAREUR unserviceable and repairable ammunition stockpile and schedule items for maintenance by priority set by the USAREUR G4. The Munitions Branch, SPO, and the Director, ACE, TLSC-E, will schedule workload priorities according to USAREUR requirements, the capabilities of the ASA, available funds, and available components. The Munitions Branch, SPO, will review and approve proposed maintenance schedules submitted by the ammunition activity or coordinate revisions with the submitting activity.

b. Accountable officers of each ammunition activity will use the priority list (subpara a above) to prepare a proposed maintenance and renovation schedule for each fiscal year in coordination with the Director, ACE, TLSC-E.

## **2-18. DEMILITARIZATION OR DISPOSAL OF AMMUNITION**

a. Authorization for the disposal or demilitarization of class V materiel will be obtained through command channels from the Munitions Branch, SPO, in accordance with DA Pamphlet 750-8. The 21st TSC will conduct demilitarization in accordance with established regulations and as authorized by HQ JMC.

b. Inert or empty ammunition and components issued to units for training (for example, expended AT4s) will be identified, marked, and demilitarized according to AR 385-10, DA Pamphlet 385-64, and DA Pamphlet 710-2-1 before being issued.

c. Ammunition will be demilitarized according to accepted environmental protection practices, Army regulations, and host-nation laws.

d. Accountability will be maintained for demilitarization inventory, including salvaged residue.

## **SECTION V MISSILE AND ROCKET AMMUNITION**

### **2-19. PURPOSE**

This section—

a. Establishes USAREUR logistic operating policy for the centralized management of missiles for U.S. Forces in Europe.

b. Provides requisitioning procedures for allocated missile assets for Europe.

c. Establishes reporting procedures and responsibilities for missiles in Europe.

### **2-20. APPLICABILITY**

The policy and procedures in this section are applicable to units that have formal accountability or command responsibility for missile assets.

### **2-21. POLICY**

**a. Allocations.** Allocated quantity levels of class V missile major items are determined and authorized by the Army G-3/5/7 and are controlled by the Army G-4. They are listed in the current MIDP published by HQ AMCOM.

**b. Movement.** The movement of missiles, both in the theater and between commands, must be authorized by the USAREUR G3 and controlled by the USAREUR G4.

**c. Distribution.** Missiles will be issued and stored in accordance with USAREUR G3 guidance.

**d. Maintenance.**

(1) Missile ammunition governed by this regulation will be maintained in the highest state of readiness. Maintenance operations will be performed only as authorized in DA technical publications and only as required for necessary repairs and maintenance. CLs will be maintained in a serviceable condition.

(2) Unit commanders will report situations requiring rotation of command stocks with basic load to maintain the highest state of readiness through command channels to the Munitions Branch, SOD.

(3) The following activities are authorized maintenance:

(a) User and organizational tactical units should request direct and general support from ammunition support units and activities.

(b) TSAs, if maintenance is specifically authorized by HQ AMCOM and the necessary materiel, tools, and trained personnel are available. Units will send requests to perform this type of maintenance through the Munitions Branch, SPO, to HQ AMCOM. Requests will include sufficient justification and detail for a thorough analysis.

## **2-22. UNIT RESPONSIBILITIES**

a. Units will—

(1) Requisition stock-funded class V items; mission-essential items that do not have an assigned control number DODIC; and mission-essential items (annotated as stock-funded in the Army Master Data File) required to support or maintain missiles. MILSTRIP requisitions for this materiel will be submitted directly to the Munitions Branch, SPO.

(2) Submit authorized stockage lists for missile class V repair parts and components to the Munitions Branch, SPO.

(3) Send DA Form 2415 as prescribed in DA Pamphlet 750-8 to the Munitions Branch, SPO.

(4) Provide command management of missile stocks as prescribed in this regulation and SAAS-MMC.

(5) Ensure subordinate units maintain property accountability.

(6) Provide reports of consolidated asset status, materiel losses, and transactions of class V missiles according to AR 710-3 and AR 700-19 and UIT and GMLR reports through command channels to the Munitions Branch, SPO, 21st TSC.

(7) Perform appropriate levels of maintenance on assigned stocks of missile ammunition.

b. Commanders of missile firing units will—

(1) Ensure that unit missile requests for missile and rocket items meet the requirements of DA Pamphlet 710-2-1 and this regulation.

(2) Ensure that missiles in the command are properly secured according to AR 190-11.

(3) Report missile expenditures as prescribed in AR 700-19 and DA Pamphlet 700-19.

(4) Report training losses by message according to AR 700-19, to the Chief, Munitions Branch, SPO. Units firing more than one type of missile may submit a consolidated report. Reports will be submitted no later than 3 workdays after the unit has returned to its home station.

(5) Ensure that missiles and missile items not expended are turned in to the supporting ASP immediately after completion of firing.

c. ASPs will—

(1) Ensure that each DA Form 581 for missiles is supported by a TAMIS confirmation report or is approved by the TAMO, JMTC.

(2) Request training missiles to meet approved RDDs.

(3) Post missile receipts to stock records by serial and lot numbers.

(4) Issue training missiles to firing units by serial and lot numbers.

(5) Ensure that missile turn-in documents from firing units include serial and lot numbers.

## **2-23. ACCOUNTABILITY**

a. GMLR ammunition will be accounted for according to AR 710-2. Sensitive items will be secured according to AR 190-11. Ammunition CLs will be accounted for on unit property books. Formal stock record accountability will be maintained on stocks in storage units and activities.

b. During shipments of ammunition, accountability will remain with the consignor (accountable officer or property book officer) until the consignor receives a signed DD Form 1348-1A or DA Form 581 from the consignee. Designated sensitive items will be shipped as prescribed in DOD 5100.76M.

