

Personnel—General

Driver- and Operator-Standardization Program

*This regulation supersedes AE Regulation 600-55, 24 July 2003.

For the Commander:

RUSSELL L. FRUTIGER
Brigadier General, GS
Chief of Staff

Official:



DARRELL L. BRIGHT
Regional Chief Information
Officer - Europe

Summary. This regulation—

- Prescribes policy and procedures for commanders to establish unit-driver training programs for tactical and nontactical vehicles, to include testing and licensing, in the European region (glossary).
- Will be used with AR 600-55.

Summary of Change. This revision—

- Adds an Army in Europe Drivers Training Program Assessment Tool (app C), a Master Driver Training Course (para 6a(1)), and a seatbelt suspension requirement (table 2).
- Changes responsibilities among USAREUR agencies.
- Transfers the POV section to AE Regulation 190-1.
- Removes the International Road Sign Test requirements.

Applicability. This regulation applies to—

- Members of the U.S. Armed Forces and the civilian component (including family members) who are assigned to or employed in the European region.
- Persons assigned to nonappropriated-fund organizations and other authorized organizations in the European region.

Supplementation. Commanders will not supplement this regulation without USAREUR G3 (AEAGC-TD-OPD) approval.

Forms. AE and higher level forms are available through the Army in Europe Publishing System (AEPUBS).

Records Management. Records created as a result of processes prescribed by this regulation must be identified, maintained, and disposed of according to AR 25-400-2. Record titles and descriptions are available on the Army Records Information Management System website at <https://www.arims.army.mil>.

Suggested Improvements. The proponent of this regulation is the USAREUR G3 (AEAGC-TD-OPD, DSN 475-7603). Users may suggest improvements to this regulation by sending DA Form 2028 to the USAREUR G3 (AEAGC-TD-OPD), Unit 28130, APO AE 09114-8130.

Distribution. B (AEPUBS).

CONTENTS

Section I GENERAL

1. Purpose
2. References
3. Explanation of Abbreviations and Terms
4. Responsibilities

Section II TACTICAL VEHICLES

5. Personnel
6. Training and Testing
7. Licensing

Section III NONTACTICAL VEHICLES

8. Personnel
9. Training and Testing
10. Licensing

Section IV DRIVER TESTING STATIONS

11. Installation DTS

Section V PROGRAM EXAMPLE

12. Example Master Driver Training Program

Appendixes

- A. References
- B. Army in Europe Drivers Training Program of Instruction
- C. Army in Europe Drivers Training Program Assessment Tool

Tables

- 1. Speeding Suspensions
- 2. Seatbelt Suspensions (Failing To Wear or Require Passengers To Wear)

Glossary

SECTION I GENERAL

1. PURPOSE

This regulation provides policy and procedures for commanders of USAREUR major subordinate and specialized commands (AE Reg 10-5, app A) and for IMCOM-Europe to establish driver-training programs. Procedures for driver testing and licensing are also included.

2. REFERENCES

Appendix A lists references.

3. EXPLANATION OF ABBREVIATIONS AND TERMS

The glossary defines abbreviations and terms.

4. RESPONSIBILITIES

a. The USAREUR Safety Division will—

(1) Advise the USAREUR G3 on safety-related issues surrounding the driver tester certification program, driver training and testing program, and remedial driver training program for the operation of nontactical vehicles (NTVs) in coordination with the Office of the Provost Marshal (OPM), HQ USAREUR/7A.

(2) Support the USAREUR G3, IMCOM-Europe Logistics Division, and the OPM for safety-related driver-training issues.

(3) Develop safety policy that applies to vehicle operations in the European region and publish the policy in Army in Europe publications.

(4) Make recommendations to revise this regulation based on analysis of accident reports. Centralized Operations Police Suite (COPS), OPM, will provide accident reports and statistics on request.

(5) Monitor the Army in Europe Driver Awards Program.

(6) Evaluate driver training programs in the European region for effectiveness and adequacy in preventing accidents.

b. The USAREUR G3 will—

(1) Have staff supervision over military driver and equipment-operator selection, training, testing, and licensing for tactical vehicles in the European region.

(2) Update the tactical-vehicle section and references in this regulation as needed.

c. IMCOM-Europe will—

(1) Have staff supervision over driver and equipment-operator selection, training, testing, and licensing for NTVs in the European region.

(2) Update the NTV section and references in this regulation as needed to coincide with updates to other Army in Europe regulations.

(3) Supervise the operation of driver testing stations (DTSS) according to AR 600-55, chapter 5; AR 611-5, chapter 3; and this regulation.

(4) Supervise training, testing, and licensing of NTVs.

(5) Update the NTV section and references in this regulation as needed.

d. The OPM will—

(1) Establish policy and procedures for issuing U.S. Forces certificates of license.

(2) Establish policy on loss of NTV driving privileges.

(3) Provide accident statistics from the COPS database and accident reports to the USAREUR Safety Division and IMCOM-Europe Safety and Occupational Health Office on request.

e. The Combined Arms Training Center (CATC) will—

(1) Provide training for battalion and higher master drivers that will provide instruction, references, sample programs, lessons, and links to related material.

(2) Create and update as required a link to this training through the Seventh United States Army Joint Multinational Training Command (JMTC) website (<http://www.hqjmtc.army.mil>).

f. USAREUR commanders will—

(1) Establish effective training programs for operating tactical vehicles.

(2) Ensure assigned operators are properly trained and licensed according to this regulation.

(3) Send records of driver training to U.S. Army garrisons on request.

h. United States Army garrison commanders will—

(1) Establish, maintain, and supervise DTSS according to AR 600-55, chapter 5; AR 611-5, chapter 3; this regulation, and IMCOM-Europe guidance.

(2) Ensure NTV operators are properly trained and licensed according to this regulation.

(3) Establish administrative processes to ensure that a copy of DA Form 348 for each Soldier, DOD civilian, contractor, and local national (LN) employee who is authorized to drive Army NTVs is maintained at the unit or garrison level.

SECTION II TACTICAL VEHICLES

5. PERSONNEL

All personnel (Soldiers; DOD civilian, contract, and local national (LN) employees; and personnel on temporary duty) will meet the training, testing, and licensing requirements in paragraphs 6 and 7 for operating tactical vehicles in the European region.

6. TRAINING AND TESTING

a. Training. Commanders or their authorized representatives will ensure that tactical vehicle operators complete the following training as appropriate:

(1) Master Driver Training Course. All battalion or equivalent master drivers will complete the CATC Master Driver Training Course.

(a) The objective of the course is to provide battalion commanders with a fully trained and certified battalion master driver who can establish, train, maintain, and oversee a unit driver's training program in accordance with AR 350-1, AR 385-55, AR 600-55, AE Regulation 350-1, AE Regulation 385-55, and AE Regulation 600-55.

(b) The course is intended to be a 40-hour block of online instruction. The course will—

1. Define duties and responsibilities of the master driver.

2. Provide tools for master drivers to develop driver training programs.

3. Educate students on convoy operations, accident avoidance, recovery, environmental considerations, seasonal requirements, and administrative requirements.

4. Certify master drivers.

(c) The course is intended for both noncommissioned and warrant officers.

(d) The course is available online and may be accessed through the JMTC homepage (<http://www.catctraining.hqjmtc.army.mil/>).

(2) Army in Europe drivers training program of instruction (POI) (app B).

(a) Phase I, classroom instruction. Examples of classroom instruction for the following types of vehicles may be found in the training circulars (TCs) listed after each entry:

1. 5-ton truck: TC 21-305-3.

2. Equipment transporters: TC 21-305-5.

3. Family of medium-tactical vehicles (FMTV): TC 21-305-11.

4. Heavy equipment transporter (HET): TC 21-305-9.

5. Heavy expanded mobility tactical truck (HEMTT): TC 21-305-1.

6. High mobility multipurpose wheeled vehicle (HMMWV): TC 21-305-4 (Television Video Tape (TVT) 9-331) is a training video about the special handling characteristics of an up-armored HMMWV. This tape is also applicable to the operation of standard HMMWVs with add-on Armor. The tape may be ordered from the United States Army Training Support Activity, Europe (TSAE), or the Defense Automated Visual Information System (DAVIS)).

7. Light vehicles: TC 21-305-7.

8. Medium vehicles: TC 21-305-8.

9. Palletized load system (PLS): TC 21-305-10.

10. Tractor and semitractor trailer: TC 21-305-6.

(b) Phase II, hands-on training.

1. Classroom and hands-on instructors will be in the grade of sergeant or above, be appointed in writing, and have at least 1 year of driving experience in the European region.

2. Hands-on instructors must be licensed to operate the specific vehicle for which they are providing instruction.

3. Classroom instructors must be experienced drivers of at least one type of vehicle.

(3) Night vision devices (NVDs). When necessary, the following training for driving with NVDs must be completed and documented according to AR 600-55, chapter 8:

(a) Classroom instruction, including a written test. Examples of classroom instruction and a written test may be found in TC 21-305-2.

(b) Hands-on training. If hands-on training is not conducted as part of other unit training, examples may be found in TC 21-305-2.

(c) Refresher training should be conducted every 6 months after the initial training.

(4) Sustainment training. Sustainment training will be conducted and documented annually according to AR 600-55, paragraph 4-4.

(5) Remedial training. Remedial training will be conducted by garrison DTSs. This training is mandatory for operators who have an at-fault accident or accumulate six points on their U.S. Forces certificate of license (AR 600-55, para 4-5).

(6) Specialized training.

(a) Operators of emergency vehicles (for example, police vehicles, ambulances, firetrucks, crash and rescue vehicles) must be trained according to AR 600-55, paragraph 4-8. Garrison DTSs are responsible for providing this training. Units may develop their own training program based on their own POI or the POI from the garrison DTS; however, the unit training program must be validated annually by the DTS.

(b) Operators of up-armored HMMWVs must be trained with TC 21-305-4 and TVT 9-331, which provide information about the unique handling characteristics of the up-armored HMMWV. This information is also applicable to standard HMMWVs with Add-on Armor. The videotape (TVT 9-331) may be ordered from the TSAE or DAVIS.

(7) Winter-driving training. Training on winter driving will be conducted by the unit and documented annually before 31 October. A sample class may be found in FM 21-305; TC 21-305, chapter 4; and AE Regulation 385-55, appendix D.

(8) Hazardous material (HAZMAT) vehicles. Operators of vehicles carrying HAZMAT must meet the requirements prescribed by AR 600-55, paragraph 4-9; AE Regulation 55-4; and AE Regulation 350-1.