## **2-24. PROCESSING UNIT REQUESTS FOR TRAINING MISSILES TO USE AT ANNUAL SERVICE PRACTICE**

a. Requests for tube-launched, optically tracked, wire-guided missiles; Hellfire missiles, and Javelin missiles will be processed as prescribed in DA Pamphlet 710-2-1.

b. The Chief, Munitions Branch, SPO, will—

(1) Process requests for Stinger missiles and target ammunition according to allocations published by the TAMO, JMTC.

(2) Provide large missile assets (for example, multiple launch rocket system) to meet annual service practice requirements.

## **2-25. REQUISITIONING PROCEDURES**

a. Commanders of units that need complete rounds will—

(1) Use normal requisitioning procedures for class V missiles.

(2) Provide full justification and authority for unforecasted requirements. These requirements may be submitted any time by memorandum or message, based on the urgency of need.

(3) Use allowances established in DA Pamphlet 350-38, appendix D, and applicable common tables of allowances. These allowances will not be exceeded without USAREUR G3 approval.

b. The Chief, Munitions Branch, SPO, will—

(1) Base requisitions on allocations shown in the MIDP and requirements from USAREUR major subordinate commands.

(2) Submit MILSTRIP requisitions for missile and rocket ammunition.

(3) Provide requisitions, supply, and shipment status to the appropriate commands.

## **SECTION VI SECURITY CLASSIFICATION OF LOGISTIC DATA**

### **2-26. GENERAL**

AR 710-2 prescribes the security classification of logistic data.

## **SECTION VII CONVENTIONAL AMMUNITION SMALL LOT RETENTION**

### **2-27. RESPONSIBILITIES**

A minimum retainable lot (MRL) is an installation ammunition lot with a replacement value in the Federal Logistics Record of more than \$5,000. The storage installation will automatically transfer ammunition lots valued at less than MRL to condition code “C” for priority of issue if the DODIC is listed in the current JMC Conventional Ammunition Substitutability/Interchangeability (S&I) List of authorized training munitions. If the DODIC is not listed as a training DODIC in the S&I list, the ammunition lot will be retained in condition code “A” until the next scheduled periodic inspection.

### **2-28. PROCEDURES**

a. The commander, director, or accountable officer of each USAREUR storage site will manage ammunition lots valued at less than MRL to ensure that ammunition is issued before the due date of the next cyclic inspection. Management includes the following procedures:

(1) Materiel release orders (MRO) to fill training requisitions will be issued from condition code “C” lots before condition code “A” stocks are issued. Ammunition lots valued at less than MRL will not be used to fill requisitions for prepositioned war reserves or CLs unless dictated by short supply item requirements.

(2) Small ammunition lots will be selected to fill training requests before large lots. Requested shipment quantities may be adjusted up to one full unit pack to eliminate lots of existing light boxes. Unless specifically authorized, overshipments of items listed as critical short supply will not be made.

(3) Separate MROs will be used as necessary to clear lots valued at less than MRL or lots split up between more than one TSA or ASP.

(4) USAREUR storage sites will direct consolidation of ammunition lots valued at less than MRL for shipment or consolidation for issue, when possible.

b. When the next periodic inspection date for lots valued at less than MRL is reached and efforts to issue MRL have been ineffective, a request for disposition will be sent through command channels to the Chief, Munitions Branch, SPO. Ammunition lots will be transferred to condition code “D” (serviceable (test/modification)) pending disposition instructions. Inspection will be limited to a safety-in-storage inspection.

c. The Chief, Munitions Branch, SPO, will evaluate and authorize destruction of small lots of conventional ammunition.

d. ASPs will issue lots valued at less than MRL for training use. Lots valued at less than MRL will be returned to TSAs only when there is no other option.

e. Ammunition less than MRL returned to a TSA from an ASP will be transferred to condition code “D” on receipt unless a parent lot is in storage at the receiving TSA. Receipt inspection will be made on condition code “D” lots to the degree necessary to ensure ammunition is safe for storage. Normal receipt inspection will be made on lots with a parent lot in storage.

## **SECTION VIII**

### **MANAGING AMMUNITION COMPONENTS AND PACKING MATERIEL**

#### **2-29. PURPOSE**

This section prescribes policy and procedures for disposing of conventional ammunition components and packing material. Missile components and packing material will be disposed of according to the JMC automatic return items list (ARIL).

#### **2-30. UNIT RESPONSIBILITIES**

a. Commanders of USAREUR major subordinate and specialized commands assigned in USAREUR will ensure the following:

(1) Ammunition components and packing material generated during training exercises are collected and returned to the ASP or a designated area. Components and packaging will be reported by SAAS Block II A and B as prescribed in applicable SAAS technical manuals (TMs). Reusable containers costing \$200 or more will be handled according to AR 710-2. Salvage items and turn-in quantities are listed in DA Pamphlet 710-2-1.

(2) Serviceable items identified by the Munitions Branch, SPO, are shipped to the Theater Storage Area-Miesau (TSA-M) or CONUS, as applicable. Shipments of items to be returned directly to CONUS must be offered through the local installation transportation office to the SDDC. Shipment will be made using MILSTAMP code A217.

b. The Chief, Munitions Branch, SPO, will publish ARILs directing automatic return to CONUS or TSA-M in coordination with JMC. The list will be updated annually. Questions concerning items not listed should be directed to the Chief, Munitions Branch, SPO.