NOTE: Minimum academic and hands-on training requirements for tactical vehicle operators are provided in AR 600-55, appendix E, and this regulation, appendix B.

b. Minimum Testing Requirements. Commanders or their authorized representative will ensure that the following requirements are met for tactical vehicle operators:

- (1) Records Review (AR 600-55, para 3-1).
- (2) Interview (AR 600-55, para 3-2).
- (3) Physical Evaluation (AR 600-55, para 3-3 and app D).

(4) DTS POI. Vehicle operators must successfully complete a 2-hour orientation and a 100-question written test, which are included in the Army in Europe drivers training POI, phase II-module O. A sample of a general written test may be found in AR 600-55, paragraph 4-3c. Examples of written tests for the following types of vehicles may be found in the TCs listed:

- (a) 5-ton truck: TC 21-305-3, chapter 7.
- (b) Equipment transporters: TC 21-305-5, chapter 6, section II.
- (c) FMTV: TC 21-305-11, chapter 7.
- (d) HEMTT: TC 21-305-1, chapter 6.
- (e) HET: TC 21-305-9, chapter 7.
- (f) HMMWV: TC 21-305-4, chapter 8.
- (g) Light vehicles: TC 21-305-7, chapter 7.
- (h) Medium vehicles: TC 21-305-8, chapter 6.
- (i) PLS: TC 21-305-10, chapter 7.
- (j) Tractor and semitractor-trailer: TC 21-305-6, chapter 5, section II, and 6, section II.

(k) Tracked vehicles: TC 21-306, appendix A, provides a list of training-support packages for tracked vehicles with a sample test for each vehicle.

(5) Road test. This test is conducted according to AR 600-55, appendix G, after the operator has met the Army in Europe driver's draining POI requirements and a valid DA Form 5984-E (or OF 346) has been issued. After completion of onpost maneuvers, commanders may issue an "ARMY LIMITED" driver's license to a driver if offpost maneuvers are required (AR 600-55, app G). The ARMY LIMITED driver's license allows the driver to drive offpost if accompanied by a qualified instructor. An "ARMY STANDARD" driver's license is issued after the driver demonstrates proficiency in all required tasks.

(6) Annual check ride. Policy for the annual check ride is in AR 600-55, paragraph 4-4b. The driver performing the check ride will be—

- (a) The first supervisor in the rank of sergeant or above.
- (b) Licensed for the vehicle in which he or she is conducting the annual check ride.
- (c) Have at least 1 year of driving experience in the European region.

7. LICENSING

a. Licensing operators of tactical vehicles will be conducted according to AR 600-55, chapter 6.

b. Before receiving an operator's license for a tactical vehicle in the European region, the operator must pass a DTS POI that applies to the country in which the operator is stationed. For operational areas without an established DTS POI (for example, Bosnia, Afghanistan, Iraq, etc.), the commander's mission and risk analysis will determine the appropriate level of training for Soldiers, civilians, contract, and LN employees. As a minimum, non-USAREUR personnel will complete a DTS POI from a country in the European region for which the rules and conditions are similar to the operational area.

SECTION III NONTACTICAL VEHICLES

8. PERSONNEL

The requirements in AR 600-55 and this section apply to all personnel (Soldiers; DOD civilian, contract, LN employees; and personnel on temporary duty) operating U.S. Government owned or controlled NTVs.

a. Soldiers, DOD civilian employees, and family members authorized to operate NTVs must possess a valid country drivers license (glossary) and must pass the written test as defined in paragraphs 9b(4) and 11 before they may receive DA Form 5984-E (or OF 346) to operate an NTV in the European region.

NOTE: A DTS will conduct a prompt inquiry of the Department of Transportation National Drivers Register if there is reasonable doubt regarding the authenticity or validity of a country license (AR 600-55, para 3-4).

b. Soldiers and DOD civilian employees operating outside Belgium, Germany, Italy, or the Netherlands will comply with licensing requirements in paragraph 9.

c. Contract employees will—

(1) Meet host-nation requirements and possess a valid civilian or commercial drivers license for the class of vehicle they will operate (AR 600-55, para 2-5).

(2) Provide a memorandum from the contracting officer or designated representative with the following information:

- (a) Employee's full name.
- (b) Company name and address.
- (c) Contract number and expiration date.

(d) A statement that the U.S. Government is required to provide Government-owned vehicles to the contractor named on the contract.

d. LN employees will—

- (1) Possess a host-nation license for the class of vehicle they will operate (AR 600-55, para 2-7).
- (2) Notify their immediate supervisor within 72 hours if they lose their driving privileges.

(3) LN employees do not need a civilian driver's license to receive DA Form 5984-E (or OF 346) if their only job is operating materials handling equipment (MHE). Additionally, LN mechanics do not need DA Form 5984-E (or OF 346) to move vehicles in the motor pool area only. The DA Form 5984-E (or OF 346) must be overstamped with "Not Valid on Public Roads and Highways" and the employee must—

(a) Be employed as an MHE operator or mechanic.

(b) For MHE only, pass an operator's test for the type of equipment the employee will operate (AR 600-55, chap 7).

(c) Pass the physical evaluation measures prescribed in AR 600-55, appendix D.

e. Family members will—

(1) Be authorized by the commander to operate NTVs while supporting the Family Advocacy Program (AR 58-1, para 2-3g) or Family Readiness Groups under AE Regulation 58-1, paragraph 1-8b.

(2) Have a memorandum signed by the commander or authorized representative indicating that the family member has passed the initial-records review and interview process.

(3) Follow policy in this regulation and AE Regulation 608-2.

f. Soldiers and DOD civilian employees operating vehicles designed to carry 12 passengers or more (AE Reg 385-55) will—

- (1) Be at least 21 years old.
- (2) Have at least 3 years of driving experience.

9. TRAINING AND TESTING

a. Required Training. Before issuing a DA Form 5984-E (or OF 346), U.S. Army garrison commanders will ensure that Soldiers, DOD civilian employees, and family members authorized to operate NTVs meet the following requirements:

(1) Academic training. Operators must attend and complete a POI for NTV operators unless portions of the training are waived by the garrison commander according to AR 600-55, paragraph 4-1c. The POI in appendix E of AR 600-55, and appendix B of this regulation provide the basic training requirements for NTV operators. Samples of classroom training may also be found in the following TCs developed by the United States Army Transportation School:

(a) Light vehicles: TC 21-305-7.

(b) Medium vehicles: TC 21-305-8.

(2) Hands-on training.

(a) Classroom and hands-on instructors will be appointed in writing and have at least 1 year of driving experience in the European region. Hands-on instructors must be licensed to operate the specific vehicle for which they are providing instruction.

(b) Operators must complete a hands-on training POI for NTV operators unless portions of the training are waived by the garrison commander (AR 600-55, para 4-1c). With minimum modifications to AR 600-55, appendix E, and this regulation, appendix B, hands-on training and road-testing requirements for NTV operators may be established.

NOTE: Operators will not take part in hands-on vehicle or equipment training without a valid DA Form 5984-E (or OF 346), Learners Permit, (AR 600-55, para 4-3).

(3) Accident-avoidance training. Accident-reporting and accident-prevention training will be conducted as part of the academic training POI prescribed in AR 600-55, appendix E, and this regulation, appendix B, Phase I, and incorporated into command safety programs. More information on accident-avoidance training is available at the Combat Readiness University (<https://safetylms.army.mil>), TC 21-305, and in AE Regulation 385-55, appendix D.

(4) Sustainment training. Sustainment training will be conducted and documented annually (AR 600-55, para 4-4).

(5) Remedial training. Remedial training will be conducted by garrison DTSs. This training is mandatory for operators who have an at-fault accident (AR 600-55, para 4-5) or accumulate 6 points on their U.S. Forces certificate of license.

(6) Winter-driving training. Training on winter driving will be conducted by the unit and documented annually before 31 October. A sample class may be found in FM 21-305; TC 21-305, chapter 4, and AE Regulation 385-55, appendix D.

(7) Emergency vehicles. Operators of emergency vehicles (for example, police vehicles, ambulances, fire trucks, and crash and rescue vehicles) must be trained according to AR 600-55, paragraph 4-8. Garrison DTSs will provide this training. Units may develop their own training programs based on their own POI or the POI from the garrison DTS; however, the unit training program must be validated annually by the DTS.

(8) Hazardous material (HAZMAT) vehicles. Operators of vehicles carrying HAZMAT must meet the requirements prescribed by AR 600-55, paragraph 4-9; AE Regulation 55-4; and AE Regulation 350-1.

b. Minimum Testing Requirements. U. S. Army garrison commanders will ensure that Soldiers, DOD civilian employees, family members, and LNs authorized to operate NTVs have completed or meet the following requirements, if applicable, to operate an NTV:

(1) Records review. The operator's records must be reviewed according to AR 600-55, paragraph 3-1, and a favorable recommendation to the DTS must be made by the commander or authorized representative.

(2) Interview. The operator must be interviewed according to AR 600-55, paragraph 3-2, and a favorable recommendation must be made to the DTS by the commander or authorized representative.

(3) Physical evaluation. The operator must meet the physical requirements prescribed by AR 600-55, paragraph 3-3 and appendix D.

(4) Europe-specific POI. The operator must attend a 2-hour orientation and pass a 100-question written examination on driving in Europe conducted by the DTS (para 11).

(5) Road test. The operator must pass a road test (AR 600-55, app G) conducted by the DTS, unless the test is waived by the garrison commander according to the provisions in AR 600-55, paragraph 4-1c.

(6) Annual check ride. The operator must complete an annual check ride according to AR 600-55, paragraph 4-4b. The driver performing the check ride will be—

- (a) The first supervisor in the grade of sergeant or above.
- (b) Licensed for the type of vehicle the annual check ride is conducted in.
- (c) Have at least 1 year of driving experience in the European region.

10. LICENSING

a. Licensing procedures for Soldiers, DOD civilian employees, and family members (when authorized to operate an NTV in the central European region) will be according to AR 600-55, chapter 6, and will—

(1) Be trained, tested, and pass the DTS POI for the country in which stationed.

(a) Non-USAREUR personnel assigned outside the central European region will complete the DTS POI for Germany or another country in the European region, other than the United Kingdom, with similar rules and conditions.

(b) For operational environments where an established DTS POI does not exist (for example, outside the central European region) the commander's mission and risk analysis will determine the appropriate level of training for Soldiers and DOD civilian, contract, and LN employees.

(2) Possess a valid country driver's license or host-nation driver's license.

(3) Be issued a DA Form 5984-E (or OF 346) and DA Form 348 by a U.S. Army garrison-approved DTS.