## **2-31. PROCEDURES**

a. ARILs developed by the Munitions Branch, SPO, will be based on JMC ARILs, TSA-M S/Os, and known theater requirements. The Chief, Munitions Branch, SPO, will review and approve ACE and TSA S/Os and provide additional S/O for theater support. Items at less than 100 percent of the S/O will be included on the ARIL for automatic return to TSA-M. When quantities of items exceed the TSA-M S/O, the Munitions Branch, SPO, will include them on the ARIL for automatic return to CONUS or authorize them to be turned in to the nearest Defense Reutilization and Marketing Service (DRMS) location.

b. Packing material being shipped to TSA-M, CONUS, or a DRMS facility will be certified free of explosives. Only items meeting serviceable reparable criteria in Supply Bulletin 755-1 will be returned to CONUS or TSA-M.

c. Excess serviceable explosive components will be reported according to AR 725-50, chapter 7.

d. Fired small arms brass (.50 caliber or below) will be inspected by the generating organizations and certified free of explosives and transferred to the nearest DRMS facility.

e. Serviceable used items to be shipped to TSA-M will be classified condition code "R." Fired small arms brass and metal links will be classified condition code "H." The condition code will be indicated on DD Form 1348-1.

f. Small components and packing materiel will be disposed of according to the latest ARIL.

g. Units generating residue will conduct a 100-percent inspection of the residue and will certify that all items are free of explosives before turn-in. ASP personnel will validate unit certification of residue items.

h. Similar items (for example, pallets, pallet assemblies) will be packed together, properly marked for easy identification by the receiving activity, and separated from other items.

i. Excess live ammunition will not be returned to TSA-M.

## **SECTION IX USAREUR AMMUNITION AMNESTY PROGRAM**

### **2-32. GENERAL**

a. The USAREUR Ammunition Amnesty Program is established to provide a means of returning ammunition and explosives to the supply system or ensuring proper disposal according to safety criteria. It is not intended to circumvent normal turn-in procedures.

b. The USAREUR Amnesty Program will be conducted on a no-questions-asked basis. This policy must be widely publicized to ensure the program reaches all military and civilian personnel and their Family members. Keeping ammunition as a souvenir is a safety hazard and is prohibited.

c. The Safety Division, Office of the Chief of Staff, HQ USAREUR, is the proponent for the USAREUR Ammunition Amnesty Program. Specific policy and procedures are prescribed in AE Regulation 385-64 and DA Pamphlet 710-2-1.

## **CHAPTER 3 COMBAT LOAD**

### **SECTION I COMPUTATION OF COMBAT LOAD**

#### **3-1. UNIT RESPONSIBILITIES**

- a. Conventional units in USAREUR are not authorized to maintain CL in the garrison.
- b. Commanders of USAREUR units that are authorized to draw or maintain CL or both will do the following:
  - (1) Implement policy and procedures for the distribution, redistribution, maintenance, storage, supply, and surveillance of ammunition.
  - (2) Provide ammunition support to subordinate units in the command AOR.
  - (3) Develop internal policy for positioning ammunition in the command AOR.
  - (4) Prepare and send the CL feeder reports to the Chief, Munitions Branch, SPO.
  - (5) Ensure CL data is incorporated in—
    - (a) UIT reports (requirement control symbol (RCS): DD-MIL(A)1629).
    - (b) WARS reports (RCS: CSGLD-1322(R1)).
    - (c) Automated property records (Property Book Unit Supply Enhanced (PBUSE)).
  - (6) Program required resources to manage S/Os and carry out wartime management missions.
  - (7) Plan wartime requirements and movement of ammunition with the Munitions Branch, SOD, according to AE Regulation 55-4.
  - (8) Ensure allocation priorities for CL shortages match operational readiness requirements.
  - (9) Maintain current explosive licenses for ammunition storage facilities and unit arms rooms in coordination with the servicing safety office, as prescribed in AE Regulation 385-64.
  - (10) Perform annual safety inspections in coordination with the Ammunition Management Inspection Section, Munitions Branch, Sustainment Operations Division, Office of the Deputy Chief of Staff, G4, HQ USAREUR, and comply with restricted-area decrees for ammunition storage areas.
  - (11) Ensure security for CL ammunition holding areas (AHAs) is maintained according to AR 190-11 and AE Regulation 190-13.
  - (12) Ensure sensitive-item inventories for unit-held CL and operational load ammunition are performed each month according to AR 710-2.

c. Commanders of USAREUR major subordinate commands will—

(1) Compute CLs using the TAMIS calculator and requirements.

(2) Provide for physical security of on-hand CL according to AR 190-11.

(3) Ensure on-hand class V quantities are serviceable, properly accounted for, and hand-receipted on unit property book records according to AR 710-2 and DA Pamphlet 710-2-1. If available, automated property books must be used for accountability.

(4) Ensure brigade ammunition officers (BAOs) or their equivalent CL approval authority maintains a current suspension or restriction system for checking on-hand ammunition stocks. Unit property book officers (PBOs) will send a copy of each monthly sensitive item inventory to their BAO or equivalent CL approval authority for screening. BAOs will report suspended stocks to the Surveillance Office, Munitions Branch, Support Operations, 21st TSC, for disposition instructions.

d. The Chief, Munitions Branch, SPO, will—

(1) Coordinate CL turn-ins at the appropriate ASA.

(2) Initiate preposition action for ammunition items in support of deployments.

### **3-2. PROCEDURES FOR USAREUR UNITS**

a. Units will compute their CL requirements using the TAMIS calculator. Task forces or modular units not listed in TAMIS will use required weapon density in their DA-approved modified table of organization and equipment (MTOE) (or other authorization document) to compute CL requirements.

b. CL computations will be sent to the BAO or equivalent CL approval authority for review and approval.

c. The BAO or equivalent CL approval authority will—

(1) Review and approve changes to CL computations that deviate from a unit's approved S/O.

(2) Post changes to CL computations in TAMIS and notify their chain of command, the USAREUR G3, and the USAREUR G4 of changes.

d. The USAREUR G3 will approve or disapprove proposed changes for a unit's CL and coordinate changes with the Army G-3/5/7.

## **SECTION II CL REPORTING, REQUISITIONING, STORING, AND TRANSPORTING PROCEDURES OF COMBAT LOAD**

### **3-3. REPORTING PROCEDURES**

a. USAREUR units that maintain CL ammunition will comply with property book accountability procedures as outlined in AR 710-2 and the PBUSE system.

b. Unit PBOs will report on-hand quantities of subject categories of class V items by submitting an automated file containing the class V items listed on the property book.

c. Reports will be submitted once a month to the Munitions Branch, SPO, to arrive no later than the 15th day of the following month. The Munitions Branch, SPO, will forward ammunition reports through SAAS to JMC in accordance with regulatory guidance.

d. Units will ensure that all ammunition issued to their units, including CL, operational loads, contingency stocks, and any other ammunition issued during deployments, is posted to the unit property book in accordance with AR 710-2 and reported in accordance with this regulation and other regulatory procedures.