(4) Meet the requirements prescribed in AR 600-55, paragraph 4-9, AE Regulation 55-4, and AE Regulation 350-1 if operating a HAZMAT vehicle.

b. A DA Form 5984-E (or OF 346) renewal for NTV operators may be requested no earlier than 90 days before the expiration date of the original DA Form 5984-E (or OF 346).

c. Point assessments, suspensions, and revocations for NTV and privately owned vehicle (POV) operators will be as specified in AE Regulation 190-1, chapter 2. Any documented accidents or traffic points assessed must be recorded on the operator’s DA Form 348. Commanders will suspend a DA Form 5984-E (or OF 346) when a driver exceeds the posted speed limit for an NTV (table 1), fails to wear a seatbelt, or fails to require passenger to wear a seatbelt.

d. Garrison commanders with license-issuing authority will revoke or suspend the NTV driver’s license or permit if an individual’s country license, or U.S. Forces certificate of license is revoked or suspended.

Table 1 Speeding Suspensions	
If the NTV driver exceeds the posted speed limit by	Days suspension for first offense
5 to 10 mph (8 to 16 kph)	7
11 to 15 mph (17 to 25 kph)	14
16 to 20 mph (26 to 32 kph)	21
20 mph (33 kph) or more	30
NOTE: Penalties double for subsequent offenses.	

Table 2 Seatbelt Suspensions (Failing To Wear or Require Passengers To Wear)	
Offense	Days suspension
First	7
Second	30
Third and Subsequent	180

NOTE: LN employees are exempt from the above suspension tables. On a case-by-case basis, for the above offenses, employers should use a graduation of oral admonishments, written admonishments, and finally a notice of termination in accordance with USAREUR Regulation 690-64.

e. Requests for foreign or local nationals and military personnel of Allied armies will be forwarded through operational channels for a legal review to determine consistency with applicable host-nation laws, international agreements, and AR 600-55, paragraph 2-7.

**SECTION IV
DRIVER TRAINING AND TESTING STATION (DT&TS)**

11. INSTALLATION DT&TS

Examiners will—

a. Ensure personnel meet the prerequisites prescribed in this regulation for issue and receipt of a DA Form 5984-E (or OF 346).

b. Present a 2-hour orientation on driving in Europe. This orientation will include guidance on official use of Government-owned or -leased vehicles, accident prevention, vehicle inspection and maintenance, and other topics necessary for safe and proficient driving.

c. Administer the appropriate 100-question written test (AE Pam 190-34-1, AE Pam 190-34-2, AE Pam 190-34-3, and AE Pam 190-43-4). (The Army in Europe POV and military driver's tests have been combined in Germany.) The written test measures knowledge of European traffic regulations and safe driving practices. Military personnel do not need a valid country license or U.S. Forces POV license to take the written test for licensing by their unit to operate Army tactical motor vehicles.

(1) U.S. Army garrisons in Belgium, the Netherlands, and other locations outside of Germany will use locally developed written tests based on host-nation requirements and tests if rules of the road in their area of responsibility are substantially different from those in Germany.

(2) U.S. Army Garrison Vicenza will use tests provided by the United States Naval Support Activity, Italy.

d. Administer the vehicle driver's performance test for the equipment and type of NTV that the person being tested will use. When required, road tests on manual-transmission NTVs will be given before issuing DA Form 5984-E (or OF 346).

e. Issue DA Form 5984-E (or OF 346) to personnel who meet the prerequisites in this regulation, attend the 2-hour orientation program, pass the written test, and the vehicle driver's performance test if required. The DA Form 348 must specify training and test results, including the version of the Army in Europe written test given, and the number of correct answers. The DTS will—

(1) Overstamp the form with "Failed AE Pamphlet 190-34-1, -2, -3, or -4" as appropriate for personnel who fail the written test so the unit or organization is aware of the individual's need for additional training.

(2) Retest personnel who have failed the written test. Personnel who fail the test must retake the test and pass it before they will be authorized to operate a U.S. Government motor vehicle in Europe.

NOTE: Personnel who fail the test twice in two weeks must wait 14 days after the last failed test before retesting. Personnel who fail the test a third time must wait 60 days before retesting. In cases of exceptional hardship, DTS officers may waive the 60-day wait, provided that the Soldier's commander or civilian's supervisor approves a waiver request.

f. Forward NTV DA Form 5984-E (or OF 346) to the local transportation motor pool or other point of NTV dispatch for maintenance and update.

SECTION V

PROGRAM EXAMPLE

12. EXAMPLE MASTER DRIVER TRAINING PROGRAM

CATC will provide an example master-driver training program online with the master driver's course. The link to this example program will be available from the JMTC homepage (<http://www.catctraining.hqjmtc.army.mil/>).