### **3-4. REQUISITIONING PROCEDURES**

a. Units authorized to maintain CL will turn in requisitions for CL ammunition to the BAO or equivalent CL approval authority—

(1) When CL ammunition is determined unsuitable for retention by a QASAS or suspended by an appropriate NICP.

(2) To fill shortages or eliminate overages caused by changes in the MTOE or consumption.

b. The following procedures to draw CL from ASAs will be used unless the USAREUR G4 grants an exemption:

(1) CL ammunition will be maintained at ASAs and not released until the USAREUR G3 publishes a deployment order or unless otherwise authorized by the USAREUR G3. CL ammunition will be issued directly from the ASA to the using unit using DA Form 581. The ASA will coordinate with the Munitions Branch, SPO, to ensure that—

(a) Proper destination and correct DOD activity address codes are designated.

(b) That deploying units only request CL they are authorized to receive.

(2) The ASA will coordinate configuration, means of transportation, and shipping schedules with the USAREUR G3, the USAREUR G4, and the Munitions Branch, SPO.

(3) The BAO or equivalent CL approval authority will maintain CL requirements in the TAMIS requirements module in the quantities authorized for each unit. During deployment planning, deploying units will complete DA Form 581 based on the applicable operation plan or order. The BAO or equivalent CL approval authority will send copies of DA Form 581 and DA Form 1687 to the supporting ASA. The ASA will develop a priority list for unit issue and coordinate a schedule with the USAREUR G4 and the Munitions Branch, SPO. The Munitions Branch, SPO, in coordination with the ASA, will execute the approved schedule only after a deployment order is issued. A BAO or supply officer (S4) representative will deliver copies of DA Form 1687 and be present during the issue of the requested CL.

### **3-5. STORAGE PROCEDURES**

a. Units will apply policy prescribed by—

(1) AR 385-10, DA Pamphlet 385-64, AE Regulation 385-64, and other regulations listed in appendix A as guidance for storing ammunition items in AHAs.

(2) AR 710-2 for storage accounting procedures.

(3) AR 190-11, AE Regulation 190-13, and other regulations listed in appendix A for storage security procedures.

b. Units that physically have ammunition will follow property book accountability and inventory procedures prescribed in AR 710-2 and use PBUSE to account for ammunition on property book records. Units that do not have automated property book capability will use manual property book accountability procedures according to DA Pamphlet 710-2-1.

c. CL will not be uploaded or configured for airshipment or airdrop unless directed by the USAREUR G3. Units authorized to maintain CL in an uploaded or prerigged configuration will ensure packing material is available and in serviceable condition for download operations. Packing material is accountable. The accountable officer will use DA Pamphlet 710-2-1, tables L-1 through L-12, to properly enter the packing material into the unit property book when packing material is separated from the ammunition it contains. When the ammunition is repacked in the packing material, a statement to this effect will be prepared and the material will be dropped from property accounting. Damaged, destroyed, or lost ammunition or packing material will be dropped from property accountability under the procedures in AR 735-5. The accountable officer will perform inventories according to AR 190-11, AR 710-2, and DA Pamphlet 710-2-1 for ammunition loaded in a prerigged configuration.

d. The Munitions Branch, SPO, will—

(1) Ensure that prepositioned CLs stored in TSAs or approved substitutes are on hand or have been requisitioned.

(2) Report shortages to the Munitions Branch, SOD, and provide information on when these items are expected to arrive.

(3) Provide requesting unit and supporting ammunition storage sites with prepositioned CL availability documentation.

e. Units will not abandon, destroy, or otherwise dispose of ammunition without USAREUR G3 or USAREUR G4 approval.

### **3-6. TRANSPORTING PROCEDURES**

a. Units will deploy with ammunition as instructed by deployment directives. Deployment directives will specify unit deployment with ammunition to accompany troops or as CL only.

b. CL accompanying troops or unit equipment normally will be shipped as part of the deploying unit line number in the Joint Operations Planning Execution System.

c. Units transporting ammunition over public roads will comply with AE Regulation 55-4.

d. Units will prepare ammunition for air shipment in accordance with TM 38-250. The shipping unit is responsible for certifying air shipment of hazardous cargo on DD Form 1387-2.

## **CHAPTER 4**

### **OPERATIONAL LOAD AMMUNITION**

#### **4-1. GENERAL**

a. This chapter establishes policy, procedures, and controls for requisitioning and managing operational load ammunition.

b. USAREUR units may draw and maintain operational loads of ammunition whenever assigned to duties, missions, or responsibilities as prescribed in DA Pamphlet 350-38.

#### **4-2. UNIT RESPONSIBILITIES**

a. Unit commanders will—

(1) Identify operational load requirements and submit to the unit PBO or S4 for verification.

(2) Prepare and send a justification memorandum through the chain of command to the BAO or equivalent operational load approval authority for review and approval.

(3) Maintain operational load ammunition that is not expected to be expended on the unit property book nor controlled through hand-receipt procedures. EOD companies will use DA Form 3265 instead of DA Form 2062 and DA Form 5692.

(4) Store operational load ammunition in accordance with AR 385-10, DA Pamphlet 386-64, AE Regulation 385-64, and guidance from the Safety Division, Office of the Chief, HQ USAREUR.

(5) Secure operational load ammunition in accordance with AR 190-11 and AE Regulation 190-13.

(6) Ensure sensitive-item inventories for unit-held operational load ammunition are performed each month according to AR 710-2.

(7) Report on-hand quantities of operational load ammunition on a monthly basis to the BAO or equivalent approval authority. The BAO will report by the 1st day of each quarter to the Munitions Branch, SPO.

(8) Turn-in operational load ammunition to an ASP when no longer needed to execute unit-mission requirements.

(9) The BAO or equivalent will ensure obligated forecasts are completed monthly and submitted to the Munitions Branch, SPO.

b. Commanders of USAREUR major subordinate commands and specialized commands will ensure that BAOs or their equivalent approval authority maintain a current suspension or restriction system for checking on-hand ammunition stocks. Unit PBOs will send a copy of each monthly sensitive item inventory to their BAO or equivalent approval authority for screening. Suspended stocks will be reported to their supporting ASP for stock replacement.

### **4-3. COMPUTATION**

a. Units will compute their operational load ammunition requirements using the standard operational load allowances for common weapons listed in DA Pamphlet 350-38. To compute operational load requirements, units will use either the required weapon density in the latest DA-approved MTOE (or other authorization document) or the locally determined or directed requirement for that quantity of weapons needed to perform a specific mission, whichever is less.

b. The BAO or equivalent operational load approval authority will—

(1) Review and approve changes to operational load computations that deviate from a unit's authorized quantity or type in accordance with DA Pamphlet 350-38, appendix A.

(2) Send changes to operational load computations through the chain of command to the Munitions Branch, SPO.

c. The Chief, Munitions Branch, SPO, will approve or disapprove proposed changes to a unit's operational load quantity or type in coordination with the Munitions Branch, SOD. Units will not draw operational load for crew served weapons unless approved by a general officer.

### **4-4. REQUISITIONING PROCEDURES**

a. When required by an assigned garrison or home-station mission, unit commanders are authorized to maintain operational load items listed in DA Pamphlet 350-38.

b. When submitting DA Form 581 in TAMIS to request operational load ammunition, the BAO, PBO, or S4 will provide the a request memorandum signed by the unit commander to the Munitions Branch, SPO.

### **4-5. STORAGE AT HOME STATION**

a. Commanders who are authorized to draw operational load ammunition will ensure the following:

(1) Physical security of ammunition in accordance with AR 190-11 and USAREUR physical security regulations and supplements.

(2) Units will not exceed any net explosive weight, quantity, storage class, or ammunition-type limitations established by AR 190-11, DA Pamphlet 385-64, and the explosive license.

(3) Controls for the proper storage, issue, and security of ammunition at home-station areas are established.

(4) Accountability inventories to verify quantities and lot numbers of stored ammunition are conducted once a month. Results of inventories will be entered on DA Form 3020-R. Discrepancies between monthly inventories and ammunition accountability records will be reconciled immediately.

b. Operational load ammunition must be marked as such and not be mixed in a storage structure or container with training or CL items.

c. Units that physically have operational load ammunition will follow property book accountability and inventory procedures prescribed in AR 710-2. Units with PBUSE will account for ammunition on centralized automated property book records. Units that do not have automated property book capability will use manual property book accountability procedures in DA Pamphlet 710-2-1.

d. Under no circumstances will a unit expend their operational load ammunition for training purposes. Neither will a unit abandon, destroy, or otherwise dispose of ammunition without USAREUR G3 or USAREUR G4 approval.

e. Operational load ammunition expended during the due course of executing an assigned mission will be accounted for in accordance with AR 735-5, and the property book quantity will be adjusted accordingly.

f. Operational load ammunition stored at home station will be annually inspected for serviceability by QASAS at the ammunition surveillance office that supports these units in accordance with ammunition surveillance regulations.

#### **4-6. REPORTING PROCEDURES**

a. All USAREUR units that maintain class V supplies in garrison or at home station will comply with property book accountability procedures as outlined in AR 710-2 and PBUSE.

b. Unit PBOs will report on-hand quantities of subject categories of class V items by submitting a PBUSE automated file containing the class V items listed on the property book.

c. Reports will be submitted monthly to the Munitions Branch, SPO, with an information copy furnished to the Munitions Branch, SOD.

d. Reports must arrive at the Munitions Branch, SPO, no later than the 15th day of the following month. The Munitions Branch, SPO, will render ammunition reports to JMC as required by regulatory guidance.

e. Units using manual property book systems will use the same reporting procedures as above; however, instead of using PBUSE, units will report using the most expeditious means available. Reports will include DODIC, quantity, lot number, and serial number (for serial numbered items).

f. Units will ensure that all ammunition issued to them, including CL, operational loads, contingency stocks, and any other ammunition issued during deployments, is entered into the unit's property book in accordance with AR 710-2, this regulation, and other regulatory procedures.

### **CHAPTER 5 EXPLOSIVE ORDNANCE DISPOSAL**

#### **5-1. GENERAL**

a. When not performing their assigned mission as prescribed by AR 75-15, paragraph 1-4, explosive ordnance disposal (EOD) companies may assist in the mission-related functions outlined in Field Manual Interim 4.30-50, paragraph 4-33, with concurrence of the EOD Cell, 21st TSC.

b. The USAREUR G3 is responsible for general staff supervision of the Army EOD program in USAREUR. This responsibility is discharged as follows:

(1) The USAREUR EOD officer, the senior enlisted EOD sergeant major, or a qualified EOD officer assigned to the Office of the Deputy Chief of Staff, G4, HQ USAREUR, will—

(a) Exercise general staff supervision of the USAREUR EOD program and serve as the primary POC for all EOD matters.

(b) Represent USAREUR at the U.S. Army EOD Coordinating Group meeting and at NATO EOD Workgroup meetings.

(c) Review, coordinate, and submit for publication USAREUR policy and procedures on EOD.

(d) Develop policy and procedures for activation, inactivation, stationing, equipping, and training of EOD companies in USAREUR.

(e) Conduct staff visits to USAREUR EOD companies and supported units, other Services, and allied nations to discuss EOD and related matters.