APPENDIX A REFERENCES

SECTION I PUBLICATIONS

Department of Defense Instruction 6055.4, DOD Traffic Safety Program

AR 25-400-2, The Army Records Information Management System (ARIMS)

AR 58-1, Management, Acquisition, and Use of Motor Vehicles

AR 350-1, Army Training and Leader Development

AR 385-40, Accident Reporting and Records

AR 385-55, Prevention of Motor Vehicle Accidents

AR 600-55, The Army Driver and Operator Standardization Program (Selection, Training, Testing, and Licensing)

AR 750-1, Army Materiel Maintenance Policy

FM 21-305, Manual for the Wheeled Vehicle Driver

Training Circular (TC) 21-305, Training Program for Wheeled Vehicle Accident Avoidance

TC 21-305-1, Training Program for the Heavy Expanded Mobility Tactical Truck (HEMTT)

TC 21-305-3, Training Program for the M939 Series 5-Ton Tactical Cargo Truck

TC 21-305-4, Training Program for the High Mobility Multipurpose Wheeled Vehicle

TC 21-305-5, Training Program for Equipment Transporters (C-HET, MET, and LET)

TC 21-305-6, Training Program for the Tractor and Semitrailer (M915, M931 and M932)

TC 21-305-7, Training Program for the Light Vehicles

TC 21-305-8, Training Program for Medium Vehicles

TC 21-305-9, Training Program for the Heavy Equipment Transporter System

TC 21-305-10, Training Program for the Palletized Load System

TC 21-305-11, Training Program for the Family of Medium Tactical Vehicles Operator

TC 21-306, Tracked Combat Vehicle Driver Training

AE Regulation 55-4, Safe Movement of Hazardous Goods by Surface Modes

AE Regulation 58-1, Management, Acquisition, and Use of Nontactical Vehicles

AE Regulation 190-1, Driver and Vehicle Requirements and the Installation Traffic Code for the U.S. Forces in Germany

AE Regulation 350-1, Training in the Army in Europe

AE Regulation 385-55, Prevention of Motor-Vehicle Accidents

AE Regulation 608-2, Family Readiness System

AE Pamphlet 190-34, Drivers Handbook and Examination Manual for Germany

AE Pamphlet 190-34-1, Drivers Examination for Privately Owned Vehicle Operators of the U.S. Forces in Germany (Version 1)

AE Pamphlet 190-34-2, Drivers Examination for Privately Owned Vehicle Operators of the U.S. Forces in Germany (Version 2)

AE Pamphlet 190-34-3, Drivers Examination for Privately Owned Vehicle Operators of the U.S. Forces in Germany (Version 3)

AE Pamphlet 190-34-4, Drivers Examination for Privately Owned Vehicle Operators of the U.S. Forces in Germany (Version 4)

AE Pamphlet 385-15, Leader's Operational Accident-Prevention Guide

SECTION II FORMS

OF 346, US Government Motor Vehicle Operators Identification Card

DA Form 348, Equipment Operators Qualification Record (Except Aircraft)

DA Form 2028, Recommended Changes to Publications and Blank Forms

DA Form 5984-E, Operators Permit Record (EGA)

AE Form 190-1F, U.S. Forces Certificate of License/The United States Forces in Germany

APPENDIX B

ARMY IN EUROPE DRIVERS TRAINING PROGRAM OF INSTRUCTION

The drivers training program of instruction (POI) in this regulation identifies the minimum standards for tactical vehicle driver training in the European region. This POI consists of classroom training (Phase I) and hands-on operation and driving requirements (Phase II), and should be used with the program of instruction in AR 600-55, appendix E, paragraph E-3, subparagraph a through q.

PROGRAM OF INSTRUCTION

Phase I. Classroom Training

A. Introduction

1. Introduction to Drivers Training

B. Driver Responsibility and Government Responsibility

2. Driver Responsibility and Government Liability
3. Proper Emplacement of Warning Triangles

C. Traffic Regulations and Laws

4. Host-Nation Traffic Laws and Regulations
5. International Road Signs
6. Yield Right of Way Situations
7. Bridge and Vehicle Classification
8. Speed Limits

D. Use of Army Publications and Forms

9. Equipment Inspection and Maintenance Worksheet
10. Motor Equipment Dispatch
11. Accident Reporting

E. Vehicle Inspection and Preventive Maintenance Checks and Services (PMCS)

12. Principles of Automotive Vehicles
13. Automotive Troubleshooting
14. Use of Technical Manual 10-Series Operators Manual and Lubrication Order

F. Accident Prevention

15. Risk Management
16. Safe Vehicle Operating Procedures
17. Speed Management

G. Driver Energy and Environmental Considerations

18. Adverse Weather
19. Night Driving
20. Fatigue

Phase II. Required Hands-On Operation and Driving Training

H. Introduction to Specific Vehicles

21. Check Dispatch Packet for Completeness
22. Check Vehicle Basic Issue Items for Completeness and Serviceability
23. Perform Before, During, and After (B, D, A), and AR 385-55 Operations PMCS on a Vehicle
24. Perform B, D, A, and AR 385-55 Operations PMCS on a Trailer (as applicable)

25. Identify Potential Mirror Blind Spots
26. Start Vehicle According to Existing Weather Conditions
27. Units Equipped With Unit-level Logistics System-Ground (ULLS-G) to Maintain Training Documentation in ULLS-G

I. Military Convoy Operations, Including Night Driving

28. Prepare Vehicle for Convoy Operations
29. Perform Proper Operator Actions During a Halt
30. Perform Required Operator Actions to Repair Faults
31. Perform Required Emergency Actions During Convoys
32. Drive Vehicle in Daytime Convoy Operations
33. Drive Vehicle at Night During Convoy Operations
34. Drive Vehicle at Night During Blackout Conditions