(f) Coordinate with the Operations Division, Office of the Deputy Chief of Staff, G3, HQ USAREUR, for taskings to provide EOD support for very important person (VIP) protective missions.

(2) Operational command of USAREUR EOD companies in USAREUR is assigned to the 21st TSC.

c. The CG, 21st TSC, will do the following:

(1) Ensure EOD unit proficiency is maintained at the highest level.

(2) Provide EOD support to U.S. Forces in the USEUCOM AOR and as directed by the CG, USAREUR.

(3) Coordinate with local commanders to ensure EOD companies receive adequate administrative and logistic support.

(4) Ensure all EOD companies are evaluated under Army Training and Evaluation Program (ARTEP) 9-520, Level 3. EOD companies will receive ARTEP external evaluations at intervals not less than 12 months and not to exceed 24 months.

(5) Provide formal and informal training support for all USAREUR EOD companies, including training in how to use new equipment.

(6) Budget and fund for USAREUR EOD VIP support conducted under the provisions of AR 75-15, chapter 7.

d. The senior enlisted adviser in the EOD Cell, 21st TSC, will—

(1) Advise and assist subordinate units in promotions, awards, assignments, and professional development of their Soldiers.

(2) Provide training guidance to subordinate units on a quarterly basis.

(3) Serve as the liaison between tasking headquarters and subordinate units.

e. All EOD companies will—

(1) Submit quarterly reports using the Deployment Activity Incident Reporting System. Reports will be forwarded through command channels to the USAREUR EOD officer to arrive by the 15th workday after the end of the quarter.

(2) Prepare EOD incident reports.

(3) Submit DD Form 2325 as prescribed in AR 50-5, appendix B.

(4) Provide copies of reports of unusual incidents with the quarterly EOD Activities and Status Report. Unusual incident reports containing information of technical intelligence value will be forwarded within 3 workdays after the incident.

(5) Notify the USAREUR EOD officer through command channels of any EOD incident that could reasonably be expected to have command interest. After duty hours, contact the USAREUR Operations Center (DSN 370-8906/8908, civilian 06221-57-8906/8908).

(6) Maintain a 24-hour contact and response team capability.

f. Unit commanders and garrison commanders will—

(1) Include EOD representation in all phases of range-clearance planning. The EOD Cell, 21st TSC, must approve all EOD range-clearance support 60 days before the operation (AR 385-63).

(2) Permit tenant EOD companies to respond to all incidents involving immediate danger to life or property.

(3) Ensure tenant EOD companies receive adequate administrative and logistic support, including at least one class A telephone line and SIPRNET connectivity.

(4) Ensure tenant EOD companies are provided adequate explosive storage facilities and the use of demolition ranges as necessary to meet operation requirements.

g. EOD unit commanders and officers in charge of EOD table of organization and equipment elements will notify the USAREUR staff EOD officer through command channels of changes in the operational status of subordinate companies and the reason for changes. The following guide will be used in determining operational status:

**(1) Limited operational (less nuclear capability).**

(a) No EOD-qualified officer assigned.

(b) Fewer than six EOD-qualified personnel assigned.

(c) As determined by the EOD Cell, 21st TSC.

**(2) Limited operational (less chemical capability).**

- (a) Fewer than six EOD-qualified personnel assigned.
- (b) As determined by the EOD Cell, 21st TSC.

**(3) Nonoperational.**

- (a) Fewer than four EOD-qualified personnel assigned.
- (b) As determined by the EOD Cell, 21st TSC.

**5-2. CRITICAL NUCLEAR WEAPONS DESIGN INFORMATION AND VERY IMPORTANT PERSON SUPPORT**

a. The CG, 21st TSC, is the clearance-granting authority for Critical Nuclear Weapons Design Information.

b. The CG, USAREUR, will task the appropriate command to provide support to the United States Secret Service (USSS) and Department of State (DOS) when VIPs protected by the USSS will be in the USEUCOM AOR. USAREUR missions in support of these visits will be tasked through the USAREUR staff EOD officer in coordination with the USAREUR G3.

(1) Units that provide support for these visits will send an after-action reports to the USAREUR staff EOD officer within 5 workdays after providing the support.

(2) EOD VIP support for individuals not protected by the USSS or DOS will be accomplished as follows:

(a) Special training classes for security forces concerning search techniques and explosive safety may be conducted.

(b) EOD units will respond when a suspected explosive device is located.

(c) EOD standby support at the VIP site must be requested through the CG, USAREUR, based on a current threat analysis.

c. HQDA (DAPE-HRC-T) has assigned Special Determination 185-74 to EOD VIP support missions.

d. HQDA has appointed the EOD VIP Protection Agency, USNORTHCOM, as the executive agent for all matters pertaining to EOD protection details with the USSS and DOS, including the issuance of EOD credentials (DD Form 2335). EOD companies will request EOD credentials from the EOD Cell, 21st TSC, which will review the requests and forward them to the EOD VIP Protection Agency.

**CHAPTER 6  
MALFUNCTIONS INVOLVING AMMUNITION AND EXPLOSIVES**

**6-1. RESPONSIBILITIES**

a. The USAREUR G4 will provide policy guidance for malfunction and suspension actions.

b. Commanders of USAREUR major subordinate and specialized commands will—

(1) Report available facts on ammunition malfunctions to the Munitions Branch, SPO. Commanders will not submit reports directly to HQ, JMC or to AMCOM.

(2) Ensure that suspended ammunition lots are not used or issued.

c. The Munitions Branch, SPO, will—

(1) Be the POC in USAREUR for reports of ammunition malfunctions.

(2) Take appropriate theater suspension or restriction action pending final disposition instructions from commodity commands (JMC or AMCOM) in CONUS.

(3) Report malfunctions to the appropriate commodity command.

(4) Receive suspension, restriction, or release notices from JMC or AMCOM and take appropriate action as described in AR 75-1.

(5) Provide theater clearance assistance to commodity commands to resolve malfunction problem areas.

d. The officer in charge (OIC) of the firing unit will assure all accidents, incidents, and malfunctions involving conventional ammunitions and guided missiles are reported according to AR 75-1 and this regulation.

e. The range safety officer will—

(1) Ensure all accidents, incidents, and malfunctions are reported to ammunition surveillance personnel (that is, QASAS).

(2) Ensure the malfunction site is secured according to AR 75-1.

(3) Contact the responsible safety office. The safety officer will determine whether or not accident procedures in accordance with AR 385-10 apply.

(4) Ensure that remedial action in accordance with the applicable weapon TM or FM is performed as the first step in clearing a malfunction.

## **6-2. MALFUNCTION INVESTIGATION AND REPORTING PROCEDURES**

a. The OIC of the firing unit will do the following:

(1) Report malfunctions. Malfunctions must be reported immediately by telephone or radio to range control.

(2) Secure the area. The malfunction site must not be disturbed pending arrival of QASAS, the logistics assistance representative (LAR), safety officer, EOD unit, and other members of the investigating team. Personnel not directly involved in the malfunction investigation will be denied access.

(3) Secure the ammunition. Ammunition (including guided missiles) or ammunition residue involved in the malfunction must not be disturbed. Handling of the ammunition is prohibited until QASAS or the EOD unit arrives at the scene and instructions are provided by the QASAS.

(4) Secure the weapon and weapon system. Weapons, weapon systems, and weapon residue must not be disturbed, and settings on the weapon system must not be changed or tampered with. Data obtained from the weapon system will be required in the investigation process.

b. After the OIC reports a malfunction, range control will—

(1) Notify the QASAS to investigate class V items.

(2) Notify the supporting LAR to investigate weapons.

(3) Provide disposition instructions to the OIC of the firing unit after receiving investigation findings from the QASAS and JMC ammunition LAR.

c. After the notification of a malfunction from range control, the QASAS will—

(1) Investigate the malfunction in accordance with AR 75-1 and this regulation.

(2) Report malfunctions and findings by the most expeditious means available to the CG, 21st TSC. Means of reporting may include, but are not limited to, telephone, message, fax, or e-mail. If possible, pictures should be included with the report to facilitate command decisions. E-mail reporting may be used in addition to, but not as a substitute for, telephone or message reporting.

(3) Report duds and misfires to the Chief, Munitions Branch, SPO. AR 75-1, chapter 2, provides reportable rates for conventional ammunition.

(4) Prepare and submit DA Form 4379 or DA Form 4379-1 to the Chief, Munitions Branch, SPO.

(5) Make the information in (1) through (4) above available to accident investigation personnel and assist in the investigation if requested to do so.

d. The Chief, Munitions Branch, SPO, will—

(1) Inform the appropriate commodity command of malfunctions.

(2) Provide information copies to the Munitions Branch, SOD.

(3) Send DA Form 4379 and DA Form 4379-1 to the appropriate commodity command.

### **6-3. NOTIFICATION OF DEFECTS IN AMMUNITION AND EXPLOSIVES**

a. The responsible onsite officer will report defects found in ammunition issued for firing to the appropriate QASAS according to AR 75-1.

b. The responsible QASAS who finds critical defects during surveillance inspections or functional tests will report the defects as soon as possible, preferably by telephone, to the Chief, Munitions Branch, SPO, and follow up with written confirmation.

### **6-4. SUSPENSIONS**

a. The QASAS at the ammunition surveillance activity will—

(1) Locally suspend a lot of ammunition if—

(a) The ammunition is a possible cause of a malfunction.

(b) A component of the lot malfunctioned and its further use would probably cause injury or damage.

(c) The cause cannot be immediately determined, and the investigating QASAS determines that higher-level testing is required to identify the cause of the malfunction.

(2) Identify ammunition suspended, withdrawn, or held from use with DD Form 1575 or DD Form 1575-1 according to SB 742-1.

(3) Send reports required by AR 75-1 to the Chief, Munitions Branch, SPO.

b. After receipt of a malfunction report, the Chief, Munitions Branch, SPO, will—

(1) Take suspension action as required by AR 75-1.

(2) Notify the appropriate addressees identified in AR 75-1 and the Munitions Branch, SOD, by the fastest means possible.

(3) Maintain a centralized European suspension and release register.

(4) Establish and maintain detailed malfunction records.

c. Commanders who receive a suspension or restriction notification from the Chief, Munitions Branch, SPO, will—

(1) Immediately send the suspension or restriction notification to applicable units in their commands.

(2) Maintain current records of suspension notifications and release actions, including a record of on-hand quantities by lot and location.

(3) Will immediately suspend or restrict the use and issue of affected ammunition lots in their areas of responsibility.

d. The Chief, Munitions Branch, SPO, will—

(1) Periodically review suspended ammunition lots on hand in USAREUR, obtain evaluation from the appropriate commodity command, and assist in determining final disposition of stocks.

(2) Review malfunction reports and suspension actions to determine whether or not the stockpile is adversely affected.

## **APPENDIX A REFERENCES**

### **SECTION I PUBLICATIONS**

DOD Directive 5160.65, Single Manager for Conventional Ammunition (SMCA)

DOD 5100.76-M, Physical Security of Sensitive Conventional Arms, Ammunition, and Explosives

DOD 4500.9-R, Defense Transportation Regulation, Part II, Cargo Movement

AR 12-1, Security Assistance, Training, and Export Policy

AR 50-5, Nuclear Surety

AR 75-1, Malfunctions Involving Ammunition and Explosives

AR 75-15, Policy for Explosive Ordnance Disposal

AR 190-11, Physical Security of Arms, Ammunition, and Explosives

AR 385-10, The Army Safety Program

AR 385-63, Range Safety

AR 700-19, U.S. Army Munitions Reporting System

AR 702-6, Ammunition Stockpile Reliability Program

AR 702-12, Quality Assurance Specialist (Ammunition Surveillance)