J. Off-Road Operations

35. Successfully Negotiate an Obstacle Course (N below)

K. Self-Recovery Methods According to Specific Vehicle Training Circular

36. Safety Precautions
37. Proper Transfer Case and Shift Position, Use of Winches, Clutch Use (if manual transmission)

L. Vehicle Driver Performance Evaluation

38. Apply Brakes Properly
39. Perform Trailer Brake Test
40. Use Proper Gear for Load
41. Properly Enter Autobahn
42. Properly Exit Autobahn
43. React to Hand Signals
44. Apply Proper Ground-Guide Procedures
45. Cross Railroad Tracks Properly

M. Response to Emergency Situations

46. React to Emergency Vehicles
47. Handle Vehicle in Crosswinds
48. React to Being Forced Off the Road
49. Perform Emergency Action Procedures

N. Driving Range

50. Successfully Negotiate an Obstacle Course

O. Written Exam - Vehicle Specific

51. Army in Europe Military Drivers Test - Final Examination (from Phase I, Required Classroom Training)

P. PMCS Test

52. Perform "During Operations" PMCS on a Vehicle
53. Perform "During Operations" PMCS on a Trailer (as applicable)
54. Perform "After Operations" PMCS on a Vehicle
55. Perform "After Operations" PMCS on a Trailer (as applicable)

Q. Road Test

56. Road Test (AR 600-55, app G)

APPENDIX C

ARMY IN EUROPE DRIVERS TRAINING PROGRAM ASSESSMENT TOOL

U.S. Army in Europe Drivers Training Program Assessment Tool		Date(s) of Inspection:	Version/Date: 1.1 / 6 OCT 05
Inspected Unit:		Raw Score	GO / NO-GO
Inspecting Office/Agency:	Inspectors Name:		Inspectors Phone:
<p>Note: This list is not all inclusive and only intended to be a tool for commanders to assess their drivers training program.</p> <p>References: AR 385-55, AR 600-55, AR 750-1, AE Regulation 55-4, AE Regulation 350-1, AE Regulation 385-55, AE Regulation 600-55</p> <p>1. TASK: Ensure all equipment operators are trained, tested, and licensed. 2. CONDITIONS: Given this inspection checklist and the references above. 3. STANDARDS: Unit must have an established driver's training program that meets the standards of the above references. Unit must attain a score of 70 points to receive a <i>GO</i>. To receive a commendable, unit must attain a score between 96 to 100 points.</p>			

Item	Inspector Comments	Points
<p>INSTRUCTOR TRAINING AND CERTIFICATION (15 pts)</p> <p>1. Is a driver training program established at battalion level or higher? (For installations or commands below battalion size, is operator training conducted at the highest level possible?) (5 pts) (AR 600-55, para 1-4 g(3))</p> <p>2. Are all driving instructors appointed in writing to train or instruct on an authorized type of vehicle? (3 pts) (AR 600-55, para 4-2a(1))</p> <p>3. Are all instructors licensed to operate the vehicle or equipment they are instructing? (2 pts) (AR 600-55, para 4-2a(2))</p> <p>4. Has the commander certified that all instructors have the proper knowledge of subject material and teaching ability before being permitted to train students? Is the certification in writing? (5 pts) (AR 600-55, para 4-2b)</p>	<p><i>(Note: Inspector will annotate if written documentation is available for each inspection item with Y, N, or NA in this column.)</i></p>	

Item	Inspector Comments	Points
<p style="text-align: center;">STANDING OPERATING PROCEDURES (15 pts)</p> <p>1. Is the unit drivers training SOP: (5 pts)</p> <ul style="list-style-type: none"> a. Published b. Followed c. Current <p>2. As a minimum, does the SOP contain the following?</p> <ul style="list-style-type: none"> a. Sustainment training program (2 pts) (AR 600-55, para 4-4) b. Remedial training program (2 pts) (AR 600-55, para 4-5) c. Night vision program (2 pts) (AR 600-55, chap 8 and app I) d. Hazardous materials requirements (2 pts) (AR 600-55, para 4-9, AE Reg 55-4) e. Ground support equipment (2 pts) (AR 600-55, chap 7) 		
<p style="text-align: center;">DRIVER SELECTION AND TRAINING PROGRAM (10 pts)</p> <p>1. Have commanders personally interviewed drivers before they are licensed to operate AMVs? Did they evaluate the individual for maturity, attitude, past driving record, hearing, extreme nervousness, or any other abnormal characteristics? (2 pts) (AR 600-55, para 3-2)</p> <p>2. Are physical examinations completed for personnel requiring them? (2 pts) (AR 600-55, para 3-3)</p> <p>3. Are National Drivers Register central records checks conducted to determine if an individual civilian license has been denied, suspended, or revoked? (2 pts) (AR 600-55, para 3-4)</p> <p>4. Is the driver's training program of instruction structured in accordance with appendix E of AR 600-55? (4 pts)</p>		