AR 710-2, Supply Policy Below the National Level

AR 710-3, Inventory Management Asset and Transaction Reporting System

AR 725-50, Requisitioning, Receipt, and Issue System

AR 735-5, Policies and Procedures for Property Accountability

AR 735-11-2, Defense Logistics Agency Instruction 4140.55, Secretary of the Army Instruction 4355.18A, Air Force Joint Manual 23-215, Reporting of Supply Discrepancies

AR 740-26, Physical Inventory Control

DA Pamphlet 75-5, List of Storage and Outloading Drawings for Ammunition

DA Pamphlet 350-38, Standards in Training Commission

DA Pamphlet 385-64, Ammunition and Explosives Safety Standards

DA Pamphlet 700-19, Procedures of U.S. Army Munitions Reporting System

DA Pamphlet 710-2-1, Using Unit Supply System (Manual Procedures)

DA Pamphlet 710-2-2, Supply Support Activity Supply System: Manual Procedures

DA Pamphlet 750-8, The Army Maintenance Management System (TAMMS) Users Manual

Technical Manual 38-250/Air Force Manual 24-204/Naval Supply Systems Command Publication 505/Marine Corps Publication 4030.19I/Defense Logistics Agency Instruction 4145.3, Preparing Hazardous Materials for Military Air Shipments

Supply Bulletin 742-1, Ammunition Surveillance Procedures

Supply Bulletin 755-1, Disposition of Used Ammunition Packing Material and Certain Specified Ammunition Components

AE Regulation 1-3, International and Other Agreements

AE Regulation 55-4/USAFE Instruction 24-203, Safe Movement of Hazardous Goods by Surface Modes

AE Regulation 190-13, Army in Europe Physical Security Program

AE Regulation 385-64, Explosives Safety

AE Regulation 742-2, Ammunition Surveillance Program

## **SECTION II FORMS**

DD Form 1348-1A, Issue Release/Receipt Document

DD Form 1387-2, Special Handling Data/Certification

DD Form 1575, Suspended Tag - Materiel

DD Form 1575-1, Suspended Label - Materiel

DD Form 2325, Radiological Response Capability Report

DD Form 2335, Explosive Ordnance Disposal Technician Credentials

DA Form 444, Inventory Adjustment Report (IAR)

DA Form 581, Request for Issue and Turn-in of Ammunition

DA Form 1687, Notice of Delegation of Authority - Receipt for Supplies

DA Form 2062, Hand Receipt/Annex Number

DA Form 2028, Recommended Changes to Publications and Blank Forms

DA Form 2415, Ammunition Condition Report

DA Form 3020-R, Magazine Data Card

DA Form 3265, Explosive Ordnance Incident Report

DA Form 4379, Ammunition Malfunction Report

DA Form 4379-1, Missile and Rocket Malfunction Report

DA Form 5692-R, Ammunition Consumption Certificate

## GLOSSARY

21st TSC	21st Theater Sustainment Command
ACE	Ammunition Center Europe, Theater Logistics Support Center-Europe, 21st Theater Sustainment Command
ACSA	acquisition and cross-servicing agreement
AE	Army in Europe
AHA	ammunition holding area
AMCOM	United States Army Aviation and Missile Command
AOR	area of responsibility
ARIL	automatic return items list
ARTEP	Army Training and Evaluation Program
ASA	ammunition support activity
ASP	ammunition supply point
ATHP	ammunition transfer holding point
BAO	brigade ammunition officer
CG	commanding general
CL	combat load
CONUS	continental United States
CSR	controlled supply rate
DMC	Distribution Management Center, Support Operations, 21st Theater Sustainment Command
DODIC	Department of Defense identification code
DOS	Department of State
DRMS	Defense Reutilization and Marketing Service
EOD	explosive ordnance disposal
ESC	expeditionary support command
FM	field manual
FMS	foreign military sales
GMLR	guided missile and large rocket
HQ USAREUR	Headquarters, United States Army Europe
IAR	inventory adjustment report
IMCOM-Europe	United States Army Installation Management Command, Europe Region
JMC	Joint Munitions Command
LAR	logistics assistance representative
MAP	military assistance program
MMC	materiel management center
MIDP	missile distribution plan
MILSTAMP	military standard transportation and movement procedures
MILSTRIP	military standard requisitioning and issue procedures
MOD	modernization
MRL	minimum retainable lot
MRO	materiel release order
MTOE	modified table of organization and equipment
NATO	North Atlantic Treaty Organization
NICP	national inventory control point
OIC	officer in charge
PBO	property book officer
PBUSE	Property Book Unit Supply Enhanced

POC	point of contact
QASAS	quality assurance specialist (ammunition surveillance)
RCS	requirement control symbol
RDD	required delivery date
REPSHIP	report of shipment
RSR	required supply rate
S&I	Joint Military Commission Conventional Ammunition Substitutability/Interchangeability List
S/O	stockage objective
SAAS	Standard Army Ammunition System
SDDC	United States Army Military Surface Deployment and Distribution Command
SOD	Sustainment Operations Division, Office of the Deputy Chief of Staff, G4, HQ USAREUR
SPO	Support Operations, 21st Theater Sustainment Command
STAMIS	Standard Army Management Information System
TA4C	Total Army Ammunition and Authorization and Allocation Conference
TAMIS	Total Ammunition Management Information System
TAMO JMTC	Training Ammunition Management Office, Seventh United States Army Joint Multinational Training Command
TLSC-E	Theater Logistics Support Center-Europe, 21st Theater Sustainment Command
TM	technical manual
TOE	table of organization and equipment
TSA	theater storage area
TSA-M	Theater Storage Area-Miesau
U.N.	United Nations
U.S.	United States
USSS	United States Secret Service
UIT	unique item tracking
USAREUR	United States Army Europe
USASAC	United States Army Security Assistance Command
USEUCOM	United States European Command
VIP	very important person
WARS	Worldwide Ammunition Reporting System