Item	Inspector Comments	Points
<p style="text-align: center;">OPERATOR QUALIFICATION RECORD (20 points)</p> <p>1. Are driver's qualification records, DA Form 348-E, maintained for all personnel who operate a vehicle or equipment? (5 pts) (AR 600-55, para 4-1a)</p> <p>2. Is all training annotated on the DA Form 348 before issuing DA Form 5984-E (or OF 346)? (3 pts) (AR 600-55, para 4-1b)</p> <p>3. Are DA Form 348 up to date and reviewed annually for the following: (5 pts)</p> <ul style="list-style-type: none"> a. Safety awards? b. Expiration of permits? c. Accidents and moving traffic violations? d. Remedial, required, or refresher training? e. Reexamination? f. License suspension? <p>(AR 600-55, para 4-1b(5))</p> <p>4. Are incorrect, incomplete, or illegible entries which cannot be verified lined through and initialed as appropriate? (3 pts) (AR 600-55, para 4-1b(9))</p> <p>5. Do operators that transport hazardous materials receive additional training? Do they possess an <i>ADR</i> Card ? (4 pts) (AR 600-55, para 4-9; AE Reg 55-4, app B)</p>		
<p style="text-align: center;">NIGHT VISION TRAINING (15 pts)</p> <p>1. Are the minimum NVD academic subjects covered in the unit's night vision training program? (5 pts) (AR 600-55, para I-1)</p> <p>2. Is the NVD task list followed during training? (5 pts) (AR 600-55, para I-2)</p> <p>3. Do assigned drivers conduct on- and off-road training each month using NVDs? (5pts) (AE Reg 350-1, paras 3-1c(2) and (7))</p>		

Item	Inspector Comments	Points
<p style="text-align: center;">OPERATORS' PERMITS (6 pts)</p> <p>(NOTE: Operator's permits can be either DA Form 5984-E (or OF 346)</p> <p>1. Are operators' permits controlled at the battalion level or delegated to the company commanders? (2 pts) (AR 600-55, para 6-1)</p> <p>2. Are operators' permits stamped or marked the type of permit being issued? (2 pt) (AR 600-55, paras 6-1 through 6-3)</p> <p>3. Is there an operators' permit ledger maintained? (2 pts) (AR 600-55, para 5-1)</p>		
<p style="text-align: center;">MISCELLANEOUS (19 pts)</p> <p>1. Is the unit road test area identified, marked and used? (2 pts) (AR 600-55, para G-2)</p> <p>2. Do all operators complete Accident Avoidance/DDC training before licensing and every 4 years thereafter? (2 pts) (AR 385-55, para B-4)</p> <p>3. Is annual sustainment training documented? (2 pts) (AR 600-55, para 4-4a.)</p> <p>4. Is annual check-ride conducted by first-line supervisors documented? (2 pts) (AR 600-55, para 4-4b)</p> <p>5. Does unit SOP contain plans for conducting a driver's training program after deployment for equipment not on the unit MTOE (for example the M-1114, up-armored HMMWV)? (3 pts) (AE Reg 350-1, paras 3-1c(2) and (7))</p> <p>6. Does unit conduct and document winter driver training annually? (2pts) (AE Reg 600-55, para 9a(6))</p> <p>7. Have personnel assigned as Battalion or higher Master Driver completed the Master Driver Trainer's Course? (2 pts) (AE Reg 600-55, para 6a(1))</p> <p>8. Have all tactical vehicle operators successfully completed a 2-hour orientation and a 100-question written test which is part of the Army in Europe drivers training POI? (2 pts) (AE Reg 600-55, para 6b(4))</p>		

Item	Inspector Comments	Points
<p>9. Are personnel licensed to operate buses at least 21 years of age? (2 pts) (AE Reg 385-55, para 3-2d)</p> <p>UNIT POC SIGNATURE _____</p> <p>INSPECTOR SIGNATURE _____</p>		

GLOSSARY

SECTION I ABBREVIATIONS

ADR	<i>Accord Européen relatif au Transport International des Marchandises dangereuses par Route</i> (European Agreement Concerning the Transportation of Hazardous Goods by Highway)
AE	Army in Europe
AEPUBS	Army in Europe Publishing System
AMV	Army motor vehicle
AOR	area of responsibility
ARIMS	Army Records Information Management System
CATC	Combined Arms Training Center
COPS	Centralized Operations Police Suite
DAVIS	Defense Automated Visual Information System
DTS	driver testing station
FM	field manual
FMTV	family of medium-tactical vehicles
G1	Deputy Chief of Staff, G1, United States Army Europe
G3	Deputy Chief of Staff, G3, United States Army Europe
G4	Deputy Chief of Staff, G4, United States Army Europe
HAZMAT	hazardous material
HEMTT	heavy expanded mobility tactical truck
HET	heavy equipment transporter
HMMWV	high mobility multipurpose wheeled vehicle
HQ USAREUR/7A	Headquarters, United States Army Europe and Seventh Army
IMCOM-Europe	United States Army Installation Management Command, Europe Region
JMTC	Seventh United States Army Joint Multinational Training Command
kph	kilometers per hour
LN	local national
MHE	materials handling equipment
mph	miles per hour
NA	not applicable
NTV	nontactical vehicle
NVD	night vision device
OF	optional form
OPM	Office of the Provost Marshal, Headquarters, United States Army Europe and Seventh Army
PLS	palletized load system
PMCS	preventive maintenance checks and services
POI	program of instruction
POV	privately owned vehicle
SOP	standing operating procedure
TSAE	United States Army Training Support Activity, Europe
TC	training circular
TVT	television videotape
ULLS-G	Unit-Level Logistics System-Ground
USAREUR	United States Army Europe

SECTION II

TERMS

country drivers license

A valid license from any sovereign country or any State in the United States.

European region

Belgium, Germany, Italy, Luxembourg, and the Netherlands.

master driver

An noncommissioned officer with the primary mission of aiding and assisting commanders at all echelons in the planning, development, execution, and evaluation of all drivers training and licensing programs.